

AGENDA
MAPLE PLAIN CITY COUNCIL – WORKSHOP
MAPLE PLAIN CITY HALL
December 14, 2015
5:30 p.m.

- 1. CALL TO ORDER**
- 2. ADOPT THE AGENDA**
- 3. SEWER IMPROVEMENTS FOR 5469 HIGHWAY 12**
- 4. ROTARY**
- 5. EMPLOYEE HANDBOOK UPDATE FOR FIRE DEPARTMENT CALL
PERCENTAGE-presented by Councilmember McCoy**
- 6. SHARED SERVICES DISCUSSION**
- 7. OTHER**
- 8. ADJOURNMENT**

Memorandum

To: City Councilmembers
From: Tessia Melvin, City Administrator
Date: December 14, 2015
Re: Sewer Improvements for 5469 Highway 12

BACKGROUND

The City Council met with Karin, representative from the Minnesota Beef Council in October to discuss the Council's participation in fixing the sewer improvements for 5469 Highway 12.

At the October meeting the Council discussed two options, which were presented to property owner Bill Woods in May 2015:

1. Abandon the existing sewer line running to Spring Avenue and install a new sewer line along Pioneer Avenue to the manhole on Main Street East. This line would need to be a pressurized line as a result of the shallow main line located in Main Street East. In order to pressure the line, a grinder pump would need to be installed. The City provided an estimated cost of \$37,000 for this option. The sanitary sewer would have to be routed over the top of an existing storm sewer in the right of way. Having to maneuver around the existing storm sewer would also cause the depth of the pipe to be shallow.
2. Replace the existing 4" gravity sanitary sewer with a new 4" gravity sanitary sewer line. The property owner would need to acquire the requisite easements from the adjoining property owner where the existing pipe is routed. This amount of restoration would potentially require pipe replacement and insulation of the new pipe due to the shallow depth. A price was not given.

There was much discussion on if the City would consider paying for this project. The Council agreed that this project is a private issue and it cannot begin paying for private work. Staff did agree to explore if there were any additional grants available to assist with the project. Boyum agreed to identify the line from Spring Avenue and provide an estimated cost to run service on Pioneer Avenue.

Since that time, no repairs have been done to the property, but it was discovered through televising of the property that it is not connected to City sewer, instead it goes into a holding tank. The holding tank is not sealed and was pouring gray water into the

City storm water sewer, which both are illegal by City and State regulations. The property owner did remove the storm sewer connection.

Staff presented the following options to property Bill Woods:

1. You can work with a contractor directly to reduce your costs to about \$15,000-\$16,000.
2. The City can initiate the project, which would increase the cost to an estimated \$30,000. Without your petition, we would have to go through public hearing, bids and this would delay the project until early spring.
3. If you petition and waive the 429 rights (hearing and appeal of assessment amount) we could begin immediately and it will be less than the \$30,000. We could then begin the work and we could do a 100% assessment on the work.

The property Bill Woods and Minnesota Beef Council representative Karen Schafer came into City Hall on Friday, December 11 asking for the city to consider paying for half of the project. They also discussed the City's response to this issue. They felt that it has not been a priority of the City. An e-mail was received by Karen in October asking for grant information and the location of the sewer connection. Staff was asked to respond to Karen. I was not aware of the miscommunication until December.

After a meeting, Bill Woods and Karen asked via e-mail that I provide the following answers on the attached memo.

Memorandum

To: Tessia Melvin
CC: Minnesota Beef Council
From: Bill Woods
Date: 12/13/2015
Re: Upgrade for sewer line for 5469 Hwy 12

Hi Tessia, below I have a list of questions I'm hoping you can answer for me and the Beef Council:

1. The property owners of 5469 Hwy. 12 have been charged and have paid for sewer usage to the city of Maple Plain. Since ownership in 2006, we have paid an estimated \$3,000 for these fees. We are requesting that the city of Maple Plain take some responsibility in covering a portion of the costs associated with the sewer upgrade project.
2. We have received a bid from E.J. Mayers, Inc. for the cost of \$19,500. We would like to receive additional bids to ensure this is a fair price. Will the city approve of other contractors bidding the project?
3. Contractor E.J. Mayers, Inc. indicated that the work will likely not be completed until spring. Is this acceptable for the city to wait until spring 2016?
4. Is there any Tax Increment Financing funds available?
5. We are also requesting that the portion of sewer that will run down Pioneer Ave, in the public right of way, be maintained and located by the City of Maple Plain.

Memorandum

To: City Councilmembers
From: Tessia Melvin, City Administrator
Date: December 14, 2015
Re: Rotary

BACKGROUND

The City of Maple Plain had a group membership for the Orono Rotary; however with schedules a designated members could not often attend. The meetings are every Thursday at 7 a.m. The current dues is \$660 from the City and each members is asked to consider financial donations.

At a recent meeting, when discussing staffing, I mentioned that I cannot attend these meetings and believe that the dues are too expensive.

Councilmember DeLuca has asked the following be considered:

Tessia, I understand Tessia that the city has announced to the Orono Rotary that it will be dropping its membership in Rotary effective 1-1-16. I have been thinking about this and I know how difficult this is for you personally to be a part of this. I do believe it is helpful and very appropriate for the city to have a membership in this organization. We have the ability to bring projects and concepts to Maple Plain if we are a part of this. In fact there have been some specific discussions regarding doing things in Maple Plain and Independence so the group has a larger regional footprint.

We have a membership that is not you, but the city as the member. We have designated you as the primary person, but Gary and Justin are listed as others that can come. Why not consider designating Julie, Dave, Jerry, Justin as our representatives. We could also designate Gary (you know Rotary has the police chief from Orono a part of this). We could even include the fire departments assistant chiefs. We should have a large enough pool to make this work. We are paying for the breakfasts each week whether someone comes or not. So let's spread it around. I get that you may not be able to be there all the time, but that should not be affect our willingness to be a part of this. We could handle the Thursday morning breakfast meetings like any other meeting even if it rotated through the group. In fact Julie and/or Justin may be very appropriate representatives for the city to this kind of an organization. Julie has lots of connections with The Chamber (which would be

wonderful). And Justin knows that there are several administrators and school board members as a part of Rotary.

I do not believe that we should lose our opportunity to be a part of this, and the potential benefits to the city that come from our participation.

Why don't we consider having a discussion at an upcoming Council workshop and the council can determine our continuation in Rotary. After all, it was the council that established that we should be a member in Rotary. It only seems appropriate if there is going to be a change in that decision, that it comes from the council. Would you please put this on a future council workshop agenda and forward my thoughts to the council. Then the group can make a decision about where we want to go.