

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
APRIL 11, 2016
6:30 PM

1. **WELCOME**
2. **CALL TO ORDER**
3. **PLEDGE OF ALLEGIANCE**
4. **UPDATE FROM COUNTY COMMISSIONER JEFF JOHNSON**
5. **UPDATE FROM WECAN**
6. **ADOPT AGENDA**
7. **CONSENT AGENDA**
 - A. Accounts Payable
 - B. March 28, 2016, City Council Workshop Minutes
 - C. March 28, 2016, City Council Meeting Minutes
8. **PUBLIC HEARINGS**
9. **ADMINISTRATIVE REPORTS**
10. **OLD BUSINESS**
11. **NEW BUSINESS**
 - A. Set MS4 Annual Meeting Date
12. **COUNCIL REPORTS & OTHER BUSINESS**
 - A. Attitude of Gratitude
13. **VISITORS TO BE HEARD**

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.
14. **CLOSED SESSION: CLOSED MEETING PURSUANT TO THE ATTORNEY-CLIENT TO DISCUSS THE MAGNOLIA 8 V. CITY OF MAPLE PLAIN LAWSUIT**
15. **ADJOURNMENT**



WeCAN is a community nonprofit that provides support services empowering individuals and families to reach stability and self-sufficiency

Programs Include:

- ∞ Emergency Assistance
- ∞ Meals on Wheels
- ∞ Employment Program
- ∞ Family Support Programs
- ∞ Mobile Market Food Shelf
- ∞ Resources and Referrals

In 2015, WeCAN:

- ∞ Served 1,322 individuals with 5,867 different services
- ∞ 51% of those served were adults, 38% were children and 11% were seniors
- ∞ \$44,755 was spent on Emergency Assistance services for families in crisis
- ∞ 836 people were provided warm winter gear
- ∞ 213 children were given backpacks filled with the school supplies they needed
- ∞ 510 Kids' Food Program bags were given out to children during school breaks
- ∞ Volunteers delivered 7,571 Meals on Wheels to seniors in need
- ∞ Over 45,000 pounds of food was distributed via our Mobile Market programs

Maple Plain:

- ∞ 35 emergency financial services to stabilize crisis situations
- ∞ 132 family support programs to stretch budgets
- ∞ 8 residents utilized Meals on Wheels
- ∞ 127 residents participated in our Mobile Market food shelf programs

For more information, please contact Christie Larson, Executive Director:
(952) 472-0742 x224 executivedirector@wecanmn.org

Suburban Hennepin Community Services Alliance

HOUSING SUPPORT • FOOD SHELVES • SOCIAL WORK and COUNSELING •
 FINANCIAL ASSISTANCE • ELECTRIC, GAS, and WATER UTILITIES •
 EMPLOYMENT SERVICES • PRESCRIPTION DRUG ASSISTANCE

