

**AGENDA
MAPLE PLAIN PARK COMMISSION
MAPLE PLAIN CITY HALL
APRIL 20, 2015
7:00 PM**

I. CALL TO ORDER

II. ADOPT AGENDA

III. CONSENT AGENDA

A. Approve the February 17, 2015 regular meeting minutes.

IV. ADMINISTRATIVE REPORTS

A. Park Commission Budget Update

V. OLD BUSINESS

VI. NEW BUSINESS

- A. Timpe Field Groomer Estimates
- B. Northside Park Parking Lot Pavement
- C. Northside Park concrete addition
- D. Rainbow Park Benches

VII. COMMISSION REPORTS & OTHER BUSINESS

VIII. VISITORS TO BE HEARD

Note: This is a courtesy extended to persons wishing to address the Parks Commission who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentation will be limited to 3 minutes. This session will be limited to 15 minutes.

IX. ADJOURNMENT

Next meeting: May 18, 2015 at 7:00 p.m.

**Maple Plain Park Commission
Meeting Minutes
February 17, 2014
Maple Plain City Hall
7:00 PM**

I. CALL TO ORDER

John Timpe, Chair, called the meeting to order at 7:00 p.m.

Present: Commission Chair, John Timpe; Park Commissioners Lyle Brandt, Dana Oas, Mike Rippberger; Council liaison Jerry Young; and Assistant to the City Administrator, Maggie McCallum.

Absent: Park Commissioners Jeff Brown and Jesse Lillejord

II. ADOPT AGENDA

Oas moved to adopt the agenda; Young seconded. Motion passed 3-0.

III. CONSENT AGENDA

Oas moved to adopt the Consent Agenda; Young seconded. Motion passed 3-0.

Item(s) approved under the Consent Agenda:

- A. Approve the December 15, 2014 regular meeting minutes.

IV. ADMINISTRATIVE REPORTS

- A. Park Commission Budget Update

Assistant to the City Administrator, Maggie McCallum, provided a budget update to the Commission.

McCallum explained that the current budget is \$46,177.94. This includes \$20,000 for the 2015 year.

McCallum informed that there were two baseball projects still to be completed from 2014. The installation of fencing around the dugouts and turf would be completed in the spring.

She reminded the Commission that up to \$10,000 of the park budget would be dedicated towards a new digital sign along Highway 12. Installation is projected to be at the beginning of the summer.

Commissioner Lyle Brandt entered the meeting at 7:02 p.m.

Chair Young asked that a picture of the sign be sent to the Commission.

Young asked if Providence Academy was still interested in using the baseball field this summer.

Timpe informed that the team was still interested and would contribute money for use of the field.

Commissioner Oas asked about the purchasing of a field groomer that was discussed at a previous meeting.

Commissioner Rippberger stated that he checked for a used groomer at a local auction site and there were not any available in November. He stated that he would check again.

Oas asked how much a new groomer would cost.

Rippberger responded that a used groomer would be around \$4,500 and a new groomer would cost about \$7,000.

B. Maple Plain Days 2015 Update

McCallum informed the Commission of some changes that will occur for Maple Plain Days 2015. Changes included the event going from a three day event to a two day event. In addition, the event would take place at the Fire Station one evening and at Northside Park one day.

Timpe agreed that the changes were a good idea.

V. **OLD BUSINESS**

A. Project Planning

McCallum asked the Commission to discuss project planning for 2015.

Timpe suggested the installation of concrete, for a larger concrete space, between the Northside Park baseball concession stands and backstop.

Brandt asked how large of a space it would be.

Timpe guessed about 60' by 50'. He said that he could measure it in the spring.

Young said that he would like to see how much it would cost to pave the parking lot at Northside Park. Young asked that city staff get estimates.

McCallum asked the Commission if they were still interested in new entrance signs for the parks.

Brandt asked that the groomer be placed as a priority for the year.

B. Projects for Boy Scouts and Girl Scouts

McCallum informed that in the recent newsletter, the City asked if Boy Scouts and Girl Scouts were interested in working with the city on projects.

The city received interest from a Boy Scout and a Girl Scout group. McCallum asked the Commission if they had any park project ideas.

Young suggested repainting the inside of the warming house and the reconstruction of some of the shelving.

VI. NEW BUSINESS

A. DNR Grant Application- Swing Set at Northside Park

McCallum presented information to the Commission regarding a DNR grant application opportunity for the swing set at Northside Park.

The grant application is asking to share the cost to replace the old swing set with a new swing set and an Oodle Swing.

The cost for the installation and equipment is estimated to be \$12,345.00. The grant would cover half of the cost and the city would cover the other half.

McCallum informed that this year would be a good time to replace the sand with wood fiber. She also suggested the installation of a sidewalk from the swing set area to the nearby trail system.

Timpe stated that it would be a good grant to go for.

Timpe moved to approve applying for the grant which would include the replacement of the swing set, the installation of an Oodle Swing, new wood fiber and a connecting sidewalk. Brandt seconded. Motion passed 4-0.

VII. COMMISSION REPORTS & OTHER BUSINESS

Young asked Timpe what needed to be done to the BMX track this year to make it more able to mow.

Timpe informed that the area needed to be weed whipped.

Young suggested that some of the dirt hills be brought down to make them more usable and mowable.

Oas asked if the Commission was interested in keeping the BMX track. He suggested redoing it and aim for use by younger kids.

Young agreed that a smaller track would more maintainable and used. He mentioned that besides bikes, kids use the track with motorized cars

VIII. VISITORS TO BE HEARD

IX. ADJOURNMENT

Oas moved to Adjourn; Brandt seconded. Motion passed 4-0. Meeting adjourned at 7:46 p.m.

