

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
Monday, June 22, 2015
6:30 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. CONSENT AGENDA**
 - A. Approve May 26 Regular City Council meeting minutes
 - B. Approve May 27 Joint City Council meeting minutes
 - C. Approve June 8 Regular City Council meeting minutes
 - D. Approve June 8 City Council workshop meeting minutes
 - E. Accounts Payable
 - F. Master Subscriber Resolution
- 5. PUBLIC HEARINGS**
- 6. ADMINISTRATIVE REPORTS**
 - A. Administrative Report-Quarterly Financials and Public Works
 - B. City Planner Monthly Report
 - C. City Engineer Monthly Report
 - D. West Hennepin Public Safety Monthly Report
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. MS4 Annual Report
 - B. Payment No. 8 Main Street West and Rainbow Avenue Reconstruction Project
 - C. WeCAB Matching Grant
- 9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS**
- 10. COUNCIL REPORTS & OTHER BUSINESS**
 - A. Attitude of Gratitude
- 11. VISITORS TO BE HEARD**

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.
- 12. ADJOURNMENT**

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
May 26, 2015
6:30 p.m.

1. CALL TO ORDER

Present: Councilmembers Dave Eisinger, Mike DeLuca, Julie Maas-Kusske and Mayor Jerry Young. Also present were City Administrator, Tessia Melvin, City Engineer, Dan Boyum, City Planner, Mark Kaltsas and Chief Gary Kroells.

Absent: Councilmember McCoy

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Councilmember Eisinger moved to adopt the agenda; seconded by Councilmember DeLuca. Motion passed 4-0.

City Administrator Melvin asked to move the Land Use in MU-B District to the first item after Consent Agenda to accommodate the City Planner's schedule.

4. CONSENT AGENDA

Items to approve under the Consent Agenda:

- A. Approve April 27 City Council Workshop minutes
- B. Accounts Payable

Councilmember Eisinger moved to adopt the consent agenda; seconded by Councilmember DeLuca. Motion passed 4-0.

5. PUBLIC HEARINGS

There were no public hearings.

6. ADMINISTRATIVE REPORTS

A. West Hennepin Public Safety Monthly Report

Chief Kroells presented this topic to the Council. Kroells commented on some of the incidents that the team reported to:

- Theft of EBT Funds
- Robbery
- Property Damage Crash
- Tour of WHIPS for school
- DWI arrests

. In addition, Kroells added that his officers have been dealing with a lot of mail theft. Kroells advised residents not to send money or giftcards in the mail.

Councilmember Eisinger moved to adopt the West Hennepin Public Safety Monthly Report; seconded by Councilmember Maas-Kusske. Motion passed 4-0.

B. City Planner Monthly Report

City Planner Kaltsas reported that staff has been dealing with parking lot improvements to Day Distributing, updating the City's ordinances for the MS4 Permit, Collision Corner CUP application, downtown development and MPFC site plan application and other planning concerns.

Councilmember Eisinger moved to adopt the City Planner Monthly Report; seconded by Councilmember DeLuca. Motion passed 4-0.

C. City Engineer Monthly Report

City Engineer Boyum reported that staff have been busy with the MS4 Permit standards, Day Distributing and Discovery Center lot pavement projects, Pavement Management Program, 5210 Main Street East, 5649 Highway 12 and completing the punchlist for the Main Street West and Rainbow Avenue Utility and Street Improvement project.

D.

Councilmember DeLuca moved to adopt the City Engineer Monthly Report; seconded by Councilmember Eisinger. Motion passed 4-0.

E. Administrative Monthly Report

City Administrator Melvin reported that staff has been working on getting the approvals for the electronic sign to be constructed on the Fire Department property, dealing with nuisance letters, utility payments, working with MNDoT to create a street lighting plan, sending out parade, vendor and sponsorship letters for the Maple Plain Days and have begun the next newsletter.

Councilmember DeLuca moved to adopt the Administrative Monthly Report; seconded by Councilmember Eisinger. Motion passed 4-0.

F. Public Works Monthly Report

City Administrator Melvin reported on the Public Works Monthly Report. Public Works is currently looking for a full-time position. The job will close on May 28. In addition, Melvin reported that Public Works has been busy patching roads. The following roads have been completed:

- o West Main from Halgren Road to Spring Avenue
- o Delano Avenue
- o Portions of Independence Street
- o Portions of Budd Avenue
- o Drake Street

Other projects that have been completed included: flags have been hung throughout town and hydrant flushing is complete

Councilmember Eisinger moved to adopt the Public Works Monthly Report; seconded by Councilmember Maas-Kusske. Motion passed 4-0.

7. OLD BUSINESS

8. NEW BUSINESS

A. Authorization for Bids for Sealcoating and Street Maintenance

City Administrator Melvin and City Engineer Boyum presented this topic to the City Council. Melvin stated that he City rated the streets in 2008. A seal coat project was done in 2009 and while the typical schedule for re-sealcoating is six years, the City has not done any works since 2009 to maintain it's current streets.

Melvin added that the City recently re-rated it's streets and are proposing two options to provide street maintenance to the City's streets. The options include:

1. 2015 Seal Coat project that would be done as a quote. Estimates would be under \$100,000. Staff anticipate the cost will be about \$96,603.60.
2. 2015 Seal coat project would be done along with an advertisement for bid due to the estimated costs being over \$100,000. This option would include an additional street in it's project scope.

Councilmember Eisinger moved to adopt the new LMCC changes; seconded by Councilmember DeLuca. Motion passed 4-0.

B. Lake Minnetonka Cable Commission By-Law Changes

City Administrator Melvin reported that the LMCC Full Commission voted on May 14 unanimously to approve their updated by-laws. Melvin stated that the LMCC needs at least two-thirds of its member cities to approve the by-laws

Councilmember DeLuca commented that changes are very minimal and address the restructuring of the organization.

9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS

10. COUNCIL REPORTS & OTHER BUSINESS

A. Attitude of Gratitude

The City Council recognized the following for helping to make Maple Plain a great city to visit, live, work and play:

- Adam Kusske for helping to save a life
- Chuck Sutherland for building a mock museum
- Maple Plain American Legion for their work and dedication to another great Memorial Day celebration

11. VISITORS TO BE HEARD

There were no visitors to be heard.

12. ADJOURNMENT

Councilmember Maas-Kusske moved to adjourn the meeting at 7:15 p.m.; seconded by Councilmember DeLuca. Motion passed 4-0.

MINUTES OF A JOINT MEETING OF THE
INDEPENDENCE CITY COUNCIL AND MAPLE PLAIN CITY COUNCIL
WEDNESDAY, MAY 27, 2015 –7:00 AM

1. CALL TO ORDER.

Pursuant to due call and notice thereof, a joint meeting of the Independence City Council and Maple Plain City Council was called to order by Mayor Johnson at 7:00 a.m.

2. PLEDGE OF ALLEGIANCE.

Mayor Johnson led the group in the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Independence Mayor Johnson and Councilors Betts, Fisher Wenck, Spencer. Maple Plain Councilors Eisenger, McCoy, DeLuca and Maas-Kusske.

ABSENT: Maple Plain Mayor Young

STAFF: Independence City Administrator Hirsch, Independence City Attorney Vose and Office Staff Horner and Bemmels. Maple Plain City Administrator Melvin and WHPS Director Kroells

VISITORS: Gary Weiers (David Drown Associates), LuAnn Brunno, Ed Pluth

4. ADOPT AGENDA

Motion by Eisenger, second by Betts to adopt the agenda. Ayes: Johnson, Betts, Fisher, Wenck, Spencer, Eisenger, McCoy, DeLuca and Maas-Kusske. Nays: None. Absent: Young. MOTION DECLARED CARRIED.

5. SHARED SERVICES UPDATE

Weiers stated he wanted to commend both cities on working together so impressively on shared services already in place. He said he has used Independence and Maple Plain as a model in showing other cities how they may potentially be able to work together. Weiers stated that the shared newsletter has been a positive step for the cities. He said the report he will be presenting outlines the potential to combine Administrative functions and Public Works for the cities.

Weiers stated individuals employed from both cities were interviewed and are listed in the handout. He emphasized the comments are summaries and not direct quotes. He said that overall the sentiment from the interviews was positive for combining some services.

Weiers stated the second part of the analysis involved examining the financial status and where there may possibly an opportunity to save money.

Weiers stated there are two locations within two miles of each other and both are modern, functional buildings. There are 10.5 FTE's between the two cities currently. The building official in Independence is a full-time staff member and Maple Plain contracts with a building official. Weiers said the Independence Public Works department has a fantastic, state-of-the-art facility and a full-time Director with two staff members. The building official in Independence also assists the Public Works department in times of need with snow removal, etc. Maple Plain has an adequate facility and two staff members.

Weiers stated law enforcement has done a quality job of straddling the needs of two different communities and this is another example of how services may be shared effectively. He said the major conclusion, in his opinion, is that there is the potential for more shared services between the cities.

Weiers said his first and most radical recommendation would be to merge the administrative and public works functions. He recommends a staff reduction going from two administrators to one. He also recommends one location to serve as the office for both cities. He recommends keeping the combined Public Works Departments in the Independence facility. Weiers recommends keeping the Building Official employed by Independence and having that person cover the currently contracted position in Maple Plain. Weiers recommends a Joint Powers Board to govern the new model. Weiers said he is not looking at full merger at this time. He stated it would be beneficial to start moving down the line towards that by combining the administrative functions and Public Works. He said there would be pros and cons to a total consolidation and that should be looked at separately. Weiers said public relations could be enhanced to educate and promote the city and all the work that goes on behind the scene.

Weiers stated the next steps would involve gathering public input over the summer. He noted that he did not factor in the costs associated with formalizing a shared services agreement which would involve outside counsel and can be very labor intensive.

Weiers opened up the discussion for any questions from those present. Vose asked how critical it would be to coordinate the location of the joint powers meetings with the council meetings. Weiers stated that it would ideally be in the same location. Vose also asked if Weiers would be suggesting any changes to Police and Fire at this time or ever and how they work under the Joint Powers Agreement. Weiers said not initially but there could be further conversations.

Johnson noted that there were no comments on the Planner position that currently works for both cities. Weiers said this is another great example of how the cities work together effectively. Johnson stated that \$150,000 in savings does not seem like a lot of money considering the magnitude of this whole discussion. Weiers said he is very cautious when making estimated on savings. He said there are a lot of steps in the process before realizing any savings.

DeLuca said that this is being looked at to see if we can improve services and share costs. He stated that these both do not have to be realized and it could still make sense to do a shared services arrangement. DeLuca asked if the staff recommendation is doable or would this model cut too deeply. Weiers stated it is doable contingent on using one common facility.

Spencer stated one of the more promising aspects of this proposal is the Public Works recommendation. He asked if Weiers is recommending blending the Public Works department as it is and maintaining the staff numbers. Weiers stated he is recommending one Director but a reduction in other staff when combined. He recommends going from 5 FTE's to 4.

McCoy asked how the new staffing model would be deployed and what recommendations Weiers would have for that. Weiers stated he is not giving specifics but rather a model and some of the staffing changes would need to involve legal counsel. McCoy asked if the recommendations were all or nothing changes or could they make changes to Public Works and not Administration or vice versa. Weiers stated it was an all or nothing recommendation.

Brenno stated that sharing services adds a great degree of complexity compared to the cost savings. Brenno said it looks like a merger and if that is the ultimate goal than why not pursue it as that? Brunno said public

hearing over the summer would not be a good representation as people are gone on vacation and at their cabins, etc. She suggested a hearing would be better in late summer or early fall.

Johnson said he envisions this as something each Council needs to meet on separately for discussion before it would be presented to the public. Weiers said that would be up the mayor but he feels the appetite is already there and his recommendation would be to move forward with public hearings.

Betts asked if it would make sense to have Public Works report to the Joint Council instead. Weiers said he did not recommend that. He said he believes the best supervisors are individuals not groups.

Fisher stated he thought they should have individual council discussions and then a joint discussion after that. DeLuca agreed with Fisher and suggested scheduling a joint meeting a month out so they would have time to have a couple separate meetings prior to that meeting.

Johnson said he would like to wait to schedule a meeting after both councils are ready and have had a chance to meet separately.

5. COUNCIL UPDATE

A. Resurfacing Budd Street

Johnson talked about Independence Road Maintenance program and that bids are currently being submitted to resurface some roads. He asked if Maple Plain would be interested in resurfacing Budd Street as that is one of the roads that will be done on the Independence side. He asked Melvin of Maple Plain if they had received the information and what their thoughts were. Melvin said they did receive the information but they have some questions and concerns they want addressed first.

McCoy asked how far on Budd the current bids coming in would be covering. Spencer said he has been working with Ende on this and rather than fixing just our side down one half of the road they determined to do both sides to a halfway mark to keep it even.

Eisenger said they have a 5 year plan that includes curb and gutter maintenance. He said he would like to see Budd Street done sooner than later.

Spencer stated Independence is going to carve out sections that need it the most whereas the Maple Plain plan sounds much more intensive. He said that Independence will essentially be doing a mill and overlay project.

Wenck stated it would be 320' of shared road and the cost to Maple Plain would be \$45,000. He said he gave this information to Melvin awhile back.

B. Electronic Sign

Melvin asked if Independence would be interested in paying for a portion of an electronic sign Maple Plain was purchasing to be located at the Fire Station on Highway 12. She said Independence could use the sign for messaging.

Betts asked how much the sign would cost. Melvin said they are moving forward with the purchase and the cost is \$60,000. Johnson said it would have to be added to the agenda for the next Council meeting.

6. OTHER BUSINESS

Wenck asked for an update on the Festival planning. Melvin said the planning is going well and it is still planned for August 14th and 15th. Spencer asked if they selected a name for the festival from the entries. Melvin said it is Maple Plain Days for now.

7. ADJOURNMENT

Motion by DeLuca, second by Spencer to adjourn the Joint Council Meeting at 7:50a.m. Ayes: Johnson, Betts, Fisher, Spencer, Eisinger, McCoy, DeLuca, Maas-Kusske. Nays: None. Absent: Young. MOTION DECLARED CARRIED.

Respectfully submitted,

Trish Bemmels, Recording Secretary

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
June 8, 2015
6:30 p.m.

1. CALL TO ORDER

Present: Councilmembers Dave Eisinger, Justin McCoy, Mike DeLuca, Julie Maas-Kusske and Mayor Jerry Young. Also present were City Administrator, Tessia Melvin, City Engineer, Dan Boyum, City Attorney, Jeff Carson and City Planner, Mark Kaltsas.

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS

Mayor Young read the Proclamation for the Step to It Challenge 2015

Whereas Minnesota has long been recognized as one of the healthiest states in the nation and a role model for others across the nation in protecting and promoting the health of its people; and,

Whereas the Step To It Challenge is a four-week physical activity campaign that motivates people of all ages and abilities to become more physically active. Family members, coworkers, schoolmates, neighbors, and friends come together to participate in this friendly competition among communities and,

Whereas Maple Plain and 23 other communities compete against one another to win the Most Active Community awards; and

Whereas Gregory Kobbe is the 2015 Maple Plain participant with the most steps with 743,823; and,

Whereas Gregory has received tickets to see the Minnesota Twins; and Gregory will be recognized at the game along with the other community participants with the most steps.