CEAP

Community Emergency Assistance Program

763.566.9600 • www.ceap.com

CROSS

Helping Hands Reaching Out

763.425.1050 • www.CROSSservices.org

ICA

Intercongregation Communities Association

952.938.0729 • www.icafoodshelf.org

IOCP

Interfaith Outreach and Community Partners

763.489.7500 • www.iocp.org

PRISM

People Responding in Social Ministry

763.529.1350 • www.prismmpls.com

PROP

People Reaching Out to People

952.937.9120 • www.propfood.org

STEP

St. Louis Park Emergency Program

952.925.4899 • www.stepslp.org

VEAP

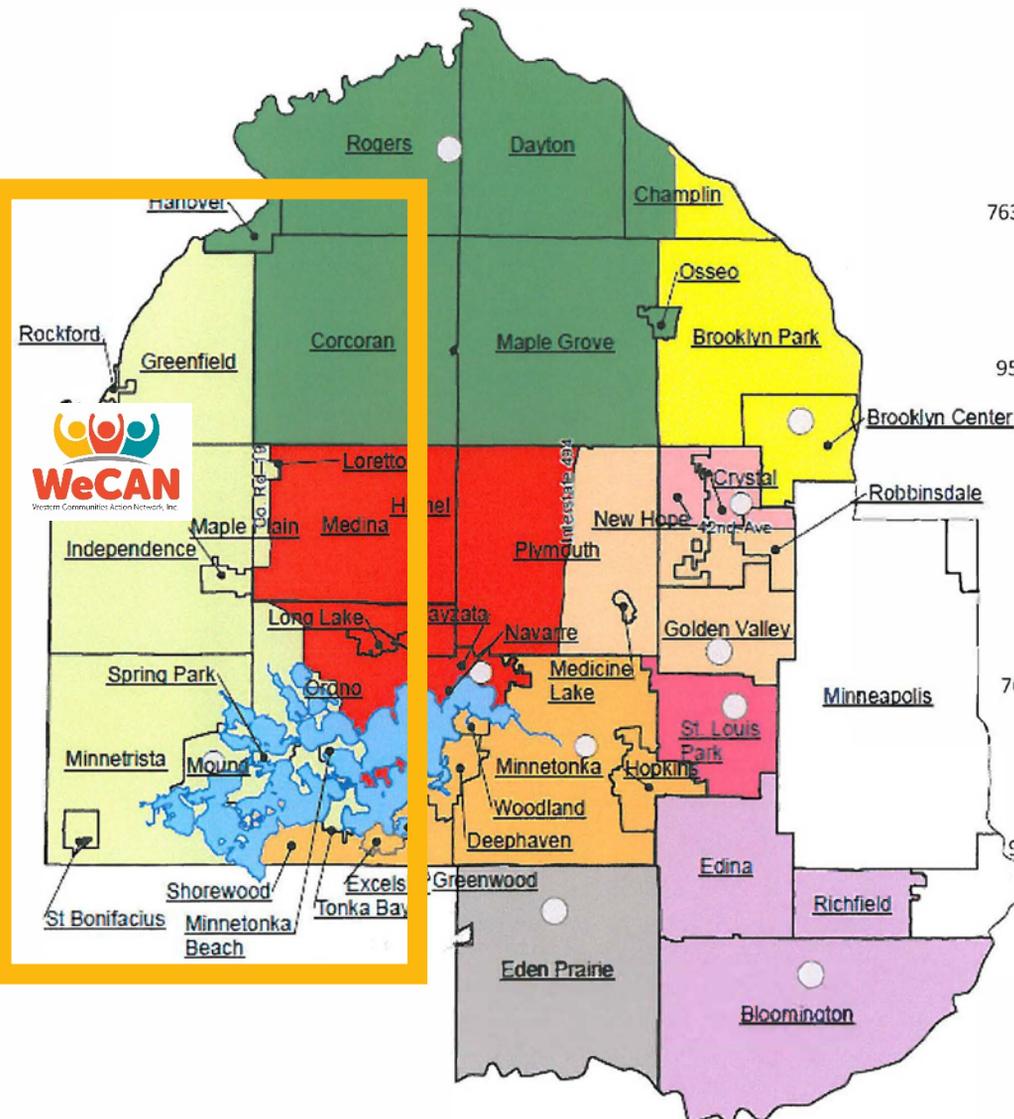
Volunteers Enlisted to Assist People

952.888.9616 • www.veapvolunteers.org

WeCAN

Western Communities Action Network

952.472.0742 • www.wecan-help.org



TRANSPORTATION ASSISTANCE • STUDENT FOOD PROGRAMS •
 SCHOOL SUPPLIES • HOLIDAY TOYS • BIRTHDAY GIFTS / PARTY BAGS •
 FINANCIAL LITERACY TRAINING • CLOTHING ASSISTANCE •
 CAR OWNERSHIP and INSURANCE ASSISTANCE •
 CHILD CARE ASSISTANCE • MEDICAL / DENTAL • MEALS ON WHEELS

(Services may vary by agency)