Prepared by



Margaret McCallum, Assistant to the City Administrator



Agenda Information Memorandum
April 20, 2015 Maple Plain Park Commission

IV. ADMINISTRATIVE REPORTS
A. PARK COMMISSION BUDGET UPDATE

ACTION TO BE CONSIDERED

To provide an update on the Park Commission Budget.

FACTS

- The yearly City budget allocates \$20,000 per year to the Park Commission as a means to plan for and make improvements to City Parks.
- Spending of Park Commission funds is approved by the Council.
- The 2015 starting balance is \$46,177.94
- The Park Commission currently has two Timpe Field projects underway.
 - Baseball Field Dugout Fencing/Concrete Work
 - Baseball Field Turf
- The concrete work has been completed. The City paid \$645.00 towards this work. The City agreed to pay up \$1,500 for the baseball field dugout fencing/concrete work.
- There have been no payments or receipts since the February 17th meeting.

ATTACHMENTS

Attached is the 2015 current budget.

2015 Projects	Cost	Park Commission	Other
Starting Budget- \$46,177.94 (\$20,000 added for 2015)			
Miscellaneous Revenue	Revenue		

2014 Projects	Cost	Park Commission	Other
Starting Budget- \$24,519.44			
Baseball Field Dugout Fencing/Concrete	Partially Complete	(\$1,500.00)**	NA
Concrete Work	\$645.00	\$645.00	
Pickleball Striping	\$550.00	\$550.00	
Pickleball Equipment	\$68.52	\$68.52	
Baseball Field Turf	NA*	Estimate- \$850 + Tax	NA
Pickleball Equipment	\$77.98	\$77.98	NA
Current Balance	\$23,177.94		
Miscellaneous Revenue	Revenue		
Orono Baseball Association	\$2,000.00		\$2,000.00
Maple Plain Town Team	\$1,000.00		\$1,000.00
Balance with additional revenue	\$26,177.94		

*These projects have not been completed. The City has not received an invoice to date and therefore it is not reflected as a paid item.

** The City will pay up to \$1,500 for the Baseball Field Dugout Fencing and Concrete Work. \$645.00 has been paid for.



Agenda Information Memorandum
April 20, 2015 Maple Plain Park Commission

VI. NEW BUSINESS
A. TIMPE FIELD GROOMER ESTIMATES

ACTION TO BE CONSIDERED

To review estimates for a new or used groomer for Timpe Field.

FACTS

- A new or used groomer is needed for sand maintenance purposes at Timpe Field.

ATTACHMENTS

Attached is estimates for a new or used groomer.



**MTI Distributing
Equipment Proposal
March 4, 2015**



**Don Timpe Baseball Field
Maple Plain, MN**

Expiration Date **4/3/2015**

NATIONAL IPA PRICING ON NEW EQUIPMENT*

Qty	Model Number	Description	Unit Price	Extension
NEW EQUIPMENT OPTIONS:				
1	08703	Sand Pro 3040	\$13,424.59	\$13,424.59
1	08731	Mid-Mount ASM	\$1,121.39	\$1,121.39
1	08734	Solid Tine Toolbar	\$742.90	\$742.90
1	08756	Drag Mat Carrier System	\$1,061.17	\$1,061.17
1	08757	Steel Drag Mat	\$229.13	\$229.13
SandPro 3040 Total				\$16,579.18
1	08706	Sand Pro 2040Z	\$9,039.14	\$9,039.14
1	08717	Nail Drag	\$1,414.64	\$1,414.64
1	08718	Finish Drag Mat Kit	\$421.50	\$421.50
1	125-6469	SEAT ISOLATION KIT	\$194.69	\$194.69
SandPro 2040Z Total				\$11,069.97
USED EQUIPMENT OPTIONS**:				
1	XX-UE6581	2008 SandPro 5040 w/Flex Blade and Rakes, 3314 hours	\$8,500.00	\$8,500.00
1	XX-UE6672	2009 SandPro 3040 w/manual front blade & tooth rake, 1359 hrs.	\$9,500.00	\$9,500.00
1	XX-UE6720	2010 SandPro 3040 w/manual front blade & tooth rake, 344 hours	\$9,500.00	\$9,500.00
1	XX-UE6666	2011 SandPro 5040 w/flex blade and rakes, 2007 hours	\$11,500.00	\$11,500.00
1	XX-UE6719	2010 SandPro 5040 w/ flex blade and rakes	\$10,000.00	\$10,000.00
1	XX-UE639	2000 SandPro 3020 w/blade and rear rake, 3284 hours	\$3,500.00	\$3,500.00
1	XX-UE6766	2010 SandPro 5040 w/manual blade, mid-mount and rakes	\$10,500.00	\$10,500.00

*Customer must apply with National IPA to receive IPA pricing on the new equipment. www.nationalipa.org

**Used equipment is subject to availability.

Quote is valid for 30 days

New Toro commercial equipment comes with a two-year manufacturer warranty

Equipment delivery at no additional charge

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Larry Gorman, SCPS
Outside Sales Representative
612-877-0830

Karen Wangenstein
Inside Sales Representative
763-592-5643

MTI Distributing, Inc. • 4830 Azelia Avenue N. #100 • Brooklyn Center, MN 55429



Agenda Information Memorandum
April 20, 2015 Maple Plain Park Commission

VI. NEW BUSINESS
B. NORTHSIDE PARK PARKING LOT PAVEMENT

ACTION TO BE CONSIDERED

To review an estimate from the City Engineer, Stantec for the paving of the Northside Park Parking Lot.

