

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
July 25, 2016
6:30 P.M.

- 1. WELCOME**
- 2. CALL TO ORDER**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPT AGENDA**
- 5. KATIE RODRIGUEZ METROPOLITAN COUNCIL**
- 6. CENTERPOINT ENERGY COMMUNITY PARTNERSHIP GRANT AWARD**
- 7. STEP TO IT GRAND PRIZE WINNER**
- 8. CONSENT AGENDA**
 - A. Accounts Payable
 - B. June 27, 2016, City Council Minutes
 - C. July 11, 2016 City Council Workshop Minutes
 - D. Resignation of Peter Keding from the Maple Plain Fire Department
- 9. ADMINISTRATIVE REPORTS**
 - A. City Engineer June and July Report
 - B. City Planner June and July Report
 - C. Public Works June and July Report
 - D. City Administration June and July Report
- 10. OLD BUSINESS**
- 11. NEW BUSINESS**
 - A. Update City Account Signers with the Bank of Maple Plain
- 12. COUNCIL REPORTS & OTHER BUSINESS**
 - A. Attitude of Gratitude
- 13. VISITORS TO BE HEARD**

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.
- 14. ADJOURNMENT**

CITY OF MAPLE PLAIN

07/21/16 3:47 PM

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Payments

Current Period: June 2016

Batch Name	07/25/16 PAY	User Dollar Amt	\$75,678.08	
	Payments	Computer Dollar Amt	\$75,678.08	
			\$0.00	In Balance
Refer	0			
Invoice				
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total
Refer	0 CITY OF INDEPENDENCE			
Cash Payment	G 101-21707 Dental Insurance			\$376.15
Invoice	7/15/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$376.15
Refer	0 ANDERSEN, EARL F., INC.			
Cash Payment	E 101-45200-530 Improvements Other Tha			\$689.34
Invoice	125565 6/28/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$689.34
Refer	0 MAPLE PLAIN/INDEPENDENCE FIR			
Cash Payment	E 101-42290-307 Fire Administration August			\$14,839.67
Invoice				
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$14,839.67
Refer	0 GIRARD S BUSINESS MACHINES, I			
Cash Payment	E 101-41500-413 Office Equipment Rental			\$150.00
Invoice	91111			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$150.00
Refer	0 JRK SEED AND TURF SUPPLY			
Cash Payment	E 101-45200-228 Park Equipment Supplie			\$86.95
Invoice	6/30/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$86.95
Refer	0 MINNESOTA PIPE & EQUIP			
Cash Payment	E 601-49400-221 Equipment Parts			\$3,982.83
Invoice	6/30/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$3,982.83
Refer	0 METRO WEST INSPECTION SERVI			
Cash Payment	E 101-42400-308 Building Inspection			\$122.57
Invoice	7/8/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$122.57
Refer	0 METERING & TECHNOLOGY SOL			
Cash Payment	E 601-49400-221 Equipment Parts			\$278.67
Invoice	6827 7/17/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$278.67
Refer	0 MEDIACOM			
Cash Payment	E 601-49400-309 EDP, Software and Desi			\$109.95
Invoice				
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$109.95
Refer	0 STANTEC CONSULTING SRVCS IN			

CITY OF MAPLE PLAIN
Payments

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Current Period: June 2016

Cash Payment	E 101-43000-303 Engineering Services		\$695.00
Invoice	7/14/2016		
Cash Payment	E 101-43000-303 Engineering Services		\$243.20
Invoice	7/14/2016		
Cash Payment	E 601-49400-303 Engineering Services		\$135.00
Invoice	7/14/2016		
Cash Payment	E 602-49450-303 Engineering Services		\$559.00
Invoice	7/14/2016		
Cash Payment	E 602-49450-303 Engineering Services		\$1,680.00
Invoice	7/14/2016		
Cash Payment	G 101-20212 Planned Unit Develop. Escro		\$481.32
Invoice	7/14/2016		
Cash Payment	E 452-49357-500 Capital Outlay (GENERA		\$1,914.58
Invoice	7/14/2016		
Cash Payment	E 452-49357-500 Capital Outlay (GENERA		\$4,480.00
Invoice	7/14/2016		
Transaction Date	7/21/2016	Bank of Maple Plain 10100	Total \$10,188.10
Refer	0 TERRAMARK		
Cash Payment	E 101-41910-302 Planning Services	Feb	\$905.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Feb	\$80.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Feb	\$1,480.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Feb	\$20.00
Invoice			
Cash Payment	E 452-49357-500 Capital Outlay (GENERA	Feb	\$320.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Feb	\$60.00
Invoice			
Cash Payment	E 101-41910-302 Planning Services	Mar	\$1,295.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Mar	\$120.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Mar	\$60.00
Invoice			
Cash Payment	E 452-49357-500 Capital Outlay (GENERA	Mar	\$300.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Mar	\$120.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Mar	\$160.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Mar	\$80.00
Invoice			
Cash Payment	E 101-41910-302 Planning Services	Apr	\$1,235.00
Invoice			
Cash Payment	E 452-49357-500 Capital Outlay (GENERA	Apr	\$80.00
Invoice			
Cash Payment	G 101-20216 Site Plan Escrow	Apr	\$760.00
Invoice			