Now , therefor be it resolved by the City Council of Maple Plain in recognition of Gregory for his dedication to health and the Step To It Program, we hereby proclaim Gregory Kobbe, as the 2015 Step To It Challenge winner.

Be it resolved, we commend Gregory Kobbe for his commitment to health.
Proclaimed on this 8th Day of June, 2015.

Councilmember McCoy read the AED State of MN Proclamation:

Whereas: More than 2,000 people in Minnesota die each year of sudden cardiac arrest; and

Whereas: Sudden cardiac arrest strikes about 42 men, women and children every hour in the United States, usually without any prior symptoms; and
Whereas: Nearly 6,000 children suffer out-of-hospital sudden cardiac arrest each year from all causes, including trauma, cardiovascular issues, and sudden infant death syndrome: and
Whereas: Studies have shown that CPR can double the chances of survival from sudden cardiac arrest; and
Whereas: Public access AEDs can increase survival by ten percent for every minute earlier an AED is applied; and
Whereas: Bystanders perform 38 percent of all CPR in Minnesota: and
Whereas: Effective hands only CPR and AED training can be achieved in 30 minutes or less.

4. **ADOPT AGENDA**

Councilmember Eisinger moved to add one item to the agenda: Purchase Agreement under New Business; seconded by Councilmember McCoy. Motion passed 5-0.

City Administrator Melvin asked to move the Land Use in MU-B District to the first item after Consent Agenda to accommodate the City Planner's schedule.

3. **CONSENT AGENDA**

Items to approve under the Consent Agenda:

- A. Approve May 11 Board of Appeal and Equalization meeting minutes
- B. Approve April 27 City Council Workshop Minutes
- C. Approve May 11 City Council Regular Meeting Minutes
- D. Approve May 11 City Council Workshop Minutes
- E. Approve July 14, 2014, EDA Minutes
- F. Approve May 26 City Council Workshop Minutes
- G. Accounts Payable

Councilmember Eisinger moved to adopt the consent agenda; seconded by Councilmember DeLuca. Motion passed 5-0.

4. **PUBLIC HEARINGS**

There were no public hearings.

5. **ADMINISTRATIVE REPORTS**

There were no administrative reports.

6. **NEW BUSINESS**

- B. Land Use in MU-B District-Barber Shop

City Planner, Kaltsas presented the item to the Council. Kaltsas stated that the Planning Commission met on the issue and they recommended the applicant complete an interim use permit. This would require a fee and the applicant to go before the Planning Commission and City Council again.

The City has been approached by an individual that is interested in opening a barber shop in the downtown area. The barber shop would initially be a single-chair with just the owner

cutting hair. The potential business owner found a space to lease in the existing building located at 5260 Independence Street. The building currently has a retail establishment in the western two-thirds of the building. The property is currently zoned MU-B.

The City's Code does not specifically address barber shops, but does provide for beauty shops. As a result, the Council could find that a Barber Shop is similar to a Beauty Shop and therefore the business would not be permitted by the ordinance. The Council could also make a determination regarding a use that is not specifically referenced in the ordinance.

The Council welcomed the new business to Maple Plain and asked that he complete an interim permit.

Councilmember Eisinger moved to have the applicant complete an interim use permit; seconded by Councilmember DeLuca. Motion passed 5-0.

7. OLD BUSINESS

A. Shared Services Discussion

Councilmember DeLuca presented this issue to the Council. Melvin reported that the City of Independence would be having a workshop on June 18 to discuss how they would like to go forward with the Shared Services report.

Councilmembers Eisinger and Maas-Kusske asked that the Council meet to discuss the Shared Services Report.

The Council agreed to meet on Thursday, June 18, at 5 p.m.

B. Award Sealcoating Project

City Engineer, Dab Boyum, presented this item to the City Council. Staff requested quotes from three contractors to complete the 2015 sealcoating. Only two quotes were received. Pearson Brothers, Inc. provided a quote of \$98,206.55 and Allied Blacktop Company provided a quote of \$101,959.

Councilmember Eisinger moved to accept the quote from Pearson Brothers Inc. at \$98,206.55; seconded by Councilmember DeLuca. Motion passed 5-0.

8. NEW BUSINESS

A. Purchase of Park Benches and Concrete

Melvin presented this item to the Council. Melvin stated that Assistant to the City Administrator, Maggie McCallum, put the memo together. Melvin stated that staff is looking for direction on how to proceed with replacing and installation of park benches and concrete at Rainbow Park, Northside Park and Bryantwood Park.

Melvin added that the wooden park benches at the three parks are rotting. Melvin reported that the Park Commission moved to recommend the Council purchase and install new benches at the parks. The Parks Commission also recommended the following:

- Replacing a section of the sidewalk at the Northside Park Commission/Bathroom to be ADA accessible
- Adding a sidewalk path from the current trail to the swing set to make the swing set ADA accessible

- Expanding the sidewalk south of Northside Park Concession/Bathroom to make it ADA accessible from the concession stands to the ball field.

The Council discussed the need to replace the benches and the concrete. Councilmember Eisinger asked that the benches and concrete be replaced, but to wait on adding sections of the sidewalk. Councilmember DeLuca added that he would like to see staff create a strategic plan for the Parks Commission and a sidewalk plan on how best to use City funds to connect trails and sidewalks and make them ADA accessible.

Councilmember Eisinger moved to replace the benches and concrete slabs and direct staff to create a strategic plan for the Parks Commission and a plan for sidewalk expansion and connections; seconded by Councilmember DeLuca. Motion passed 5-0.

C. Purchase Agreement of Olsons Market

City Attorney, Carson presented this topic to the Council. He stated that the EDA was recommending the City sign and execute the purchase agreement with Olsons Market. Carson added that this property is necessary for the downtown development. In addition, he added that the City received a grant to help assist in this purchase.

Councilmember Eisinger moved to authorize the purchase agreement with Olsons Market; seconded by Councilmember DeLuca. Motion passed 5-0.

9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS

10. COUNCIL REPORTS & OTHER BUSINESS

A. Attitude of Gratitude

Councilmember Maas-Kusske read an attitude of gratitude for Andy DeLuca.

Councilmember DeLuca read an attitude of gratitude for Anne Wyatt.

Councilmember Eisinger read an attitude of gratitude for the American Legion Auxilliary.

11. VISITORS TO BE HEARD

Judy Sutherland, 4865 Main Street East, provided some comments to the City Council regarding nuisances.

12. ADJOURNMENT

Councilmember Maas-Kusske moved to adjourn the meeting at 7:40 p.m.; seconded by Councilmember DeLuca. Motion passed 5-0.

**Maple Plain City Council Meeting
Workshop Minutes
June 8, 2015
Maple Plain City Hall**

1. CALL TO ORDER

Mayor Young called the meeting to order at 6 p.m.

Present: Councilmembers Dave Eisinger, Mike DeLuca, Justin McCoy, Julie Maas-Kusske and Mayor Jerry Young. Also present was City Administrator, Tessia Melvin.

2. INTERVIEW OF PUBLIC WORK APPLICANTS

The City Council interviewed two candidates for the Public Works position.

5. ADJOURNMENT

Councilmember Maas-Kusske moved to adjourn the meeting at 6:35 p.m.; seconded by Councilmember Eisinger. Motion passed 5-0.

CITY OF MAPLE PLAIN

06/18/15 9:20 AM

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Payments

Current Period: June 2015

Batch Name	06/22/15 PAY	User Dollar Amt	\$0.00		
Payments		Computer Dollar Amt	\$48,237.26		
			\$48,237.26	Out of Balance	
Refer	20509	ABDO EICK & MEYERS, LLP	-		
Cash Payment	E 101-41500-301	Auditing & Accounting S	Financial Report		\$600.00
	Invoice	348992			
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$600.00
Refer	20510	AMERIPRIDE	-		
Cash Payment	E 601-49400-310	Janitorial Services	Rugs- WTP		\$73.63
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$73.63
Refer	20511	GIRARD S BUSINESS MACHINES, I	-		
Cash Payment	E 101-41500-413	Office Equipment Rental	Folding Machine Rental		\$150.00
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$150.00
Refer	20512	G & K SERVICE	-		
Cash Payment	E 101-43000-417	Uniform Rentals	Uniforms		\$44.62
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$44.62
Refer	20513	HEALTHPARTNERS	-		
Cash Payment	G 101-21706	Health Insurance	July		\$1,974.12
	Invoice	59381501			
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$1,974.12
Refer	20514	HENN COUNTY INFO TECHNOLOG	-		
Cash Payment	E 101-43000-419	General Rentals	Radio Lease		\$63.64
	Invoice	1000061569			
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$63.64
Refer	20515	IFS	-		
Cash Payment	E 601-49400-311	Contract Service	WTP Maintenance		\$268.75
	Invoice	62529			
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$268.75
Refer	20516	NEOFUNDS BY NEOPOST	-		
Cash Payment	E 101-41500-413	Office Equipment Rental	Rental Fees		\$112.48
	Invoice				
Cash Payment	E 101-41500-322	Postage	Postage		\$300.00
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$412.48
Refer	20517	MATHESON TRI-GAS	-		
Cash Payment	E 101-43000-215	Shop Materials	Cylinder Lease		\$53.80
	Invoice	11372531			
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$53.80
Refer	20518	OFFICE DEPOT	-		
Cash Payment	E 101-41500-201	Office Supplies	Office Supplies		\$66.54
	Invoice				

CITY OF MAPLE PLAIN
Payments

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Cash Payment	E 101-41500-202 Duplicating & Copying S	Paper			\$39.99
	Invoice				
Cash Payment	E 101-43000-215 Shop Materials	Toilet Paper			\$49.98
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$156.51
Refer	20519	SCOTTS LAWN CARE INC		-	
Cash Payment	E 101-45200-311 Contract Service	Lawn Applications			\$1,495.00
	Invoice 10850601				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$1,495.00
Refer	20520	TOSHIBA		-	
Cash Payment	E 101-41500-413 Office Equipment Rental	Lease			\$251.34
	Invoice				
Cash Payment	E 101-41500-202 Duplicating & Copying S	Copies			\$58.75
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$310.09
Refer	20521	UNITED FARMERS COOPERATIVE		-	
Cash Payment	E 101-43000-212 Motor Fuels	Public Works Quarterly Gas			\$1,628.94
	Invoice				
Cash Payment	E 101-43000-215 Shop Materials	PW Supplies			\$50.98
	Invoice 26856				
Cash Payment	E 101-43000-215 Shop Materials	PW Supplies			\$6.49
	Invoice 26955				
Cash Payment	E 101-45200-228 Park Equipment Supplie	Park Supplies			\$5.97
	Invoice				
Cash Payment	E 101-43000-215 Shop Materials	PW Supplies			\$9.48
	Invoice 27177				
Cash Payment	E 101-43000-215 Shop Materials	PW Supplies			\$1.69
	Invoice 27183				
Cash Payment	E 101-45200-228 Park Equipment Supplie	Park Flowers			\$41.52
	Invoice 27225				
Cash Payment	E 101-43000-215 Shop Materials	PW Supplies			\$15.53
	Invoice 27323				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$1,760.60
Refer	20522	WEST HENNEPIN PUBLIC SAFETY		-	
Cash Payment	E 101-42110-306 Police Administration	Police Sevices- July			\$38,212.15
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$38,212.15
Refer	20523	CENTERPOINT ENERGY MINNEGA		-	
Cash Payment	E 101-41940-383 Gas Utilities	City Hall			\$65.88
	Invoice				
Cash Payment	E 101-41940-383 Gas Utilities	Public Works			\$50.52
	Invoice				
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total	\$116.40
Refer	20524	XCEL ENERGY		-	
Cash Payment	E 101-43160-381 Electric Utilities	Street Lights			\$1,979.35
	Invoice				

CITY OF MAPLE PLAIN
Payments

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Current Period: June 2015

Cash Payment Invoice	E 101-41940-381 Electric Utilities	CH & Garage		\$39.74
Cash Payment Invoice	E 601-49400-381 Electric Utilities	Water		\$128.64
Cash Payment Invoice	E 602-49450-381 Electric Utilities	Sewer		\$165.60
Cash Payment Invoice	E 101-41940-381 Electric Utilities	Parks		\$170.29
Cash Payment Invoice	E 101-43100-381 Electric Utilities	Traffic Lights		\$61.85
Transaction Date	6/17/2015	Bank of Maple Plain	10100	Total <u>\$2,545.47</u>

Fund Summary

	10100 Bank of Maple Plain
101 GENERAL FUND	\$47,600.64
601 WATER FUND	\$471.02
602 SEWER FUND	\$165.60
	<u>\$48,237.26</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$48,237.26
Total	<u>\$48,237.26</u>

RESOLUTION NO. 15-0622-01

A RESOLUTION APPROVING MASTER SUBSCRIBER AGREEMENT

WHEREAS, The City of Maple Plain has approved the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies and Agency Request Forms on behalf of the City with for the benefit of the City Prosecutor’s office as well as the City law enforcement agency; and

WHEREAS, The City Council now directs the City Administrator to execute the Master Subscriber Agreement and Agency Request Forms on behalf of the City; and

WHEREAS, is hereby **RESOLVED** by the City Council of the City of Maple Plain as follows:

- 1) The City Administrator shall execute the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies on behalf of the City.
- 2) The City Administrator shall execute the Agency Request Forms on behalf of the City for the benefit of the City Prosecutor’s office and City law enforcement office.

Whereupon said Resolution was declared duly passed and adopted on the ____ day of June 2015.