CITY OF MAPLE PLAIN

04/08/16 1:12 PM

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Payments

Current Period: April 2016

Batch Name	04/08/16 CI	Payment	Computer Dollar Amt	\$16,167.81	Posted
Refer	0 SAUL BAUMANN		Ck# 017936	4/8/2016	
Cash Payment	E 601-49400-437 Miscellaneous		WATER&SEWER REFUND		\$9.58
Invoice	3/18/2016				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$9.58
Refer	0 BELAYHOST		Ck# 017926	4/8/2016	
Cash Payment	E 101-41500-309 EDP, Software and Desi				\$45.39
Invoice	31000 4/1/2016				
Cash Payment	E 101-41500-309 EDP, Software and Desi				\$45.39
Invoice	30654 2/1/2016				
Cash Payment	E 101-41500-309 EDP, Software and Desi				\$45.39
Invoice	30818 3/1/2016				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$136.17
Refer	0 ECM PUBLISHERS INC		Ck# 017927	4/8/2016	
Cash Payment	E 101-41420-351 Legal Notices Publishing				\$34.70
Invoice	327959 3/26/2016				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$34.70
Refer	0 NEOPOST GREAT PLAINS		Ck# 017935	4/8/2016	
Cash Payment	E 101-41500-322 Postage		INK CARTRIDGE		\$179.00
Invoice	GPAR49734 3/25/2016				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$179.00
Refer	0 ENGEL WATER TESTING, INC		Ck# 017928	4/8/2016	
Cash Payment	E 601-49400-311 Contract Service				\$200.00
Invoice	16-15873 3/18/2016				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$200.00
Refer	0 ERVASTI SALES		Ck# 017929	4/8/2016	
Cash Payment	E 101-45200-228 Park Equipment Supplie				\$169.00
Invoice	13167 3/26/2016				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$169.00
Refer	0 FINANCE & COMMERCE		Ck# 017930	4/8/2016	
Cash Payment	E 101-41420-351 Legal Notices Publishing				\$165.58
Invoice	742672489 3/28/2016				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$165.58
Refer	0 FRONTIER		Ck# 017931	4/8/2016	
Cash Payment	E 101-41500-321 Telephone				\$136.60
Invoice					
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$136.60
Refer	0 HAWKINS INC.		Ck# 017932	4/8/2016	
Cash Payment	E 601-49400-216 Chemicals & Chemical P				\$15.00
Invoice	3816905 12/23/2015				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain	10100	Total \$15.00
Refer	0 MIDWEST FIRE PROTECTION		Ck# 017934	4/8/2016	

CITY OF MAPLE PLAIN
Payments

Current Period: April 2016

Cash Payment Invoice	E 101-42400-308 Building Inspection	REFUND FOR BUILDING PERMIT		\$64.94
Transaction Date	4/8/2016	Due 0 Bank of Maple Plain	10100	Total \$64.94
Refer	0 METROPOLITAN COUNCIL		Ck# 017933 4/8/2016	
Cash Payment Invoice	E 602-49450-438 Collected for Other Agen			\$14,011.24
	0001053890	4/4/2016		
Transaction Date	4/8/2016	Due 0 Bank of Maple Plain	10100	Total \$14,011.24
Refer	0 TURTLEMAC & KEY PRINTING		Ck# 017937 4/8/2016	
Cash Payment Invoice	E 602-49450-204 Envelopes & Letterhead			\$200.00
	21173	4/6/2016		
Cash Payment Invoice	E 601-49400-400 Equipment Repair & Mai			\$796.00
	21172	4/5/2016		
Cash Payment Invoice	E 101-41500-204 Envelopes & Letterhead			\$50.00
	21172	4/5/2016		
Transaction Date	4/8/2016	Due 0 Bank of Maple Plain	10100	Total \$1,046.00

Fund Summary

	10100 Bank of Maple Plain	
602 SEWER FUND		\$14,211.24
601 WATER FUND		\$1,020.58
101 GENERAL FUND		\$935.99
		<u>\$16,167.81</u>

Pre-Written Checks	\$16,167.81
Checks to be Generated by the Computer	\$0.00
Total	<u>\$16,167.81</u>

CITY OF MAPLE PLAIN
Payments

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Current Period: April 2016

Batch Name	04/08/16CI			
	Payment	Computer Dollar Amt	\$40.26	Posted

Refer	0	<u>MIDWEST FIRE PROTECTION</u>	<u>Ck# 017938 4/8/2016</u>	
Cash Payment	E 101-42400-308	Building Inspection	REFUND FOR BUILDING PERMIT	\$40.26
Invoice				
Transaction Date	4/8/2016	Due 0	Bank of Maple Plain 10100	Total \$40.26

