

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
MONDAY, OCTOBER 13, 2014
7:00 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

4. CONSENT AGENDA

- A. Approve City Council minutes September 22 meeting
- B. Approve City Council minutes from September 22 workshop
- C. Accounts Payable
- D. LMCC JPA Agreement

5. VISITORS TO BE HEARD

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.

6. ADMINISTRATIVE REPORTS

- A. Monthly West Hennepin Public Safety Reports for August and September

7. OLD BUSINESS

- A. Adoption of Strategic Goals and Measurements
- B. Vacancy of the Office of Mayor

8. NEW BUSINESS

- A. Site Plan Approval and Subdivision to Permit a Lot Combination for the Two Properties Located at 1675 Spring Avenue
- B. Highway 12 Safety Resolution
- C. Highway 12 Safety Coalition By-Laws
- D. Change Order No. 1: Budd Avenue Sanitary Sewer Improvements and Payment Request
- E. Change Order No. 4 Halgren Watermain Repair for Main Street West and Rainbow Avenue Street and Utility Project.
- F. Change Order No. 5 Contract Extension for Main Street West and Rainbow Avenue Street and Utility Project
- G. Payment Request for Main Street West and Rainbow Avenue Project No. 5

9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS

10. COUNCIL REPORTS & OTHER BUSINESS

- A. Upcoming events

11. **CLOSED SESSION ON POTENTIAL PAYMENT OF EASEMENT ON RAINBOW AVENUE AND MAIN STREET WEST PROJECT AREA**
12. **ADJOURNMENT**

**Maple Plain City Council Regular Meeting
Minutes
September 22, 2014
Maple Plain City Hall**

1. CALL TO ORDER

Acting Mayor Young called the meeting to order at 7:04 p.m.

Present: Councilmembers Dave Eisinger, Justin McCoy, Mike DeLuca and Jerry Young. Also present were City Administrator Tessia Melvin, City Attorney Jeff Carson, City Engineer Dan Boyum and Andrw Berg, Abdo, Eick & Meyer.

Absent: Mayor Hackbarth

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Councilmember McCoy moved to adopt the agenda with the addition of adding Resolution 14-0922-01: Removing the Mayor from the EDA being added to New Business; seconded by Councilmember Eisinger. Motion passed 4-0.

4. CONSENT AGENDA

Item to approve under Consent Agenda:

- A. Approve City Council meeting minutes from September 8**
- B. Approve City Council workshop minutes from September 8**
- C. Accounts Payable**
- D. Approval of Hiring Brian Doyle and Dusty O'Brien to the Maple Plain Fire Department**

Councilmember Eisinger noted that the probationary period stated six months, but should be changed to 1-year.

Councilmember McCoy moved to adopt the Consent Agenda noting the probationary period change; seconded by Councilmember DeLuca. Motion passed 4-0.

5. VISITORS TO BE HEARD

Note: This is a courtesy extended to persons wishing to address the City Council who are not on the agenda. A completed public comment should be presented to the City Administrator prior to the meeting. Presentations will be limited to 3 minutes. The session will be limited to 15 minutes.

There were not visitors to be heard.

6. ADMINISTRATIVE REPORTS

A. City Planner Monthly Report

Melvin provided the monthly report for City Planner, Mark Kaltsas. Staff has met on the following issues: proposed business on Spring Avenue, Downtown Redevelopment, Exotic Animal Ordinance, nuisance violations, proposed liquor store site plan review, Meadows of Maple Plain and a potential business on Poplar Avenue.

In addition, Kaltsas has had several correspondences with several residents regarding setbacks, zoning, subdivision and other related planning questions.

Councilmember DeLuca moved to accept the Monthly Planning Report; seconded by Councilmember Eisinger. Motion passed 4-0.

B. City Engineer Monthly Report

City Engineer Boyum presented his monthly report to the Council. He reported that the Budd Avenue Sanitary Sewer Improvement Project began August 18 and closure at the intersection at Budd/Main Street began on September 4. Boyum reported that jacking and sanitary sewer replacement is completed. The contractor is working on paving and reopening of the intersection.

Boyum reported on the Main Street West and Rainbow Avenue Utility and Street Improvement project. Closure of Halgren Road/Main Street intersection began on September 2 and was completed on September 16. Boyum reminded the Council and viewing audience that a public information meeting would be held on the project on Thursday, September 25, at 6 p.m.

Councilmember Eisinger moved to accept the Monthly Engineering Report; seconded by Councilmember McCoy. Motion passed 4-0.

7. OLD BUSINESS

There was no Old Business.

8. NEW BUSINESS

A. Set Special Assessment Hearing for Main Street West and Rainbow Avenue Street Improvement Project

Melvin presented to Council the option of holding a Special Assessment Hearing for Main Street West and Rainbow Avenue Street Improvement Project for Tuesday, November 18. Melvin stated Special Assessment Rolls are due to Hennepin County by November 30. She added that residents must have a 30-day period to pay for the assessment interest free. Melvin noted that a legal notice will be in *The Laker* and proper notifications will be sent to residents.

Councilmember Eisinger moved to set the Special Assessment Hearing for the Main Street West and Rainbow Avenue street and utility project for Tuesday, November 18; seconded by Councilmember DeLuca. Motion passed 4-0.

B. Authorization for Appraisal Services for Main Street West and Rainbow Avenue Project

Melvin presented to Council the option of having an appraisal service prepare two property appraisals for Main Street West and one for Rainbow Avenue. In addition, Melvin added that one appraisal must be done to review potential property damage from easement work. Melvin stated that the appraisals can be used to provide Council with the value of the project to individual properties.

Councilmember Eisinger moved to authorize property appraisals for four properties on the Main Street West and Rainbow Avenue street and utility project; seconded by Councilmember McCoy. Motion passed 4-0.

C. Adopt 2015 Preliminary Budget and Tax Levy

Melvin reported that the Truth and Taxation Date had been set for Monday, December 8, at 6 p.m. Melvin stated some of the current budget concerns:

- The 2014 Levy did not cover the cost of bond payments in the amount of \$50,000

- In the past the EDA Levy had been used to fund the General Budget. In 2015, it is the goal of the EDA to use this Levy to fund their Business Loan Program

Melvin reported that at the August 18 workshop the Council asked that the General Fund remain at zero percent increase and that the debt service levy would be set for \$149,374 to cover the following bond payments:

- \$17,378 2012A G.O. Bonds
- \$47,534 2013A G.O. Bonds
- \$26,82 2014A G.O. Bonds
- \$30,100 for the Fire Partnership Debt Service

Melvin reported that since August 18, the Council held another workshop and decided to increase the General Fund by 2 percent, which totals about \$25,000. This would be used to pay for the West Hennepin Public Safety budget increase.

Councilmember DeLuca noted his appreciation to staff for their diligence and attention to detail on the five-year budget and capital improvement plan.

Councilmember Eisinger moved to accept the 2015 preliminary budget in the amount \$1,265,931 and tax levy for deb services in the amount of \$149,374; seconded by Councilmember McCoy. Motion passed 4-0.

D. Authorize Purchase of SuperFreeze Electric Pipe Freezer for Public Works

Melvin asked the Council for authorization to purchase a SuperFreeze Pipe Freezer for Public Works in the amount of \$3,199.95. She reported that the equipment allows Public Works to perform locates and eliminate water main shut-downs. The equipment allows Public Works to replace non-functional curb boxes without shutting down entire water mains. In addition, it allows staff to replace water main valves inside a business or residential location when a locate cannot be found for a curb box or a dysfunctional curb box. Currently staff must borrow from surrounding cities and with our aging infrastructure, this equipment is used often.

Councilmember Eisinger asked about the potential of breaking pipes and the risk of using this equipment. Melvin stated that the equipment is not intended to cause problems and its technology is safe for aging infrastructure.

Councilmember DeLuca moved to authorize the purchase of a SuperFreeze Electric Pipe Freezer in the amount of \$3,199.95; seconded by Councilmember Eisinger. Motion passed 4-0.

E. Removal of Mayor from EDA, Resolution 14-0922-01

City Attorney Carson reported that at the September 8 workshop Councilmember DeLuca asked why the Mayor had not been removed from the EDA. City Attorney, Jeff Carson, responded that it had been an oversight. The Council directed Carson to create a resolution that would remove the Mayor from the EDA for the same reasons presented in the August censure.

Acting Mayor Young read the resolution:

WHEREAS, March of 2014 and in August of 2014 the Maple Plain City Council passed resolutions censuring the Mayor and significantly limiting his duties; and

WHEREAS, one of the duties that was not eliminated was membership on the Maple Plain Economic Development Authority (EDA); and

WHEREAS, it was intended that the Mayor be removed from the EDA duties as well as all other duties that were mentioned in the previous resolutions.

NOW, THEREFORE, The Maple Plain City Council **RESOLVES**, effective immediately, as follows:

- 1) Mayor Roger Hackbarth is hereby removed as a member of the Maple Plain Economic Development Authority (EDA).
- 2) A copy of this resolution shall be recorded with the EDA.

Councilmember Eisinger moved to approve Resolution 14-0922-01 Removing the Mayor from the EDA; seconded by Councilmember DeLuca. Motion passed 4-0.

9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS

There were no updates on legislative or governmental affairs.

10. COUNCIL REPORTS AND OTHER BUSINESS

A. Upcoming Events

Melvin reported that the City had many upcoming events that include the Boo Market, Thanksgiving Dinner on Thanksgiving, Trunk or Treat and View Santa. Melvin stated that the City will not be hosting a lighting event due to its move and scheduling; however she mentioned that the City would be open to assisting with the Maple Plain Museum volunteers to host any holiday decorating.

Melvin reported that the City Hall will be open on Monday, October 13, which was designated Columbus Day, as the City Council changed the City Holidays to eliminate Columbus Day and to add the day after Christmas to the City Holidays. This has been done to keep meeting dates consistent and be more consistent with local government holidays in surrounding communities.

B. Move to Discovery Center

Melvin reported that the City Hall will be moving on Friday, October 24 to the Discover Center, located at 5050 Independence Street.

11. CLOSED SESSION: DISCUSSION OF EASEMENT PAYMENTS FOR MAIN STREET WEST AND RAINBOW AVENUE

City Attorney, Jeff Carson, stated that the Council would be in closed session to review and discuss the potential payment for easement on the Main Street West and Rainbow Avenue project. The meeting went into closed session at 7:34 p.m. The City resumed Open Session at 7:47 p.m. City Attorney, Jeff Carson, stated that the Council agreed to have a property appraisal completed to help them determine the cost of the easement at 5735 Main Street West.

Councilmember McCoy moved to allow staff to go ahead with a property appraisal to determine the value of the easement; seconded by Councilmember DeLuca. Motion passed 4-0.

12. ADJOURNMENT

Councilmember McCoy moved adjourn the meeting at 7:52 p.m.; seconded by Councilmember DeLuca. Motion passed 4-0.