Jerry Young, Mayor

ATTEST:

Tessia Melvin, City Administrator

MAPLE PLAIN

EST.1868 INC.1912

Agenda Information Memorandum
June 22, 2015 - Maple Plain City Council

8. ADMINISTRATIVE REPORTS A. QUARTERLY FINANCIAL REPORT

YEAR TO DATE EXPENSES

General Fund

- Revenue: **\$550,985 (32 percent of budget)**
(2014:\$586,169 as of July 11, 2014)
- Expense: **\$677,586.71 (41 percent of budget)**
(2014: \$746,841 as of July 11, 2014)

Community Fund

- Revenue \$7,115 (28 percent of budget)
- Expense \$5978.5 (20 percent of budget)

Water

- Revenue: \$184,294 (42% of budget)
- Expense \$100,710.38(15% of budget)

Sewer

- Revenue: \$165,445 (42% of budget)
- Expense \$143,837.14 (28% of budget)

Storm Water

- Revenue \$37,300 (50% of budget)
- Expense \$26,753.53 (33% of budget)

Fire Partnership

- Revenue: \$84,429 (25% of budget)
- Expense \$123,515.23 (32% of budget)

At a Glance Expenses

Council:

- Unbudgeted items include \$6,875 Shared Service Report and \$10,539 Council Chambers Audio equipment

Financial Administration:

- EDP, Software and Design over by \$4,808 as the 2014 IT bill came after the 2014 closeout, so it is paid from the 2015 budget
- Dues and Subscription: Rotary as we not billed in a timely manner

General Government Buildings:

- Gas and utilities should be coded to Public Works
- Building Structure for \$30,738 is for ½ of the City Entrance sign. This will be paid for in part by the Parks budget and Capital Improvement Budget.
- Misc. of \$2680 is for new locks for all of city buildings
- Office Lease should reflect \$30,000 not \$15,000

Public Works

- Some Engineering Services should be coded to Water for the Water Treatment Plant
- The majority of the expenses for Misc is for cleaning up of the Compost and this will be paid for with the Recycling Grant
- Administration: Increased Expenses for new computer, file cabinet and computer accessories, new utility bills sent via envelopes, Consultant for Accounting during transition, software, printing with new newsletter

Full-Time Employees for Water, Sewer and Public Works under budget due to only one employee working since September 2014.

At a Glance Revenues

- City will receive \$509,400 from Hennepin County on June 22 for the first part of property taxes.
- Building permits should increase due to new construction

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1	CITY OF MAPLE PLAIN						
2	STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - DETAILED						
3	BUDGET DETAIL - ACTUAL 2012-2013, YTD MAY 2014, BUDGET FINAL 2014, PROPOSED 2015						
4	NOTE - 2014 budget column includes adjustments to original budget based on actual estimates						
8							
9			Actual			BUDGET	
10			2011	2012	2013	2014	2015
11	General Fund (101)						
12							
13	Revenues						
14	101-31010	Current Ad Valorem Taxes	\$ 948,086	\$ 1,054,672	\$ 1,005,654	\$ 1,241,109	\$ 1,265,931
15	101-31020	Delinquent Ad Valorem Taxes	17,895	5,677	10,576	-	-
16	101-31040	Fiscal Disparities	147,887	140,044	159,137	-	-
17	101-31850	Economic Development	32,629	29,936	27,341	27,341	-
18	101-31860	Taxes - Debt Service	-	-	29,550	28,600	30,100
19	101-32100	Business Licenses & Permits	5,685	250	1,340	500	500
20	101-32110	Alcoholic Beverages	6,730	12,295	12,145	12,145	12,150
21	101-32160	Professional & Occupational	350	90	-	250	250
22	101-32180	Other Licenses & Permits	239	250	175	500	520
23	101-32210	Building Permits	27,485	18,172	43,080	27,500	27,500
24	101-32240	Animal Licenses	50	55	20	15	-
25	101-32265	Grading Permit	1,000	1,350	550	750	750
26	101-32275	Right of Way Permit	2,000	3,000	3,500	250	250
27	101-33000	Intergovernmental Revenues	-	-	2,277	-	-
28	101-33170	Federal Grants - Other	-	-	27,283	-	-
29	101-33401	Local Government Aid	240,047	240,047	240,047	248,535	251,370
30	101-33402	Homestead Credit	172	(294)	-	-	-
31	101-33422	Other State Aid Grants	2,935	3,498	935	935	940
32	101-33620	Other County Grants & Aid	9,547	4,485	6,290	8,610	8,610
33	101-34101	Rent - City Hall & Water Tower	32,764	27,599	33,195	33,860	30,660
34	101-34103	Zoning & Subdivision Fees	1,100	2,650	1,550	-	-
35	101-34107	Assessment Search Fees	15	-	-	-	-
36	101-34109	General Government Charges	60	-	-	-	-

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9			Actual			BUDGET	
10			2011	2012	2013	2014	2015
37	101-34403	Recycling & Refuse Income	18,060	13,035	880	-	-
38	101-34950	Other Revenues	18,366	15,900	9,298	500	500
39	101-35100	Court Fines	18,262	20,859	12,731	11,000	11,000
40	101-35104	Other Fines	140	210	315	200	200
41	101-35110	Administrative Citations	65	165	180	2,000	2,000
42	101-36100	Special Assessments	-	1,747	333	-	-
43	101-36210	Interest Earnings	5,650	6,003	4,291	5,100	10,700
44	101-36230	Contributions & Donations	4,298	4,235	9,007	-	-
45	101-36250	Refunds & Reimbursements	-	-	-	-	-
46	101-36500	Collected for other Government	130	-	3,432	-	-
47	101-37175	Sales Tax	(133)	(582)	-	-	-
48	101-37275	Miscellaneous Income	8,820	6,246	5,711	5,900	5,900
49	101-39101	Sales of Fixed Assets & Lease	-	-	17	40,417	-
50	105-34700	Culture & Recreation	2,344	17,151	17,144	17,000	25,750
51	105-36210	Interest Earnings	15	38	-	-	-
52	105-39200	Interfund Operating Transfers	-	-	-	-	-
53	110-36210	Interest Earnings	30	31	-	-	-
54	810-36230	Contributions & Donations	1,970	-	-	-	-
55	810-39200	Interfund Operating Transfers	2,500	-	-	-	-
56							
57	Total 101 Revenues		1,557,193	1,628,814	1,667,984	1,713,017	1,685,581
58							
59							
60							
61							
62	Expenditures						

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9			Actual			BUDGET	
10			2011	2012	2013	2014	2015
63	101-41110-103	Part-Time Employees	\$ 16,600	\$ 15,425	\$ 16,625	\$ 18,950	\$ 21,500
64	101-41110-121	PERA Contribution	-	-	254	235	300
65	101-41110-122	FICA Contribution	1,270	1,180	1,193	1,097	1,600
66	101-41110-151	Worker s Comp Insurance	65	55	91	96	100
67	101-41110-302	Planning Services	1,403	2,190	3,453	2,880	2,970
68	101-41110-303	Engineering Services	2,304	1,695	2,163	3,084	3,180
69	101-41110-304	Legal Services	9,220	8,061	10,220	7,500	7,730
70	101-41110-311	Contract Service	-	-	23,490	-	-
71	101-41110-319	Other Consulting Services	-	-	17,800	-	-
72	101-41110-322	Postage	331	-	716	-	-
73	101-41110-331	Training & Travel	2,403	1,331	2,428	3,435	3,540
74	101-41110-433	Dues & Subscriptions	3,987	3,775	1,976	3,325	3,420
75	101-41110-434	Awards & Indemnities	775	488	1,533	935	960
76	101-41110-437	Miscellaneous	33	30	3,350	-	-
77	101-41110-570	Office Equipment & Furnishings	-	-	3,363	-	-
78							
79		Council	38,391	34,230	88,655	41,537	45,300
80							
81	101-41310-103	Part-Time Employees	\$ 7,025	\$ 7,175	\$ 8,025	\$ 8,650	\$ 4,800
82	101-41310-121	PERA Contribution	351	359	-	-	-
83	101-41310-122	FICA Contribution	537	549	409	666	400
84	101-41310-201	Office Supplies	-	-	45	-	-
85	101-41310-202	Duplicating & Copying Supply	-	-	65	-	-
86	101-41310-331	Training & Travel	2,742	2,933	2,116	3,199	-
87	101-41310-433	Dues & Subscriptions	20	30	30	40	-
88							

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10			2011	2012	2013	2014	2015
89		Mayor	10,675	11,046	10,690	12,555	5,200
90							
91							
92							
93							
94	101-41330-302	Planning Services	\$ 2,759	\$ 590	\$ 5,465	\$ 4,550	\$ 4,690
95	101-41330-303	Engineering Services	-	-	1,801	-	-
96	101-41330-304	Legal Services	2,933	1,120	2,030	3,240	3,340
97	101-41330-331	Training & Travel	180	-	-	-	-
98							
99		Boards and Commission	5,872	1,710	9,296	7,790	8,030
100							
101	101-41410-101	Full-Time Employees - Regular	\$ -	\$ 610	\$ -	\$ -	\$ -
102	101-41410-104	Temporary Employees - Regular	-	1,403	-	1,900	-
103	101-41410-121	PERA Contribution	-	-	-	-	-
104	101-41410-122	FICA Contribution	-	-	-	-	-
105	101-41410-201	Office Supplies	-	73	-	500	-
106	101-41410-207	Training Supplies	-	-	-	100	-
107	101-41410-309	EDP, Software and Design	-	-	-	320	-
108	101-41410-322	Postage	-	-	-	80	-
109	101-41410-351	Legal Notices Publishing	-	177	-	250	-
110	101-41410-437	Miscellaneous	676	535	130	750	770
111							
112		Elections	676	2,798	130	3,900	770
113							
114	101-41420-351	Legal Notices Publishing	\$ 1,623	\$ 3,850	\$ 1,465	\$ 1,650	\$ 1,700

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10			2011	2012	2013	2014	2015
115	101-41420-353	Ordinance Publication	920	2,215	1,238	3,000	3,090
116							
117		Recording and Reporting	2,543	6,065	2,703	4,650	4,790
118							
119	101-41500-101	Full-Time Employees - Regular	\$ 102,662	\$ 115,063	\$ 103,746	\$ 111,703	\$ 119,000
120	101-41500-102	Full-Time Employees - Overtime	499	1,113	4,251	1,277	-
121	101-41500-103	Part-Time Employees	2,679	3,225	3,562	3,000	3,000
122	101-41500-106	Administrative Internship	3,934	8,154	-	8,400	4,200
123	101-41500-115	Educational Assistance	2,818	3,743	3,228	-	4,200
124	101-41500-121	PERA Contribution	7,508	8,762	7,182	8,191	2,900
125	101-41500-122	FICA Contribution	8,423	9,758	8,410	9,577	9,700
126	101-41500-131	Employer Paid Health Insurance	19,797	18,411	2,861	10,715	17,700
127	101-41500-132	Employer Paid Dental Insurance	832	660	781	1,009	1,600
128	101-41500-133	Employer Paid Life Insurance	60	139	49	60	100
129	101-41500-151	Worker s Comp Insurance	1,021	835	945	919	950
130	101-41500-201	Office Supplies	1,573	1,567	2,276	2,500	2,580
131	101-41500-202	Duplicating & Copying Supply	777	710	807	1,000	1,030
132	101-41500-204	Envelopes & Letterhead	855	1,331	818	900	930
133	101-41500-301	Auditing & Accounting Services	21,343	19,879	24,043	19,900	22,900
134	101-41500-309	EDP, Software and Design	2,575	2,629	17,075	3,653	3,760
135	101-41500-312	Financial Services	4,418	1,706	-	5,000	5,150
136	101-41500-321	Telephone	3,572	4,439	4,387	4,320	4,450
137	101-41500-322	Postage	2,968	4,460	3,177	3,800	3,910
138	101-41500-331	Training & Travel	4,619	3,889	4,387	6,359	6,550
139	101-41500-340	Advertising	-	-	-	-	-
140	101-41500-350	Printing & Binding	-	54	115	-	-

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10			2011	2012	2013	2014	2015
141	101-41500-352	General Public Information	1,096	1,606	2,182	1,400	1,440
142	101-41500-361	General Liability Insurance	3,439	3,229	2,393	2,489	2,560
143	101-41500-400	Equipment Repair & Maintenance	2,020	1,598	1,807	2,700	2,780
144	101-41500-413	Office Equipment Rental	4,408	3,844	4,831	3,338	3,440
145	101-41500-433	Dues & Subscriptions	720	736	1,343	1,217	1,250
146	101-41500-437	Miscellaneous	1,338	2,756	2,267	1,500	1,550
147	101-41500-570	Office Equipment & Furnishings	-	443	273	-	-
148							
149		Financial Administration	205,954	224,739	207,196	214,927	227,630
150							
151							
152	101-41550-201	Office Supplies	\$ 296	\$ 318	\$ -	\$ 500	\$ 520
153	101-41550-305	Assessing Services	14,361	14,366	14,085	14,624	15,060
154							
155		Assessing	14,657	14,684	14,085	15,124	15,580
156							
157	101-41610-304	Legal Services	\$ 24,501	\$ 28,288	\$ 23,630	\$ 65,000	\$ 28,000
158							
159		City Attorney	24,501	28,288	23,630	65,000	28,000
160							
161	101-41900-302	Planning Services	\$ 499	\$ -	\$ -	\$ -	\$ -
162	101-41910-302	Planning Services	22,620	32,889	17,019	18,000	20,000
163	101-41910-303	Engineering Services	100	-	-	-	-
164	101-41910-310	Janitorial Services	49	-	-	-	-
165	101-41910-437	Miscellaneous	-	-	-	-	-
166							
167		Planning and Zoning	23,268	32,889	17,019	18,000	20,000
168							

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10			2011	2012	2013	2014	2015
169	101-41940-223	Building Repair Supplies	\$ 989	\$ 816	\$ -	\$ 1,000	\$ -
170	101-41940-310	Janitorial Services	2,559	3,156	2,759	2,520	-
171	101-41940-362	Property Insurance	387	416	404	432	440
172	101-41940-3??	office lease					15,000
173	101-41940-381	Electric Utilities	6,158	5,657	7,730	7,000	-
174	101-41940-382	Water Utilities	600	900	-	1,900	-
175	101-41940-383	Gas Utilities	4,310	2,529	3,346	5,000	-
176	101-41940-385	Sewer Utilities	800	1,300	-	2,800	-
177	101-41940-400	Equipment Repair & Maintenance	28	28	28	-	-
178	101-41940-401	Building Repair & Maintenance	1,713	5,533	8,156	15,000	-
179	101-41940-437	Miscellaneous	-	-	2,430	-	-
180	101-41940-520	Building and Structure					-
181	101-41940-580	Other Equipment	-	-	1,103	-	-
182							
183		General Government Buildings	17,544	20,335	25,956	35,652	15,440
184							
185	101-42110-304	Legal Services	\$ 18,442	\$ 19,621	\$ 22,416	\$ 17,500	\$ 18,030
186	101-42110-306	Police Administration	412,021	424,393	449,000	465,063	491,158
187	101-42110-317	Board & Booking Fees	5,788	1,538	3,677	4,000	4,120
188	101-42110-437	Miscellaneous	658	515	-	1,000	1,030
189							
190		Police Administration	436,909	446,067	475,093	487,563	514,338
191							
192	101-42210-124	Fire Pension Contribution	\$ 27,750	\$ 25,750	\$ 27,965	\$ 25,750	\$ 26,520
193							
194		Fire Administration	27,750	25,750	27,965	25,750	26,520