FACTS

- The Park Commission asked staff at the February 17 meeting to get an estimate as to what it would cost to pave Northside Park's Parking Lot.

ATTACHMENTS

Information will be provided at the meeting.



Agenda Information Memorandum
April 20, 2015 Maple Plain Park Commission

VI. NEW BUSINESS
C. NORTHSIDE PARK CONCRETE ADDITION

ACTION TO BE CONSIDERED

To discuss extending concrete from the baseball fields to the concession stands at Northside Park.

FACTS

- The new concrete area would connect the concession stand with concrete that surrounds the baseball field area.

ATTACHMENTS

A map of Northside Park baseball and softball field area.



<p>Parcel ID: 24-118-24-43-0004</p>	<p>A-T-B: Abstract</p>	<p>Map Scale: 1" ≈ 50 ft. Print Date: 4/17/2015</p> 
<p>Owner Name: City Of Maple Plain</p>	<p>Market Total: \$0</p>	
<p>Parcel Address: 77 Address Unassigned Maple Plain, MN 00000</p>	<p>Tax Total: \$0.00 (Payable: 2015)</p>	
<p>Property Type: Vacant Land-Residential</p>	<p>Sale Price:</p>	
<p>Home-stead: Non-Homestead</p>	<p>Sale Date:</p>	<p>This map is a compilation of data from various sources and is furnished "AS IS" with no representation or warranty expressed or implied, including fitness of any particular purpose, merchantability, or the accuracy and completeness of the information shown.</p>
<p>Parcel Area: 11.65 acres 507,524 sq ft</p>	<p>Sale Code:</p>	<p>COPYRIGHT © HENNEPIN COUNTY 2015</p> 



Agenda Information Memorandum
April 20, 2015 Maple Plain Park Commission

VI. NEW BUSINESS
D. RAINBOW PARK BENCHES

ACTION TO BE CONSIDERED

To discuss purchasing new benches for the fields at Rainbow Park.

FACTS

- The benches at the play fields at Rainbow Park are made of wood and need replacing.
- New concrete slabs were approved by the Park Commission and will be poured this spring.
- New low maintenance benches would be installed with the pouring of the concrete.

ATTACHMENTS

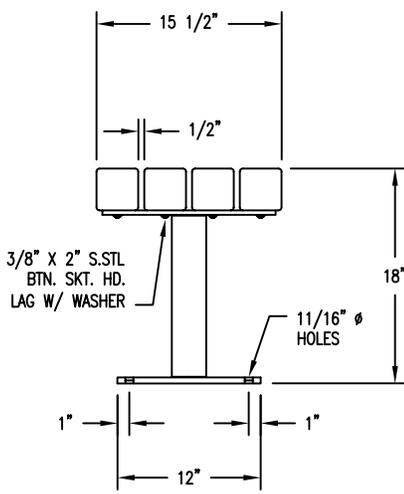
Information on potential bench options.

Cost estimates will be provided at the meeting.

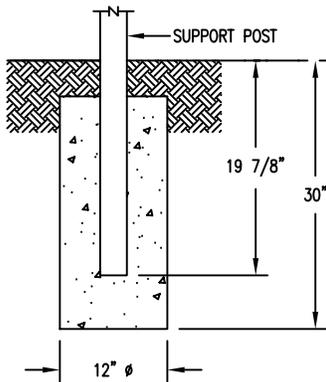




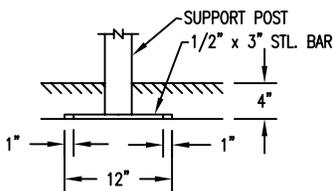
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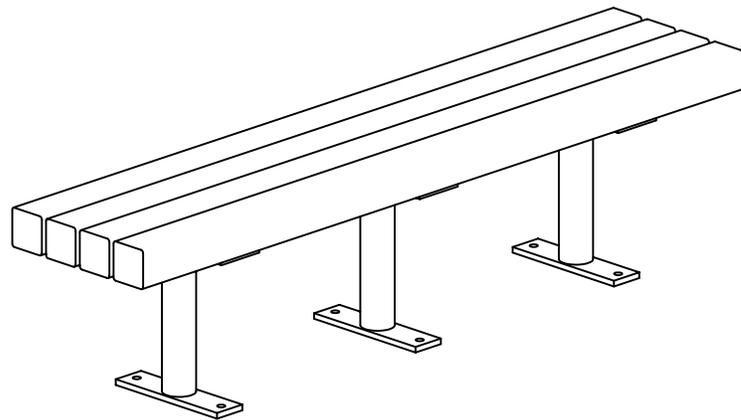
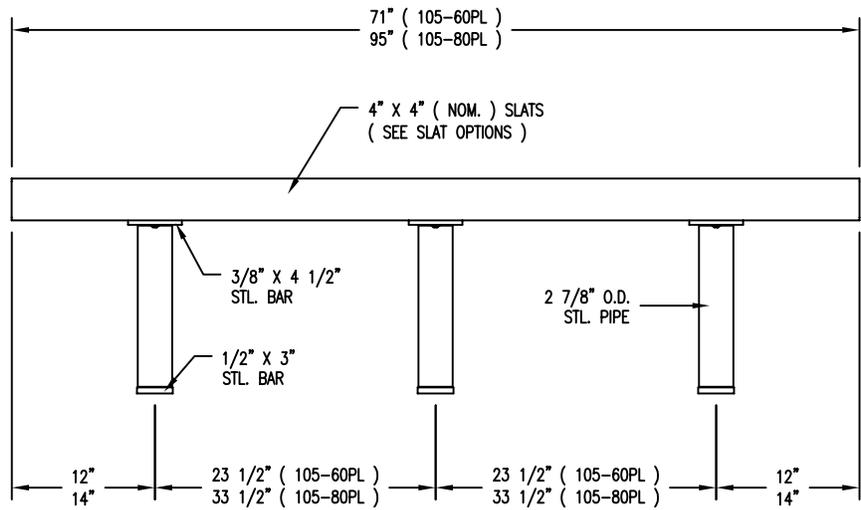
S-2 SURFACE