**Maple Plain City Council Workshop
Meeting Minutes
September 22, 2014
Maple Plain City Hall**

1. CALL TO ORDER

Acting Mayor Young called the meeting to order at 5:38 p.m.

Present: Councilmembers Dave Eisinger, Justin McCoy, Mike DeLuca and Jerry Young. Also present were City Administrator, Tessia Melvin, City Engineer, Dan Boyum, and City Attorney, Jeff Carson.

Absent: Mayor Hackbarth

2. ADOPT AGENDA

Councilmember DeLuca moved to adopt the agenda; seconded by Councilmember McCoy. Motion passed 4-0.

3. Main Street West and Rainbow Avenue Project Update

Melvin reported that the City will host its next Public Information Meeting for residents on Main Street and Rainbow Avenue on Thursday, September 25, at 6 p.m. City Engineer, Dan Boyum, reported that the curb and gutter placement has begun on Rainbow. In addition there were some questions on the Akona drain and the watermain that had to be replaced on Halgren. Boyum reported that the drain runs North and that the watermain had some leaks in it and needed repair in order for them to complete their work at Halgren and Main Street West.

Melvin reported that a resident is currently getting petitions in favor of the paved trail. The Council directed Boyum to get pricing for this project.

City Attorney, Carson, reported that the project required nearly a dozen easements, which were received by staff. One of the property owners is asking the City Council for an additional easement payment.

4. POTENTIAL BUSINESS ON POPLAR

Melvin reported that at the August workshop meeting, the Council agreed that Design Guidelines should be implemented, but within reason. At the meeting,

staff presented a potential business wanting to move into Maple Plain. Staff describe the business' intent was to move into a large shed and then create a new door and driveway. In addition, they would need to pave the driveway. Staff reported that according to the City's Code, the applicant would have to go through an entire site plan. The Council provided staff with the guidance that a site plan would need to be completed.

Melvin reported that the mother of the owner of the potential business is looking for Council administrative approval for modest changes, rather than a formal site plan approval. Melvin reported the property is located at 1275 Poplar Avenue and the potential business owner would use the current warehouse space as storage and maintenance area for his landscaping company.

Melvin added that the potential business owner has been working with staff since June. While the business owner does not want to incur costs and maintain a low budget, staff has advised them to complete a site plan and complete the proper administrative requirements.

After much discussion on the topic, Council provided direction to staff. The Council agreed that a site plan would need to be required for the property to ensure that the owner met the requirements of the City, but they Council was willing to reduce the escrow fee by 50% and would allow the purchase of the property and temporary use of the property until the plan was approved.

5. ELECTRONIC SIGN UPDATE

Melvin reported that the Council previously gave her direction to get some quotes on electronic signs. It was the intent of the Council to replace the sign at the fire station with an electronic sign. Melvin presented a variety of quotes, a variety of signs and colors to the Council. After much discussion on the intent of the sign, what messages would be allowed, the Council agreed that they would like to see a sign similar to the City of Arlington. They directed Melvin to get more specific quotes to their specifications and see if the City of Independence would consider paying for part of the sign. As a result, the City of Independence could use the message board.

The Council agreed that due to current projects and the weather, this project would not begin until Spring 2015.

6. SHARED SERVICE UPDATE

Melvin reported that staff has worked with the City of Independence to create a joint newsletter and a joint City Festival. Melvin reported that staff is working to

schedule a joint Council meeting. Melvin reported that staff is currently looking at using the Independence Building Inspector for Fire Inspections. Melvin asked the Council for goals or targeted shared services that staff should focus on. In addition, Melvin asked that both Councils consider the Joint Community Event for 2015 and provide guidance on:

- Name of the new event
- Logistics. Staff would provide a schedule of what Maple Plain Days offers, and other events that that the Heritage Days offered. Staff is looking for guidance on the logistics of event (location and budget).

This will help both the administrators and the Committee create a successful event.

7. RESOLUTION REMOVING MAYOR FROM EDA

City Attorney, Jeff Carson, provided a draft resolution that would remove the Mayor from the EDA. Carson reported, at the September 8 meeting, the Council directed Carson to prepare a resolution for the next Council meeting, as it was reported and oversight to not include the EDA from the list of removed job duties. Carson noted that the resolution must be passed during a regular meeting.

D. Other Business

A. Holiday Lighting and Upcoming Events

Melvin reported that the City is participating in several events that include the Boo Market, Trunk or Treat, Scarecrow Contest and View Santa. Melvin asked the Council for direction in this year's holiday planning. Melvin reminded the Council that last year the City held a Holiday Lighting. After much discussion on this topic, the Council agreed not to have a Holiday Lighting, because of the move, the cost and the scheduling of events. The Council did add that they would like to partner with the volunteers of the Maple Plain Library/Museum if they intend to decorate for the holidays.

B. Move to the Discovery Center

Melvin reported that staff would be moving on Friday, October 24, to the Discovery Center. Melvin asked the Council about hosting an Open House and it was decided to wait until Spring 2015.

C. City Holidays

Melvin reported that current the City is closed on Columbus Day, but it is a scheduled Council Meeting. Melvin stated that according to State Statute a City cannot hold a meeting on a city-designated holiday, such as Columbus Day or the Thursday after Thanksgiving. The Council discussed this and agreed to move the designated holiday from Columbus Day to December 26. In addition, to keeping consistent meeting dates and times, the City would be consistent with the holiday schedule of surrounding cities.

D. 2015 Budget

Melvin presented the preliminary budget to the Council. Melvin reported that that after the August workshop, Council gave direction to maintain a zero percent increase to the general budget and to levy for the debt payments.

Melvin presented the following:

- Budgets for 2008-2014 did not include budgeting for expenses or revenues for the Maple Plain Days. This has been changed for the 2015 budget as the City had unexpected expenses in the amounts of \$34,000 in 2012, \$17,000 in 2013 and \$9,000 in 2014.
- In the past eight years the City's budget averaged a 0.61% increase.
- The proposed 2015 budget (\$1,660,759) is lower than the 2008 budget.
- Melvin noted that the debt payments include
 - \$17,378 for 2012 Bonds
 - \$47,534 for 2013 Bonds and \$26,862 for 2014 Bonds
 - \$30,100 for Fire Partnership Debt Services
 - \$27500 for EDA

There was much discussion on the budget. Councilmembers Eisinger and McCoy asked to increase the General Fund by 2% to account for the increase in the West Hennepin Public Safety budget. Councilmember DeLuca stated that the general fund should stay at zero percent this year and take from the reserves. After much discussion, the Council agreed to increase the General Fund by 2 percent.

E. OTHER BUSINESS

Melvin reported that a medical marijuana distributor is interested in moving to Maple Plain. Melvin reported that the state will only license two distributors

and one is in Granite Falls. The Council discussed this potential business and directed Melvin to talk with the distributor and state that the City is not willing to change City Ordinances for this business.

Councilmember DeLuca asked about the absence of the Mayor. Melvin reported that in 2014, the Mayor had attended 40% of the meetings and has not been present since July 14. The Council discussed this issue as it affects how the City does business and the appointments of Councilmembers. Melvin added that several residents have expressed their concern about a four-member Council.

Carson reported that the State statute MS 1945 states:

Subd. 2a. **Vacancy.** Except as otherwise provided in subdivision 2b, a vacancy in an office shall be filled by council appointment until an election is held as provided in this subdivision. In case of a tie vote in council, the mayor shall make the appointment. If the vacancy occurs before the first day to file affidavits of candidacy for the next regular city election and more than two years remain in the unexpired term, a special election shall be held at or before the next city election and the appointed person shall serve until the qualification of the successor elected at a special election to fill the unexpired portion of the term. If a vacancy occurs on or after the first day to file affidavits of candidacy for the regular city election or when less than two years remain in the unexpired term, there need not be a special election to fill the vacancy and the appointed person shall serve until the qualification of a successor. The council must specify by ordinance under what circumstances it will hold a special election to fill a vacancy other than a special election held at the same time as a regular city election.

Subd. 2b. **Inability or refusal to serve.** A vacancy in the office of mayor or councilmember may be declared by the council when the officeholder is unable to serve in the office or attend council meetings for a 90-day period. If any of the preceding conditions occurs, the council may, after it has by resolution declared a vacancy exit, fill the vacancy at a regular or special council meeting for the remainder of the unexpired term, or until the person is again able to resume duties and attend council meetings, whichever is earlier. When the person is again able to resume duties and attend council meetings, the council shall by resolution remove the temporary officeholder and restore the original officeholder.

There was much discussion on this topic as the Council understands the recent negative publicity of the City, the needs of the residents and the work that must continue. The Council asked Carson to prepare a resolution declaring a vacancy in the office of Mayor, as the 90-day rule will be in affect beginning October 12.

13. ADJOURNMENT

Councilmember Eisinger moved to adjourn the meeting at 6:57p.m.; seconded by Councilmember McCoy. Motion passed 4-0.

CARSON, CLELLAND & SCHREDER
Attorneys at Law
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

October 01, 2014

CITY OF MAPLE PLAIN
ATTN: MAGGIE MCCALLUM
P.O. BOX 97
MAPLE PLAIN, MN 55359

Professional Services

	<u>Amount</u>
<u>..Civil</u>	
8/26/2014 Conference with Tessia regarding miscellaneous items	46.67
8/28/2014 Review of ballot information and conference with Clerk	70.00
9/2/2014 Prepare and attend staff meeting	280.00
9/5/2014 Conference with Dennison of West Hennepin regarding trespassing individual/nuisance	46.67
9/15/2014 Conferences with Tessia regarding miscellaneous items including the statute relating to vacation of office and special elections	70.00
9/17/2014 Review of correspondence from Officer Dennison regarding the Bayoumy trespassing/nuisance issue and correspondence to Tessia	70.00
9/18/2014 Schumacher Properties--Review application and comment to Maggie	70.00
9/19/2014 Review workshop agenda and resolution draft removing Mayor from EDA; conference with Tessia regarding workshop items	210.00
9/22/2014 Prepare for workshop and attend	280.00
Prepare for regular meeting and review of agenda; conference with Tessia	210.00
Attend City Council meeting and closed session	140.00
9/24/2014 Conference with Tessia on miscellaneous items from meeting	46.67
SUBTOTAL:	[1,540.01]
<u>..Orono Public School (Discovery Center)</u>	
9/2/2014 Review lease for Orono school district	93.33
9/4/2014 Review amended Orono contract and correspondence to Tessia	140.00
SUBTOTAL:	[233.33]
<u>██████████ Complaint</u>	
9/5/2014 Review emails to ██████████	46.67
9/8/2014 Review of settlement document and conference with Tessia	70.00
9/26/2014 Review correspondence from ██████████ and Tessia	70.00