CITY OF MAPLE PLAIN
Payments

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Current Period: June 2016

Cash Payment	G 101-20216 Site Plan Escrow	Apr		\$320.00
Invoice				
Cash Payment	G 101-20216 Site Plan Escrow	Apr		\$80.00
Invoice				
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$7,475.00
Refer	0 MN DEPT TRANSPORTATION			
Cash Payment	E 101-42110-437 Miscellaneous			\$137.00
Invoice	7/15/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$137.00
Refer	0 TOSHIBA			
Cash Payment	E 101-41500-202 Duplicating & Copying S			\$251.34
Invoice	7/1/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$251.34
Refer	0 VERIZON			
Cash Payment	E 601-49400-321 Telephone	PW Phones		\$143.31
Invoice	7/10/2016			
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$143.31
Refer	0 WEST HENNEPIN PUBLIC SAFETY			
Cash Payment	E 101-42110-306 Police Administration	August		\$36,317.77
Invoice				
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$36,317.77
Refer	0 XCEL ENERGY			
Cash Payment	E 101-43160-381 Electric Utilities	5601 Hwy 12		\$42.47
Invoice				
Cash Payment	E 101-43160-381 Electric Utilities	1720 Budd Ave		\$54.13
Invoice				
Cash Payment	E 101-43160-381 Electric Utilities	1270 Poplar Ave		\$14.16
Invoice				
Cash Payment	E 101-43160-381 Electric Utilities	1481 Rainbow Ave		\$133.46
Invoice				
Cash Payment	E 601-49400-381 Electric Utilities	1666 Budd Ave		\$45.51
Invoice				
Cash Payment	E 602-49450-381 Electric Utilities	5829 Hwy 12		\$210.84
Invoice				
Cash Payment	E 101-43160-381 Electric Utilities	4802 Hwy 12		\$28.86
Invoice				
Transaction Date	7/21/2016	Bank of Maple Plain	10100	Total \$529.43

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
JUNE 27, 2016
5:30 P.M.

1. WELCOME

2. CALL TO ORDER

Present: Mayor, Jerry Young, Councilmembers Justin McCoy, Dave Eisinger, Mike DeLuca. Also present City Administrator, Robert Schoen, City Engineer, Dan Boyum, City Planner, Mark Kaltsas and City Attorney, Jeff Carson

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Motion by Councilmember Eisinger to adopt the June 27th City Council Agenda. Seconded by Councilmember DeLuca. Motion passed 4 to 0.

5. CONSENT AGENDA

- A. Accounts Payable
- B. June 13, 2016, City Council Workshop Minutes
- C. Authorize Position Posting for Assistant to the City Administrator

Motion by Councilmember Deluca to approve the consent agenda. Seconded by Councilmember Eisinger. Motion passed 4 to 0.

6. ADMINISTRATIVE REPORTS

7. OLD BUSINESS

- A. Receive an Update from Downtown Developers

Mark Kaltsas, City Planner explained that in the developer's agreement that a six month extension can be granted if due diligence can be met. Mark Kaltsas explained that if would not be beneficial for the City to start over. Kent Carlson one of the developers spoke and thanked the City Council for having him here. Kent Carlson explained that what ends up happening with these types of projects is the need for a lead anchor tenant that will take a large portion of the space and then the remaining spaces fill up one the anchor tenant has agreed. Kent Carlson shared that a date to meet in September or October would be great to update the City Council on the market. Councilmember McCoy asked what the market strategy is the get that anchor tenant in the next six months. Kent Carlson responded that the property has been really only marketed the last six months and that the first six months were to prepare for advertisement.

Motion by Councilmember Eisinger to approve the six month extension to the developer's agreement. Seconded by Councilmember DeLuca. Motion passed 4 to 0.

8. NEW BUSINESS

A. Discuss Hennepin County Assessment Service Agreement

City Administrator Robert Schoen shared that the City signed Hennepin County to perform assessing services for one year. That agreement was signed in July of 2015. Hennepin County does offer a standard 4 year agreement and is offering the City of Maple Plain that agreement. The cost of the agreement is 16,000 dollars, but can fluctuate depending on an increased tax base. City Planner, Mark Kaltsas explained that with an increased tax base would include new buildings and restoration work that would increase the amount of time an assessor would spend in Maple Plain. The contract allows for 20 percent of all homes in Maple Plain outside of the homes that pulled a permit to be evaluated.

Motion by Mayor Young to approve the Hennepin County Assessment Service Agreement. Seconded by Councilmember Eisinger. Motion passed 4 to 0.

B. Sale of 2016 Series A Bonds Resolution 16-0627-01

Todd Hagen from Ehlers and Associates shared that tonight we are looking at the sale of the 2016 Series A Improvement bonds. The sale of the bonds included the street reconstruction of Budd Avenue with utility improvement and the drilling of well number 4. The City of Maple Plain was able to sell the bond for 2.33 percent from Dorriety and Company with Northland Security as a partner. This sale was below the 2.5 percent pre-sale estimate. The City of Maple Plain did maintain their AA stable credit rating, but was able to use the State of Minnesota's AA plus rating due to the utility aspects of this project. Todd Hagen continued to share different ways to increase the credit rating, but assured the City Council a AA stable is a very good rating.

Motion by Councilmember DeLuca to approve the 2016 Series A Improvement Bonds resolution 16-0627-01. Seconded by Councilmember McCoy. Motion passed 4 to 0.

C. Employment Agreement with City Administrator

City Administrator, Robert Schoen shared with City Council that the employment agreement was sent to City Council prior to this meeting and at this time Robert would be happy to answer any questions. Councilmember McCoy asked if the contract could be pre-dated to June 13th for salary purposes. Jeff Carson, City Attorney agreed and said that pre-dating the contract is okay to do.

Motion by Councilmember McCoy to approve the Employment Agreement with the City Administrator. Seconded by Councilmember DeLuca. Motion passed 4 to 0.

9. COUNCIL REPORTS & OTHER BUSINESS

A. Attitude of Gratitude

10. VISITORS TO BE HEARD

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

Judy Sutherland a resident in Maple Plain asked the question if the developers 6 month extension is up do we move on without that developer. City Attorney, Jeff Carson responded that the City at that time the six months is up finds progression has been made, then the City can renegotiate a new agreement with the developer, if progress has not been made than the City can move forward with a different developer.