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10			2011	2012	2013	2014	2015
195							
196	101-42290-307	Fire Administration	\$ 164,874	\$ 161,709	\$ 161,795	\$ 161,795	\$ 166,650
197							
198		Fire Partnership	164,874	161,709	161,795	161,795	166,650
199							
200	101-42400-308	Building Inspection	\$ 10,647	\$ 5,060	\$ 8,588	\$ 12,000	\$ 12,360
201	101-42400-438	Collected for Other Agencies	797	403	1,073	2,000	2,060
202							
203		Building Inspection	11,444	5,463	9,661	14,000	14,420
204							
205	101-42500-319	Other Consulting Services	\$ 478	\$ 953	\$ 502	\$ 505	\$ 520
206							
207		Civil Defense	478	953	502	505	520
208							
209	101-42700-200	Office Supplies (GENERAL)	\$ -	\$ -	\$ -	\$ -	\$ -
210	101-42700-318	Animal Shelter Boarding Fees	-	85	-	250	260
211							
212		Animal Control	-	85	-	250	260
213							
214	101-43000-101	Full-Time Employees - Regular	\$ 49,350	\$ 51,139	\$ 44,025	\$ 47,632	\$ 50,600
215	101-43000-102	Full-Time Employees - Overtime	1,469	1,725	3,009	2,159	-
216	101-43000-104	Temporary Employees - Regular	3,702	1,500	3,045	3,600	-
217	101-43000-121	PERA Contribution	3,684	3,696	3,388	3,610	3,700
218	101-43000-122	FICA Contribution	4,171	4,141	3,781	4,111	3,900
219	101-43000-131	Employer Paid Health Insurance	10,601	12,516	14,132	22,720	20,900
220	101-43000-132	Employer Paid Dental Insurance	706	736	755	1,239	1,600

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10			2011	2012	2013	2014	2015
221	101-43000-133	Employer Paid Life Insurance	60	58	60	60	100
222	101-43000-151	Worker s Comp Insurance	4,725	4,207	5,952	6,008	6,190
223	101-43000-201	Office Supplies	433	270	266	200	210
224	101-43000-211	Cleaning Supplies	39	44	23	200	210
225	101-43000-212	Motor Fuels	6,419	6,360	6,488	7,500	7,000
226	101-43000-213	Lubricants & Additives	700	377	562	750	770
227	101-43000-215	Shop Materials	275	308	973	800	820
228	101-43000-221	Equipment Parts	3,318	424	1,810	4,000	4,120
229	101-43000-223	Building Repair Supplies	35	250	-	-	-
230	101-43000-225	Landscaping Materials	-	-	-	-	-
231	101-43000-240	Small Tools & Minor Equipment	141	15	24	600	620
232	101-43000-303	Engineering Services	6,755	14,286	3,752	6,500	6,700
233	101-43000-321	Telephone	2,256	2,255	3,797	2,300	2,370
234	101-43000-323	Radio Units	96	-	-	442	460
235	101-43000-331	Training & Travel	1,103	1,035	1,900	1,250	1,290
236	101-43000-350	Printing & Binding	26	-	74	-	-
237	101-43000-362	Property Insurance	934	1,037	1,101	1,178	1,210
238	101-43000-363	Automotive Insurance	2,219	2,350	2,651	2,704	2,790
239	101-43000-381	Electric Utilities	73	(121)	(91)	-	3,500
240	101-43000-382	Water Utilities					1,000
241	101-43000-383	Gas Utilities					2,500
242	101-43000-385	Sewer Utilities					1,400
243	101-43000-384	Refuse & Recycling	635	-	-	300	-
244	101-43000-400	Equipment Repair & Maintenance	930	247	469	210	3,670
245	101-43000-404	Machinery & Equipment Repair	6,914	2,295	3,386	3,350	-
246	101-43000-417	Uniform Rentals	2,311	3,646	1,711	4,060	2,000

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8							
9			Actual			BUDGET	
10			2011	2012	2013	2014	2015
247	101-43000-433	Dues & Subscriptions	298	345	371	314	320
248	101-43000-437	Miscellaneous	1,137	1,244	1,751	1,950	2,010
249	101-43000-580	Other Equipment	-	-	424	-	-
250							
251		Public Works	115,515	116,385	109,589	129,747	131,960
252							
253	101-43100-131	Employer Paid Health Insurance	\$ -	\$ (300)	\$ -	\$ -	\$ -
254	101-43100-215	Shop Materials	-	217	-	-	-
255	101-43100-221	Equipment Parts	-	21	-	-	-
256	101-43100-224	Street Maintenance Materials	8,822	3,881	3,739	15,000	15,450
257	101-43100-303	Engineering Services	3,026	17,410	9,381	4,500	4,640
258	101-43100-311	Contract Service	15,065	11,120	8,084	12,000	18,000
259	101-43100-361	General Liability Insurance	346	357	251	265	270
260	101-43100-381	Electric Utilities	673	533	1,273	650	670
261	101-43100-437	Miscellaneous	5,000	-	-	-	-
262							
263		Highways, Streets & Roadways	32,932	33,239	22,728	32,415	39,030
264							
265	101-43124-311	Contract Service	\$ 4,218	\$ 14,554	\$ 27,500	\$ 8,000	\$ 8,240
266							
267		Sidewalks & Crosswalks	4,218	14,554	27,500	8,000	8,240
268							
269	101-43125-101	Full-Time Employees - Regular	\$ 5,304	\$ 5,366	\$ 10,697	\$ 6,734	\$ 8,700
270	101-43125-102	Full-Time Employees - Overtime	1,294	1,271	2,535	1,439	-
271	101-43125-121	PERA Contribution	478	419	948	593	600
272	101-43125-122	FICA Contribution	505	506	994	629	700

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10			2011	2012	2013	2014	2015
273	101-43125-229	Sand & Salt Materials	2,604	4,738	4,187	3,750	3,860
274	101-43125-437	Miscellaneous	-	-	-	-	-
275							
276		Ice & Snow Removal	10,185	12,300	19,361	13,145	13,860
277							
278	101-43160-381	Electric Utilities	\$ 24,778	\$ 21,364	\$ 27,402	\$ 28,183	29,030
279							
280		Street Lighting	24,778	21,364	27,402	28,183	29,030
281							
282	101-43200-314	Sanitation & Recycling Service	\$ 18,660	\$ 9,995	\$ -	\$ -	-
283	101-43200-384	Refuse & Recycling	676	3,135	112	1,120	-
284							
285		Sanitation & Recycling	19,336	13,130	112	1,120	-
286							
287	105-45100-302	Planning Services	\$ -	\$ 360	\$ -	\$ -	-
288	105-45100-311	Contract Service	-	21,130	14,449	14,500	14,940
289	105-45100-322	Postage	-	-	216	250	260
290	105-45100-340	Advertising	-	7,375	10,403	10,500	10,820
291	105-45100-350	Printing & Binding	-	88	-	-	-
292	105-45100-352	General Public Information	-	500	-	-	-
293	105-45100-410	Rentals (General)	-	40	5,990	6,000	6,180
294	105-45100-437	Miscellaneous	-	621	-	-	-
295	105-45000-319	Other Consulting Services	5,851	-	-	-	-
296	105-45000-352	General Public Information	-	7,351	746	-	-
297							
298		Recreation	5,851	37,465	31,804	31,250	32,200

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10			2011	2012	2013	2014	2015
299							
300	101-45200-101	Full-Time Employees - Regular	\$ 8,015	\$ 12,909	\$ 11,370	\$ 12,552	\$ 12,400
301	101-45200-102	Full-Time Employees - Overtime	-	34	-	-	-
302	101-45200-121	PERA Contribution	581	930	823	879	900
303	101-45200-122	FICA Contribution	613	986	862	966	900
304	101-45200-135	City Volunteer Insurance	210	167	167	175	180
305	101-45200-151	Worker s Comp Insurance	496	384	525	551	570
306	101-45200-211	Cleaning Supplies	42	33	-	200	210
307	101-45200-212	Motor Fuels	813	997	981	500	520
308	101-45200-221	Equipment Parts	1,247	212	305	850	2,680
309	101-45200-225	Landscaping Materials	431	(106)	1,402	1,750	-
310	101-45200-228	Park Equipment Supplies	2,484	4,502	4,022	3,500	3,610
311	101-45200-302	Planning Services	2,113	-	-	-	-
312	101-45200-303	Engineering Services	-	4,418	-	-	-
313	101-45200-311	Contract Service	2,579	2,082	6,470	2,500	2,580
314	101-45200-319	Other Consulting Services	822	354	249	-	-
315	101-45200-322	Postage	505	416	217	-	-
316	101-45200-350	Printing & Binding	462	469	226	-	-
317	101-45200-351	Legal Notices Publishing	125	-	-	-	-
318	101-45200-361	General Liability Insurance	-	-	-	-	-
319	101-45200-362	Property Insurance	2,392	5,915	5,857	6,267	6,460
320	101-45200-381	Electric Utilities	644	-	-	-	-
321	101-45200-402	Structure Repair & Maintenance	123	1,891	708	1,000	1,030
322	101-45200-403	Improvements Other Than Bldgs	-	1,681	-	-	-
323	101-45200-404	Machinery & Equipment Repair	-	757	733	750	770
324	101-45200-410	Rentals (General)	-	-	-	-	-

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325	101-45200-437	Miscellaneous	538	412	256	-	-
326	101-45200-530	Improvements Other Than Bldgs	3,396	22,799	49,860	20,000	20,000
327	810-45000-225	Landscaping Materials	-	-	-	-	-
328	810-45000-437	Miscellaneous	3,970	2,341	-	-	-
329							
330		Parks	32,601	64,583	85,033	52,440	52,810
331							
332	101-46102-311	Contract Service	\$ 1,020	\$ -	\$ 14,557	\$ 2,000	\$ 2,060
333							
334		Shade Tree Disease Control	1,020	-	14,557	2,000	2,060
335							
336	101-46300-311	Contract Service	\$ 18,313	\$ -	\$ -	\$ -	\$ -
337	101-46300-510	Land	-	-	-	-	-
338	101-46300-602	Other Long-Term Debt Principal	15,859	16,557	17,285	18,046	18,840
339	101-46300-612	Other Long-Term Debt Interest	5,579	4,881	4,152	3,392	2,598
340	101-46300-615	Property Taxes	-	-	-	-	-
341							
342		Urban Redevelopment and Housing	39,751	21,438	21,437	21,438	21,438
343							
344	101-46500-319	Other Consulting Services	\$ 5,471	\$ 2,712	\$ 7,674	\$ 10,000	\$ 10,300
345	101-46500-437	Miscellaneous	-	2,000	-	-	-
346							
347		Economic Development	5,471	4,712	7,674	10,000	10,300
348							
349	101-46630-490	Civic Organization Donations	\$ 6,065	\$ 6,100	\$ 6,078	\$ 6,200	\$ 6,390
350							

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10			2011	2012	2013	2014	2015
351		Community Action Programs	6,065	6,100	6,078	6,200	6,390



Agenda Information Memorandum
June 22, 2015 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS
B. CITY PLANNER MONTHLY REPORT

ACTION TO BE CONSIDERED

To receive and accept the monthly report from City Planner Mark Kaltsas.

FACTS

- See attached.

ATTACHMENTS

Attached is the monthly report from City Planner Mark Kaltsas.

Memorandum

To: Mayor and City Council

From: Mark Kaltsas, City Planner

CC: Tessia Melvin, City Administrator

Date: June 18, 2015

Re: **Planning Update**

Meetings:

- **EDA Meeting** – Discussed downtown redevelopment project.
- **Planning Commission Meeting** – discussed ordinance update and prioritization, walking and biking plan and project status.
- **City Council Meeting** – Discussion relating to MU zoning district permitted uses (Barber Shop).
- Two staff meetings to discuss current project status/issues – discussed nuisance violations, ordinance updates, Collision Corner CUP application, Meadows of Maple Plain update, downtown redevelopment status, and other general planning issues.
- Meeting with Metropolitan Council to discuss downtown redevelopment grant.
- Meeting with staff to review nuisance issues, downtown redevelopment and miscellaneous planning and zoning issues.

Correspondence:

Staff has had correspondence with various constituents over the course of the last month, including the following:

- Nuisance and or ordinance violations continue to be an issue for various properties throughout the City. Staff will initially send out a letter indicating that a violation of the City's ordinances has occurred on a property. The letter will note the specific violation and then provide a period of time for the property owner to correct the violation. Should the violation not be cured by the date provided, a follow-up citation will be made by West Hennepin. The City will likely be citing several properties following a second inspection of their condition this week. A variety of issues have been cited at several

properties which include; noxious weeds, construction debris, animals, junk or too many vehicles and brush piles.

- Correspondence with a resident regarding their ability to reconstruct and expand an existing garage.
- Correspondence with realtor seeking information relating to the potential development of a property in Maple Plain with access off of Pagenkopf Road.
- Correspondence with a resident regarding their ability to convert a portion of their garage into a “mother in-law” apartment.
- Correspondence and coordination with the developer for the Meadows of Maple Plain.
- Review plans and advise company relating to a sign permit for Discovery Center.
- Correspondence with environmental consultant regarding Phase I update for gas station property.
- Prepare information pertaining to downtown redevelopment costs/funding.
- Staff has had correspondence with several residents regarding building setbacks, zoning, signage, and other related planning questions.



Agenda Information Memorandum
June 22, 2015 - Maple Plain City Council

**6. ADMINISTRATIVE REPORTS
C. CITY ENGINEER MONTHLY REPORT**

ACTION TO BE CONSIDERED

To receive and accept the monthly report from City Engineer Dan Boyum.

FACTS

- See attached.

ATTACHMENTS

Attached is the monthly report from City Engineer Dan Boyum.

To: Honorable Mayor and Council, City Staff
City of Maple Plain

From: Dan D. Boyum
City Engineer

File: 193801804

Date: June 19, 2015

Reference: Monthly Engineering Report

The purpose of this update is to provide you with information on various projects and engineering activities since the last report and to date.

Budd Avenue Sanitary Sewer Improvements

- Met with contractor and agreed on final quantities. Prepared final payment request. Will bring payment request to Council for approval after receipt of various closeout forms.

Main Street West and Rainbow Avenue – Utility and Street Improvements

- Responded to property owner questions.
- Reviewed items completed by LaTour and removed many of the concrete structures, concrete aprons and curbs, and hydrant items. We updated the list of items to complete and forwarded to Contractor.
- People have mowed restored areas per the contractor's request on weed control. The Contractor fertilized restored areas and did some spot hydroseeding. As per past discussions, once the new seeding is more established, the contractor will place a weed and feed product down on the restored areas.
- We have requested an update on the contractor's schedule for completion of the remaining items.
- We prepared a payment request for processing based on work done to date.
- The contractor has indicated he wants to get punchlist items done prior to paving the final lift of bituminous.

Main Street Sidewalk Improvements

- No major activities this month.

Meadows of Maple Plain

- We understand this will be starting up soon.

2015 Seal Coat

- We prepared a quote packet, received quotes, and Council awarded to Pearson Brothers on June 8, 2015.

Miscellaneous

1. Prepared monthly engineering report.
2. Attended staff and council meetings.
3. Worked on MS4 Permit items. Annual report is set for June 22, 2015.
4. Responded to vacation of alley right-of-way questions on 1565 Rainbow.