	<u>Amount</u>
SUBTOTAL:	[186.67]
<u>West Main Street Rainbow Project</u>	
8/28/2014 Review emails from Dan and Ann regarding Lennar and respond, conference with Tessia regarding Algers	93.33
9/15/2014 Review of easements and conference with Waytas	70.00
9/16/2014 Review appeal information, conference with Tessia and Waytas	140.00
9/17/2014 Meet with Dan and Tessia and Alger family, review property and calls to Waytas regarding appraisal of damages	420.00
9/18/2014 Conference with Waytas, correspondence to Waytas with information from Alger file	140.00
9/19/2014 Review of notice (4/29) process with Dan, timing of special assessment hearing with Tessia and engagement letter from Waytas (p.m.)	186.67
9/23/2014 Review engagement letter and conference with Waytas	46.67
SUBTOTAL:	[1,096.67]
<u>Criminal</u>	
9/3/2014 Review voicemails and emails regarding criminal cases	15.83
9/5/2014 Handle arraignment/pretrial hearings at Ridgedale court, meeting defendants and attorney, exchange correspondence, draft plea petitions, appear in front of and discuss cases with the Judge, prepare disposition letter	142.50
9/9/2014 Correspond with defense attorneys, witnesses, victims, defendants, review discovery, note files, look up criminal histories	31.67
9/11/2014 Correspond with defense attorneys, defendants, review discovery, note offers, review supplemental reports note files	47.50
Phone calls with defense attorneys	31.67
9/12/2014 Review emails regarding criminal matters and review police reports	31.67
9/18/2014 Preparation for 9/19 cases	47.50
Preparation of one complaint	40.00
9/19/2014 Attend arraignments and pretrial hearings	213.75
9/22/2014 Phone call with investigator, review police reports, review cases in MNCIS	47.50
Follow up on cases from court on 9/19, select witnesses in upcoming cases, review cases in MNCIS, prepare letters to witnesses and victims	63.33
9/23/2014 Correspond with defense attorneys, officers, witnesses, review discovery, note files	31.67
Revise and edit letters and notes to file	47.50
Review and respond to emails and voicemails regarding criminal cases	23.75
9/24/2014 Correspond with defense attorneys, court, review discovery, note files, research charging issues, correspond with defendants	47.50
9/26/2014 Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	236.25
Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	70.00
Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	96.25

Amount

SUBTOTAL: [1,265.84]

For professional services rendered \$4,322.52

Client Expense Charges :

Criminal Expenses

Monthly support fee 12.83

SUBTOTAL: [12.83]

Total Client Expense Charges \$12.83

Total amount of this bill \$4,335.35

Previous balance \$8,747.67

9/12/2014 Payment - thank you (\$8,746.67)

Total payments and adjustments (\$8,746.67)

Balance due \$4,336.35

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.


Jeffrey A. Carson, City Attorney

CITY OF MAPLE PLAIN

10/09/14 11:26 AM

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Payments

Current Period: October 2014

Batch Name	10/13/14City Payments	User Dollar Amt	\$74,796.22		
		Computer Dollar Amt	\$74,796.22		
			\$0.00	In Balance	
Refer	19493	MAPLE PLAIN/INDEPENDENCE FIR	-		
Cash Payment	E 101-42290-307	Fire Administration	Fire Services- October		\$13,482.92
Invoice					
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$13,482.92
Refer	19494	FRONTIER	-		
Cash Payment	E 601-49400-321	Telephone	WTP		\$53.99
Invoice					
Cash Payment	E 601-49400-321	Telephone	Alarm Line		\$59.66
Invoice					
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$113.65
Refer	19495	MEDIACOM	-		
Cash Payment	E 601-49400-321	Telephone	WTP		\$89.90
Invoice					
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$89.90
Refer	19496	OFFICE DEPOT	-		
Cash Payment	E 101-43000-215	Shop Materials	Paper & Ink		\$132.43
Invoice					
Cash Payment	E 101-41500-202	Duplicating & Copying S	Copy paper		\$82.52
Invoice					
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$214.95
Refer	19497	SCOTTS LAWN CARE INC	-		
Cash Payment	E 101-41940-401	Building Repair & Mainte	Weed Spray Services		\$4,670.75
Invoice	10840829				
Cash Payment	E 101-41940-401	Building Repair & Mainte	Weeds Spray		\$710.00
Invoice					
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$5,380.75
Refer	19498	TESSIA MELVIN	-		
Cash Payment	E 101-41500-321	Telephone	Phone- Oct		\$50.00
Invoice					
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$50.00
Refer	19499	VERIZON	-		
Cash Payment	E 101-43000-321	Telephone	PW		\$54.65
Invoice	9731791570				
Cash Payment	E 101-43000-321	Telephone	PW		\$54.65
Invoice	9731791570				
Cash Payment	E 601-49400-321	Telephone	WTP		\$35.01
Invoice	9731791570				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$144.31
Refer	19500	XCEL ENERGY	-		
Cash Payment	E 101-43160-381	Electric Utilities	Park & Pool		\$40.45
Invoice					
Cash Payment	E 101-43160-381	Electric Utilities	Oak Street		\$12.92
Invoice					

CITY OF MAPLE PLAIN

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Payments

Current Period: October 2014

Cash Payment	E 601-49400-381	Electric Utilities	WTP		\$2,388.92
Invoice					
Cash Payment	E 101-43160-381	Electric Utilities	Main Street		\$21.82
Invoice					
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$2,464.11
Refer	19501	<i>ECM PUBLISHERS INC</i>		-	
Cash Payment	E 101-41420-351	Legal Notices Publishing	Legal Publication- Proposed Ordinance Amendment		\$53.97
Invoice	144402				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$53.97
Refer	19502	<i>STANTEC CONSULTING SRVCS IN</i>		-	
Cash Payment	E 451-43100-303	Engineering Services	Halgren		\$6,472.49
Invoice	831262			Project 2014A	
Cash Payment	E 101-43000-303	Engineering Services	General		\$1,305.00
Invoice	831264				
Cash Payment	E 601-49400-303	Engineering Services	Water		\$1,093.60
Invoice	831274				
Cash Payment	E 602-49450-303	Engineering Services	Sewer		\$203.00
Invoice	831268				
Cash Payment	E 603-49455-303	Engineering Services	Storm Sewer		\$2,292.25
Invoice	831269				
Cash Payment	E 451-43100-303	Engineering Services	HAWK		\$160.00
Invoice	831270			Project 2013D	
Cash Payment	E 451-49450-303	Engineering Services	Budd Avenue		\$1,495.55
Invoice	831271			Project 2014B	
Cash Payment	E 451-43100-303	Engineering Services	Main Street/Rainbow		\$12,062.50
Invoice	831358			Project 2014A	
Cash Payment	G 101-20212	Planned Unit Develop.	Escro Meadows of MP		\$377.00
Invoice	831261			Project 2014D	
Cash Payment	E 451-43124-303	Engineering Services	MS Sidewalk		\$116.00
Invoice	831272			Project 2013E	
Cash Payment	E 101-43000-303	Engineering Services	Staff Meetings		\$125.00
Invoice	831265				
Cash Payment	E 101-41110-303	Engineering Services	City Council Meetings		\$125.00
Invoice	831265				
Cash Payment	E 101-43100-303	Engineering Services	Streets		\$87.00
Invoice	831266				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$25,914.39
Refer	19503	<i>HENRYS WATERWORKS</i>		-	
Cash Payment	E 601-49400-227	Utility Maintenance Supp	WTP Maintenance		\$241.57
Invoice	17386				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$241.57
Refer	19504	<i>WIDMER CONSTRUCTION, LLC</i>		-	
Cash Payment	E 601-49400-311	Contract Service	Watermain Break- Main Street		\$2,586.00
Invoice	3783				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total	\$2,586.00
Refer	19505	<i>TOTAL CONTROLL SYSTEMS INC</i>		-	

CITY OF MAPLE PLAIN

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Payments

Current Period: October 2014

Cash Payment	E 601-49400-311 Contract Service	WTP		\$405.50
Invoice 7066				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total \$405.50
Refer	19506 <u>ENGEL WATER TESTING, INC</u>	-		
Cash Payment	E 601-49400-311 Contract Service	Water Samples		\$75.00
Invoice 14-13666				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total \$75.00
Refer	19507 <u>USA BLUEBOOK</u>	-		
Cash Payment	E 601-49400-221 Equipment Parts	WTP Supplies		\$25.02
Invoice				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total \$25.02
Refer	19508 <u>CENTERPOINT ENERGY MINNEGA</u>	-		
Cash Payment	E 601-49400-383 Gas Utilities	WTP		\$50.51
Invoice				
Cash Payment	E 602-49450-383 Gas Utilities	Lift Station		\$31.36
Invoice				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total \$81.87
Refer	19509 <u>PITNEY BOWES</u>	-		
Cash Payment	E 101-41500-413 Office Equipment Rental	Rental Fee		\$9.50
Invoice 752385				
Transaction Date	9/29/2014	Bank of Maple Plain	10100	Total \$9.50
Refer	19512 <u>ERICKSON, ROLF E.A.</u>	-		
Cash Payment	E 101-41550-305 Assessing Services	September- Assessing Services		\$1,225.21
Invoice				
Transaction Date	9/30/2014	Bank of Maple Plain	10100	Total \$1,225.21
Refer	19517 <u>BAUERSCHMITT, STAN</u>	-		
Cash Payment	E 101-41940-310 Janitorial Services	Janitor- City Hall		\$150.00
Invoice				
Transaction Date	10/1/2014	Bank of Maple Plain	10100	Total \$150.00
Refer	19524 <u>NEOFUNDS BY NEOPOST</u>	-		
Cash Payment	E 101-41500-322 Postage	Postage		\$300.00
Invoice				
Transaction Date	10/2/2014	Bank of Maple Plain	10100	Total \$300.00
Refer	19525 <u>EXPRESS PRESS</u>	-		
Cash Payment	E 101-41500-352 General Public Informati	Newsletter		\$781.51
Invoice				
Cash Payment	E 101-41110-322 Postage	Postage		\$346.99
Invoice				
Transaction Date	10/2/2014	Bank of Maple Plain	10100	Total \$1,128.50
Refer	19526 <u>BUDGET PRINTING CENTER</u>	-		
Cash Payment	E 101-41500-204 Envelopes & Letterhead	Receipt Books		\$242.17
Invoice				
Cash Payment	E 101-41110-437 Miscellaneous	Desk Plates		\$21.24
Invoice				
Transaction Date	10/2/2014	Bank of Maple Plain	10100	Total \$263.41

CITY OF MAPLE PLAIN
Payments

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Current Period: October 2014