City Engineer, Dan Boyum presented the addition of lights along Budd Ave. These lights have been budgeted in the Bond proceeds, but the question over having outlets on the lights need to be discussed, due to the cost difference of having outlets and not having outlets. The cost difference is around 14,000 dollars, but will provide power to Northside Park.

Motion by Councilmember McCoy to add lighting with outlets along Budd Ave. Seconded by Councilmember Eisinger. Motion passed 4 to 0.

ADJOURNMENT

Motion by Councilmember DeLuca to adjourn the June 27th City Council meeting at 6:06 p.m. Seconded by Councilmember McCoy. Motion passed 4 to 0.

AGENDA
MAPLE PLAIN CITY COUNCIL – WORKSHOP
MAPLE PLAIN CITY HALL
July 11, 2016
5:30 p.m.

1. CALL TO ORDER

Present: Mayor, Jerry Young, Councilmembers Justin McCoy, Dave Eisinger, Mike DeLuca. Also present City Administrator, Robert Schoen, City Planner, Mark Kaltsas and City Attorney, John Thames

2. ADOPT AGENDA

Councilmember Eisinger moved to adopt the July 11th City Council Workshop Agenda. Seconded by Councilmember DeLuca. Motion passed 4 to 0.

3. ACKNOWLEDGE JULY 25TH CITY COUNCIL MEETING FOR PETER KEDING'S FIRE DEPARTMENT TERMINATION.

The City Council did not discuss this topic, but agreed that this item be placed on the consent agenda for the July 25th meeting.

4. WEST HENNEPIN PUBLIC SAFETY APRIL AND MAY ADMINISTRATIVE REPORTS

Director Gary Kroells, from West Hennepin Public Safety, walked through a number of incidents that involved the Police. Some of the concerns were highlighted around daytime DWI's and domestic violence cases. Mayor Young thanked Director Kroells for all of the work that West Hennepin Public Safety does for the community.

5. PUBLIC WORKS TREE REMOVAL IN RIGHT-OF-WAY

City Administrator, Schoen addressed the City Council for clarification on if the City of Maple Plain pays to remove dangerous/ hazardous trees in the Right-of-way. Councilmember DeLuca asked who would be liable, the City or the resident if this tree caused damage. City Administrator, Schoen responded the resident would be liable. The City Council agreed that maintaining trees in the right-of-way is the responsibility of the homeowner and not the City.

6. DISCUSS CITY INVESTMENTS/UTILITY RATE STUDY

City Administrator, Schoen shared that he has recently be approached by Ehlers and Associates as well as New York Life Financial to discuss at alternative option for the City of Maple Plain Investments. Currently, the City of Maple Plain has money invested with 4M financial. The average return on the 4M fund is approximately 0.09 percent per month. City Council directed Administrator Schoen to gather more research on these proposals and to make sure that there is zero risk on any investment recommendations.

7. REVIEW CITY COUNCIL CHAMBERS EQUIPMENT

City Administrator, Schoen shared that this coming January 1st the City will be leaving the Lake Minnetonka Communications Commission and that there is currently \$5,500 worth of upgrade dollars available for the City to use. Administrator Schoen asked what kind of services the City is looking to provide after January 1st 2016? City Council directed Administrator Schoen that the goal is to provide the meeting available on line with minimal cost to the residents. Administrator Schoen is directed to receive proposals of the equipment needed to effectively broadcast meetings on the City of Maple Plain's website.

8. COLLISION CORNER UPDATE

City Administrator, Schoen shared that Staff has been meeting and continuing car counts on Collision Corner. The car counts have been over more times than not, but the condition of the property is still unorganized. After City Staff's most recent meeting with Collision Corner in June, it was told that a new building erected by October 1st will not happen. The City Council expressed frustration with the lack of compliance from Collision Corner and directed Administrator Schoen to tell Collision Corner that full compliance of the Conditional Use Permit is expected and that if a revision to the site plan is applied for there is no guarantee that approval will be given. City Council also discussed the option of taking back the Oak Street Right-of-Way. The City Council did share the seriousness of this issue and how compliance is expected.

9. OTHER BUSINESS

10. ADJOURNMENT

Councilmember DeLuca moved to adjourn the July 11th City Council Workshop. Seconded by Councilmember McCoy. Motion passed 4 to 0.

July 20, 2016

Maple Plain City Council
505 Independence Street
Maple Plain, MN 55359

Dear City Council Members:

I would like to first thank the members of the Maple Plain Fire Department for their individual support and encouragement as I went through Firefighter 1 and Firefighter 2 and First Responder training. Having successfully completed those programs, it is with deep regret that I feel the need to resign my position as firefighter effectively immediately.

I truly appreciated the opportunity to learn firefighting and first responder duties and will always value my experiences and education that I have learned while being a resident of Maple Plain.

Sincerely,

A handwritten signature in cursive script that reads "Peter A. Keding". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Peter Keding



Date: July 15, 2016
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells *G. Kroells*
SUBJECT: JUNE 2016 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report
June 2016

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	10	18	57	54
Traffic	217	193	1,189	1,284
Part III	14	19	75	58
Part IV	42	18	203	175
Part V	217	169	975	860
Total City of Independence	500	417	2,499	2,431
City Of Maple Plain				
Criminal	8	10	38	41
Traffic	126	62	491	320
Part III	6	9	27	36
Part IV	17	30	139	130
Part V	114	154	743	670
Total City Of Maple Plain	271	265	1,438	1,197
Grand Total Both Cities	771	682	3,937	3,628
TZD	21	0	77	142
Agency Assists	90	27	281	152
Total ICR Reports	861	709	4,218	3,922
Mileage	12,533	11,980	73,554	74,363
How Received				
Fax	5	13	72	69
In Person	27	33	260	221
Mail	1	4	10	18
Other	3	7	37	15
Phone	30	56	201	258
Radio	252	213	1,237	1,070
Visual	449	328	2,077	2,005
Email	3	5	27	18
Lobby Walk In	56	50	262	248
Total	826	709	4,183	3,922