S-1 EMBEDMENT



S-4 SUB FLOOR



LENGTH OPTIONS

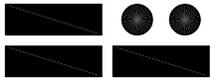
- 6' BENCH
- 8' BENCH

SLAT OPTIONS

- "CEDAR" RECYCLED PLASTIC
- "GREY" RECYCLED PLASTIC
- "REDWOOD" RECYCLED PLASTIC
- "WALNUT" RECYCLED PLASTIC
- OTHER _____

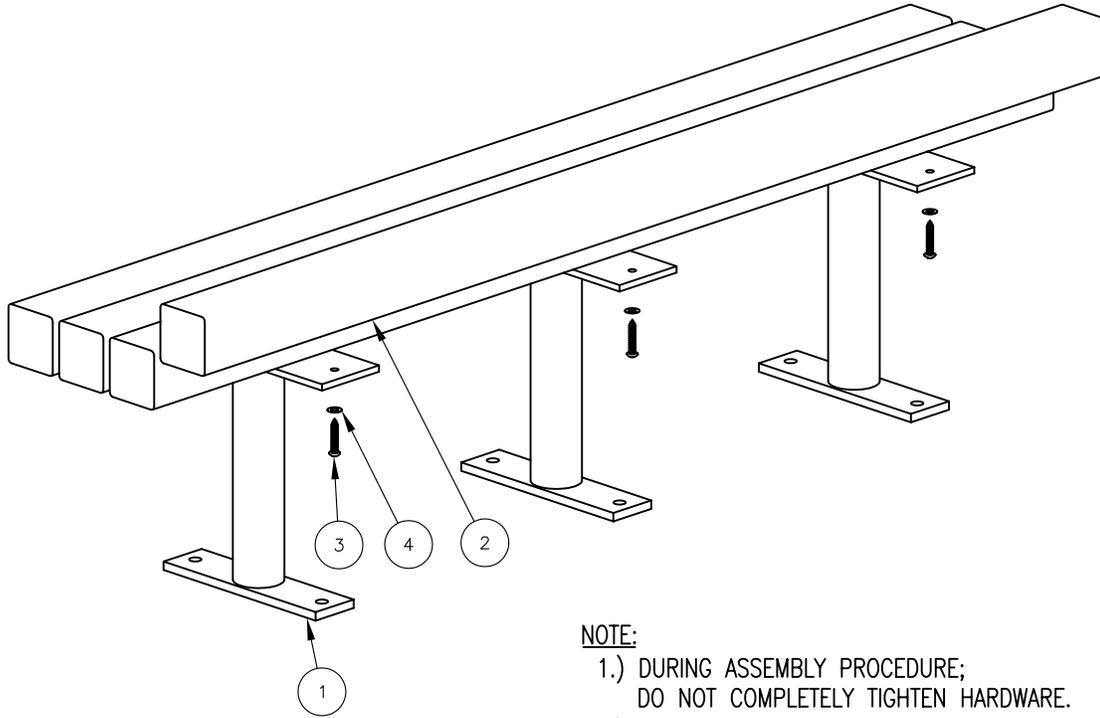
NOTES

- 1.) ALL STL. MEMBERS COATED W/ ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.
- 2.) 1/2" X 3 3/4" EXPANSION ANCHOR BOLTS PROVIDED FOR S-2 & S-4 OPTIONS.


DuMor, inc.
 P.O. Box 142 Mifflintown, PA 17059-0142

SCALE : NONE
 DATE DRAWN : 12/12/96
 DRAWN BY : AH
 DATE REV. : 10/26/11
 REV. BY : JSB

TITLE : BENCH
 REV. E
 DRAWING NUMBER 105 SERIES PL
 SHEET 1 OF 2



NOTE:

- 1.) DURING ASSEMBLY PROCEDURE;
DO NOT COMPLETELY TIGHTEN HARDWARE.
- 2.) THE ACTUAL PARTS WILL NOT BE NUMBERED;
NUMBERS ONLY APPLY TO DRAWING
- 3.) SEE SPEC SHEET 1 FOR MOUNTING OPTION.

STEP 1:

USE 3 - PCS. SUPPORT FOR SURFACE MOUNT (1)
 4 - PCS. 4" X 4" X 71" PLASTIC SLAT (2)
 12 - PCS. 3/8" X 2" SS. BTN. SKT. HD. LAG SCR. (3)
 12 - PCS. 3/8" SS. FLAT WASHER (4)
 ATTACH 4" X 4" X 71" PLASTIC SLAT (2) TO SUPPORT FOR
 SURFACE MOUNT (1) USING HARDWARE (3 & 4). TIGHTEN TO
 SNUG FIT. REPEAT UNTIL ALL SLATS ARE ATTACHED.