Fund Summary

	10100	Bank of Maple Plain	
101 GENERAL FUND			\$40.26
			<u>\$40.26</u>

Pre-Written Checks	\$40.26
Checks to be Generated by the Computer	\$0.00
Total	<u>\$40.26</u>



Carson, Clelland & Schreder

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

March 31, 2016

CITY OF MAPLE PLAIN
ATTN: TESSIA MELVIN
P.O. BOX 97
MAPLE PLAIN, MN 55359

Professional Services

Amount

..Civil

Table with 2 columns: Description and Amount. Rows include dates and descriptions of services like 'Review weekly information packet', 'Conference with Attorney Carson', etc. Subtotal: [1,127.53]

.Downtown Redevelopment

Table with 2 columns: Description and Amount. Rows include dates and descriptions like 'Review title commitments, locate commitment for Olson's Market', 'Send title commitments to Tom Goodrum'. Subtotal: [40.83]

	<u>Amount</u>
<u>T-Mobile Tower Lease</u>	
3/1/2016 Correspondence with T-Mobile representative regarding lease, correspondence with City, update files	47.50
3/2/2016 Correspondence with Administrator, T-Mobile representative, update files	71.25
3/18/2016 Draft tower lease, correspondence with T-Mobile representative	332.50
	<hr/>
SUBTOTAL:	[451.25]
<u>1805 Gladview Lane Ordinance Violations</u>	
3/17/2016 Review Miller file, correspondence with City, review City Code, review/research non-conforming use arguments	106.88
	<hr/>
SUBTOTAL:	[106.88]
<u>Criminal</u>	
2/26/2016 Prepare disposition letter regarding 2/19 cases	32.50
3/2/2016 Preparation of one complaint	40.00
3/3/2016 Review reports and preparation for court trial, review audio and video tape and phone call with defense attorney	121.88
Preparation for 3/4 cases	48.75
3/4/2016 Attend arraignments and pretrial hearings and handle court trial	390.00
3/9/2016 Prepare disposition letter regarding 3/4 cases, prepare memorandums to files and follow up instructions to assistants	48.75
3/10/2016 Review voicemail regarding criminal matter, review files	32.50
3/17/2016 Review and respond to emails regarding criminal matters	48.75
Review pretrial and court trial files for 3/18 calendar at Ridgedale	105.63
3/18/2016 Handle court calendar at Ridgedale	97.50
3/23/2016 Review transcript, discovery, conference with Attorney Ross regarding appeal	48.75
3/28/2016 Review cases in MNCIS	16.25
Conference with Attorney Ross regarding charging issue	24.38
Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	103.13
Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	65.63
Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	37.50
	<hr/>
SUBTOTAL:	[1,261.90]

	<u>Amount</u>
<u>Vehicle Forfeiture:</u>	
3/2/2016 Phone call with defense attorney regarding forfeiture matter	32.50
3/3/2016 Prepare forfeiture paperwork	73.13
3/11/2016 Email defense attorney regarding forfeiture matter	32.50
	<hr/>
SUBTOTAL:	[138.13]
	<hr/>
For professional services rendered	\$3,126.52
Client Expense Charges :	
<u>Criminal Expenses</u>	
Monthly support fee	14.11
	<hr/>
SUBTOTAL:	[14.11]
	<hr/>
Total Client Expense Charges	\$14.11
	<hr/>
Total amount of this bill	\$3,140.63
Previous balance	\$4,880.95
	<hr/>
Balance due	\$8,021.58
	<hr/> <hr/>

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.



John J. Thames, City Attorney

**Maple Plain City Council
Workshop Minutes
March 28, 2016
Maple Plain City Hall**

1. CALL TO ORDER

Acting Mayor Young called the meeting to order at 5:30 p.m.

Present: Councilmembers Justin McCoy, Dave Eisinger, Julie Maas-Kusske, Mike DeLuca and Jerry Young. Also present were City Administrator Tessia Melvin, and Director of West Hennepin Public Safety, Gary Kroells.