June 2016 Criminal Part I & II
City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
		Open Bottle/Possession of Marijuana Paraphernalia/Possess Alcohol Under				
WHPS	16003437	21	42524	5	42524	M4104
WHPS	16003565	2nd Degre DWI	42529	4	42529	JEW01
WHPS	16003607	Theft of Fuel	42530	3	42530	T0059
WHPS	16003615	Damage to Property / Mailbox	42530	3	42530	P3119
WHPS	16003699	Burglary/Theft of Equipment	42533	3	42533	B0394
WHPS	16003736	Theft of Trailer	42535	3	42535	TC229
WHPS	16003765	Theft of Hay Wagon	42536	5	42536	TC999
WHPS	16004048	3rd Degree DWI / Driving without a Valid License	42546	5	42546	JFW01
WHPS	16004127	Domestic Assault	42549	4	42549	AL441
WHPS	16004133	Possession Child Pornography	42549	3	42549	O2932

June 2016 Criminal Part I & II

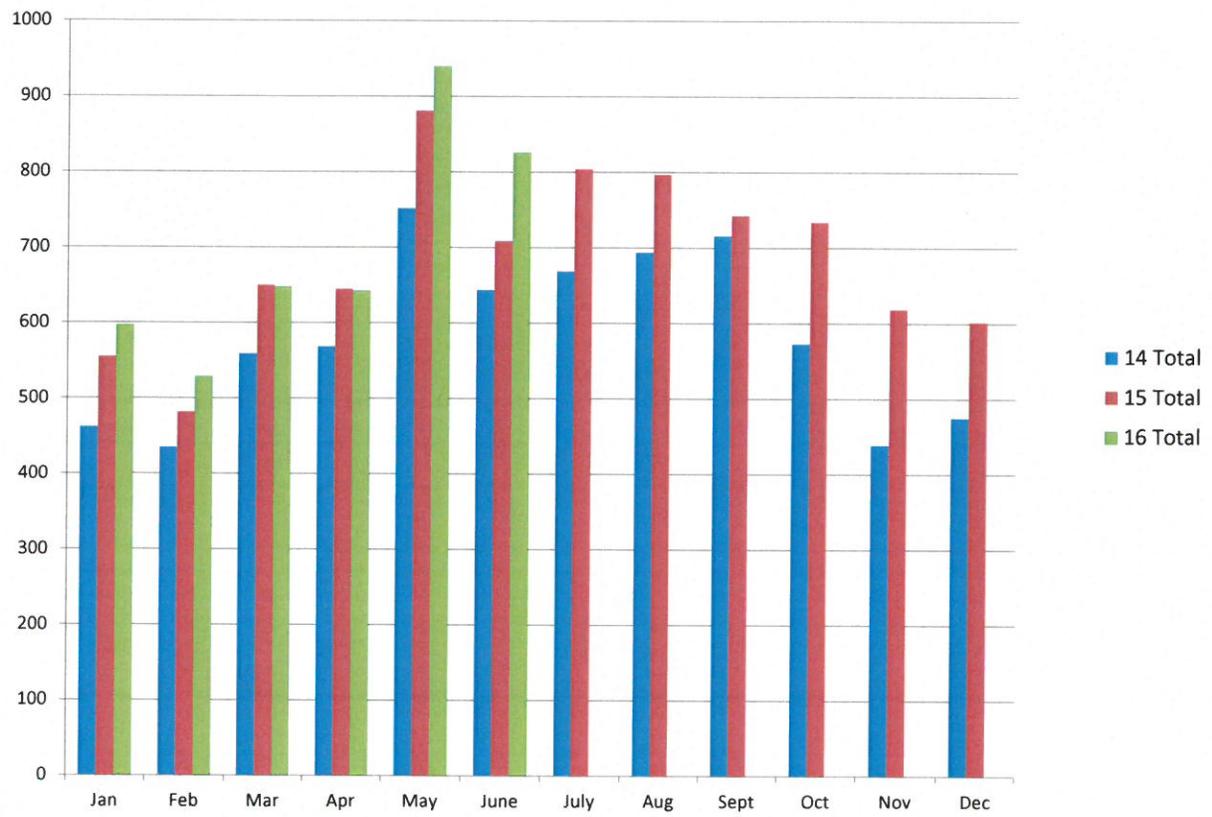
City of Maple Plain Grid # 1-2

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	16003392	4th Degree Damage to Property	42522	2	42522	P3119
WHPS	16003462	3rd Degree DWI / 3rd Degree DWI Refusal	42524	1	42524	JFG01
WHPS	16003552	Theft From Auto	42528	1	42528	T0159
WHPS	16003636	Theft of Financial Funds	42531	2	42531	U1111
WHPS	16003778	4th Degree DWI	42537	1	42537	JG501
WHPS	16003818	2nd Degree DWI / Open Bottle	42538	2	42538	JE501
WHPS	16004064	4th Degree DWI	42546	1	42546	JGW01
WHPS	16004107	Theft of Vehicle Equipment	42548	2	42548	TB229

June 2016 Criminal Part I & II

Towards Zero Death Grant Shift

WHPS	16003933	Possession of Drug Paraphernalia	42543	12	42543	DC500
WHPS	16004067	3rd Degree DWI	42546	35	42546	JFW01



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

June 2016 Activity Report

Year to Date Activity Report

At the end of June 30, 2016, West Hennepin Public Safety (WHPS) has year-to-date handled a total of 4,183 incident complaints; 1,438 in Maple Plain and 2,499 in Independence. This is an increase of 261 incidents compared to the same time frame last year.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Neighbor Complaint

June 1 500 block of Nelson Road, Independence. Reported weeds had overgrown a fence that was built 2 feet on the neighbor's property and it was not being taken care of. The neighbor agreed to maintain it.