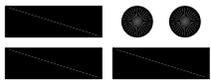
STEP 2:

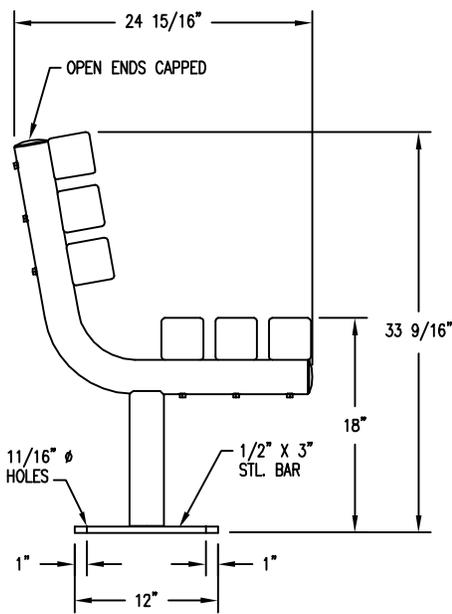
UPON COMPLETION OF BENCH ASSEMBLY SQUARE ALL
 COMPONENTS THEN TIGHTEN ALL HARDWARE.

STEP 3:

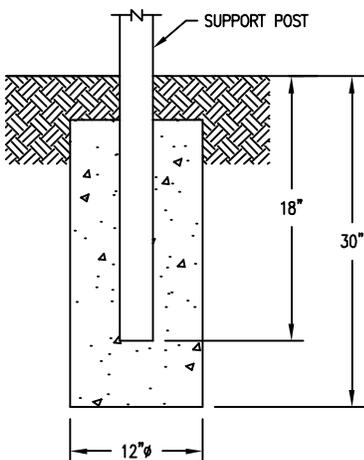
ANCHOR ACCORDING TO SUPPORT OPTION USED.

ITEM	QTY	PART NO	DESCRIPTION
1	3	0-105-00-01/S-2	SUPPORT FOR SURFACE MOUNT
2	4	0-11-60PL-02	4" X 4" X 71" PLASTIC SLAT
3	12	1-13-016	3/8" X 2" SS BTN SKT HD LAG SCR
4	12	1-22-024	3/8" SS FLAT WASHER

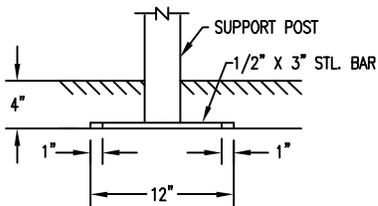
 DuMor, inc. P.O. Box 142 Mifflintown, PA 17059-0142	SCALE :	NONE	TITLE : BENCH ASSEMBLY		
	DATE DRAWN :	12/12/96			
	DRAWN BY :	AH	REV.	DRAWING NUMBER 105 SERIES PL	SHEET 2 OF 2
	DATE REV. :	12/04/09	D		
	REV. BY :	ESS			



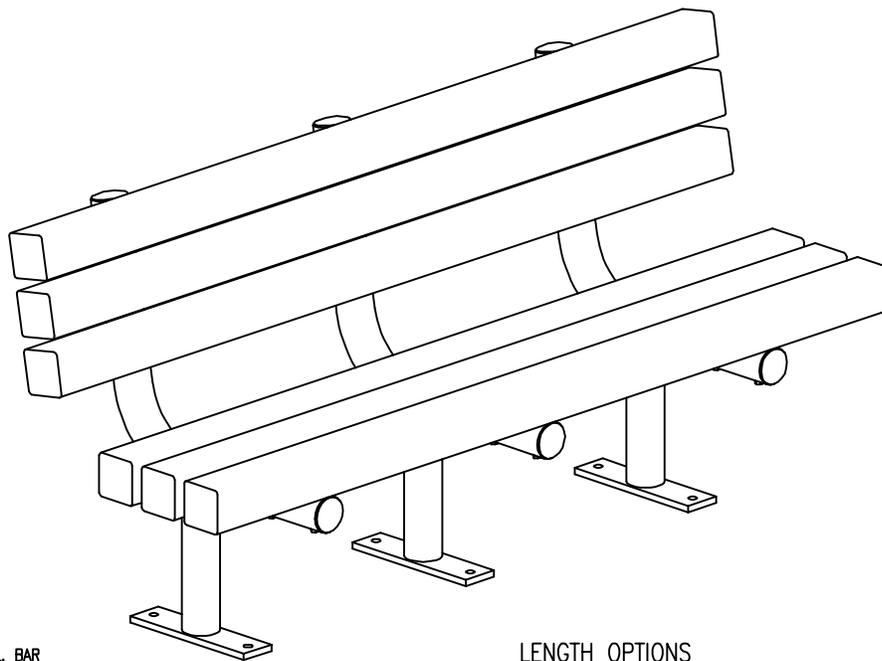
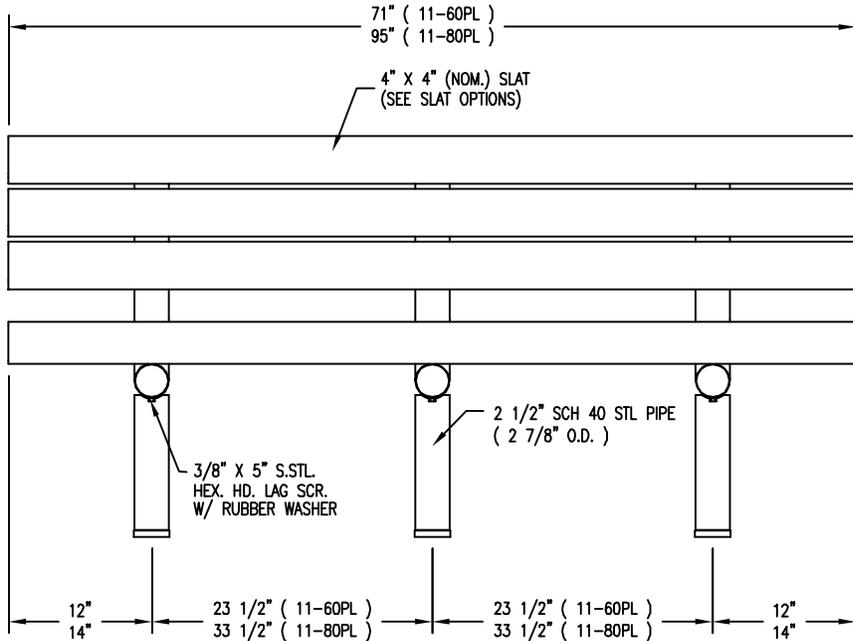
S-2 SURFACE MOUNT