2. ADOPT AGENDA

Councilmember Maas-Kusske moved to adopt the agenda with a minor change to include the Step To It Challenge under Other Business; seconded by Councilmember McCoy. Motion passed 5-0.

3. DISCUSSION ON CURRENT CITY PROJECTS

The Council discussed work priorities for the Administrative Department and discussed adding some help from Abdo, Eick and Meyers to help assist during the transition from ADP to Banyon for Payroll.

4. DISCUSSION ON THE EXTENSION OF THE B US ROUTE IN MAPLE PLAIN

Melvin presented information provided by Metro Transit. They are currently looking for City support to extend their route to include the following:

- To add an additional stop in front of Maple Plain Terrace Apartments.

Melvin added that staff has met to discuss this and had concerns on the road limits of roads and public safety. The Apartments are not located on a corner and is now in front of a residential development with a city park.

The Council discussed and decided not to support the bus route extension. Council directed staff to work with Metro Transit to extend the route to go on Highway 12 to decrease the route time. The Council expressed their support of Metro Transit, but could not support the proposed route extension due to public safety concerns and the road not being able to handle the additional weight.

5. MAPLE PLAIN DAYS

Melvin provided an update on how the Maple Plain Days Committee is currently working, the make-up and the amount of staff time needed to assist the committee. Councilmember McCoy expressed concern with too much staff time begin committed to the event and suggested making it an enterprise fund with an advisory board. Councilmember Maas-Kusske stated that there are not enough volunteers to have an advisory board and the Committee has been successful in making the processes more efficient. In addition, Melvin added that the event now is intended to break even or make some profit to fund entertainment for the next year.

The Council agreed to have Councilmember McCoy attend the next Independence workshop and discuss the naming of the event and the agreement between the two cities.

6. MASTER PARK PLAN

Melvin reported the architect, Roland Aberg, has agreed to help on this project at a reduced pricing and that a master plan of Northside Park will include:

- Veterans Memorial
- Maple Plain Museum
- Future additions to the park to complete a vision for the park

Melvin stated that the architect will be meeting with representatives from the American Legion and the Museum to discuss their vision for the park. Staff has met with Roland and provided past history and meeting information. The meeting is scheduled for Wednesday, March 29.

Judy Sutherland, Maple Plain Museum Member, asked the Council to provide a generator for the members to use when doing work and on their open house days. Councilmember Eisinger stated that the fire department has a generator that can be used and suggested that Sutherland work with staff to arrange for times of the generator to be dropped off.

Melvin stated that with the recent demolition of the building the electricity has been removed and apologized for the inconvenience, but promised to help the museum get through the transition.

7. ADJOURNMENT

Councilmember McCoy moved to adjourn the meeting at 6:28 p.m. and continue the rest of the agenda at the regular meeting:

Update on Budd Avenue

City Council Chamber Upgrade

Load Limits

MnDOT Discussion

Collision Corner

; seconded by Councilmember Eisinger. Motion passed 5-0.

MINUTES
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
March 28, 2016
6:30 PM

1. WELCOME

2. CALL TO ORDER

Mayor Young called the meeting to order at 6:40 P.M

3. PLEDGE OF ALLEGIANCE

4. ADOPT AGENDA

Mayor Young requested the addition, Council Chambers upgrade under Old Business item C.

Motion by Councilmember Eisinger to approve the March 28, 2016 with addition. Seconded by Councilmember Maas-Kusske. Motion Passed 5 to 0.

5. CONSENT AGENDA

- A. Accounts Payable
- B. Approval of February 22, 2016 City Council Workshop Minutes
- C. Approval of March 14, 2016 City Council Meeting Minutes
- D. Resolution 16-0328-01 MNDoT Master Partnership Contract

Councilmember Eisinger moved to approve the March 28, 2016 City Council Consent agenda. Seconded by Councilmember DeLuca. Motion Passed 5 to 0.