Civil Dispute

June 1 2000 block of County Line Rd, Independence. Resident reported a business partner she has worked with for 20 years took 20 calves from her and has not paid. Contact was made with the partner who stated the business transactions have all been verbal and he would contact her and make sure everything was settled.

Damage to Property

June 1 5300 block of Highway 12, Maple Plain. At 3:42 p.m. a verbal argument started over a phone call. As the female tried to leave, the boyfriend hit her vehicle windshield twice. The female then left and called the Police. The boyfriend admitted to getting mad and punching the windshield. The boyfriend submitted a preliminary breath test which resulted in .24% alcohol concentration. He was issued a citation for damage to property.

Missing Person

June 1 At 5:45 p.m. Vinland Center at 3675 Ihduhapi Tr, Independence reported a missing person. A male had left the facility and had suicidal thoughts in the past. He was not located and was entered into NCIC as a missing person. At 11:54 p.m. the male returned to the property and Vinland allowed him to stay for the night. He was removed from NCIC as a missing person.

Traffic Complaint

June 2 At Co Rd 6 and Co Rd 90, Independence responded to a traffic complaint of a tractor that was spilling chemicals all over the road and unto the passing vehicles. The tractor was located and had a sprayer attached to it. The farmer stated that he just left the field and was driving back to his barn when he realized that it was spraying fertilizer on the road. The fertilizer would not harm anything and would wash off the road the next rain.

Pick Up / Warrant

June 2 WHPS officers responded to Vinland Center, Independence for a warrant pick up. The male had left the center and had walked into the woods. The male was located in the woods and was transported Hennepin County Jail for a misdemeanor theft warrant.

Traffic Complaint

June 2 WHPS officers responded to 400 block of Nelson Road, Independence for a homeowner reported he heard a woman screaming, an engine revving, and what sounded like rocks on metal. He went outside and found a Dodge Dakota pickup that looked like it was in the ditch. When he approached the vehicle, it was accelerated towards him and the homeowner had to push off the side of the vehicle to avoid being hit. The vehicle was not located and approximately 1/4 mile of skid marks were left in the gravel. Photos were taken for future investigation.

Open Bottle / Possession of Marijuana Drug Paraphernalia

June 3 At 12:06 a.m. a vehicle was stopped for running a red light at County Line Road and Highway 12, Independence. The driver and passenger were under 18 and were in possession of open containers of alcohol and marijuana and drug paraphernalia. Driver 17 year old juvenile from Lake Elmo, was cited for possession of marijuana, drug paraphernalia and failing to obey a red semaphore: 17 year old female juvenile from Mahtomedi, possession of alcohol and open bottle; passenger 17 year old juvenile female from Plymouth— possession of alcohol – under 21, open bottle in a motor vehicle and no proof of insurance as she was the owner of the vehicle. Parents were called and advised of their daughters contact with the Police.

Pedestrian Struck

June 4 WHPS officer responded to 1100 block of Co Rd 83, Independence for a female crawling in the roadway. A resident walking to her mailbox was struck by a vehicle traveling on Co Rd 83. The female was transported to the hospital. The driver had stopped and was issued a citation for Fail to Drive with Due Care.

Medical / Fall

June 5 At 3:42 a.m. responded to the 4400 block of Lake Sarah Drive, Independence for a male who fell into a fire pit and was bleeding. WHPS found a male sitting in a chair by the fire pit. He had fallen backwards from a bench striking his head on some rocks. North Memorial Ambulance transported him to the hospital.

Truancy

June 7 2000 block of South Lake Shore Drive, Independence. Reported a 16 year old juvenile male refused to go to school. The juvenile stated he would go to school and catch the middle school bus. His mother called later advising he did not go to school.

Burglary Report

June 7 5200 block of Bryantwood Drive, Maple Plain reported a burglary and then canceled the call. The resident stated he had misplaced his wallet and keys and initially could not find them. Then he found them and canceled the police.

Theft from Auto

June 7 1500 block of Howard Ave., Maple Plain. Reported theft from a parked vehicle. Someone had removed part of the vehicles dash and stolen his in-dash car stereo and tools from the trunk. The case is under investigation.

Personal Injury Crash

June 8 Intersection of Main Street and Budd Ave., Maple Plain. The driver of a Ford F-150 pickup truck drove through the stop sign and T-Boned a Dodge Ram in the intersection.

The Dodge Ram ended up on its side and the driver had to be extricated. The driver of the Ford was issued a citation for Failure to Stop at Stop Sign.

Theft

June 8

1500 block of Howard Ave., Maple Plain. Plants were stolen that were sitting by a flower plot in the yard. 4 flats of plants consisted of Tuberous Begonias, Meri Golds, Impatiens (white, red, pink), chives and parsley were stolen. Approximate lost \$180.

Theft

June 9

7000 block of Highway 12, Independence. Resident reported 100 gallons of fuel had been stolen from a tank. A padlock had been cut to access the fuel. The case is under investigation.

Theft

June 10

5400 block of Industrial Street, Maple Plain a business reported theft of funds that were paid for remodeling repairs. The check had been deposited into a personal account instead of the business account. The case is under investigation.

Vehicle in Ditch

June 11

County Road 11 & Town Line Road, Independence a driver did not see the stop sign because of the thick fog and continued to drive down into the ditch at the "T" intersection. The driver had some chest pain from her seatbelt but did not need an ambulance to respond. No alcohol or drug use was found and her parents arrived to give her a ride home.