S-1 EMBEDMENT



S-4 SUB FLOOR



LENGTH OPTIONS

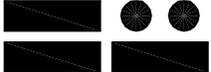
- 6' BENCH
- 8' BENCH

SLAT OPTIONS

- "CEDAR" RECYCLED PLASTIC
- "GREY" RECYCLED PLASTIC
- "REDWOOD" RECYCLED PLASTIC
- "WALNUT" RECYCLED PLASTIC
- OTHER _____

NOTES

- 1.) ALL STL. MEMBERS COATED W/ ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.
- 2.) 1/2" X 3 3/4" EXPANSION ANCHOR BOLTS PROVIDED FOR S-2 AND S-4 OPTIONS.


DuMor, inc.
 P.O. Box 142 Mifflintown, PA 17059-0142

SCALE : NONE
 DATE DRAWN : 3/22/94
 DRAWN BY : AH
 DATE REV. : 10/25/11
 REV. BY : RDH

TITLE :
 REV. :
 D

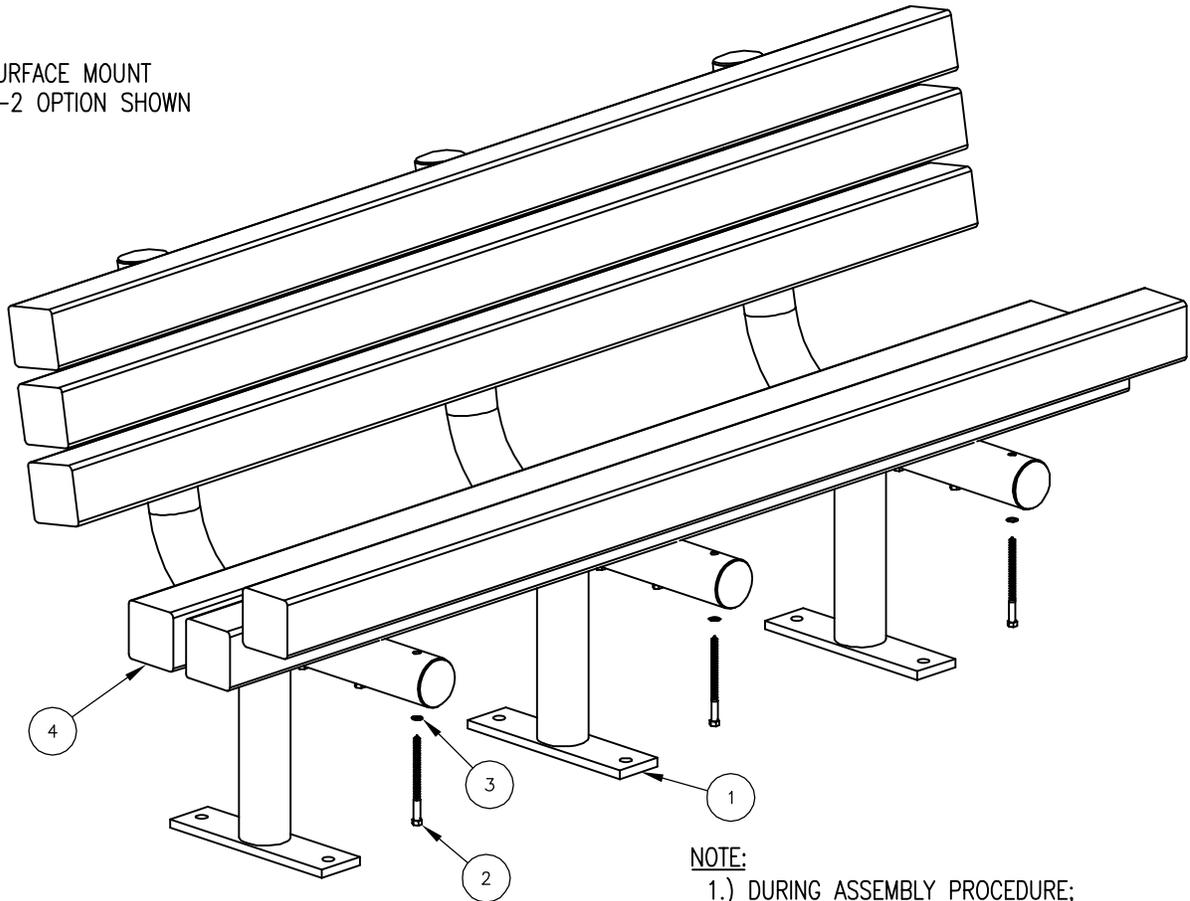
BENCH

DRAWING NUMBER

11 SERIES PL

SHEET
 1 OF 2

SURFACE MOUNT
S-2 OPTION SHOWN



NOTE:

- 1.) DURING ASSEMBLY PROCEDURE;
DO NOT COMPLETELY TIGHTEN HARDWARE.
- 2.) THE ACTUAL PARTS WILL NOT BE NUMBERED:
NUMBERS ONLY APPLY TO DRAWING.
- 3.) SEE SPEC. SHEET 1 FOR MOUNTING OPTIONS.