Refer	19530	<u>BELAYHOST</u>	-			
Cash Payment	E 101-41500-309	EDP, Software and Desi	Email Filter- October			\$18.00
	Invoice	27442				
Transaction Date	10/3/2014	Bank of Maple Plain	10100	Total		\$18.00
Refer	19531	<u>METROPOLITAN COUNCIL ENV SE</u>	-			
Cash Payment	E 602-49450-319	Other Consulting Service	October			\$14,401.90
	Invoice	1038309				
Transaction Date	10/3/2014	Bank of Maple Plain	10100	Total		\$14,401.90
Refer	19532	<u>CARSON & CLELLAND</u>	-			
Cash Payment	E 101-42110-304	Legal Services	Criminal			\$1,265.84
	Invoice					
Cash Payment	E 101-42110-304	Legal Services	Criminal			\$12.83
	Invoice					
Cash Payment	E 101-41610-304	Legal Services	Main Street West			\$1,096.67
	Invoice			Project 2014A		
Cash Payment	E 101-41610-304	Legal Services	Complaint			\$186.67
	Invoice					
Cash Payment	E 101-41610-304	Legal Services	General			\$233.33
	Invoice					
Cash Payment	E 101-41610-304	Legal Services	Staff Meetings and Prep.			\$280.00
	Invoice					
Cash Payment	E 101-41110-304	Legal Services	City Council Meetings and Prep.			\$630.00
	Invoice					
Cash Payment	E 101-41610-304	Legal Services	General			\$631.01
	Invoice					
Transaction Date	10/3/2014	Bank of Maple Plain	10100	Total		\$4,336.35
Refer	19536	<u>VESSCO, INC</u>	-			
Cash Payment	E 601-49400-221	Equipment Parts	Load Cell Replacement			\$465.00
	Invoice	61391				
Transaction Date	10/6/2014	Bank of Maple Plain	10100	Total		\$465.00
Refer	19537	<u>WATER CONSERVATION SERVICE</u>	-			
Cash Payment	E 601-49400-311	Contract Service	Leak Locate, Main Street & Budd Avenue			\$289.20
	Invoice	5406				
Transaction Date	10/6/2014	Bank of Maple Plain	10100	Total		\$289.20
Refer	19538	<u>HENRYS WATERWORKS</u>	-			
Cash Payment	E 601-49400-227	Utility Maintenance Supp	WTP Maintenance Supplies			\$241.57
	Invoice	17386				
Transaction Date	10/6/2014	Bank of Maple Plain	10100	Total		\$241.57
Refer	19539	<u>HAWKINS INC.</u>	-			
Cash Payment	E 601-49400-216	Chemicals & Chemical P	Water Chemicals			\$10.00
	Invoice	3649682				
Cash Payment	E 601-49400-216	Chemicals & Chemical P	Water Chemicals			\$412.72
	Invoice	3647694				
Cash Payment	E 601-49400-216	Chemicals & Chemical P	Water Chemicals			\$15.00
	Invoice	3649511				
Transaction Date	10/6/2014	Bank of Maple Plain	10100	Total		\$437.72
Refer	19540	<u>HENN COUNTY INFO TECHNOLOG</u>	-			

CITY OF MAPLE PLAIN

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Payments

Current Period: October 2014

Cash Payment	E 101-43000-400 Equipment Repair & Mai	Radio Lease			\$63.60
Invoice 1000050131					
Transaction Date	10/6/2014	Bank of Maple Plain	10100	Total	\$63.60
Refer	19541	AMERIPRIDE	-		
Cash Payment	E 101-41940-310 Janitorial Services	CH Rugs			\$47.18
Invoice					
Cash Payment	E 601-49400-310 Janitorial Services	WTP Rugs			\$53.21
Invoice					
Transaction Date	10/6/2014	Bank of Maple Plain	10100	Total	\$100.39
Refer	19542	CENTERPOINT ENERGY MINNEGA	-		
Cash Payment	E 101-41940-383 Gas Utilities	CH and PW Gas Utility			\$41.96
Invoice					
Transaction Date	10/6/2014	Bank of Maple Plain	10100	Total	\$41.96

Fund Summary

	10100 Bank of Maple Plain	
101 GENERAL FUND		\$28,969.79
451 CAPITAL IMPROVEMENT PROJECTS		\$20,306.54
601 WATER FUND		\$8,591.38
602 SEWER FUND		\$14,636.26
603 STORM WATER FUND		\$2,292.25
		<u>\$74,796.22</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$74,796.22
Total	<u>\$74,796.22</u>



September 19, 2014

City of Maple Plain
1620 Maple Avenue
PO Box 97
Maple Plain, MN 55359

Re: Services rendered July 12, 2014 through August 15, 2014

Please find enclosed our invoices dated September 19, 2014 for the projects listed below. These invoices are due within 30 days.

Project	Invoice No.	Name	Amount
193800415	831262	Maple Plain Halgren Road Water Main	6,472.49
193801803	831264	Maple Plain General 2013	1,305.00
193801804	831265	Maple Plain 2013 Public Meetings	250.00
193801805	831266	Maple Plain 2013 Streets and Pathways	87.00
193801806	831274	Maple Plain 2013 Water	1,093.60
193801807	831268	Maple Plain 2013 Sewer	203.00
193801808	831269	Maple Plain 2013 Storm Sewer	2,292.25
193801838	831270	Design and Installation of HAWK Pedestrian Signal at TH 12	160.00
193802383	831271	Budd Ave. Sewer Improvements	1,495.55
193802384	831272	Main St. Sidewalk Improvements	116.00
193802390	831358	Main Street W. & Rainbow Ave. Utility and Street Improvements	12,062.50
193802890	831261	Meadows of Maple Plain	377.00
		Total Amount Due	\$25,914.39

Thank you for allowing us to provide our services to your community. Please remit all invoice payments to our lockbox at:

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago, IL 60693

If you have questions regarding these invoices, please contact me at (651) 604-4829

Sincerely,
Stantec

Dan Boyum, P.E.
Client Service Manager

Enclosures



INVOICE

Invoice Number	831262
Invoice Date	September 19, 2014
Customer Number	92656
Project Number	193800415

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: 000223-11144-0 Maple Plain Halgren Road Water Main

Stantec Project Manager:	Boyum, Dan D
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$6,472.49
For Period Ending:	August 15, 2014

Due on Receipt



INVOICE

Invoice Number	831264
Invoice Date	September 19, 2014
Customer Number	92656
Project Number	193801803

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - General Services

Stantec Project Manager:	Boyum, Dan D
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$1,305.00
For Period Ending:	August 15, 2014

Due on Receipt

INVOICE

Invoice Number

831264

Project Number

193801803

Top Task 301 **General City Engineering correspondence and responses to questions, locate and provide soil report to resident, review general engineering items with staff, prepare handout, and monthly report.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	11.25	116.00	1,305.00
	11.25		1,305.00
Professional Services Subtotal	11.25		1,305.00

Top Task 301 Total **1,305.00**

Total Fees & Disbursements \$1,305.00

INVOICE TOTAL (USD) **\$1,305.00**



INVOICE

Invoice Number	831265
Invoice Date	September 19, 2014
Customer Number	92656
Project Number	193801804

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Public Meetings

Stantec Project Manager:	Boyum, Dan D
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$250.00
For Period Ending:	August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831265
193801804

Top Task 302 Meeting Attendance - Attend Staff, Council, and Resident Meetings on July 14, and 22, August 5, 6, and 11, 2014 - 5 @ \$50.00 = \$250.

	# of Meetings	Amount Per	Current Amount
	5	50.00	250.00
Progress Charge Subtotal			<u>250.00</u>

Top Task 302 Total **250.00**

Total Fees & Disbursements \$250.00

INVOICE TOTAL (USD) **\$250.00**



INVOICE

Invoice Number 831266
Invoice Date September 19, 2014
Customer Number 92656
Project Number 193801805

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Streets and Pathways

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$87.00
For Period Ending: August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831266
193801805

Top Task 301 **General - Provide feedback to County on raising manhole, review with staff and provide feedback on right of way for Halgren and Parkview Road.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	0.75	116.00	87.00
	<u>0.75</u>		<u>87.00</u>
Professional Services Subtotal	<u>0.75</u>		<u>87.00</u>

Top Task 301 Total **87.00**

Total Fees & Disbursements \$87.00

INVOICE TOTAL (USD) **\$87.00**



INVOICE

Invoice Number 831274
Invoice Date September 19, 2014
Customer Number 92656
Project Number 193801806

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Water

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$1,093.60
For Period Ending: August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831274
193801806

Top Task 300 **General - Site visits to work with Public Works Staff on chemical feed start-up and settings.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	8.00	60.00	480.00
	<u>8.00</u>		<u>480.00</u>
Professional Services Subtotal	<u>8.00</u>		<u>480.00</u>

Top Task 300 Total **480.00**

Top Task 301 **General - Review with Staff Public Notice for paper and history of radionuclides rule, review mixing of solution with Public Works, discussed and assisted with batching of solution, review chemical feed calculations with staff, and review resident notice.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	5.00	116.00	580.00
	<u>5.00</u>		<u>580.00</u>
Professional Services Subtotal	<u>5.00</u>		<u>580.00</u>

Disbursements

	Current Amount
Direct - Vehicle (mileage)	33.60
Disbursements Subtotal	<u>33.60</u>

Top Task 301 Total **613.60**

Total Fees & Disbursements \$1,093.60

INVOICE TOTAL (USD) **\$1,093.60**



INVOICE

Invoice Number 831268
Invoice Date September 19, 2014
Customer Number 92656
Project Number 193801807

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Sewer

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$203.00
For Period Ending: August 15, 2014

Due on Receipt

INVOICE

Invoice Number

831268

Project Number

193801807

Top Task 301 General - Prepare for and attend MCES I and I Meeting.