Suspicious Activity

June 11

At 7:09 a.m. at Highway 12 and Baker Park Rd, Maple Plain a male was walking around the parking lot of a business. He stated his girlfriend dropped him off at the bus stop this morning on her way to the airport and he did not know that a bus does not come on the weekends. He contacted a friend for ride but it was too early and that his friend is not up yet. He was given a ride to the bus stop in Wayzata to wait for his friend.

Neighbor Trouble

June 11

Reported at the 4000 block of Main Street E, Maple Plain a resident that shares a duplex was rude and disrespectful when he is in the communal parts of the building. The landowner was going to take care of the problem

Harassment

June 12

Reported at Vinland Center a male stated staff was accusing him of having alcohol in a diet Coke can. He provided a breath sample that resulted in .03% alcohol concentration. Staff dealt with the issue.

Welfare Check

June 12

1500 block of Howard Ave., Maple Plain for a male asking for help. His vitals were taken and found his heart rate was high. He admitted he had snorted and drank methamphetamines either two or three days ago. North Memorial Ambulance transported him to the hospital.

Burglary / Theft

June 12

Reported in the 1200 block of Co Rd 90, Independence a generator was stolen and a motorhome broken into. The case is under investigation.

- Assault
June 12 Reported at Vinland Center a female was slapped by another female. Both females and witnesses were spoken to and it was found no crime had occurred other than pushing. No arrests were made.
- Civil Matter
June 12 5200 block of Manchester Dr, Maple Plain. An ex-roommate wanted to pick up items from an apartment. The renter did not want the ex-roommate to come over as it was 11:17 p.m. The renter wanted WHPS to know in case the ex-roommate shows up.
- Crash
June 13 Reported a black BMW 3-series went off the road and crashed into a tree at Windsong Golf Course, Independence. Contact was made with the driver who was found had a suspended driver's license; he had been texting and driving and had no proof of insurance. North Memorial Ambulance responded and checked the driver. The driver was issued citations for DAS, text and drive, drive with due care, and no proof of insurance.
- Trespassing
June 13 3400 block of Ihduhapi Trail, Independence. A makeshift campsite with a sleeping bag and a couple of blankets were found on private property. The property owner left printed signs notifying anyone who returns they are trespassing and asking for their property to be removed within 48 hours otherwise it would be disposed of.
- Drunk Problem
June 13 At 11:23 p.m. reported an intoxicated 30 year old male called 911 stating he was intoxicated and was walking near the Maple Plain Family Center. While enroute the caller told dispatch he was going to lie down and was near Maple Plain Bank. The male was located found lying on the ground in the parking lot of Collision Corner with the phone to his ear and did not appear in distress. As he was approached, he got up and stated he was "drunk" and needed a ride. He had been drinking at a friends' and was trying to walk home. He was transported to his residence and was left in the care of his father who stated he would take care of him.
- Vandalism
June 13 While on patrol, WHPS officer discovered a speed limit sign defaced. The sign is located on the east side of Copeland Rd south of Dean Ln. Independence Public works notified of the vandalism.
- Theft
June 14 Business in the 6500 block of Highway 12, Independence reported theft of a trailer. A homemade 6 ½ ft. X 12 ft. trailer, black in color with a rear mesh gate and side mesh gate used to load four wheelers onto the trailer was stolen. The trailer was entered into NCIC and the case under investigation.
- Medical
June 14 Reported at Vinland Center a male was having a psychotic break down but was somewhat cooperative. He voluntarily had North Memorial Ambulance transport him to the hospital.

Theft

June 15 2000 block of County Line Rd, Independence. Resident reported he had a kicker hay rack stolen. It was 9'x18' Meyer's Industry rusty red with regular sized car tires on it. The case is under investigation.

Harassment

June 15 2000 block of Lindgren Lane, Independence. A resident reported her neighbor came over to her residence earlier in the day and began yelling at landscapers doing work on her driveway. The resident wanted the neighbor contacted to tell her not to bother her.

Civil Matter

June 15 Caller reported he and his girlfriend broke up and wanted to get his horse and boat off the property at 2000 block of Hitsman Ln, Independence. He was advised to have his paperwork in order showing his ownership and as a courtesy to notify his ex-girlfriend that he will be coming over to pick up his property.

Suspicious Act

June 15 At 11:43 p.m. reported an occupied vehicle at Pioneer Creek Community Park after hours. Contact was made with three juveniles who were just 'hanging out and looking at the stars'. They were advised the park was closed, they are out past their curfew and they needed to go home. The juveniles left and the officer followed them home.

Crash

June 16 Budd Ave & Oak Street, Maple Plain. A vehicle was approaching a driveway near Budd Ave. when a cube van backed out of the driveway and struck her vehicle. Approximate damage \$1,000.00. No injuries.

Probation Violation

June 16 5000 block of Main Street, Maple Plain. A male on probation and to be abstaining from alcohol use gave a preliminary breath test which resulted in .08% breath alcohol concentration. He was taken into custody for probation violation. He admitted to just opening and having a beer before police arrival.

ATV Complaint

June 16 Becker Road and Merz Way, Independence. Reported ATV's racing up Becker Road and were loud. The area was checked and the ATV or a dirt bike were located.

Traffic Complaint

June 18 At 10:28 p.m. caller reported a vehicle had rubbed up against the jersey barrier and was driving erratically on Highway 12 towards Maple Plain. The caller stated the driver nearly drove into the ditch. Contact was made with the driver who was sweating profusely and her speech was erratic. She had difficulty stating where she had come from or where she was going. She had lost 1 of her contacts while driving and became lost and "frazzled". No alcohol involvement was found. Her boyfriend responded and picked her up as she was in no condition to operate a motor vehicle safely due to her vision and physical state at the time.