June 19, 2015

Honorable Mayor and Council, City Staff

Page 2 of 2

Reference: Monthly Engineering Report

5. Researched ROW and possible easements along TH 12 near Pioneer. Prepared drawing with information found from title search.
6. Reviewed items with City Staff on Discovery Center lot paving.



Agenda Information Memorandum
June 22, 2015 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS
D. WEST HENNEPIN PUBLIC SAFETY MONTHLY REPORT

ACTION TO BE CONSIDERED

To receive and accept the monthly report from Police Chief Gary Kroells.

FACTS

- See attached.

ATTACHMENTS

Attached is the monthly report from Police Chief Gary Kroells.

DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY May 2015 Activity Report

Year to Date Activity Report

At the end of May 31, 2015 West Hennepin Public Safety (WHPS) handled a total of 3,213 incident complaints: 932 incidents in Maple Plain and 2,014 in Independence. This is an increase of 436 incidents compared to the same time frame last year.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Traffic Complaint

May 1 WHPS responded to Co Rd 6 and Nelson Road in Independence for a several traffic complaints of a vehicle weaving all over the road. WHPS officer observed the vehicle swerve and travel over the fog line. The driver stated he had not slept for 2 days and was falling asleep. The driver was not allowed to drive and needed to get a ride. The driver opted for his vehicle to be towed and he rode with the tow driver.

Narcotics Issue

May 2 WHPS officer received a call from the 5000 block of Co Rd 11, Independence from a father who found needles and drug remnants left in his van after his step son used it.

Juvenile Problem

May 2 WHPS responded to the 5000 block of Main Street E, Maple Plain for juveniles that were throwing water balloons at vehicles. WHPS officer found three juvenile boys by the road with water balloons. They said they were throwing them on the road and not vehicles. They were told to find another place to play with them. Their parents were contacted and advised of the activity.

Drunk Problem

May 4 WHPS officer observed at 4:00 a.m. a male walking on Co Rd 11 and Lake Rebecca Road in Independence. The male stated he was walking from Hamel to his house in Delano. His wife got mad at him because he had too many drinks and told him to walk home. WHPS officer gave him a ride home.

Grass Fire

May 4 WHPS officer observed a large plume of black smoke coming from Nelson Road. A swamp fire was located behind a residence in the 2500 block of Nelson Road, Independence. Delano Fire responded to extinguish the fire. The cause was investigated and found some ash from a wood burner had been dumped near the swamp grass which started the fire.

Damage to Property

May 5 WHPS responded to the parking lot of 1500 Howard Avenue in Maple Plain for vehicle damage. A motorist was exiting her vehicle when the strong wind caught her door. The door accidentally flew out of her grip and swung open, striking a parked vehicle. The driver in the struck vehicle thought it was intentional and began arguing with the motorist. WHPS officer mediated the situation and a crash exchange form was completed. There was minor damage to the struck vehicle.

Harassing Communications

May 6 A caller from Vinland Center, 3675 Ihduhapi Road, Independence reported she was receiving harassing messages. WHPS officer contacted the male sending the messages telling him to stop. He agreed to not contact her.

Animal Complaint

May 6 WHPS responded to the 5300 block of Sunset Lane, Independence for an anonymous call of an animal complaint of a neighbor's dog that killed another neighbor's dog. WHPS officer found a dog had bit another dog causing the dog to die. The case is under investigation.

Noise Complaint

May 7 At 11:41 p.m. WHPS responded to the 1500 block of Howard Ave in Maple Plain for a noise complaint. WHPS officer could hear outside of an apartment door a loud radio and a woman talking loudly. WHPS officer made contact with the resident, she stated she did not realize how loud she was and agreed to be quieter and turn the music down

Public Nuisance

May 8 WHPS responded to 1885 Newport Street, Maple Plain Apartments in Maple Plain for a complaint of trash not being picked up. WHPS officer found couches, chairs, mattresses, coolers, book cases, household furniture stacked next to a dumpster. The owner of the property was contacted and told to clean it up or he would be cited for public nuisance.

Suspicious Act

May 8 WHPS received a call of a suspicious person wandering on the railroad tracks near the utility box at Budd Avenue and the Railroad tracks in Maple Plain. Contact was made with a 60 year old male from Onamia who stated he looks for scrap to recycle. The male was advised he was on private property and to leave.

Traffic Stop

May 9 WHPS Officer had contact with a motorist at 5200 block of Highway 12 in Maple Plain. The license plate on his Ford pickup truck came back to a Toyota minivan. It was found the motorist was given the incorrect license plates by the dealer.

2nd Degree DWI / Vehicle Forfeiture

May 9 John Colville Smith, 62 of Maple Plain was arrested for 2nd Degree DWI in the 5300 block of Joyce Street in Maple Plain. BAC .28%. His vehicle is pending forfeiture.

Medical-Large Assembly

May 10 WHPS responded to the 6700 block of Turner Road, Twin Cities Polo field in Independence for a female that was unconscious. Maple Plain Fire and North Memorial Ambulance Paramedics assisted and the female was transported to the hospital.

Animal Complaint

May 11 WHPS received a complaint in the 5800 block of Main Street in Maple Plain of a pig running around. The pig was caught and put back in its fencing. City ordinance does not allow hooved animals in Maple Plain and the city followed up with the owner to get the pig and goats removed from the property.

Theft by Swindle

May 11 WHPS responded to the 5800 block of Henry Street in Maple Plain for tree trimming service that did not complete the services they stated they would. The resident had verbally contracted with a Tree Care & Landscaping to remove trees and grind tree stumps and the stumps were not ground. Another neighbor reported her trees were cut and the stumps were not ground up as promised. The case is under investigation and pending charges.

Suicide Threat

May 11 WHPS responded to the 5300 block of Highway in Maple Plain for a male that was threatening suicide by jumping in front of a car on Highway 12. The male was located, stated he was depressed and had thoughts of hurting himself and other ways to commit suicide. The male was transported to the hospital.

Theft of Mail

May 12 Theft of mail from the mailbox in the 1000 block of Co Rd 19, Independence. After the suspect stole the mail, the suspect changed the amounts on a personal check and cashed it at a Walmart in Cambridge. The case is under investigation.

Stuck Puppy

May 13 A resident in the 1600 block of Marsh Avenue, Maple Plain reported her small puppy fell 15 feet down into a floor heat vent and was stuck. WHPS officer found the puppy was standing on its hind legs, unable to get up the vent. WHPS Officer tied a slip knot in a rope and fished it down the hole, hooking it around the puppy and he was pulled up and out of the vent. The puppy was happy, healthy and glad to be with his owner.

Soliciting without a permit

May 14 WHPS responded to the 2500 block of Nelson Road, Independence of a complaint of solicitors without a city permit. A resident asked them if they had a permit and they showed him a permit from Minneapolis. They were told this is not Minneapolis and needed a city permit. WHPS officer located the solicitors, confirmed they were representing the company and were advised they needed a city permit and had to stop soliciting.

Welfare Check

May 15 WHPS responded to Vinland Center, 3675 Ihduhapi Trail, Independence for a male who left the facility. The male was not court ordered to stay at the facility and was free to leave. The male had a bus pass and was walking to a bus stop. WHPS officer gave him a ride to the bus stop in Wayzata.

Theft-Unwanted Customer

May 15 A renter at the Maple Plain Motel in Maple Plain stated his tablet was stolen from his room. The tablet was black, about the size of a Kindle and was in a black case with a cover. The renter did not know the make or model of the tablet and became uncooperative with the police after he was told by the manager that he was no longer welcome to stay at the motel. The renter stated he did not care about reporting the theft and would not provide additional information. The renter was asked to leave and left the premises.

Suicidal Threat

May 16 WHPS responded to the 1500 block of Howard Ave in Maple Plain for a male who stated he was feeling suicidal and did not want to be around anymore. The male was transported to the hospital by ambulance.

Possession of Marijuana

May 16 WHPS officer observed a driver illegally pass in the center turn lane at Highway 12 and Maple Avenue in Maple Plain. The 33 year old male from Maple Plain did not have a valid driver's license and was in possession of 2 grams of marijuana and a glass pipe. The driver was issued a citation for Driving after Revocation and Possession of Small Amount of Marijuana in a Motor Vehicle.

Animal Complaint

May 16 WHPS responded to the 5100 block of Fern Drive, Independence for a dog that bit its owner and a neighbor dog. The dog owner was issued a potentially dangerous dog form and the dog was micro chipped according to MN State Statute. The owner was issued a citation for Dog at Large, and to license the dog with the city of Independence.

Grass Fire

May 17 At 10:22 p.m. WHPS dispatched to 6200 block of Co Rd 90, Independence for a grass fire. Maple Plain Fire assisted in extinguishing the fire. Contact was made with the property owner who had a burn permit and had burned stumps the day prior. It appeared the wind may have reignited some sparks that caused the smoke. The homeowner was going to keep an eye on it.

Burglary

May 19 WHPS responded to the 1200 block of Co Rd 19, Independence for three storage units that padlocks had been cut off. The cases are under investigation.

Damage to Property

May 20 Property damage reported in the 7600 block of Turner Road, Independence of the property owner back blades his driveway and pulls gravel off the road into his driveway. The property owner stated he usually leaves his blade down and turns around on Turner Road but never intended to take gravel from the city street for his driveway. The property owner stated he will lift his blade from now on so there is no confusion.

Domestic Assault /Interfere with 911 Call

May 20 WHPS responded to the 5500 block of Pioneer Creek Drive in Maple Plain for a male who was struck, his phone knocked out of his hand when calling 91. The female suspect fled the scene in her vehicle with the passenger side door open and a minor child in the passenger seat. Marketta Christine Hill, 25 of Rockford was located in the 6300 block of Warren Way, Independence. Hill was arrested and a formal complaint charged with Emergency Telephone Calls – Interfere with 911 Calls, Misdemeanor Domestic Assault – Commits Act to Cause Fear of Immediate Bodily Harm or Death, Misdemeanor Domestic Assault – Intentionally Inflicts- Attempts to Inflict Bodily Harm on Another, Disorderly Conduct and Possess Hypodermic Needle.

Grass Fire

May 21 WHPS responded to the 3500 block of Independence Road, Independence for a grass fire. The property owner had a burn permit and was burning two piles and the wind picked up and the swamp was caught on fire. Ten fire departments and the DNR helicopter responded for mutual aid and assisted WHPS officers with closing down the road, checking houses that might be affected by the fire, escorting homeowners to retrieve animals and extinguishing the fire. The fire caused property damage to several residences property and electrical poles.

Drug Overdose

May 22 WHPS responded to the 5200 block of Bryantwood Drive in Maple Plain for an intentional overdose. The male was transported to the hospital by ambulance.

Burn Problem

May 22 WHPS responded to the 15 block of Ingerson Road for a burn pile that had rekindled from the day before and no one was around watching the fire. The property owner did not have a burn permit and agreed to put the fire out. Citation was issued for burning without a permit.

Dog Bite

May 22 A resident reported he was bit by a dog in the 2900 block of Copeland Road, Independence. The resident had a swollen hand from the bite. The dog owner was contacted and vaccinations were confirmed and the dog was quarantined. The case is under investigation.

Domestic

May 23 WHPS responded at 10:25 a.m. to the 1500 block of Howard Avenue in Maple Plain for someone screaming in an apartment. Upon WHPS arrival screaming was heard from the parking lot. The occupant of the apartment was yelling at an unwanted male to leave. The 43 year old male from Minneapolis was issued a Trespassing Notice that prohibits him from being on the property. The male left the apartment complex.

Personal Injury / 3rd Degree DWI / Refusal

May 23 WHPS responded to Highway 12 and County Road 90, in Independence for a reported motorcycle personal injury and the rider was conscious with a head injury. The driver was riding in a group of 50 motorcycles and lost control when turning the corner. Nicolas Anthony Bake, 41 of Blaine provided a PBT of .17 BAC. Bake refused to provide a blood or urine sample. Bake was arrested and charged with 3rd Degree DWI Refusal.

Domestic

May 24 WHPS officer was getting ready to fuel the squad car in the 5200 block of Highway 12 in Maple Plain and a vehicle drove by and the female driver was screaming loudly at the passenger. The vehicle was located in the 5300 block of Highway 12. The driver was mad at the passenger because they had to go to work and she wanted to visit her deceased relative's grave. Both stated everything was okay and they would keep it down.

Unwanted Person

May 25 WHPS responded to a male trying to get into a resident's house in the 1600 block of Marsh Avenue, in Maple Plain. WHPS found the 39 year old male from Randall, MN was intoxicated and had entered the house and the landlord had to push him out. The male was transported to detox and he was issued a citation for Disorderly Conduct.

Recovered Stolen License Plate

May 26 An unoccupied abandoned vehicle on Ingerson Road near the Luce Line Trail in Independence had a stolen license plate from Minneapolis behind the driver's seat. Search warrant conducted and case is under investigation.

Drunk Problem

May 27 WHPS responded to the 1500 block of Howard Avenue, Maple Plain for an intoxicated male that was disturbing people as they entered the building. The 56 year old male from Maple Plain was PBT result of .26 BAC. He was issued a citation for Possession of small amounts of marijuana and possession of drug paraphernalia. The male was transported to detox.

Loud Music

May 29 At 11:23 p.m. WHPS responded to the 1500 block of Rainbow Avenue in Maple Plain for a loud music complaint. WHPS found the resident had gone to bed and forgot to turn his radio off in the garage. The radio was turned off.

Drug Possession

May 30 A vehicle traveling at a high rate of speed at Highway 12 and Hitsman Lane, Independence was stopped for speeding. The driver a 17 year old juvenile male from Independence was issued a citation for speed, Possession of Small Amount of Marijuana in Motor Vehicle and Possession of Paraphernalia. The passenger a 16 year old female from Delano was issued a citation for Possession of Small Amount of Marijuana in Motor Vehicle and Possession of Paraphernalia.

4th Degree DWI

May 30 At 9:21 p.m. a vehicle observed driven very slow, then turned into a driveway off of Co Rd 92 and Pioneer Creek Drive in Independence, then backed out of the driveway then traveled 32 mph in a 55 mph zone. The driver Stacy Lynn Sinsabaugh, 42 from Watertown was arrested for 4th Degree DWI, BAC .17%.

Parking Complaint

May 31 WHPS responded to the 4500 block of Lake Sarah Drive, Independence for a complaint of vehicles parked in a no parking area. WHPS officer found a fishing tournament was just finishing up. The drivers were asked to move their vehicles or they would be cited. The Officer returned 20 minutes later. Four vehicles were not moved and the drivers were issued a citation for Parking in a No Parking zone.

Citation

May 31 WHPS officer observed a driver texting while driving at Highway 12 and Baker Park Road in Maple Plain. The 25 year old male driver from Litchfield stated he was texting his mom. A citation was issued for Texting while in Motion or Traffic.