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	1.75	116.00	203.00
	1.75		203.00
Professional Services Subtotal	1.75		203.00

Top Task 301 Total 203.00

Total Fees & Disbursements \$203.00

INVOICE TOTAL (USD) \$203.00



INVOICE

Invoice Number 831269
Invoice Date September 19, 2014
Customer Number 92656
Project Number 193801808

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Storm Sewer

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$2,292.25
For Period Ending: August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831269
193801808

Top Task 302 **Flood Event - Litigation Claim - discussions with League Attorney, prepare for and attend site meeting, and forward information to League Attorney.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	4.50	116.00	522.00
	<u>4.50</u>		<u>522.00</u>
Professional Services Subtotal	<u>4.50</u>		<u>522.00</u>

Top Task 302 Total **522.00**

Top Task 303 **Storm Water Utility - MS4 Implementation tasks and correspondence.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	5.00	112.00	560.00
	<u>5.00</u>		<u>560.00</u>
Professional Services Subtotal	<u>5.00</u>		<u>560.00</u>

Top Task 303 Total **560.00**

Top Task 304 **Storm sewer easement discussions, review information from the City Attorney, forward easement information, follow-up discussions, and coordinate meetings. Perkins and Drake draintile - review length. Watershed CIP forms, General drainage issues.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.75	95.00	166.25
	<u>1.75</u>		<u>166.25</u>
Project Manager	9.00	116.00	1,044.00
	<u>9.00</u>		<u>1,044.00</u>

INVOICE

Invoice Number
Project Number

831269
193801808

Professional Services Subtotal

10.75

1,210.25

Top Task 304 Total

1,210.25

Total Fees & Disbursements

\$2,292.25

INVOICE TOTAL (USD)

2,292.25



INVOICE

Invoice Number 831270
Invoice Date September 19, 2014
Customer Number 92656
Project Number 193801838

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Design and Installation of HAWK Pedestrial Signal at TH 12

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$160.00
For Period Ending: August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831270
193801838

Top Task 430 **TH 12 Sidewalk Construction Observation - Meeting with contractor to review MNDOT comments, construction observations, and quantity review.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.00	95.00	95.00
	1.00		95.00
Project Technician	1.00	65.00	65.00
	1.00		65.00
Professional Services Subtotal	2.00		160.00

Top Task 430 Total **160.00**

Total Fees & Disbursements \$160.00

INVOICE TOTAL (USD) **\$160.00**



INVOICE

Invoice Number 831271
Invoice Date September 19, 2014
Customer Number 92656
Project Number 193802383

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Budd Ave. Sewer Improvements

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$1,495.55
For Period Ending: August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831271
193802383

Top Task 310 **Construction Engineering - Contractor and county discussions, detour changes due to conflicts with other construction projects, updates on schedule, notify property owners and post office, and review removal limits.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.00	95.00	95.00
	4.00	104.00	416.00
	<u>5.00</u>		<u>511.00</u>
Project Manager	4.75	116.00	551.00
	<u>4.75</u>		<u>551.00</u>
Professional Services Subtotal	<u>9.75</u>		<u>1,062.00</u>

Top Task 310 Total **1,062.00**

Top Task 320 **Construction Surveying**

Professional Services

Billing Level	Hours	Rate	Current Amount
Crew Chief	2.25	89.00	200.25
	<u>2.25</u>		<u>200.25</u>
Engineering Technician	2.50	85.00	212.50
	<u>2.50</u>		<u>212.50</u>
Professional Services Subtotal	<u>4.75</u>		<u>412.75</u>

Usages

	Current Amount
Usage - Vehicle 08/14/14	20.80
Usages Subtotal	<u>20.80</u>

Top Task 320 Total **433.55**

INVOICE

Invoice Number
Project Number

831271
193802383

Total Fees & Disbursements

\$1,495.55

INVOICE TOTAL (USD)

\$1,495.55



INVOICE

Invoice Number	831272
Invoice Date	September 19, 2014
Customer Number	92656
Project Number	193802384

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Main St. Sidewalk Improvements

Stantec Project Manager:	Boyum, Dan D
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$116.00
For Period Ending:	August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831272
193802384

Top Task 500 **Construction Observation - Provide feedback to County on sidewalk funding and quantity review.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	1.00	116.00	116.00
	<u>1.00</u>		<u>116.00</u>
Professional Services Subtotal	<u>1.00</u>		<u>116.00</u>

Top Task 500 Total **116.00**

Total Fees & Disbursements \$116.00

INVOICE TOTAL (USD) **\$116.00**



INVOICE

Invoice Number 831358
Invoice Date September 19, 2014
Customer Number 92656
Project Number 193802390

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Main St. W. & Rainbow Ave. Utility and Street Improvements

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$12,062.50
For Period Ending: August 15, 2014

Due on Receipt

INVOICE

Invoice Number 831358
Project Number 193802390

Top Task 400 Construction Staking

Progress Charge

	Total Invoiced	Previously Invoiced	Current Amount
22,550.00 X 100.00 % Complete	22,550.00	14,008.75	8,541.25
Progress Charge Subtotal			8,541.25

Top Task 400 Total 8,541.25

Top Task 700 Xcel relocation, storm sewer revisions, detour changes, siren removal discussions, frontier cable discussions, Centerpoint issues, and claim discussions.

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	4.75	95.00	451.25
	5.00	104.00	520.00
	9.75		971.25
Project Manager	3.00	116.00	348.00
	3.00		348.00
Professional Services Subtotal	12.75		1,319.25

Top Task 700 Total 1,319.25

Top Task 710 Ravine Additional Services - Ravine follow-up discussions, site visits, quantity confirmations, rock check installations, grouted riprap installation, adjustments.

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.00	104.00	104.00
	1.00		104.00
Project Manager	11.75	116.00	1,363.00

INVOICE

Invoice Number
Project Number

831358
193802390

5.25	140.00	735.00
<u>17.00</u>		<u>2,098.00</u>
<u>18.00</u>		<u>2,202.00</u>

Professional Services Subtotal

Top Task 710 Total

2,202.00

Total Fees & Disbursements

\$12,062.50

INVOICE TOTAL (USD)

\$12,062.50



INVOICE

Invoice Number	831261
Invoice Date	September 19, 2014
Customer Number	92656
Project Number	193802890

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Meadows of Maple Plain

Stantec Project Manager:	Boyum, Dan D
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$377.00
For Period Ending:	August 15, 2014

Due on Receipt

INVOICE

Invoice Number
Project Number

831261
193802890

Top Task 200 **Review Preliminary and Final Plat/Plans - Review project status with City Staff and Planner, contact watershed for update, respond to questions, and prepare letter of credit calculation.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	3.25	116.00	377.00
	3.25		377.00
Professional Services Subtotal	3.25		377.00

Top Task 200 Total **377.00**

Total Fees & Disbursements \$377.00

INVOICE TOTAL (USD) **\$377.00**



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

**4. CONSENT AGENDA
D. LMCC JPA AGREEMENT**

ACTION TO BE CONSIDERED

To accept the Lake Minnetonka Communications Commission (LMCC) Joint Powers Agreement. (JPA)

FACTS

- The original JPA was written in 1983 and still had some references to cities such as Tonka Bay or timelines that were no longer relevant.
- Some amendments have been made in years past, and they were not accurately reflected in the JPA.
- The 2014 franchise renewal with Mediacom has resulted in operation and structural changes at LMCC.
- The JPA shall become effective upon adoption of 8 or more members.

ATTACHMENTS

Attached on page(s) ____ through ____ is Lake Minnetonka Communications Commission .



LMCC

LAKE MINNETONKA COMMUNICATIONS COMMISSION

4071 SUNSET DRIVE ■ BOX 385 ■ SPRING PARK, MN 55384-0385 ■ 952.471.7125 ■ FAX 952.471.9151 ■ lmcc@lmcc-tv.org

August 18, 2014

DEEPHAVEN

All City Members of the Lake Minnetonka Communications Commission:

EXCELSIOR

RE: Approval of LMCC JPA as Rewritten in 2014 by Attorney Robert Vose and Reviewed and Approved by the Full LMCC Commission on August 14, 2014.

GREENWOOD

The Lake Minnetonka Communications Commission (LMCC) unanimously approved the enclosed rewrite of the LMCC JPA at the August 14, 2014 Full Commission Meeting.

INDEPENDENCE

LONG LAKE

The LMCC is sending the JPA to all member cities of the LMCC for approval by your City Council. The purpose of the rewrite was to simplify, clarify and eliminate any language in the former JPA that was no longer being strictly adhered to. The original document was written in 1983 and still had some references to cities such as Tonka Bay or timelines that were no longer relevant. There have been amendments in past years but the commission wanted it to accurately reflect the more recent changes to the operation and structure of the LMCC. This was deemed to be appropriate timing in light of the 2014 franchise renewal with Mediacom.

LORETTO

MAPLE PLAIN

MEDINA

MINNETONKA BEACH

Under section XIV. Section 1. Execution of Agreement. Each Member shall approve and execute a copy of this agreement in accordance with applicable law. (Please fill in the date your city executed the agreement and sign the necessary signatures and titles on the last page.)

MINNETRISTA

ORONO

Also under section XIV. Section 2. Effective Date. This agreement shall become effective upon adoption by eight (8) or more Members.

ST. BONIFACIUS

Please mail or email a copy of your city's execution of the document to the LMCC.

SHOREWOOD

Thank you for your continued participation in the LMCC.

SPRING PARK

TONKA BAY

Sally Koenecke
Executive Director
Lake Minnetonka Communications Commission
952-471-7125 Ext. 101

VICTORIA

WOODLAND

**LAKE MINNETONKA COMMUNICATIONS COMMISSION
JOINT AND COOPERATIVE AGREEMENT II**

This agreement amends, restates and supersedes that certain Joint and Cooperative Agreement forming the Lake Minnetonka Communications Commission adopted in 1983 and amended in 1989, 1997, 2007 and 2013. The parties to this agreement are governmental units of the State of Minnesota. This agreement is made pursuant to Minn. Stat. §§ 238.08 and 471.59

I.

PURPOSE

The general purpose of this agreement is to establish an organization to grant, administer and enforce a non-exclusive cable communications franchise or franchises in the member cities, produce public, educational and governmental programming for the member cities, and advise the member cities regarding communications matters which may affect them.

II.

NAME

The organization established by this agreement shall continue to be known as the "Lake Minnetonka Communications Commission."

III.

DEFINITIONS

As used herein, these terms shall mean as follows:

Section 1. "Commission" means the organization created pursuant to this agreement.

Section 2. "Director" means a person appointed by a member city to be its representative on the Commission.

Section 3. "Member" means a city which enters into this agreement and is, at the time, in good standing.

IV.

MEMBERS

Section 1. **Current Members.** The following Minnesota cities are Members: Deephaven, Excelsior, Greenwood, Independence, Long Lake, Loretto, Maple Plain, Minnetonka Beach, Shorewood, Spring Park, St. Bonifacius, and Woodland.

Section 2. **Additional Members.** Other municipalities desiring to become Members may be admitted by majority vote of the Commission in accordance with Article VII, Section 2 herein. The Commission may, by resolution, impose conditions upon the admission of additional Members. Any municipality admitted as a Member shall execute a copy of this agreement and conform to all requirements herein.

V.

DIRECTORS

Section 1. **Appointment.** Each Member may appoint two Directors, one of whom shall be a member of the city council or the city council's designee and the other a qualified voter residing within that city. Each Member may also appoint one alternate Director who is also a qualified voter residing within that city. Notice of the appointed Directors and their contact information shall be provided to the Commission in writing.

Section 2. **Term.** A Director shall serve indefinitely, at the pleasure of the Director's city council. A Director may be removed by a Member city council at any time.