Threats

June 19 5500 Lake Sarah Heights Drive, Independence. Reported 4 fishermen in 2 boats were threatening a resident and his daughter. The men in the boats had been making rude statements to his daughter and continued to anchor their boats within feet of their dock and blocked the path behind the residents boat lift. The fisherman agreed to leave the area and move to another location.

Loud Music

June 20 At 11:25 p.m. reported loud music in the 2700 block of Copeland Rd, Independence. Contact was made with the homeowner who was advised of the noise ordinance and agreed to turn his music down.

Crash

June 21 Co Rd 6 / Kuntz Drive, Independence. The motorist was waiting for traffic to clear to turn into his driveway when his vehicle was hit from behind. The driver stated she looked down to adjust the radio, when she looked back up she saw the brake light and turn signal from the other vehicle. She attempted to go around and brake but ended up striking the other vehicle. She was in a hurry and running late for a date in Maple Grove. She was issued a citation for Fail to Drive with Due Care.

Mental Problem

June 22 An officer responded to the 3600 block of Ihduhapi Trail, Independence for one out of control. The party was transported to the hospital.

Misc. Assist

June 23 Responded to Vinland National Center, Independence for a patient had called for police help stating one of the staff members was mean to him and he did not like the rules. He was advised to call his case manager when he had a conflict with staff.

Verbal Domestic

June 23 Responded to the 8000 block of Burr Oak Ln, Independence for a female who got into an argument with her roommate being drunk for the last couple days. She stated "he should be punished" as he was not to be drinking. She was advised there was no crime that had been committed. Both persons were intoxicated and were told to stop drinking.

3rd Degree DWI

June 25 12:03 a.m. at Highway 12 and Copeland Rd, Independence. Vehicle was stopped, the driver failed to dim the high beams on his vehicle and a brake light was out. The driver, Rosas Velazquez Salvador, 33 from Buffalo, submitted a breath sample which resulted in .21 % breath alcohol concentration. Salvador was arrested for 3rd Degree DWI; Driving without a Valid Driver's License and transported to Hennepin County Jail.

4th Degree DWI

June 25 At 7:24 p.m. vehicle stopped at Halgren Rd and Highway 12, Maple Plain for an unsecured front license plate that was hanging completely vertical and held on by one bolt. Contact with the driver, Laura Donna Delude, 32 from Montrose was found under the influence of alcohol and submitted a breath sample which resulted in .13% breath alcohol concentration. Delude was arrested for 4th Degree DWI.

Vandalism

June 16 5000 block of Oak Street, Maple Plain. Someone had used chalk to draw graphic male anatomy pictures on the road. Maple Plain Fire hosed off the chalk drawings from the road.

Medical

June 26 A male at Vinland National Center, Independence reported extreme pain down his left side that led down to his abdomen; he was extremely hot and thirsty and was in tears from the pain. Loretto Fire and North Memorial Ambulance arrived on scene to assist. Possibly kidney stones or appendicitis. North Memorial transported the male to North Memorial Hospital.

Suspicious Act

June 27 At 6:42 a.m. a suspicious vehicle with someone inside, was parked against the retaining wall at the back of the Metro Transit parking lot. Contact was made with the driver, 56 year old male from Maple Plain who said he was just skipping out on work and had stopped to eat his breakfast and wait for his wife to leave the house. The driver was found valid and did not have any warrants.

Theft

June 27 Theft in the 5800 block of Highway 12, Maple Plain of three wheels from a trailer, three ramps and a tongue jack. Approximate loss \$2,200.00. The case is under investigation.

Suspicious Activity

June 28 At 12:16 a.m. WHPS officer observed a van backed up to the rear entrance to a restaurant in the 200 block of Co Rd 92, Independence. Investigation found a crew performing maintenance on the kitchen and found not to be nefarious.

Domestic Arrest

June 28 WHPS and Hennepin County Sheriff's Office responded to the 5000 block of Sunset Lane, Independence for a domestic. A father tried to take the pick-ax from his 30 year old daughter and ended up wrestling over it. The female was arrested and transported to Hennepin County Jail for Domestic Assault.

Possession of Pornography

June 28 2000 block of South Lakeshore Drive, Independence. Reported child pornography was on a computer. The case is under investigation.

Missing Person

June 28 At 11:21 p.m. reported by Vinland National Center a male who was to found to be missing in the staff's final check of residents. The 25 year old male from Burnsville was entered in NCIC – National Crime Information Center as a missing person. He was located on July 30th and removed from NCIC.

Stalled Car

June 30 WHPS officer observed a vehicle with its hazard lights on in the 4800 block of Perkinsville Rd, Independence. The driver said he had run out of gas. He was given a ride to the Holiday Gas Station, borrowed a gas can to purchase gas and was brought back to this vehicle. WHPS officer returned the borrowed gas can to the Holiday Gas Station

To: Honorable Mayor and Council, City Staff
City of Maple Plain

From: Dan D. Boyum
City Engineer

File: 193801804

Date: June 24, 2016

Reference: Monthly Engineering Report

The purpose of this update is to provide you with information on various projects and engineering activities since the last report and to date.

Meadows of Maple Plain

- Performed weekly erosion control inspection and prepared list of items to address.

Budd Avenue Improvements

- Frontier Communications has been working on phone line relocation. We provided survey information for use in placing the new phone line and avoiding conflicts with storm sewer.
- Discussions continue on the removal of Frontier Communications existing concrete duct.
- Northside Park Survey – we forwarded cad information to the person working on the concept.
- We forwarded Xcel Energy's quote on the decorative lights to Staff. They provided pricing for outlets which adds cost. The work is within the budget from the feasibility report.
- Reviewed shop drawings from contractor.
- Coordinated final insurance certificate for the contracts.

Downtown Improvements Feasibility Study

- No work done this past month.

Well No. 4

- Prepared agenda item and received approval to proceed with Well 4.

