

**AGENDA  
MAPLE PLAIN PARK COMMISSION  
MAPLE PLAIN CITY HALL  
MARCH 16, 2015  
7:00 PM**

**I. CALL TO ORDER**

**II. ADOPT AGENDA**

**III. CONSENT AGENDA**

A. Approve the February 17, 2015 regular meeting minutes.

**IV. ADMINISTRATIVE REPORTS**

A. Park Commission Budget Update

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

A. Timpe Field Groomer Estimates

**VII. COMMISSION REPORTS & OTHER BUSINESS**

**VIII. VISITORS TO BE HEARD**

*Note: This is a courtesy extended to persons wishing to address the Parks Commission who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentation will be limited to 3 minutes. This session will be limited to 15 minutes.*

**IX. ADJOURNMENT**

***Next meeting: April 20, 2015 at 7:00 p.m.***

**Maple Plain Park Commission  
Meeting Minutes  
February 17, 2014  
Maple Plain City Hall  
7:00 PM**

**I. CALL TO ORDER**

**John Timpe, Chair, called the meeting to order at 7:00 p.m.**

Present: Commission Chair, John Timpe; Park Commissioners Lyle Brandt, Dana Oas, Mike Rippberger; Council liaison Jerry Young; and Assistant to the City Administrator, Maggie McCallum.

Absent: Park Commissioners Jeff Brown and Jesse Lillejord

**II. ADOPT AGENDA**

**Oas moved to adopt the agenda; Young seconded. Motion passed 3-0.**

**III. CONSENT AGENDA**

**Oas moved to adopt the Consent Agenda; Young seconded. Motion passed 3-0.**

Item(s) approved under the Consent Agenda:

- A. Approve the December 15, 2014 regular meeting minutes.

**IV. ADMINISTRATIVE REPORTS**

- A. Park Commission Budget Update

Assistant to the City Administrator, Maggie McCallum, provided a budget update to the Commission.

McCallum explained that the current budget is \$46,177.94. This includes \$20,000 for the 2015 year.

McCallum informed that there were two baseball projects still to be completed from 2014. The installation of fencing around the dugouts and turf would be completed in the spring.

She reminded the Commission that up to \$10,000 of the park budget would be dedicated towards a new digital sign along Highway 12. Installation is projected to be at the beginning of the summer.

**Commissioner Lyle Brandt entered the meeting at 7:02 p.m.**

Chair Young asked that a picture of the sign be sent to the Commission.

Young asked if Providence Academy was still interested in using the baseball field this summer.

Timpe informed that the team was still interested and would contribute money for use of the field.

Commissioner Oas asked about the purchasing of a field groomer that was discussed at a previous meeting.

Commissioner Rippberger stated that he checked for a used groomer at a local auction site and there were not any available in November. He stated that he would check again.

Oas asked how much a new groomer would cost.

Rippberger responded that a used groomer would be around \$4,500 and a new groomer would cost about \$7,000.

#### B. Maple Plain Days 2015 Update

McCallum informed the Commission of some changes that will occur for Maple Plain Days 2015. Changes included the event going from a three day event to a two day event. In addition, the event would take place at the Fire Station one evening and at Northside Park one day.

Timpe agreed that the changes were a good idea.

### V. **OLD BUSINESS**

#### A. Project Planning

McCallum asked the Commission to discuss project planning for 2015.

Timpe suggested the installation of concrete, for a larger concrete space, between the Northside Park baseball concession stands and backstop.

Brandt asked how large of a space it would be.

Timpe guessed about 60' by 50'. He said that he could measure it in the spring.

Young said that he would like to see how much it would cost to pave the parking lot at Northside Park. Young asked that city staff get estimates.

McCallum asked the Commission if they were still interested in new entrance signs for the parks.

Brandt asked that the groomer be placed as a priority for the year.

#### B. Projects for Boy Scouts and Girl Scouts

McCallum informed that in the recent newsletter, the City asked if Boy Scouts and Girl Scouts were interested in working with the city on projects.

The city received interest from a Boy Scout and a Girl Scout group. McCallum asked the Commission if they had any park project ideas.

Young suggested repainting the inside of the warming house and the reconstruction of some of the shelving.

**VI. NEW BUSINESS**

**A. DNR Grant Application- Swing Set at Northside Park**

McCallum presented information to the Commission regarding a DNR grant application opportunity for the swing set at Northside Park.

The grant application is asking to share the cost to replace the old swing set with a new swing set and an Oodle Swing.

The cost for the installation and equipment is estimated to be \$12,345.00. The grant would cover half of the cost and the city would cover the other half.

McCallum informed that this year would be a good time to replace the sand with wood fiber. She also suggested the installation of a sidewalk from the swing set area to the nearby trail system.

Timpe stated that it would be a good grant to go for.

**Timpe moved to approve applying for the grant which would include the replacement of the swing set, the installation of an Oodle Swing, new wood fiber and a connecting sidewalk. Brandt seconded. Motion passed 4-0.**

**VII. COMMISSION REPORTS & OTHER BUSINESS**

Young asked Timpe what needed to be done to the BMX track this year to make it more able to mow.

Timpe informed that the area needed to be weed whipped.

Young suggested that some of the dirt hills be brought down to make them more usable and mowable.

Oas asked if the Commission was interested in keeping the BMX track. He suggested redoing it and aim for use by younger kids.