Agenda Information Memorandum
June 22, 2015 - Maple Plain City Council

8. NEW BUSINESS
A. MS4 ANNUAL REPORT

ACTION TO BE CONSIDERED

Conduct the Public Meeting and solicit comments from those in attendance.

FACTS

- The City has been operating under an NPDES Phase II General Storm Water Permit from the Minnesota Pollution Control Agency (MPCA) since 2003.
- Each year, the City must conduct a storm water public meeting to educate the public and allow interested citizens an opportunity to comment on the existing Storm Water Pollution Prevention Program (SWPPP) and the progress towards reaching the measurable goals.
- The City collaborates with the Minnehaha Creek Watershed District and the Pioneer Sarah Creek Watershed Management Organization.
- The brief presentation will discuss the following:
 - A general history of NPDES
 - General urban stormwater education
 - Status of compliance with Permit conditions
- The City Engineer will also provide an update on the new MS4 permit that the City is operating under in 2015.
- After the presentation, time will be available for public comments to encourage community engagement.
- Formal responses to all comments will be prepared and submitted to the MPCA along with the annual report.

ATTACHMENTS

None.



Agenda Information Memorandum
June 22, 2015 - Maple Plain City Council

8. NEW BUSINESS

B. MAIN ST. W. AND RAINBOW AVE. – UTILITY AND STREET IMPROVEMENTS – PAYMENT REQUEST NO. 8

ACTION TO BE CONSIDERED

To approve payment to LaTour Construction Inc. in the amount of \$46,447.99 for work done to date on the above referenced project.

FACTS

- LaTour Construction Inc. began work on the project in May 2014.
- The City approved a bond used for project funding at the May 28, 2014 Council Meeting.
- This payment request reflects work on utility and street improvements to date.
- At this time, the Contractor has completed the utilities, first layer of asphalt, driveways, shaping and seeding of boulevards, tree and shrub planting, paving of the parking lot and trail at the park, televising of the sanitary sewer, repairs on concrete aprons and curbs, repairs on sanitary sewer and storm sewer structures, and additional seeding.
- The City is working with the contractor on weed control based on the conditions this spring, and property owners continue to mow at 3" minimum heights until the new grass can handle a weed and feed application.
- The City is holding retainage until the punchlist is completed.
- The second layer of asphalt will be placed once other punchlist items are completed..

ATTACHMENTS

Attached is Payment Request No. 8.



Owner: City of Maple Plain, P. O. Box 97, Maple Plain, MN 55359	Date: June 17, 2015
For Period: 12/6/2014 to 6/17/2015	Request No: 8
Contractor: LaTour Construction, Inc., 2134 County Rd. 8, Maple Lake, MN 55358	

CONTRACTOR'S REQUEST FOR PAYMENT
MAIN STREET WEST AND RAINBOW AVENUE
UTILITY AND STREET IMPROVEMENTS
STANTEC PROJECT NO. 193802390

SUMMARY

1	Original Contract Amount		\$	2,812,476.61
2	Change Order - Addition	\$ 98,578.31		
3	Change Order - Deduction	\$ 0.00		
4	Revised Contract Amount		\$	2,911,054.92
5	Value Completed to Date		\$	2,684,107.45
6	Material on Hand		\$	0.00
7	Amount Earned		\$	2,684,107.45
8	Less Retainage 3%		\$	80,523.22
9	Subtotal		\$	2,603,584.23
10	Less Amount Paid Previously		\$	2,557,136.24
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>8</u>		\$	<u>46,447.99</u>

Recommended for Approval by:

STANTEC

Dan D. Boyum

Approved by Contractor:
LATOUR CONSTRUCTION, INC.

[Signature] 6/17/15

Approved by Owner:
CITY OF MAPLE PLAIN

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
PART A: MAIN STREET WEST IMPROVEMENTS							
PART A.1: MAIN STREET WEST SANITARY SEWER							
1	MOBILIZATION	LS	1	39000.00		1	\$39,000.00
2	REMOVE SANITARY SEWER PIPE	LF	2750	2.15		2947	\$6,336.05
3	REMOVE SANITARY SEWER MANHOLE	EA	9	410.00		10	\$4,100.00
4	REMOVE SANITARY SEWER SERVICE PIPE	LF	1900	0.01		1517	\$15.17
5	BYPASS PUMPING	LS	1	12260.00		1.293593	\$15,859.45
6	IMPROVED PIPE FOUNDATION	LF	1400	5.00		1519.354	\$7,596.77
7	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	5	1300.00		5	\$6,500.00
8	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1	2830.00		1	\$2,830.00
9	4' DIAMETER SANITARY SEWER MANHOLE	EA	9	2150.00		9	\$19,350.00
10	4' DIAMETER SANITARY SEWER MANHOLE OVERDEPTH	LF	30	85.00		30	\$2,550.00
11	8" PVC SANITARY SEWER, SDR-35	LF	2800	33.00		2800	\$92,400.00
12	8" PLUG	EA	1	91.00		1	\$91.00
13	4" X 8" PVC WYE	EA	60	291.00		58	\$16,878.00
14	4" PVC SANITARY SEWER SERVICE, SCH 40	LF	2000	22.35		2092.0846	\$46,758.09
15	RECONNECT SANITARY SEWER SERVICE	EA	55	271.00		56	\$15,176.00
16	ABANDON SANITARY SEWER SERVICE	EA	13	91.00		13	\$1,183.00
17	TELEWISE SANITARY SEWER	LF	2800	0.60		2747	\$1,648.20
TOTAL PART A.1: MAIN STREET WEST SANITARY SEWER							\$278,271.73
PART A.2: MAIN STREET WEST WATERMAIN							
18	REMOVE WATERMAIN PIPE	LF	1800	2.85		2488	\$7,090.80
19	ABANDON WATERMAIN PIPE	LF	1170	4.00		1785	\$7,140.00
20	REMOVE HYDRANT	EA	6	355.00		6	\$2,130.00
21	REMOVE GATE VALVE	EA	9	210.00		9	\$1,890.00
22	REMOVE WATER SERVICE PIPE	LF	1800	0.01		1855	\$18.55
23	TEMPORARY WATERMAIN	LS	1	12635.00		1	\$12,635.00
24	IMPROVED PIPE FOUNDATION	LF	1500	4.00		1002.471	\$4,009.88
25	1" CORPORATION STOP	EA	60	144.00		51	\$7,344.00
26	1" CURB STOP AND BOX	EA	60	288.00		51	\$14,688.00
27	SERVICE SADDLE	EA	60	135.00		51	\$6,885.00
28	1" TYPE K COPPER WATER SERVICE	LF	2320	20.35		1855	\$37,749.25
29	RECONNECT TO EXISTING WATER SERVICE	EA	54	170.00		51	\$8,670.00
30	6" GATE VALVE AND BOX	EA	10	1415.00		11	\$15,565.00
31	8" GATE VALVE AND BOX	EA	9	1875.00		11	\$20,625.00
32	12" GATE VALVE AND BOX	EA	1	3175.00		1	\$3,175.00
33	6" PVC WATERMAIN, C900	LF	400	24.00		355	\$8,520.00
34	8" PVC WATERMAIN, C900	LF	2850	28.50		2778	\$79,173.00
35	12" PVC WATERMAIN, C900	LF	20	47.00		13	\$611.00
36	6" PLUG	EA	6	139.00		6	\$834.00
37	6" X 8" TEE	EA	16	513.00		17	\$8,721.00
38	8" X 8" TEE	EA	4	600.00		4	\$2,400.00
39	6" X 8" REDUCER	EA	3	282.00		3	\$846.00
40	8" x 12" REDUCER	EA	1	475.00		1	\$475.00
41	8" 45 DEGREE BEND	EA	2	350.00		6.355	\$2,224.25
42	HYDRANT	EA	9	4000.00		9	\$36,000.00
43	WATERMAIN OFFSET	EA	5	1300.00		5	\$6,500.00
44	ABANDON WATER SERVICE	EA	7	0.01			\$0.00
45	CONNECT TO EXISTING WATERMAIN	EA	5	1530.00		6	\$9,180.00
46	4" INSULATION	SY	50	54.00		36.55	\$1,973.70
TOTAL PART A.2: MAIN STREET WEST WATERMAIN							\$307,073.43
PART A.3: MAIN STREET WEST STORM SEWER							
47	REMOVE STORM SEWER PIPE	LF	2850	7.50		3102.04	\$23,265.30
48	REMOVE STORM SEWER STRUCTURE	EA	7	325.00		6	\$1,950.00
49	2' X 3' CATCH BASIN	EA	7	1540.00		7	\$10,780.00
50	27" DIAMETER CATCH BASIN	EA	8	1285.00		8	\$10,280.00
51	48" DIAMETER CATCH BASIN MANHOLE	EA	12	1950.00		12	\$23,400.00
52	60" DIAMETER CATCH BASIN MANHOLE	EA	3	2775.00		3	\$8,325.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
53	72" DIAMETER CATCH BASIN MANHOLE	EA	2	3460.00		2	\$6,920.00
54	84" DIAMETER CATCH BASIN MANHOLE	EA	1	6700.00		1	\$6,700.00
55	48" DIAMETER STORM MANHOLE	EA	2	2075.00		2	\$4,150.00
56	60" DIAMETER STORM MANHOLE	EA	2	3000.00		2	\$6,000.00
57	12" RCP STORM SEWER PIPE	LF	1050	27.25		1043	\$28,421.75
58	15" RCP STORM SEWER PIPE	LF	715	29.75		757	\$22,520.75
59	24" RCP STORM SEWER PIPE, CL. 3	LF	490	41.50		490	\$20,335.00
60	36" RCP STORM SEWER PIPE, CL. 3	LF	765	69.00		765	\$52,785.00
61	12" FLARED END SECTION	EA	4	675.00		4	\$2,700.00
62	CONNECT TO EXISTING STORM SEWER PIPE	EA	1	875.00		1	\$875.00
TOTAL PART A.3: MAIN STREET WEST STORM SEWER							\$229,407.80

PART A.4: MAIN STREET WEST STREET

63	MOBILIZATION	LS	1	12000.00		1	\$12,000.00
64	CLEARING AND GRUBBING	LS	1	3150.00		1	\$3,150.00
65	REMOVE TREE	EA	15	525.00		27	\$14,175.00
66	REMOVE SHRUB	EA	20	52.00		68	\$3,536.00
67	REMOVE STUMP	EA	1	160.00		2	\$320.00
68	REMOVE CONCRETE CURB AND GUTTER	LF	200	4.60		200	\$920.00
69	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	1730	3.00		1759	\$5,277.00
70	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	100	6.10		247	\$1,506.70
71	REMOVE BITUMINOUS PAVEMENT	SY	8200	4.15		8630	\$35,814.50
72	REMOVE DRAIN TILE	LF	1350	1.05		1350	\$1,417.50
73	REMOVE RETAINING WALL	LF	250	12.75		295	\$3,761.25
74	REMOVE BOLLARD	EA	4	116.00		4	\$464.00
75	SAWING BITUMINOUS PAVEMENT	LF	910	3.15		546	\$1,719.90
76	SAWING CONCRETE PAVEMENT	LF	40	4.15		40	\$166.00
77	REMOVE SIGN	EA	16	26.15		16	\$418.40
78	TEMPORARY MAILBOXES	LS	1	3800.00		1	\$3,800.00
79	SALVAGE AND REINSTALL FENCE	LF	50	7.65		326	\$2,493.90
80	SALVAGE AND REINSTALL YARD LIGHT	EA	2	515.00			\$0.00
81	SALVAGE AND REINSTALL TREE	EA	4	235.00		4	\$940.00
82	COMMON EXCAVATION (EV)	CY	10500	11.65		10580	\$123,257.00
83	SUBGRADE EXCAVATION (EV)	CY	1000	13.45		280	\$3,766.00
84	COMMON EXCAVATION (EV) - SPECIAL 1	CY	200	17.45			\$0.00
85	TOPSOIL BORROW (LV)	CY	3100	16.35		1358	\$22,203.30
86	GEOTEXTILE FABRIC TYPE V	SY	10200	2.20		9844.3	\$21,657.46
87	SELECT GRANULAR BORROW - STREETS	CY	3500	21.15		3544.1	\$74,957.72
88	SELECT GRANULAR BORROW MODIFIED - FILTRATION BASIN	CY	60	42.50			\$0.00
89	PLANTING SOIL - FILTRATION BASIN	CY	50	39.50			\$0.00
90	MULCH, TYPE 6 - FILTRATION BASIN	CY	12	65.00			\$0.00
91	LAWN EDGING - FILTRATION BASIN	LF	400	2.65			\$0.00
92	AGGREGATE BASE CLASS 5, 100% CRUSHED	TON	5350	13.55		4247	\$57,546.85
93	AGGREGATE MATERIAL FOR ACCESS	CY	1000	10.00	2	744.425	\$7,444.25
94	ADJUST MANHOLE CASTING	EA	12	300.00		16	\$4,800.00
95	ADJUST VALVE BOX	EA	11	180.00		11	\$1,980.00
96	EXTERNAL SEAL SYSTEM	EA	9	240.00		9	\$2,160.00
97	BITUMINOUS MATERIAL FOR TACK COAT	GAL	440	3.40			\$0.00
98	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	800	66.00			\$0.00
99	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	1000	64.25		835.53	\$53,682.80
100	PATCH HALGREN ROAD	SY	470	84.00		470	\$39,480.00
101	BITUMINOUS DRIVEWAY PATCH	SY	1730	22.35	66.47	1324.567	\$29,604.07
102	CONCRETE DRIVEWAY APRON	SY	600	43.75		560.6714	\$24,529.37
103	CONCRETE DRIVEWAY PATCH	SY	55	43.75		196.7	\$8,605.63
104	GRAVEL DRIVEWAY PATCH	SY	490	11.65	0.18	413.98	\$4,822.87
105	6" PERF PVC DRAIN TILE (FILTRATION BASIN)	LF	100	13.50			\$0.00
106	6" PVC DRAIN TILE (FILTRATION BASIN)	LF	60	13.50			\$0.00
107	6" PVC DRAIN TILE CLEANOUT (FILTRATION BASIN)	EA	3	142.00			\$0.00
108	4" PERF PE DRAIN TILE	LF	5740	7.00		5439	\$38,073.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
109	4" PERF PVC DRAIN TILE, SCH. 40	LF	500	11.25		425	\$4,781.25
110	CONNECT TO EXISTING DRAIN TILE	EA	20	90.00		17	\$1,530.00
111	CONNECT EXISTING DRAIN TILE TO STRUCTURE	EA	20	210.00		2	\$420.00
112	CONCRETE CURB & GUTTER, SURMOUNTABLE	LF	5600	9.75		5168	\$50,388.00
113	CONCRETE CURB & GUTTER, DESIGN B618	LF	200	10.25		222	\$2,275.50
114	TRAFFIC CONTROL	LS	1	4645.00		1	\$4,645.00
115	STREET SWEEPER (WITH PICKUP BROOM)	HR	20	155.00		40.51	\$6,279.05
116	LANDSCAPE FUND	LS	1	10000.00		0.3833	\$3,833.00
117	WATER FOR DUST CONTROL	MGAL	100	58.00		138	\$8,004.00
118	SILT FENCE, TYPE MACHINE SLICED	LF	600	1.85		270	\$499.50
119	PROTECTION OF CATCH BASIN, NON-STREET	EA	15	210.00		15	\$3,150.00
120	PROTECTION OF CATCH BASIN, STREET	EA	33	190.00		33	\$6,270.00
121	CULVERT PROTECTION	EA	5	65.00		3	\$195.00
122	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	5	1225.00		5.95	\$7,286.62
123	BIOROLL	LF	150	2.95		395	\$1,165.25
124	SEED MIX 25-151 AND HYDROMULCH	SY	13100	1.00		13847	\$13,847.00
125	SEED MIX 25-151 AND BLANKET	SY	700	1.45		553.966	\$803.25
126	SEED MIX 25-151 AND BLANKET, CAT 4	SY	100	1.75		100	\$175.00
127	DECIDUOUS TREE 2.5" CAL. B&B	EA	22	390.00		5	\$1,950.00
128	5' HIGH CONIFEROUS TREE B&B	EA	8	265.00		10	\$2,650.00
129	SHRUB	EA	20	70.00		26	\$1,820.00
130	PERENNIALS	EA	350	6.00			\$0.00
131	SIGN PANEL, TYPE C	SF	80	36.00		142	\$5,112.00
132	INSTALL STREET NAME SIGN	EA	8	105.00			\$0.00
TOTAL PART A.4: MAIN STREET WEST STREET							\$737,529.89