Miscellaneous

1. Prepared monthly engineering report.
2. Attended staff and council meetings.
3. Updated sewer pipe id information for Public Works and upcoming jetting.
4. Participated in conference call with Staff and League of MN attorney on Magnolia 8 building.
5. Prepared for the annual MS4 meeting and worked on items for submittal to the MPCA.
6. Prepared general correspondence to City Staff on various items.

To:	Honorable Mayor and Council, City Staff City of Maple Plain	From:	Dan D. Boyum City Engineer
File:	193801804	Date:	July 21, 2016

Reference: Monthly Engineering Report

The purpose of this update is to provide you with information on various projects and engineering activities since the last report and to date.

Meadows of Maple Plain

- Performed weekly erosion control inspection and prepared list of items to address.

Budd Avenue Improvements

- Frontier Communications has been working on phone line relocation. We responded to their contractor's questions on a vault casting conflict with the curb and gutter.
- Worked with the contractor to get pricing for removal of Frontier abandoned duct.
- The Council approved proceeding with Xcel Street Lights.
- Contacted contractor on preconstruction meeting date.

Downtown Improvements Feasibility Study

- No work done this past month.

Well No. 4

- Prepared plans and specifications. We will forward draft information to the Minnesota Department of Health and then bring plans/specifications back for Council approval to then set the bid opening date to your August meeting.

Miscellaneous

1. Prepared monthly engineering report.
2. Attended staff and council meetings.
3. Forwarded pond and record plan utility information to Engineers working for Proto Labs.
4. Responded to an environmental questionnaire from Braun related to 5380 and 5480 Pioneer Creek Drive.
5. Forwarded the annual MS4 permit update to the MPCA.
6. Prepared general correspondence to City Staff on various items.



Agenda Information Memorandum
July 25, 2016 - Maple Plain City Council

**VIII. ADMINISTRATIVE REPORTS
B. MONTHLY ENGINEER REPORT**

ACTION TO BE CONSIDERED

To receive and accept the monthly reports from City Engineer Dan Boyum.

FACTS

- See attached.

ATTACHMENTS

Attached on page(s) ____ through ____ is the monthly report from City Engineer Dan Boyum.



Agenda Information Memorandum
July 25, 2016 - Maple Plain City Council

9. NEW BUSINESS
C. Public Works June and July Monthly Report

ACTION TO BE CONSIDERED

To approve the June and July Monthly Report for Public Works

FACTS

JUNE 2016

- Coordinated Road patching by Modern Roadways
- Coordinated Street sweeping by Care Free Services for road patching areas
- Tree trimming at both Rainbow and Northside Parks and used Roundup in the swing areas to treat weeds
- Did locates for Gopher One Call(per road projects and home sales and cable installations)
- Ordered HMO Batch Tank and Mixer for Water Treatment Plant 2 from Vessco
- Acquired Proposals for Roof repairs on Fire Dept. and Water Treatment Plant roofs, to address leaks.
- Worked with RC Electric to get power to the Historical Library building.
- Followed up with residents that were identified as having high water usage
- Maintained the Compost Site

JULY 2016

- Installed auto door closers at Northside Park bathrooms
- Repaired Roger Meyers curb-box water shut off valve with Westonka Sewer and Water
- Worked to get Proposals for Tree removals at Rainbow Park(near shelter) and at 5949 Main St(3 trees possibly in the Right of Way)

- Contacted contractor(Wickenhouser) who took down the old City Hall site in order to get site to grade for drainage and grass.
- Coordinated with Police and Fire Dept. for the hit gas line on Clayton/Joyce/Williston area to insure that gas was not entering our sewer system.
- Addressed Graffiti on Shelter at Rainbow Park and The Dugout at Northside Park
- Contacted Pipe Services about getting started on the City's main-line sewer cleaning and inspection project this year. They plan to start early Aug. work to last est 3-4 weeks
- Received proposal for lift station pump repair (having 2nd pump impeller replace and new wear ring installed Nelson Electric)
- Working with Nelson Electric for proposal on installation of a OSHA approved lift station cover equipped hatch with safety cage/net
- Spoke with Sylvester's Grinding Inc. about the possibility of them again grinding compost brush pile and removal
- Trimmed the BMX track
- Took all of the old street signs a part in preparation for City Office Staff to sell to the public.



Agenda Information Memorandum
July 25, 2016 - Maple Plain City Council

9. NEW BUSINESS
D. Administration June and July Monthly Reports

ACTION TO BE CONSIDERED

To approve the June and July Monthly Report for Administration

FACTS

June

- City Staff has been working with Abdo Eick and Meyers with month end reconciling.
- Staff attended the Highway 12 Safety Coalition meeting.
- Staff attended a meeting with WHPS and Common Bond.
- Staff met with Frontier Communications to discuss a possible Cable Franchise Agreement.
- Staff met with the Lake Minnetonka Communications Commission to discuss Council Chamber improvements.
- Staff worked with Ehlers and Associates to sell the 2016 Series A Improvement Bonds.
- Staff has achieved self-sufficiency with Fire Reporting.
- Staff sent letters to all high water users in the month of June to set up a time for a Public Works inspection.

July

- Staff has met with Collision Corner about property maintenance and Conditional Use Permit compliance.
- Staff attended the Highway 12 Safety Coalition meeting.
- Staff is working with Abdo Eick and Meyers in preparing for the 2017 City budget.
- Staff has been working and preparing for elections. Staff has held election judge training and will be holding absentee voting at Haven and Bryant Homes this week.
- Staff has been preparing for Maple Plain Days and has been meeting with the Maple Plain Days Committee regularly.
- Staff has been working to hire an Assistant to the City Administrator.
- Staff has worked with the Fire Department to sell the 1984 Chevy Crew Cab Pickup truck.