Young agreed that a smaller track would more maintainable and used. He mentioned that besides bikes, kids use the track with motorized cars

**VIII. VISITORS TO BE HEARD**

**IX. ADJOURNMENT**

**Oas moved to Adjourn; Brandt seconded. Motion passed 4-0. Meeting adjourned at 7:46 p.m.**

*Prepared by*



Margaret McCallum, Assistant to the City Administrator



Agenda Information Memorandum  
March 16, 2015 Maple Plain Park Commission

**IV. ADMINISTRATIVE REPORTS**  
**A. PARK COMMISSION BUDGET UPDATE**

**ACTION TO BE CONSIDERED**

To provide an update on the Park Commission Budget.

**FACTS**

- The yearly City budget allocates \$20,000 per year to the Park Commission as a means to plan for and make improvements to City Parks.
- Spending of Park Commission funds is approved by the Council.
- The 2015 starting balance is \$46,177.94
- The Park Commission currently has two Timpe Field projects underway.
  - Baseball Field Dugout Fencing/Concrete Work
  - Baseball Field Turf
- The concrete work has been completed. The City paid \$645.00 towards this work. The City agreed to pay up \$1,500 for the baseball field dugout fencing/concrete work.
- There have been no payments or receipts since the February 17<sup>th</sup> meeting.

**ATTACHMENTS**

Attached is the 2015 current budget.

2015 Projects	Cost	Park Commission	Other
<b>Starting Budget- \$46,177.94</b> (\$20,000 added for 2015)			
Miscellaneous Revenue	Revenue		

2014 Projects	Cost	Park Commission	Other
<b>Starting Budget- \$24,519.44</b>			
<b>Baseball Field Dugout Fencing/Concrete</b>	Partially Complete	(\$1,500.00)**	NA
<b>Concrete Work</b>	<b>\$645.00</b>	<b>\$645.00</b>	
<b>Pickleball Striping</b>	\$550.00	\$550.00	
<b>Pickleball Equipment</b>	\$68.52	\$68.52	
<b>Baseball Field Turf</b>	NA*	Estimate- \$850 + Tax	NA
<b>Pickleball Equipment</b>	\$77.98	\$77.98	NA
<b>Current Balance</b>	<b>\$23,177.94</b>		
Miscellaneous Revenue	Revenue		
<b>Orono Baseball Association</b>	\$2,000.00		<b>\$2,000.00</b>
<b>Maple Plain Town Team</b>	\$1,000.00		<b>\$1,000.00</b>
<b>Balance with additional revenue</b>	<b>\$26,177.94</b>		

\*These projects have not been completed. The City has not received an invoice to date and therefore it is not reflected as a paid item.

\*\* The City will pay up to \$1,500 for the Baseball Field Dugout Fencing and Concrete Work. \$645.00 has been paid for.



Agenda Information Memorandum  
March 16, 2015 Maple Plain Park Commission

**VI. NEW BUSINESS**  
**A. TIMPE FIELD GROOMER ESTIMATES**

**ACTION TO BE CONSIDERED**

To review estimates for a new or used groomer for Timpe Field.

**FACTS**

- A new or used groomer is needed for sand maintenance purposes at Timpe Field.

**ATTACHMENTS**

Attached are estimates for a new or used groomer.



**MTI Distributing  
Equipment Proposal  
March 4, 2015**



**Don Timpe Baseball Field  
Maple Plain, MN**

Expiration Date 4/3/2015

**NATIONAL IPA PRICING ON NEW EQUIPMENT\***

Qty	Model Number	Description	Unit Price	Extension
<b>NEW EQUIPMENT OPTIONS:</b>				
1	08703	Sand Pro 3040	\$13,424.59	\$13,424.59
1	08731	Mid-Mount ASM	\$1,121.39	\$1,121.39
1	08734	Solid Tine Toolbar	\$742.90	\$742.90
1	08756	Drag Mat Carrier System	\$1,061.17	\$1,061.17
1	08757	Steel Drag Mat	\$229.13	\$229.13
<b>SandPro 3040 Total</b>				<b>\$16,579.18</b>
1	08706	Sand Pro 2040Z	\$9,039.14	\$9,039.14
1	08717	Nail Drag	\$1,414.64	\$1,414.64
1	08718	Finish Drag Mat Kit	\$421.50	\$421.50
1	125-6469	SEAT ISOLATION KIT	\$194.69	\$194.69
<b>SandPro 2040Z Total</b>				<b>\$11,069.97</b>
<b>USED EQUIPMENT OPTIONS**:</b>				
1	XX-UE6581	2008 SandPro 5040 w/Flex Blade and Rakes, 3314 hours	\$8,500.00	\$8,500.00
1	XX-UE6672	2009 SandPro 3040 w/manual front blade & tooth rake, 1359 hrs.	\$9,500.00	\$9,500.00
1	XX-UE6720	2010 SandPro 3040 w/manual front blade & tooth rake, 344 hours	\$9,500.00	\$9,500.00
1	XX-UE6666	2011 SandPro 5040 w/flex blade and rakes, 2007 hours	\$11,500.00	\$11,500.00
1	XX-UE6719	2010 SandPro 5040 w/ flex blade and rakes	\$10,000.00	\$10,000.00
1	XX-UE639	2000 SandPro 3020 w/blade and rear rake, 3284 hours	\$3,500.00	\$3,500.00
1	XX-UE6766	2010 SandPro 5040 w/manual blade, mid-mount and rakes	\$10,500.00	\$10,500.00

\*Customer must apply with National IPA to receive IPA pricing on the new equipment. [www.nationalipa.org](http://www.nationalipa.org)

\*\*Used equipment is subject to availability.

Quote is valid for 30 days

New Toro commercial equipment comes with a two-year manufacturer warranty

Equipment delivery at no additional charge

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

**Larry Gorman, SCPS**  
**Outside Sales Representative**  
612-877-0830

**Karen Wangenstein**  
**Inside Sales Representative**  
763-592-5643

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