PART B: RAINBOW AVENUE IMPROVEMENTS
PART B.1: RAINBOW AVENUE SANITARY SEWER

133	MOBILIZATION	LS	1	36000.00		1	\$36,000.00
134	REMOVE SANITARY SEWER PIPE	LF	1260	2.10		1247	\$2,618.70
135	REMOVE SANITARY SEWER MANHOLE	EA	4	420.00		4	\$1,680.00
136	REMOVE SANITARY SEWER SERVICE PIPE	LF	900	0.01		831	\$8.31
137	BYPASS PUMPING	LS	1	8000.00		1	\$8,000.00
138	IMPROVED PIPE FOUNDATION	LF	650	5.00		731.96	\$3,659.80
139	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	2	0.01		1	\$0.01
140	4' DIAMETER SANITARY SEWER MANHOLE	EA	4	2300.00		4	\$9,200.00
141	4' DIAMETER SANITARY SEWER MANHOLE OVERDEPTH	LF	20	85.00		18.04	\$1,533.40
142	8" PVC SANITARY SEWER, SDR-35	LF	1300	33.25	-181.66	1247	\$41,462.75
143	4" X 8" PVC WYE	EA	26	290.00		25	\$7,250.00
144	4" PVC SANITARY SEWER SERVICE, SCH 40	LF	900	21.75		865.5	\$18,824.63
145	RECONNECT SANITARY SEWER SERVICE	EA	26	265.00		24	\$6,360.00
146	ABANDON SANITARY SEWER SERVICE	EA	2	91.00		1	\$91.00
147	TELEWISE SANITARY SEWER	LF	1300	0.60		1289	\$773.40
TOTAL PART B.1: RAINBOW AVENUE SANITARY SEWER							\$137,462.00

PART B.2: RAINBOW AVENUE WATERMAIN

148	REMOVE WATERMAIN PIPE	LF	1140	2.85		1172	\$3,340.20
149	ABANDON WATERMAIN PIPE	LF	260	4.00		234	\$936.00
150	REMOVE HYDRANT	EA	2	355.00		2	\$710.00
151	REMOVE GATE VALVE	EA	4	210.00		4	\$840.00
152	REMOVE WATER SERVICE PIPE	LF	860	0.01		824	\$8.24
153	TEMPORARY WATERMAIN	LS	1	9700.00		1	\$9,700.00
154	IMPROVED PIPE FOUNDATION	LF	750	4.00			\$0.00
155	1" CORPORATION STOP	EA	24	145.00		23	\$3,335.00
156	1" CURB STOP AND BOX	EA	24	290.00		23	\$6,670.00
157	SERVICE SADDLE	EA	24	135.00		23	\$3,105.00
158	1" TYPE K COPPER WATER SERVICE	LF	860	21.50		824	\$17,716.00
159	RECONNECT TO EXISTING WATER SERVICE	EA	24	170.00		23	\$3,910.00
160	6" GATE VALVE AND BOX	EA	4	1415.00		4	\$5,660.00
161	8" GATE VALVE AND BOX	EA	5	1875.00		4	\$7,500.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
162	6" PVC WATERMAIN, C900	LF	80	24.00	-232.72	52.00	\$1,248.00
163	8" PVC WATERMAIN, C900	LF	1380	28.75		1350	\$38,812.50
164	6" X 8" TEE	EA	4	515.00		4	\$2,060.00
165	8" X 8" TEE	EA	1	600.00		1	\$600.00
166	6" X 8" REDUCER	EA	1	281.00		1	\$281.00
167	8" 11.25 DEGREE BEND	EA	2	310.00		2	\$620.00
168	8" 45 DEGREE BEND	EA	2	350.00		2	\$700.00
169	HYDRANT	EA	4	3700.00		4	\$14,800.00
170	WATERMAIN OFFSET	EA	2	1350.00			\$0.00
171	ABANDON WATER SERVICE	EA	2	0.01			\$0.00
172	CONNECT TO EXISTING WATERMAIN	EA	2	1600.00		2	\$3,200.00
173	4" INSULATION	SY	20	54.00			\$0.00
TOTAL PART B.2: RAINBOW AVENUE WATERMAIN							\$125,751.94

PART B.3: RAINBOW AVENUE STORM SEWER

174	REMOVE STORM SEWER PIPE	LF	750	7.50		750	\$5,625.00
175	REMOVE STORM SEWER STRUCTURE	EA	8	325.00		8	\$2,600.00
176	2' X 3' CATCH BASIN	EA	3	1525.00		3	\$4,575.00
177	27" DIAMETER CATCH BASIN	EA	3	1285.00		3	\$3,855.00
178	48" DIAMETER CATCH BASIN MANHOLE	EA	10	1950.00		10	\$19,500.00
179	48" DIAMETER MANHOLE	EA	1	2215.00		1	\$2,215.00
180	12" RCP STORM SEWER PIPE	LF	312	27.25		312	\$8,502.00
181	15" RCP STORM SEWER PIPE	LF	31	30.00		31	\$930.00
182	18" RCP STORM SEWER PIPE	LF	293	33.25		294	\$9,775.50
183	21" RCP STORM SEWER PIPE, CL. 3	LF	179	37.75		197	\$7,436.75
184	12" HDPE STORM SEWER PIPE	LF	290	25.75	54.8368	200.8368	\$5,171.55
185	15" HDPE STORM SEWER PIPE	LF	142	30.75		142	\$4,366.50
186	CONNECT TO EXISTING STORM SEWER PIPE	EA	1	845.00		1	\$845.00
TOTAL PART B.3: RAINBOW AVENUE STORM SEWER							\$75,397.30

PART B.4: RAINBOW AVENUE STREET

187	MOBILIZATION	LS	1	4600.00		1	\$4,600.00
188	REMOVE TREE	EA	5	425.00		7	\$2,975.00
189	REMOVE SHRUB	EA	3	52.00			\$0.00
190	REMOVE CONCRETE CURB AND GUTTER	LF	100	4.60		100	\$460.00
191	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	450	3.00		727.8	\$2,183.40
192	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	390	6.00		280.8	\$1,684.80
193	REMOVE BITUMINOUS PAVEMENT	SY	4100	4.15		4100	\$17,015.00
194	REMOVE DRAINTILE	LF	3000	1.05		3000	\$3,150.00
195	SAWING BITUMINOUS PAVEMENT	LF	370	3.15		370	\$1,165.50
196	SAWING CONCRETE PAVEMENT	LF	200	4.15		136	\$564.40
197	REMOVE SIGN	EA	7	26.15		7	\$183.05
198	TEMPORARY MAILBOXES	LS	1	1900.00		1	\$1,900.00
199	COMMON EXCAVATION (EV)	CY	4500	12.00		4606	\$55,272.00
200	COMMON EXCAVATION (EV) - SPECIAL 1	CY	200	17.45			\$0.00
201	SUBGRADE EXCAVATION (EV)	CY	500	13.45			\$0.00
202	TOPSOIL BORROW (LV)	CY	1300	16.45		636	\$10,462.20
203	GEOTEXTILE FABRIC TYPE V	SY	4900	2.15		4900	\$10,535.00
204	SELECT GRANULAR BORROW - STREET	CY	1800	21.20		1726	\$36,591.20
205	SELECT GRANULAR BORROW MODIFIED - FILTRATION BASIN	CY	60	42.50			\$0.00
206	PLANTING SOIL - FILTRATION BASIN	CY	50	39.55			\$0.00
207	AGGREGATE BASE CLASS 5, 100% CRUSHED	TON	2500	13.55		2208	\$29,918.40
208	AGGREGATE MATERIAL FOR ACCESS	CY	500	10.00		107.6	\$1,076.00
209	ADJUST MANHOLE CASTING	EA	4	300.00		5	\$1,500.00
210	ADJUST VALVE BOX	EA	5	180.00		5	\$900.00
211	EXTERNAL SEAL SYSTEM	EA	4	240.00		4	\$960.00
212	BITUMINOUS MATERIAL FOR TACK COAT	GAL	210	3.40			\$0.00
213	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	400	66.00			\$0.00
214	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	500	64.25		569	\$36,558.25

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
215	BITUMINOUS DRIVEWAY PATCH	SY	460	22.35		629.6	\$14,071.56
216	CONCRETE DRIVEWAY APRON	SY	300	43.75		327	\$14,306.25
217	CONCRETE DRIVEWAY PATCH	SY	390	43.75	13.2	197.2	\$8,627.50
218	GRAVEL DRIVEWAY PATCH	SY	290	13.15		463	\$6,088.45
219	6" PERF PVC DRAIN TILE (FILTRATION BASIN)	LF	100	13.45			\$0.00
220	6" PVC DRAIN TILE (FILTRATION BASIN)	LF	60	13.45			\$0.00
221	6" PVC DRAIN TILE CLEANOUT (FILTRATION BASIN)	EA	3	142.00			\$0.00
222	4" PERF PE DRAIN TILE	LF	2800	7.00		2744	\$19,208.00
223	4" PERF PVC DRAIN TILE, SCH. 40	LF	230	11.25		217	\$2,441.25
224	CONNECT TO EXISTING DRAIN TILE	EA	5	90.00		2	\$180.00
225	CONNECT EXISTING DRAIN TILE TO STRUCTURE	EA	5	210.00			\$0.00
226	CONCRETE CURB & GUTTER, SURMOUNTABLE	LF	3000	9.75	1	2807	\$27,368.25
227	TRAFFIC CONTROL	LS	1	2100.00		1	\$2,100.00
228	STREET SWEEPER (WITH PICKUP BROOM)	HR	10	155.00		38.25	\$5,928.75
229	LANDSCAPE FUND	LS	1	5000.00		0.1126	\$563.00
230	WATER FOR DUST CONTROL	MGAL	100	58.00		66	\$3,828.00
231	SILT FENCE, TYPE MACHINE SLICED	LF	300	1.85			\$0.00
232	PROTECTION OF CATCH BASIN, NON-STREET	EA	7	210.00		6	\$1,260.00
233	PROTECTION OF CATCH BASIN, STREET	EA	13	190.00		12	\$2,280.00
234	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	2	1225.00		1	\$1,225.00
235	BIOROLL	LF	200	3.00			\$0.00
236	SEED MIX 25-151 AND HYDROMULCH	SY	5500	1.00		5460	\$5,460.00
237	DECIDUOUS TREE 2.5" CAL. B&B	EA	8	390.00		3	\$1,170.00
238	5' HIGH CONIFEROUS TREE B&B	EA	2	265.00			\$0.00
239	SHRUB	EA	3	70.00		2	\$140.00
240	SIGN PANELS, TYPE C	SF	30	36.00		30	\$1,080.00
241	INSTALL STREET NAME SIGN	EA	2	105.00			\$0.00
TOTAL PART B.4: RAINBOW AVENUE STREET							\$336,980.21

PART C: RAINBOW PARK STORM SEWER AND RAVINE IMPROVEMENTS

242	REMOVE TREE	EA	10	420.00	1.199	9.199	\$3,863.58
243	REMOVE SHRUB	EA	4	52.00		2	\$104.00
244	TREE TRIMMING	LS	1	1575.00		1	\$1,575.00
245	REMOVE DEBRIS - RAVINE	LS	1	1050.00		1	\$1,050.00
246	REMOVE STORM SEWER PIPE	LF	500	9.00		500	\$4,500.00
247	REMOVE CONCRETE BOX CULVERT	LF	89	75.00		89	\$6,675.00
248	REMOVE STORM SEWER STRUCTURE	EA	2	450.00		2	\$900.00
249	SALVAGE AND REINSTALL STORM SEWER PIPE	LF	60	30.00		60	\$1,800.00
250	SALVAGE AND REINSTALL FLARED END SECTION	EA	1	490.00		1	\$490.00
251	SALVAGE AND REINSTALL STORM SEWER STRUCTURE	EA	1	1035.00		1	\$1,035.00
252	SALVAGE AND REINSTALL TREE	EA	4	235.00		1	\$235.00
253	CONNECT EXISTING DRAINTILE TO STRUCTURE	EA	4	215.00		4	\$860.00
254	6" PERF PVC DRAINTILE	LF	120	14.25		152	\$2,166.00
255	6" CLEANOUT	EA	2	142.00			\$0.00
256	21" RCP STORM SEWER PIPE, CL. 3	LF	17	43.35		17	\$736.95
257	48" RCP STORM SEWER PIPE, CL. 4	LF	125	138.00		125	\$17,250.00
258	12" HDPE STORM SEWER	LF	187	25.50		175	\$4,462.50
259	24" HDPE STORM SEWER	LF	910	45.00		917	\$41,265.00
260	48" FLARED END SECTION	EA	1	3225.00		1	\$3,225.00
261	27" DIAMETER CATCH BASIN	EA	2	1300.00		2	\$2,600.00
262	48" DIAMETER CATCH BASIN MANHOLE	EA	5	2000.00		7	\$14,000.00
263	60" DIAMETER CATCH BASIN MANHOLE	EA	1	2600.00		1	\$2,600.00
264	96" DIAMETER CATCH BASIN MANHOLE	EA	1	7800.00		1	\$7,800.00
265	CONNECT TO EXISTING STORM MH-2	EA	1	3910.00		1	\$3,910.00
266	SITE GRADING - RAINBOW PARK	LS	1	5475.00		1	\$5,475.00
267	SITE GRADING - RAVINE	LS	1	1625.00		1	\$1,625.00
268	RELOCATE GRAVEL TRAIL	SY	155	12.30		155	\$1,906.50
269	RANDOM RIPRAP, CLASS 4	CY	33	91.00		59.16	\$5,383.41
270	DECIDUOUS TREE 2.5" CAL. B&B	EA	10	390.00		11	\$4,290.00
271	SHRUB	EA	4	70.00		4	\$280.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
272	SEED MIX 25-151 AND BLANKET, CAT. 4	SY	250	1.50			\$0.00
273	SEED MIX 25-151 AND HYDROMULCH	SY	6000	1.00		6341	\$6,341.00
274	SEED MIX 25-141 AND BLANKET, CAT. 4	SY	300	1.50		275	\$412.50
275	SEED MIX 25-141 AND TURF REINFORCEMENT MAT	SY	250	10.40		261	\$2,714.40
276	SILT FENCE, TYPE MACHINE-SLICED	LF	1000	1.85		665	\$1,230.25
277	FLOTATION SILT FENCE, MOVING WATER	LF	125	17.00			\$0.00
278	PROTECTION OF CATCH BASIN, NON-STREET	EA	10	206.00		10	\$2,060.00
279	BIOROLL	LF	300	2.85		188	\$535.80
TOTAL PART C: RAINBOW PARK STORM SEWER AND RAVINE IMPROVEMENTS							\$155,356.89