6. PUBLIC HEARINGS

7. ADMINISTRATIVE REPORTS

- A. City Engineer Monthly Report

City Engineer, Dan Boyum explained that recently he has been working on getting erosion control in place with the Meadows of Maple Plain subdivision. City Engineer, Dan Boyum stated that staff does meet with the developers tomorrow to discuss this issue. City Engineer Dan Boyum did explain that he has also been working with the Maple Plain Community Church on the parking lot discussion and currently has 7 prime bidders for the Budd Ave reconstruction project that will happen either before the City celebration or after. City Engineer, Dan Boyum also explained that he attended a meeting with MNDoT and Hennepin County with other organizations such as West Hennepin Public Safety and Independence. City Engineer, Dan Boyum has also been working with staff regarding DNR Trail Grant Application work.

Councilmember McCoy moved to approve the City Engineer March monthly report. Seconded by Councilmember Maas-Kusske. Motion Passed 5 to 0.

B. West Hennepin Public Safety Director Monthly Report

Public Safety Director, Gary Kroells shared many different criminal cases including DUI's, illegal solicitation, and attempt to steal an ATV from TriK Sports. Director, Gary Kroells explained that he received 6 calls from the 1500 block of Howard Avenue of February 11th. Director, Kroells also shared about a recent death that took place on Hwy 12 between County road 90 and County Road 92. The incident did result in a fatality. Another incident that took place was an underage drinking party that occurred off of Lake Independence. The party resulted in underage minor alcohol citations and a warrant was issued so the police could enter the house and cite the remaining underage minors.

Councilmember Eisinger moved to approve the monthly West Hennepin Public Safety Director Report. Seconded by Councilmember McCoy. Motion Passed 5 to 0.

Director Kroells shared some of the updates currently going on with the legislation. Director Kroells explained that the Coalition is asking for 15 million dollars that will focus on the reconstruction of intersections in Independence and Maple Plain. A hearing was held in front of a Senate Committee and now another bill will be presented in the House of Representatives. The Highway 12 Safety Coalition is proposing bills in both the Senate and the House to hopefully get funding that is needed.

Director Kroells shared that he and City Administrator Melvin would like to talk about CodeRed. Director Kroells shared that City Administrator Melvin took the lead on working with CodeRed to negotiate a deal that would include all three entities under one program. Director Kroells explained that CodeRed is communication software that can send text messages, phone calls, and emails to residents to warn of emergencies of all kinds and community events if the resident wishes. All information collected from residents is confidential and stored in a data base that can not be accessed by either Cities or West Hennepin Public Safety. Director Kroells gave an example of how to sign up for CodeRed by logging on to the Maple Plain City website. Director Kroells explained again that he does not have access to the contact information that is provided to CodeRed. CodeRed stores the contact information, so if someone made a public data request for the phone numbers that are used with CodeRed, the Cities and West Hennepin Public Safety would not comply. The data is stored by CodeRed. City Administrator, Tessia Melvin stated a common question that she receives is if there is a test once I sign up to confirm I am registered. Director Kroells responded that currently there is no automatic test for signing up, but he will be sending a message out soon as a test for all of those that have signed up in the near future.

Director Kroells will send the emergency notifications and the City Administrators will send the notifications to residents that want community updates. Director Kroells did state that the number associated with CodeRed is a 1-866 number. This number should be saved as CodeRed.

C. Administrative Report

City Administrator, Tessia Melvin explained that Staff did receive a 33,000 dollar downtown beautification grant for trees, landscaping, and benches. Staff did the first compliance check with Collision Corner to make sure they are complying with their CUP. Staff met with personal handbook updates, staff met with 5K members to discuss this year's race. Staff also met with downtown developer to get an update on the project. The developer is looking to submit plans this coming spring. Staff discussed a program where seniors could read to the younger kids in the Discovery Center; the event could be called Book Buddy's. Dan Boyum met with Maple Plain Community Church to discuss the parking lot as well. Councilmember Maas-Kusske thanked Dan Boyum as she received compliments about Dan Boyum and how well he did at the meeting.

Councilmember McCoy moved to approve the monthly Administrative Report. Seconded by Councilmember DeLuca.

D. Public Works Monthly Report

City Administrator, Tessia Melvin shared that Public Works attended their annual water training in St. Cloud. A leave pile is open at the Compost Site. The lift station generator was repaired; new construction house inspections for utilities have also taken place. Public Works has also been implementing road restrictions. Public Works did some grading of the parking lot by Northside Park.