STEP 1:

- USE 3 - PC. SUPPORT POST (1)
- 18 - PCS. 3/8" X 5" SS. HEX HD. LAG SCR. (2)
- 18 - PCS. 3/8" ID. X 5/8" OD. RUBBER WASHER (3)
- 6 - PC. 4" X 4" X 71" PLASTIC SLAT (4)

ATTACH ONE PLASTIC SLAT (4) TO THREE SUPPORT POSTS (1)
USING HARDWARE (2 & 3). TIGHTEN TO SNUG FIT. REPEAT
UNTIL ALL PLASTIC SLATS ARE ATTACHED TO SUPPORT POSTS.

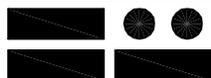
STEP 2:

UPON COMPLETION OF BENCH ASSEMBLY SQUARE ALL COMPONENTS
THEN TIGHTEN ALL HARDWARE.

STEP 3:

ANCHOR ACCORDING TO SUPPORT OPTION USED.

ITEM	QTY	PART NO	DESCRIPTION
1	3	0-56-00-02/S-2	SUPPORT POST FOR SURFACE MOUNT
2	18	1-13-019	3/8" X 5" SS HEX HD LAG SCR
3	18	1-22-018	3/8" ID X 5/8" OD RUBBER WASHER
4	6	0-11-60PL-02	4" X 4" X 71" PLASTIC SLAT

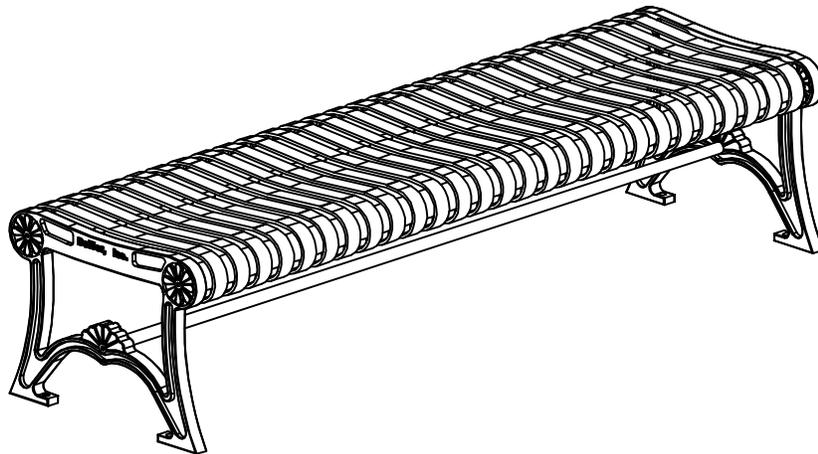
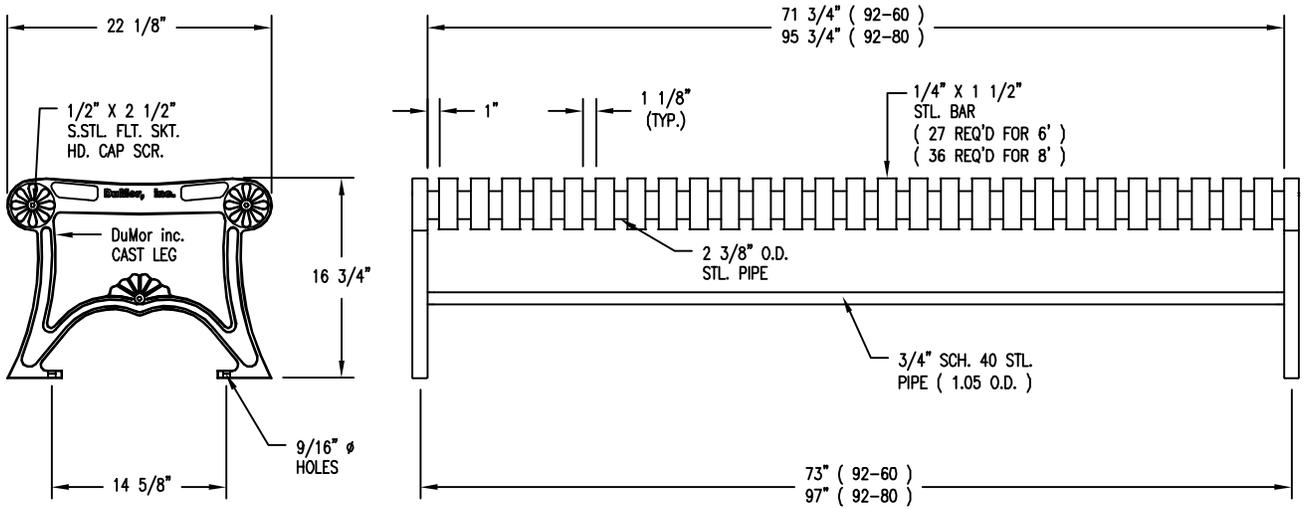


DuMor, inc.