Section 3. **Voting.** Each Member shall have two weighted votes for each 1,000 dwelling units or fraction thereof in that municipality as recorded in the most recent records of the Metropolitan Council; provided, however, that each Member shall have at least two votes and no Member shall have more than eight votes. Prior to December 31 of each year, Commission staff shall determine and report the number of dwelling units in each Member to the Commission. In the event two Directors for a Member are present and vote on a matter at a duly convened

Commission meeting, each Director shall vote one-half of that Member's weighted vote total. In the event one Director for a Member is present and votes on a matter at a duly convened Commission meeting, such Director shall vote that Member's entire weighted vote total. In the event no Directors for a Member are present to vote on a matter at a duly convened Commission meeting, that Member shall not vote on such matter at the meeting. Voting by proxy shall not be allowed.

Section 4. **Compensation.** Directors shall serve without compensation from the Commission.

Section 5. **Vacancies.** A vacancy in the office of Director shall exist for any of the reasons set forth in Minnesota Statutes, § 351.02, or upon revocation of a Director's appointment by a Member city council duly filed with the Commission. Each Member city council may fill a vacancy by appointment of a replacement Director. A suspected vacancy shall be reported by the Commission to the Member.

VI.

OFFICERS

Section 1. **Annual Election.** The officers of the Commission shall consist of a minimum of a Chair, a Vice Chair, and a Secretary/Treasurer who will be elected at the first full Commission meeting each year.

Section 2. **Chair and Vice Chair.** The Chair shall preside at all meetings of the Commission and shall perform all duties incident to the office of Chair and such other duties as may be prescribed by the Commission. The Vice Chair shall act as Chair in the absence of the Chair.

Section 3. **Secretary/Treasurer.** The Secretary/Treasurer shall be responsible for keeping a record of all the proceedings of the Commission, giving notice of meetings, keeping custody of the Commission's funds, paying its bills, keeping its financial records and generally conducting its financial affairs. The Commission may delegate certain of these responsibilities to its staff or retain accountants or other professionals to assist with these responsibilities.

Section 4. **Authorized Expenditures.** All checks drawn upon the Commission's bank account shall require the signatures of the Chair (or Vice Chair in the Chair's absence) and the Secretary/Treasurer or the chief executive of the Commission as a substitute for either. The Commission's financial books and records shall be audited annually by an independent auditor designated by the Commission.

Section 5. **Executive Committee.** The Commission may establish an Executive Committee consisting of three officers, or such larger number as the Commission may establish in the bylaws. The Executive Committee shall enjoy such authority as may be delegated by the Commission. The Executive Committee shall meet at the call of the Chair or any two members of the Executive Committee. At least forty-eight hours advance written notice of that meeting shall be given to all members of the Executive Committee.

VII.

MEETINGS

Section 1. **Bylaws.** The Commission may adopt bylaws governing its procedures including the time, place, notice for and frequency of its regular meetings, procedure for calling special meetings, and procedural matters. The Commission may amend the bylaws from time to time.

Section 2. **Voting/Quorum.** The presence of Directors from a majority of the Members shall constitute a quorum of the Commission, but a smaller number may adjourn from time to time. No action shall be approved or other business performed except upon a majority of the weighted votes cast at a duly convened meeting of the Commission.

VIII.

POWERS, RIGHTS AND DUTIES OF COMMISSION

The Commission shall have the following powers, rights, and duties:

Section 1. **Franchising Authority.** It shall act as the cable communications franchising authority for the Members and may grant a cable

communications franchise pursuant to applicable law. Such franchise may authorize the construction, operation, maintenance, and management of a cable communications system within the municipal boundaries of the Members. Any franchise ordinance granted by the Commission shall be signed by the Chair and attested by the chief executive of the Commission or the Secretary/Treasurer, and shall be published in the official newspapers of the Members.

Section 2. **Franchise Amendment.** It may amend the franchise ordinance from time to time. An amendment to the franchise ordinance shall be signed by the Chair and attested by chief executive of the Commission or the Secretary/Treasurer, and published in the official newspapers of the Members.

Section 3. **Administration/Enforcement.** It shall administer and enforce the franchise ordinance; provided that the franchise may permit the enforcement of certain of its provisions by Members.

Section 4. **Rates.** It may regulate rates charged subscribers by the cable communications company to the extent provided by applicable law.

Section 5. **Lobbying.** It may engage in legislative affairs or lobbying regarding cable communications matters before the FCC, the Minnesota Legislature, or Congress.

Section 6. **Advisory Authority:** It may investigate communications-related matters and provide advice and recommendations related thereto to the Members.

Section 7. **Gifts/Grants.** It may accept gifts, apply for and use grants and enter into agreements in connection therewith and it may hold, use and dispose of money or property received as a gift or grant in accordance with the terms hereof.

Section 8. **Contracts.** It may enter into any contracts deemed necessary to carry out its powers and duties. Contracts shall be let and purchases shall be made in accordance with the legal requirements applicable to contracts and purchases by Minnesota statutory cities.

Section 9. **Property.** It may purchase or acquire personal property and convey real or personal property upon an affirmative vote of the Commission, but may not purchase real property without the prior approval of at least two-thirds (2/3) of its Members.

Section 10. **Employees and Consultants.** It may employ staff and retain consultants to produce programming and assist in the grant, administration and enforcement of the cable communications franchise(s).

Section 11. **Other Actions.** It may exercise any other power necessary and incidental to the implementation of its powers and duties.

IX.

FINANCIAL MATTERS

Section 1. **Annual Budget.** The Commission shall annually formulate a proposed budget for the ensuing calendar year by August 31 and shall promptly provide such proposed budget to each Member City. The budget shall be effective unless rejected by a majority of the Member Cities within 45 days after its receipt.

Section 2. **Commission Funding.** The Commission shall be funded from monies collected from franchised cable operators and other revenues from Commission activities, grants, gifts, or the like. The Commission shall not be funded by dues, assessments or similar charges to Members without the approval of such Member(s).

Section 3. **Commission Expenditures.** The Commission may expend funds in any lawful manner, consistent with this agreement.

X.

WITHDRAWAL

Section 1. **Notice of Withdrawal.** A Member may withdraw from the Commission by filing a written notice of withdrawal with the Commission by October 1 of any year. Such withdrawal shall be effective as of December 31 of the next calendar year and membership shall continue until the effective date and

its financial obligation to the Commission is paid in full. A notice of withdrawal may be rescinded by a Member prior to the effective date.

Section 2. **Effectiveness of Ordinance after Withdrawal.** Any franchise ordinance adopted and granted by the Commission shall provide that it is effective and enforceable within the territorial limits of a city which has withdrawn from the Commission under this article. A city which has withdrawn shall administer and enforce the cable communications franchise ordinance as to its corporate boundaries.

Section 3. **Cooperation.** The Commission and a city which withdraws under this article shall cooperate with each other and use their best efforts to achieve an orderly and efficient transfer to that city of the administrative and enforcement authority over the cable communications system established within the withdrawn city.

Section 4. **Commission Assets.** A Member withdrawing from the Commission shall have no claim on the assets of the Commission except pursuant to the Minnesota Data Practices Act.

Section 5. **Merger.** The merger of two or more municipalities then Members of the Commission shall not be deemed a withdrawal of the merged municipalities for the purposes of this agreement. In the event of such a merger, the newly created municipality shall be entitled to the number of votes on the Commission calculated pursuant to this agreement based upon the number of dwelling units within the newly formed municipality.

XI.

DISSOLUTION

Section 1. **Method.** The Commission shall be dissolved upon an affirmative vote of two-thirds (2/3) of the Member cities.

Section 2. **Distribution of Assets.** Upon dissolution, the remaining assets of the Commission, after payment of all obligations, shall be distributed among the

then existing Members in proportion to the number of dwelling units in each, or in such other way as those Members may agree by a majority vote.

Section 3. **Effectiveness of Ordinance after Dissolution.** The franchise ordinance adopted and granted by the Commission shall provide that it is effective and enforceable within the corporate limits of all cities which were Members prior to the dissolution of the Commission. After dissolution, each city shall administer and enforce the cable communications franchise ordinance within its corporate boundaries.

XII.

MEDIATION OF DISPUTES

Section 1. **Mediation.** Any controversy arising out of or relation to this agreement including but not limited to the withdrawal by a Member shall be mediated by a qualified mediator prior to initiation of any litigation.

Section 2. **Selection of Mediator.** The mediator may be an individual mutually selected by the parties to the issue in controversy. If the parties are unable to agree upon a mediator, the League of Minnesota Cities shall make the selection.

XIII.

LIABILITY

Section 1. **Indemnification.** The Commission shall indemnify, defend and hold harmless the Members and their officers, elected officials, employees, and volunteers, from and against all claims, damages, losses, and expenses, arising out of the acts or omissions of the Commission in carrying out this agreement. To the fullest extent permitted by law, actions by the Members under this agreement are intended to be and shall be construed as a “cooperative activity” and the Commission shall be deemed a “single governmental unit” for the purposes of liability as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a). Each Member expressly declines responsibility for the acts or omissions of other

Members. This agreement does not constitute a waiver of the limitations of liability set forth in Minnesota Statutes, Section 466.04.

Section 2. **Insurance.** The Commission shall procure and maintain liability insurance coverage with reasonable limits. The Commission may purchase additional insurance coverage in amounts and on such terms as it may determine from time to time. The Commission shall provide Members with copies of its certificate(s) of insurance upon request.

XIV.

MISCELLANEOUS

Section 1. **Execution of Agreement.** Each Member shall approve and execute a copy of this agreement in accordance with applicable law.

Section 2. **Effective Date.** This agreement shall become effective upon adoption by eight (8) or more Members.

Section 3. **Previous Agreement Superseded.** This agreement supersedes all previous agreements between the Members hereto establishing a joint cable communications commission.

Section 4. **Amendment.** Any proposed amendment to this agreement shall be provided to all Members. The Commission may provide a recommendation to Members regarding any proposed amendment. The agreement shall be amended upon the approval of a proposed amendment by two-thirds (2/3) of all Members.

Section 5. **Duration.** This agreement shall continue in effect for an indefinite term, until dissolution in accordance with the terms of this agreement.

IN WITNESS WHEREOF, the undersigned governmental unit has caused this agreement, as amended, to be signed and delivered on its behalf.

EXECUTED as of _____, 2014.

CITY OF _____.

(SEAL)

By _____

Its _____

By _____

Its _____



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS
A. WEST HENNEPIN PUBLIC SAFETY MONTHLY REPORT

ACTION TO BE CONSIDERED

To receive and accept the monthly report from the Director of Public Safety Gary Kroells.

FACTS

- See attached.