Councilmember McCoy motioned to approve the Public Works Monthly Report. Seconded by Councilmember Maas-Kusske. Motion Passed.

8. OLD BUSINESS

A. Budd Avenue Street and Utility Plan Update

City Engineer, Dan Boyum explained there are three areas of focus for tonight's discussion. The first being a project update, that was touched on in the engineer report. The second topic would be parallel parking and the Maple Plain Community Church. The third and final topic is barrier versus surmountable curb.

City Engineer, Dan Boyum explained that the surmountable and barrier curb have been a topic of conversation recently. Surmountable curb holds less water than barrier curbs and surmountable is what has been used in recent projects. City Engineer Boyum explained that barrier curb has been used for projects throughout the City as well and Public Works likes barrier curb for snow plowing.

Councilmember Eisinger asked the City Engineer if Budd Ave was 26 feet wide. City Engineer, Dan Boyum responded that yes it is, but in some areas it can be wider like by Maple Plain Community Church. Councilmember Eisinger expressed interest with a surmountable curb because of the width of the road. City Engineer, Dan Boyum explained that he is looking for direction to let bidders on this project know more of the details of the project. Councilmember McCoy shared that he feels that there are pros and cons to both barrier and surmountable curbs, so whatever curb is decided by Council should be the same on both sides of the street. City Council asked Director of Public Safety Gary Kroells how he feels about the curb choice along the park side of Budd Ave. Director Kroells responded that he would lean towards a barrier curb with the park and a sidewalk near the road.

Councilmember Eisinger motioned to use surmountable curb on both side of Budd Ave. Seconded by Councilmember McCoy. Motion Passed 4 to 1.

Councilmember Maas-Kusske voted against the surmountable curb because of a safety concern with a sidewalk near Budd Ave.

City Engineer, Dan Boyum explained that the Maple Plain Community Church will submit a plan to show the parking lot. City Engineer, Dan Boyum is requesting direction with parallel parking.

Councilmember Eisinger motioned to proceed with parallel parking along Budd Ave for the Budd reconstruction project. Seconded by Councilmember Maas-Kusske. Motion passed 4 to 1.

Councilmember DeLuca explained that if we dig up a part of the Maple Plain Community Church pavement in the right-of-way, then the City would be responsible for replacing the pavement. Councilmember DeLuca asked if the City is creating precedent for future street reconstruction projects.

B. Resolution 16-0328-02 Hennepin County Bikeway Grant Application

City Administrator, Tessia Melvin explained that this resolution was approved by the City Council last Council meeting, but with contingency costs grant will require additional funding and a larger contribution from the City. Staff felt it was best to get approval from Council because of the additional funding commitment if approved. Councilmember McCoy asked if this was the County Road 19 bikeway grant. City Administrator Melvin responded yes it is.

Councilmember Eisinger moved to approve Resolution 16-0328-02. Seconded by Councilmember DeLuca. Motion Passed 5 to 0.

C. Council Chamber Upgrades

City Administrator Tessia Melvin explained that she does have two proposals for City Council Chamber upgrades, but will present those at another meeting. Tessia Melvin explained that she is looking for direction from the City Council. Tessia Melvin explained the two different proposals and what those proposals entail. Councilmember McCoy explained that the projector is from 2009. Councilmember Maas-Kusske shared that the LMCC also awarded a grant of 5600 dollars to the City of Maple Plain for technology upgrades.

9. NEW BUSINESS

A. Resolution 16-0328-03 DNR Local Trails Grant Application

City Administrator, Tessia Melvin shared that this DNR grant application is for a trail that would go east to west along the back side of Northside Park and connect Drake Street and Manchester Drive.

Councilmember McCoy motioned to approve Resolution 16-0328-03, Seconded by Councilmember DeLuca. Motion Passed 5 to 0.

10. COUNCIL REPORTS & OTHER BUSINESS

A. Load Limits on Streets

City Administrator, Tessia Melvin shared that staff has been asked if there are exception permits for road restrictions offered by the City of Maple Plain. The City in the past has only allowed exceptions based on emergencies and staff found that no cities with the exception of Chanhassen offer exception permits.