PART D: HALGREN ROAD WATERMAIN IMPROVEMENTS

280	MOBILIZATION	LS	1	8200.00		1	\$8,200.00
281	CLEARING AND GRUBBING	LS	1	3700.00		1	\$3,700.00
282	TRAFFIC CONTROL	LS	1	1050.00		2.53	\$2,656.50
283	CONNECT TO EXISTING WATERMAIN - NORTH END	EA	1	3185.00		1	\$3,185.00
284	12" PVC WATERMAIN, C-900	LF	50	69.50		50	\$3,475.00
285	12" GATE VALVE AND BOX	EA	1	3235.00		1	\$3,235.00
286	24-INCH STEEL CASING PIPE, JACKED	LF	100	717.00		100	\$71,700.00
287	DIRECTIONAL DRILL 14" HDPE WATERMAIN	LF	350	210.00		350	\$73,500.00
288	12"-45 DEGREE BEND	EA	2	690.00		2	\$1,380.00
289	SILT FENCE, TYPE MACHINE SLICED	LF	200	2.60		244	\$634.40
290	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	1	1225.00		3.16	\$3,871.00
291	SEED MIX 25-141 AND HYDROMULCH	SY	800	1.80		2655	\$4,779.00
292	SEED MIX 25-141 AND BLANKET, CAT 4	SY	500	1.60		700	\$1,120.00
TOTAL PART D: HALGREN ROAD WATERMAIN IMPROVEMENTS							\$181,435.90

ALTERNATE NO. 1: RAINBOW PARK PARKING LOT PAVING

293	SUBGRADE PREPARATION	SY	1630	1.60		1401	\$2,241.60
294	AGGREGATE BASE CLASS 5, 100% CRUSHED	TON	300	20.75		287.802	\$5,971.89
295	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	300	78.00		259.75	\$20,260.50
TOTAL ALTERNATE NO. 1: RAINBOW PARK PARKING LOT PAVING							\$28,473.99

CHANGE ORDER NO. 1

1	450 JOHN DEERE EXCAVATOR W/OPERATOR	HR	9	288.00		9	\$2,592.00
2	160 HITACHI EXCAVATOR W/OPERATOR	HR	9	193.00		8	\$1,544.00
3	744 JOHN DEERE LOADER W/OPERATOR	HR	4.5	182.00		6.2	\$1,128.00
4	LABORERS (2)	HR	9	159.00		8	\$1,272.00
5	FOREMAN	HR	9	98.00		8	\$784.00
6	LANDSCAPE - CAT #3 EROSION BLANKET W/33-261 SEED	SY	250	2.30			\$0.00
7	LANDSCAPE - TEMPORARY DITCH CHECK TYPE STRAW LOGS	LF	50	3.60			\$0.00
8	TREE CLEARING - ALLOWANCE	LS	1	3570.00		0.57	\$2,040.00
9	HAUL EXCESS MATERIAL TO PIT	CY	100	9.00			\$0.00
10	CLASS 2 OR CLASS 4 FIELD STONE	TN	189	38.95		212.05	\$8,259.35
11	TYPE V NON-WOVEN FABRIC 8.0 OZ NW 12.5' X 360' (500 SY)	SY	500	0.86		200	\$172.00
12	OVERHEAD	LS	1	3186.46		0.98	\$3,110.99
TOTAL CHANGE ORDER NO. 1							\$20,902.34

CHANGE ORDER NO. 2

1	450 JOHN DEERE EXCAVATOR W/OPERATOR	HR	4.5	288.00		4.5	\$1,296.00
2	744 JOHN DEERE LOADER W/OPERATOR	HR	4.5	182.00		3.5	\$634.50
3	LABORERS (2)	HR	4.5	159.00		4.5	\$715.50
4	FOREMAN	HR	4.5	98.00		4.5	\$441.00
5	LANDSCAPE - CAT #3 EROSION BLANKET W/33-261 SEED	SY	100	2.30			\$0.00
6	LANDSCAPE - TEMPORARY DITCH CHECK TYPE STRAW LOGS	LF	100	3.60		50	\$180.00
7	TREE CLEARING - ALLOWANCE	LS	1	510.00		2	\$1,020.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
8	CLASS 2 OR CLASS 4 FIELD STONE	TN	39	38.95		36.81	\$1,433.75
9	TYPE V NON-WOVEN FABRIC 8.0 OZ NW 12.5' X 360' (500 SY)	SY	500	0.86		46.67	\$40.14
10	REDI-MIX GROUT FOR RIPRAP	CY	3	128.00		5.6	\$715.00
11	SMALL LOAD FEE	LD	1	90.00		0.17	\$15.00
12	ENVIRONMENTAL WASTE MANAGEMENT FEE	LD	1	30.00		1	\$30.00
13	SELF CONTAINED WASH OUT SERVICE	LD	1	20.00			\$0.00
14	OVERHEAD	LS	1	1099.07		0.9306778	\$1,022.88
	TOTAL CHANGE ORDER NO. 2						<u>\$7,543.77</u>
CHANGE ORDER NO. 3							
1	160 HITACHI EXCAVATOR W/OPERATOR	HR	4.5	\$193.00		4.5	\$868.50
2	744 JOHN DEERE LOADER W/OPERATOR	HR	2	\$182.00		2	\$364.00
3	700 JOHN DEERE DOZER W/OPERATOR	HR	1.75	\$171.00		1.75	\$299.25
4	LABORERS (3)	HR	3.5	\$238.00		3.5	\$833.00
5	FOREMAN	HR	3.5	\$98.00		3.5	\$343.00
6	TRENCH BOX	HR	3.5	\$28.00		3.5	\$98.00
7	LOW BOY TRUCK & TRAILER (PORT TO PORT)	HR	5	\$204.00		5	\$1,020.00
8	12" PVC WATERMAIN, C900	LF	20	\$15.43		20	\$308.60
9	12" SLEEVE	EA	2	\$357.12		2	\$714.24
10	SAND BEDDING	CY	5	\$10.25		5	\$51.25
11	OVERHEAD AND TAXES	LS	1	\$814.19		1	\$814.19
	TOTAL CHANGE ORDER NO. 3						<u>\$5,714.03</u>
CHANGE ORDER NO. 5							
1	PAVING 2.5" BITUMINOUS TRAILS WITH LIGHT SHAPING PF	LF	2580	\$17.85		2405	\$42,929.25
2	APPLYING TOPSOIL TO DISTURBED EDGES	LF	2580	\$4.00		2405	\$9,620.00
3	SEED MIX 25-151 & HYDROMULCH	SY	1966.67	\$1.00		1340	\$1,340.00
4	5% CONTRACTOR MARK UP	LS	1	\$2,916.98		1	\$2,916.98
	TOTAL CHANGE ORDER NO. 5						<u>\$56,806.23</u>
	TOTAL PART A.1: MAIN STREET WEST SANITARY SEWER						\$278,271.73
	TOTAL PART A.2: MAIN STREET WEST WATERMAIN						\$307,073.43
	TOTAL PART A.3: MAIN STREET WEST STORM SEWER						\$229,407.80
	TOTAL PART A.4: MAIN STREET WEST STREET						\$737,529.89
	TOTAL PART B.1: RAINBOW AVENUE SANITARY SEWER						\$137,462.00
	TOTAL PART B.2: RAINBOW AVENUE WATERMAIN						\$125,751.94
	TOTAL PART B.3: RAINBOW AVENUE STORM SEWER						\$75,397.30
	TOTAL PART B.4: RAINBOW AVENUE STREET						\$336,980.21
	TOTAL PART C: RAINBOW PARK STORM SEWER AND RAVINE IMPROVEMENTS						\$155,356.89
	TOTAL PART D: HALGREN ROAD WATERMAIN IMPROVEMENTS						\$181,435.90
	TOTAL ALTERNATE NO. 1: RAINBOW PARK PARKING LOT PAVING						\$28,473.99
	TOTAL CHANGE ORDER NO. 1						\$20,902.34
	TOTAL CHANGE ORDER NO. 2						\$7,543.77
	TOTAL CHANGE ORDER NO. 3						\$5,714.03
	TOTAL CHANGE ORDER NO. 5						\$56,806.23
	TOTAL WORK COMPLETED TO DATE						<u>\$2,684,107.45</u>

PROJECT PAYMENT STATUS

OWNER CITY OF MAPLE PLAIN
 STANTEC PROJECT NO. 193802390
 CONTRACTOR LATOUR CONSTRUCTION, INC.

CHANGE ORDERS

No.	Date	Description	Amount
1	8/7/2014	This Change Order provides for additional work on this project. See Change Order.	\$23,664.01
2	8/7/2014	This Change Order provides for additional work on this project. See Change Order.	\$7,943.62
3	10/9/2014	This Change Order provides for additional work on this project. See Change Order.	\$5,714.03
4	10/9/2014	This Change Order provides for a change in completion dates for this project. See Change Order.	
5	10/21/2014	This Change Order provides for a change in completion dates for this project. See Change Order.	\$61,256.65
Total Change Orders			\$98,578.31

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/04/2014	06/04/2014	238,388.73	12,546.78	250,935.51
2	06/05/2014	07/10/2014	265,746.24	26,533.42	530,668.39
3	07/11/2014	08/07/2014	370,572.36	46,037.23	920,744.56
4	08/08/2014	09/04/2014	839,075.28	90,199.09	1,803,981.70
5	09/05/2014	09/26/2014	483,361.22	115,639.15	2,312,782.98
6	09/27/2014	11/06/2014	323,797.53	132,681.12	2,653,622.48
7	11/07/2014	12/05/2014	36,194.88	134,586.12	2,691,722.36
8	12/06/2015	06/17/2015	46,447.99	80,523.22	2,684,107.45

Material on Hand

Total Payment to Date		\$2,603,584.23	Original Contract	\$2,812,476.61
Retainage Pay No. 8		80,523.22	Change Orders	\$98,578.31
Total Amount Earned		\$2,684,107.45	Revised Contract	\$2,911,054.92



Agenda Information Memorandum
June 22, 2015 - Maple Plain City Council

8. NEW BUSINESS
C. WeCab

ACTION TO BE CONSIDERED

Terry Blount, WeCAB Board of Director would like to discuss WeCAB with the City Council and their Grant Challenge.

FACTS

- WeCAB provides door to door supplemental transportation in the Westonka and Eastern Carver County service areas to people who are unable to drive to medical appointments, grocery store or food shelf, churches, volunteer or social events.
- WeCAB services enable many people to stay in their homes.
- The success of WeCAB depends on volunteer drivers, dispatchers and financial support from the communities serviced.
- WeCAB is a 5013c nonprofit organization.
- WeCAB recently received a \$20,000 Challenge Grant from Ridgeview Medical Center.
- The Challenge Grant will help WeCAB continue to provide safe, affordable and flexible supplemental transportation to registered riders located in the Westonka area (Maple Plain, Mound, Navarre, Minnetrista, St. Bonifacius) and Eastern Carver County service areas.

ATTACHED

A press release on their Grant Challenge.

FOR IMMEDIATE RELEASE

WeCAB Receives \$20,000 Challenge Grant

Ridgeview Medical Center Continuing WeCAB Support

WeCAB's Board of Directors is pleased to announce that the award-winning WeCAB volunteer transportation program has received a \$20,000 Challenge Grant from Ridgeview Medical Center. The Challenge Grant will help WeCAB continue to provide safe, affordable and flexible supplemental transportation to registered riders located in the Westonka and Eastern Carver County (serving Carver, Chanhassen, Chaska and Victoria) service areas. The Ridgeview Medical Center Challenge Grant also encourages communities, businesses and organizations to help support the WeCAB program.

Ridgeview has provided support for WeCAB since the widely acclaimed program began in Westonka in 2010. In October 2014, WeCAB expanded services to Eastern Carver County. WeCAB Board President, Pastor Michael Michalk said, "This is great news! We are so fortunate to have Ridgeview as a WeCAB partner."

"Ridgeview is proud to support the expansion of this important community program to help even more area residents access the services they need," said Robert Stevens, president and CEO, Ridgeview Medical Center. "Transportation can be a barrier for many people, and Ridgeview is pleased to partner with WeCAB to help make convenient, affordable transportation available to them when they need it."

WeCAB provides door-to-door supplemental transportation in the Westonka and Eastern Carver County service areas to people who are unable to drive to medical appointments, grocery store or food shelf, church, volunteer or social events. WeCAB's services enable many people to stay in their place of residence. WeCAB's offices are located at 5341 Maywood Rd., Mound, MN.

The success of WeCAB depends upon volunteer drivers and dispatchers, who provide transportation to registered riders seven days a week. WeCAB is always looking for volunteers. Volunteers choose flexible volunteer hours to fit with their schedule. Volunteers and people who need transportation, as well as people and organizations who wish to contribute to WeCAB's program may contact WeCAB by calling 1-844-RIDE WeCAB [1-844-743-3932].

For more information about WeCAB, contact: Pastor Michael Michalk, President, WeCAB
952-388-3858
michaelmichalk@gmail.com ·

About Ridgeview Medical Center:

Ridgeview Medical Center is an independent, nonprofit, regional health care system located just 35 minutes west of Minneapolis on Highway 5. Its network includes two hospitals—located in Waconia and Arlington—a multitude of primary and specialty care clinics, emergency services and specialty programs, and Two Twelve Medical Center in Chaska—a free-standing 24/7 emergency and urgent care facility with multi-specialty clinics and services. For more information, visit www.ridgeviewmedical.org or www.twotwelvemedical.org.

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