ATTACHMENTS

Monthly report



Date: September 5, 2014
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells *G. Kroells*
SUBJECT: AUGUST 2014 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

\\WHPS#0\share\monthlyactivityreport\2013\lettertocouncilmonthlyreport.docx

Monthly Activity Report
August 2014

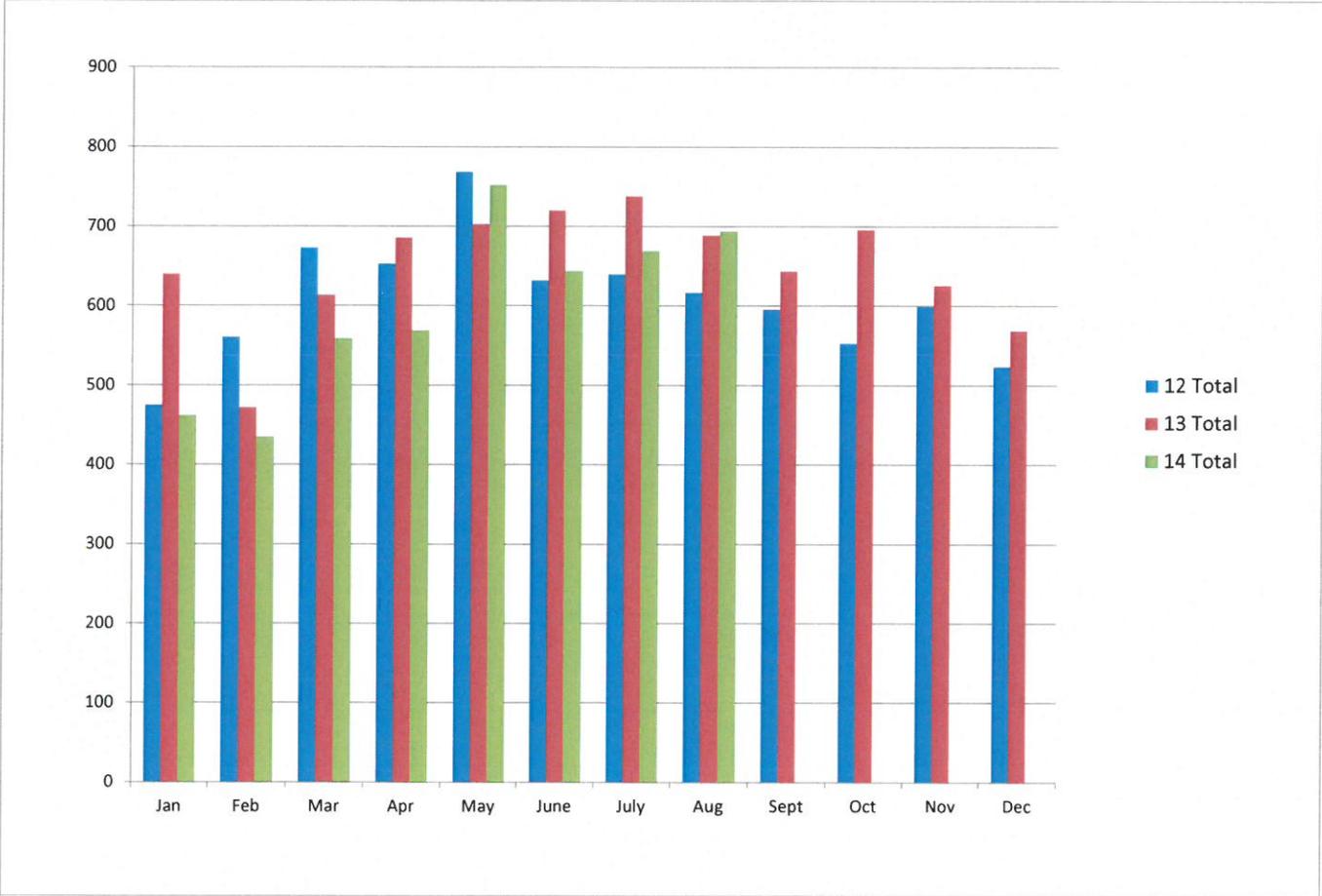
Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	12	14	66	70
Traffic	205	148	1,171	1,115
Part III	5	17	64	94
Part IV	30	39	302	286
Part V	180	163	1,212	1,203
Total City of Independence	432	381	2,815	2,768
City Of Maple Plain				
Criminal	8	2	52	71
Traffic	47	40	362	498
Part III	10	4	61	36
Part IV	21	26	154	164
Part V	152	196	1,147	1,333
Total City Of Maple Plain	238	268	1,776	2,102
Grand Total Both Cities				
Total ICR Reports	694	649	4,591	4,870
Other ICRS	24	40	193	392
Total ICR Reports	694	689	4,784	5,262
Mileage	11,960	10,193	91,436	60,482
How Received				
Fax	22	7	109	111
In Person	134	166	889	1,067
Mail	5	3	25	33
Other	6	5	38	18
Phone	56	50	382	337
Radio	195	220	1,479	1,484
Visual	276	238	1,862	2,212
Total	694	689	4,784	5,262

August 2014 Criminal Part I & II
 City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14004100	Minor Consumption of Alcohol / Not a Drop Underage Drinking - Driving	8/1/2014	3	8/1/2014	J3T01
WHPS	14004105	Theft of Generator	8/1/2014	3	8/1/2014	TW999
WHPS	14004132	Theft from Motor Vehicle	8/2/2014	4	8/2/2014	TW159
WHPS	14004135	Domestic Abuse - No Contact Order Violation	8/2/2014	3	8/2/2014	N3380
WHPS	14004201	Possession of Burglary Tools / Receiving Stolen Property	8/5/2014	5	8/5/2014	J2901
WHPS	14004254	Minor Consumption of Alcohol	8/8/2014	3	8/8/2014	M4140
WHPS	14004281	Minor Consumption of Alcohol/ Drugs-Paraphernalia Possession/ Possess Alcohol Under 21	8/9/2014	3	8/9/2014	M4140
WHPS	14004406	Drugs-Paraphernalia Possession / Drugs-Small Amount of Marijuana in Motor Vehicle	8/14/2014	5	8/14/2014	DA540
WHPS	14004471	Theft of Copper	8/18/2014	5	8/18/2014	T0232
WHPS	14004640	Theft of Produce	8/27/2014	5	8/27/2014	TW229
WHPS	14004648	Property Damage	8/27/2014	3	8/27/2014	P3129
WHPS	14004676	Theft of Bpat Motor	8/28/2014	4	8/28/2014	TW999

August 2014 Criminal Part I & II
 City of Maple Plain Grid # 1-2

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14004099	Criminal Sexual Conduct	8/1/2014	1	8/1/2014	L1377
WHPS	14004122	Property Damage	8/1/2014	1	8/1/2014	P3119
WHPS	14004219	Property Damage	8/5/2014	2	8/5/2014	P3129
WHPS	14004291	2nd Degree DWI	8/9/2014	1	8/9/2014	JEWA1
WHPS	14004424	Stolen Boat & Trailer	8/15/2014	2	8/15/2014	TS160
WHPS	14004445	Domestic Assault by Strangulation / Domestic Assault - Misdemeanor - intentionally Inflicts / Attempts to Inflict Bodily Harm	8/17/2014	2	8/17/2014	AJ251
WHPS	14004725	Disorderly Conduct - Offensive - Obscene	8/29/2014	2	8/29/2014	N0030
WHPS	14004765	3rd Degree DWI	8/30/2014	2	8/30/2014	JFW01



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

Year to Date Activity Report

Through the month of August, West Hennepin Public Safety (WHPS) has handled a total of 4,784 incident complaints: 1,776 in Maple Plain and 2,815 in Independence. A total of 694 incidents were handled in the month of August, with 432 incidents in Independence and 238 in Maple Plain. This is an average of 23 incidents per day. The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

As you can see from the highlighted cases, our incidents in Independence are slightly up compared to last year's numbers for the month of August. Maple Plain is slightly down compared to the month of August in 2013. The overall numbers are still down due to the harsh winter we had this year but the numbers are starting to come in line with previous years.

Recent Highlighted Cases:

- August 1 Report of a sexual assault in the 1800 block of Newport Street in Maple Plain. Female reported she was sexually assaulted by her ex-boyfriend while she was at his apartment. The case was investigated by WHPS. Hennepin County Attorney declined to file any charges against the male suspect.
- August 1 Property Damage Crash at Hwy 12 and County Road 92 in Independence. Person who caused the crash was arrested for DWI. Both driver and passenger were under 21 years old. Passenger cited for minor consumption.
- August 2 Assisted Wright County Sheriff's Office with a Burglary in progress at Mount Olive Church in Delano at 0530 hours. One suspect was caught by the Delano Fire Department and other suspects took off running. Case under investigation by Wright County.
- August 2 Tour De Tonka Bike Race through City of Independence. Three WHPS police reserves directed traffic at County Road 6/County Road 19 and County Road 6 and Country Road 110.
- August 2 Personal Injury Crash at Hwy 12 and County Road 92 in Independence.
- August 4 Eviction in the 7800 block of Turner Road. West Hennepin PSD officers responded and learned information regarding the eviction process.

- August 5 WHPS Officer recognized a top ten offender in Hennepin County driving a vehicle as he drove past the officer on County Road 11. The suspect quickly turned into a driveway in the 4500 block of County Road 92, which the suspect did not live at. Suspect had an outstanding warrant and possession of stolen property.
- August 5 Night to Unite events. WHPS officers and Maple Plain Fire Department visited 11 different Night to Unite events in Maple Plain and Independence. A great time was had by all staff.
- August 6 Gas drive off at Olson's Market in Maple Plain. Driver was locate by WHPS and said he forgot to pay for his gas. No charges.
- August 7 Noise complaint in the 3300 block of Lake Haughey Road. Resident was upset that his neighbor was playing "birds of prey" sounds from three different speakers around their vineyard. Property owner was doing this to protect their grapes from the birds, which is within the agricultural guidelines.
- August 8 Illegal dumping at the Maple Plain Compost Site in Maple Plain. A business owner had dumped illegal materials at the compost site after being told not to by Maple Plain Public Works. WHPS spoke with city staff and the business owner was advised he can no longer use the compost site because it is for residents only.
- August 9 Minor consumption and Drug Paraphernalia arrest at Hwy 12 and County Road 92 in Independence. All parties were released with citations.
- August 9 Driver was stopped for weaving and crossing over the centerline on County Road 6 at County Road 90 in Independence. Driver had been drinking (.07 BAC) and was texting while driving. She was cited for violations.
- August 9 DWI arrest in the 1500 block of Howard Ave. Driver tested a .22 BAC. Vehicle is currently under forfeiture.
- August 11 Report of a young male driver "mudding" in the construction area in the 1500 block of Rainbow Ave. in Maple Plain. Driver was contacted and lived in the area.
- August 13 Assisted Three Rivers Park at two loud party complaints at Baker Park. One ended up in numerous citations for minor consumption and the second call involved an arrest for 5th degree possession of narcotics.