B. Update Discussion with MNDOT

City Administrator, Tessia Melvin explained that staff and West Hennepin sat down with MNDOT and talked about different intersection and the safety of those intersections. The conversation also focused on if the roads that are determined county roads remain county roads or if the City takes those back and gives the County different roads. Councilmember McCoy shared his concerns with changing City and County roads over because of the specifications that are associated with a County road and not all of the City's roads are built to those standards. Tessia Melvin presented the options from the meeting and many different possibilities were discussed by City Council. Tessia Melvin shared that she will continue those talks and come back to City Council with updates in the future.

C. Collision Corner Update

City Administrator, Tessia Melvin explained that City Staff is conducting monthly check ups on Collision Corner and that today the business had 90 cars on the property not counting the 14 inoperable cars. The limit is 60 cars for the site. Tessia Melvin also explained that the owners felt disgusted that the property was over the limit and was out of the town the last week. Tessia Melvin also found a scrap pile of metal that needs to be moved and not left in the open. Tessia Melvin shared that the City can keep doing the monthly checks and hope the business becomes compliant, or the City can start to look at the revocation of the Conditional Use Permit that Collision Corner can only operate on their Conditional Use Permit.

Councilmember Maas-Kusske shared that the City has been very reasonable and has given Collision Corner many opportunities to become compliant and they have failed to do so. Councilmember McCoy warned of starting the revocation process with the CUP because it will not only cost a lot of money, but many other businesses in town are not compliant with their CUP. Does the revocation of this CUP start a precedent? Councilmember Maas-Kusske would like to see the revocation process begin because of the concerns she has heard from residents over the business and building. Councilmember DeLuca shared that he would like the lease agreement that is with Collision Corner to be revoked not the CUP because Collision Corner is not in compliance with the lease agreement for the Right-of-Way employee parking along Oak Street. Councilmember DeLuca shared that if we removed the lease agreement off of Oak Street then complying with the CUP would be awfully difficult.

Tessia Melvin reiterated to the Council that the Council would like her to meet with Collision Corner and share that they have 30 days to be in compliance or further action will be taken. Director Kroells asked City Attorney John Thames if there is any violation of City Code that could be criminally cited towards the business. John Thames

responded that he would give them 30 days to be compliance with the lease, but a shorter amount of time for the compliance of the CUP. John Thames also stated that he will look further into the misdemeanor from violation of City Ordinances.

D. Step to it Challenge

City Administrator, Tessia Melvin shared the program Step to It Challenge and how the City Council can get involved with the program. Tessia Melvin did note that no other Cities do a Step to It kickoff, but a celebratory start before a Council meeting in May would be a different approach. City Council moved forward with the celebratory event in May.

Mayor Young did not that the City of Maple Plain received some tragic news that former City Attorney Jeff Carson's wife has passed away and that the City of Maple Plain sends its deepest condolences to the Carson's family.

11. VISITORS TO BE HEARD

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

A resident from Budd Ave asked how he is going to get in and out of Budd Ave during the construction season. Tessia Melvin shared that the City does have CodeRed and would ask the gentleman to sign up for CodeRed. With CodeRed you can receive daily updates on the construction that is happening on Budd Ave.

12. ADJOURNMENT

Councilmember McCoy motioned to adjourn the March 28, 2016 City Council Meeting at 8:25 P.M. Seconded by Councilmember Deluca. Motion Passed 5 to 0.

CITY OF MAPLE PLAIN

NOTICE OF PUBLIC MEETING

Notice is hereby given that the City of Maple Plain is conducting a public meeting at 6:30 p.m. on Monday, 13, 2016 at the Council Chambers, 5050 Independence Street, to allow interested citizens an opportunity to comment on the city's Storm Water Pollution Prevention Program (SWPPP).

A brief presentation will provide background information on the permit requirements and 2015 annual report material, which will be submitted to the MPCA. Time will be available during the meeting for oral statements from the public. Copies of the SWPPP are available for viewing at City Hall. Written comments may be submitted by mailing them to Tessia Melvin, City Administrator, 5050 Independence Street, P.O. Box 97, Maple Plain, MN 55359, or by e-mailing them to tmelvin@mapleplain.com.

Tessia Melvin
City Administrator