P.O. Box 142 Mifflintown, PA 17059-0142

SCALE : NONE
DATE DRAWN : 3/22/94
DRAWN BY : AH
DATE REV. : 10/25/11
REV. BY : RDH

TITLE :		BENCH	
REV.	DRAWING NUMBER	11 SERIES PL	SHEET
D			2 OF 2

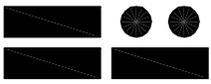


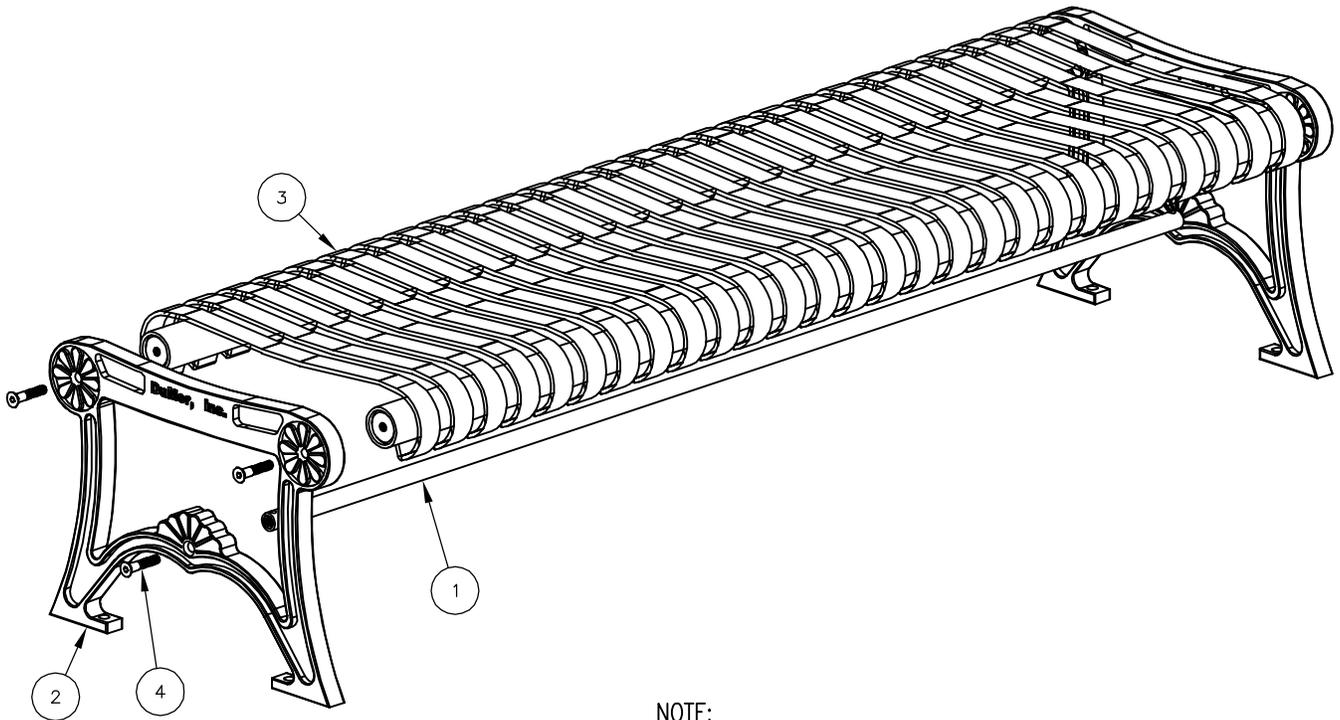
NOTES:

- 1.) ALL STL. MEMBERS COATED W/ ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.
- 2.) 1/2" X 3 3/4" EXPANSION ANCHOR BOLTS PROVIDED

LENGTH OPTIONS

- 6' BENCH
- 8' BENCH

 DuMor, inc. P.O. Box 142 Mifflintown, PA 17059-0142	SCALE :	NONE	TITLE :		BENCH
	DATE DRAWN :	3/22/94	REV.	DRAWING NUMBER	
	DRAWN BY :	AH	C	92 SERIES	SHEET
	DATE REV. :	12/14/99			1 OF 2
REV. BY :	JSB				



NOTE:

- 1.) DURING ASSEMBLY PROCEDURE;
DO NOT COMPLETELY TIGHTEN HARDWARE.
- 2.) THE ACTUAL PARTS WILL NOT BE NUMBERED;
NUMBERS ONLY APPLY TO DRAWING.

STEP 1:

- USE 2 - PCS. CAST IRON BENCH SUPPORT (2)
 - 1 - PC. 6' SEAT ASSEMBLY (3)
 - 4 - PCS. 1/2" X 2 1/2" FLT. SKT. HD. CAP SCR. (4)
- ATTACH CAST IRON BENCH SUPPORTS (2) TO 6' SEAT ASSEMBLY (3) USING HARDWARE (4). TIGHTEN TO SNUG FIT.

STEP 2:

- USE 1 - PC. 71 3/4" PIPE BRACE (1)
 - 2 - PCS. 1/2" X 2 1/2" FLT. SKT. HD. CAP SCR. (4)
- ATTACH 71 3/4" PIPE BRACE (1) TO STEP 1 ASSEMBLY USING HARDWARE (4). TIGHTEN TO SNUG FIT.

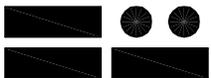
STEP 3:

UPON COMPLETION OF BENCH ASSEMBLY SQUARE ALL COMPONENTS THEN TIGHTEN ALL HARDWARE.

STEP 4:

MOUNT AND ANCHOR AS SPECIFIED.

ITEM	QTY	PART NO	DESCRIPTION
1	1	0-57-60-04	71 3/4" PIPE BRACE
2	2	0-91-00-02	BKLESS CAST IRON BNCH SUPT
3	1	0-92-60-01	6' STL SEAT
4	6	1-12-065	1/2" X 2 1/2" FLT SKT HD CAP SCR



DuMor, inc.
P.O. Box 142 Mifflintown, PA 17059-0142

SCALE : NONE
DATE DRAWN : 3/22/94
DRAWN BY : AH
DATE REV. : 12/14/99
REV. BY : JSB

TITLE : BENCH ASSEMBLY

REV. C

DRAWING NUMBER

92 SERIES

SHEET 2 OF 2