- August 14 A male party who was arrested by Chief Kroells in 2012 came to WHPS acting disorderly and demanding information. He was escorted out of the building after causing a scene, swearing and yelling at staff. Multiple attempts were done to provide him with the information he is requesting. Male party refuses to cooperate. City attorney was contacted and will be handling any further incidents as he is threatening a lawsuit against WHPS.
- August 15 Report of a stolen boat and trailer from the 5100 block of Industrial Street in Maple Plain. Case under investigation.
- August 16 Maple Plain/Independence Day Celebration. Seven different officers and five reserve officers provided 135 hours of police coverage for the event. No incidents to report and all went great.
- August 16 Male party was threatening suicide with a handgun in the 1200 block of Country Road 19. Male party ran into the woods behind the home. Officers set up Incident Command to coordinate multiple police agencies responding to assist. Male party was located uninjured, the handgun was recovered and the male party was placed on a 72 medical hold and transported to the hospital.
- August 17 Felony Domestic Assault arrest in the 520 block of Bryantwood Drive in Maple Plain. Male party was arrested for assaulting his girlfriend.
- August 18 City of Maple Plain reported multiple vehicles driving through North Side park to avoid the road construction at Budd Ave and Hwy 12. Officer cited violators.
- August 19 Female party with bi-polar, multiple personalities, PTSD and who had cut her wrists the day before in Ramsey Country was transported to Vinland Center in Independence for treatment. She was feeling suicidal again and requested to be taken to HCMC by North Ambulance.
- August 20 Report of a raccoon in a home in the 6300 block of Stephanie Way in Independence. Officer made numerous attempts to remove the animal and after an animal control loop was located they were able to remove the animal.
- August 21 Officers observed a suspicious truck and boat trailer leaving the 5100 block of Industrial Street in Maple Plain at 2355 hours. This was the same area the stolen boat and boat trailer were taken from earlier in the month. Turned out to be an employee working for the company and he was headed to Lake Minnetonka to impound a boat for Hennepin County Water Patrol.

- August 22 Shooting complaint in the 7000 block of Hwy 12. Neighbor was shooting his high power rifle near the property line as he was having his kids' birthday party. Property owners were brothers and called WHPS to help mediate the issues. Officers were called back later in the night when the brother who was shooting went over to the property line and began to yell at his brother.
- August 23 Felony Warrant arrest at Vinland Center in Independence. Party transported to Hennepin County Jail on a Pope County Warrant.
- August 25 Welfare Check in the 1500 block of Howard Avenue in Maple Plain. Male party had been drinking heavily and was depressed. A 72 hour hold was placed on this party and he was transported to the hospital.
- August 26 Welfare check in the 2500 block of Geggen-Tina Road in Independence regarding a male party who was drinking heavily and needed assistance. This was the third time in the month of August that WHPS responded to this residence. Party tested a .33 BAC and was unable to walk into the ambulance. He was taken to the hospital for treatment.
- August 27 Property damage Crash in the 8000 block of County Road 6. Male party completed a U-turn on County Road 6 and did not see the vehicle behind him before he turned around. Driver cited for an illegal U-turn.
- August 28 Maple Plain Fire Department requested two background checks on two potential new fire fighters. Completed by Investigator Heupel.
- August 29 Officer stopped a vehicle for violating the HAWK crosswalk signal as a pedestrian was trying to cross Highway 12. Driver was found to have a suspended driver's license, no insurance, and was cited for the three violations.
- August 30 A female employee working for Dragon Massage Parlor in Maple Plain stopped a seven year old boy who was walking on the sidewalk. In doing so she took photographs of him on her cell phone. The boy's mother noticed this going on. Mother was getting her hair done at Jeanna's Salon. Mother confronted the female and pictures were deleted from the phone. WHPS was contacted and we spoke with all parties involved.
- August 30 DWI arrest on Oak Street and Budd Avenue in Maple Plain. Driver tested a .24 BAC and was taken to Hennepin County Jail.

DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
City Council Report for September, 2014



Year to Date Activity Report

Through the month of September West Hennepin Public Safety (WHPS) has handled a total of 5,500 incident complaints: 2,023 in Maple Plain and 3,260 in Independence. A total of 716 incidents were handled in the month of September, with 445 incidents in Independence and 247 in Maple Plain. This is an average of 24 incidents per day. The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

As you can see from the highlighted cases, our incidents in Maple Plain are steady and Independence is slightly up compared to last year's numbers for the month of September. The overall numbers are still down due to the harsh winter we had this year but the numbers are starting to come in line with previous years.

Recent Highlighted Cases:

- September 1: Eviction in the 5800 block of Drake Drive in Independence. Assisted the property owner with an eviction of a renter at this property.
- September 2: Extra Patrol on Main Street in Maple Plain requested due to construction work. Posted on roll call for officers to patrol
- September 2: Property damage crash on Hwy 12 and Delano Ave in Maple Plain.
- September 2: Speed citation issued on County line Road in Independence. Driver was traveling 65 in 35 mph zone on a rural gravel road.
- September 3: Trespassing complaint in the 5000 block of Eagle Ridge Road in Independence. Two juveniles were riding dirt bikes across the person's yard without permission. Father and kids contacted and incident handled.
- September 3: Attempted burglary in the 2100 block of Budd Ave in Independence. Property found a pair of shoes sitting at his back steps that did not belong to anyone at his home. Pry marks were also found on the door as the suspect attempted to get in. No entry made and no loss. Case under investigation.
- September 4: Felony theft of copper wire in the 5100 block of Industrial Street in Maple Plain. Two large rolls of copper wire were stolen off of a company truck. Case under investigation.

September 4: Attempted Suicide in the 5200 block of Bryantwood Drive. Party was drinking heavily and tried to end his life by carbon monoxide poisoning by letting the car run in the garage. Party was treated and placed on a 72 crisis hold with HCMC.

September 4: Two car property damage crash on Hwy 12 and Budd Street in Maple Plain.

September 4: Officers on routine patrol noticed flashlights and vehicle taillights at a boat storage company in 5100 block of Industrial Street at 2215 hours. This is the same area where WHPS has had multiple thefts of copper as well. A male party was located and had permission to rent the area for storage of his boat.

September 5: AA Wright County to locate a suicidal female in Delano off of Hwy 12. Female party was located on Hwy 12 walking EB. She was not suicidal as indicated and was given a ride to a friend.

September 5: Traffic Stop in the 5200 block of Hwy 12 in Maple Plain. Driver was cited for driving on a revoked license and no insurance.

September 6: Too much of a police presence was reported at the Maple Plain Motel. A person staying at the motel called 911 to report that each time he is outside of his motel room a police car drives by and he is annoyed by it. Officer explained to him patrolling the area is part of WHPS normal police work and that WHPS officers are doing their jobs.

September 6: Two neighbors were yelling at each other regarding one neighbor riding their horse on their property in the 7500 block of Turner Road. Turned out the person riding the horse had permission to ride on the property, but the renter was not aware of that permission.

September 6: Property owner called 911 to report a pigeon sitting on the top of his barn had an ankle tag on it in the 300 block of Kuntz Drive in Independence. He wanted a WHPS officers to come by and see if the pigeon is missing or lost and was wondering if we could call in the number on the ankle tag to locate the owner. Since the pigeon could fly and was on the top of a large barn the WHPS officer wondered how he was going to get the tag number. Eventually the pigeon flew away and hopefully back to its home.

September 6: Report of a rolling domestic on Hwy 12 and County Road 90 in Independence. Person was reporting a male was punching something in the vehicle and thought it was a person. Turned out the subject was out looking for his brother who had been missing for several weeks. He denied hitting anything and no one was in the vehicle with him. Party was released. Ten days later this person probation officer called to report, the driver is now a wanted felon and she is concerned he will act violently towards police if again located.

- September 7: Two intoxicated male parties were found walking on Hwy 12 in Maple Plain. They had been drinking at a local bar and were walking home. They were given a ride home. A short time later two more intoxicated parties were found stumbling on Hwy 12 in Maple Plain. They were escorted back to the Maple Plain Motel for their safety.
- September 7: Warrant arrest in the parking lot of MPFC in Maple Plain. Driver stopped and arrested for an outstanding DWI warrant.
- September 7: Three car personal injury crash on Hwy 12 and County Road 83 in Maple Plain. Two people were transported to the hospital and all three vehicles were towed from the scene. Suspect driver ran the red light at the intersection and struck the other vehicles.
- September 7: Male party with a mental health issues was found wondering around Olson's Market in Maple Plain. He was treated by North Memorial Paramedics and requested to be taken to the hospital as he was not feeling well.
- September 8: Two intoxicated parties were found stumbling on Hwy 12 in Maple Plain. They had been kicked out of a local bar and were walking home. Both parties were escorted home for their safety.
- September 8: Attempted burglary at a local church off of County Line Road in Independence. A WHPS Officer was flagged down by a party who was standing outside to report the attempted burglary. It happened over two weeks ago as someone tried to break into the storage garage. Entry was not made and nothing was stolen, but he wanted WHPS to keep an eye on the church.
- September 9: WHPS assisted Medina Police Department with a deceased person found floating at the Baker Park Boat Launch in Medina. Hennepin County Water patrol took over the investigation.
- September 10: 3rd Degree DWI arrest on Country Rd 6 and County Road 92 in Independence. Suspect test a .16 AC.
- September 10: Welfare Check in the 2500 block of Geggen Tina Road in Independence. Male party was found intoxicated and wondering on the roadway. Officers were unable to locate the male and it was later learned it he was picked up by friends prior to WHPS arrival.
- September 11: Traffic concern at the corner of Parkview and Rainbow Ave in Maple Plain. Resident was upset the construction trucks were parked in the area waiting for dirt to be picked up. All found ok by WHPS officers.

- September 12: Maple Plain resident called WHPS to complain that a WHPS officer had called her home to tell her to stop picking apples at the neighbor's property as it was illegal. After many phone calls by WHPS it was learned a friend thought it would be funny to "prank call" this person. WHPS staff and officers did not think it was funny and neither did the victim of the prank call.
- September 12: DWI arrest in the area of Fern Drive and Sunset Lane in Independence. Driver test a .09 AC.
- September 13: Assisted Minnetrista Police Department with a Fatal Motor Cycle accident at the intersection of Co Rd 26 and North Branch Road in Minnetrista. WHPS officers were first to arrive and provided emergency medical assistance to the victims.
- September 13: Assisted Hennepin County Sheriff's Office with two males fighting with a knife in Rockford. One male was taken into custody without incident.
- September 14: Chimney Fire in the 6400 block of Fogelman Road. Maple Plain Fire handled the incident and no damage to the home.
- September 16: Single vehicle crash on Hwy 12 and Delano Ave in Maple Plain. Driver fell asleep, crossed over the centerline and nearly hit a building off of Hwy 12. Several signs and bushes were struck as a result of this crash.
- September 16: Theft of copper wire from a business in the 5100 block of Industrial Street in Maple Plain. Case pending investigation.
- September 16: Disorderly Conduct-Resisting arrest at Tri-K Sports in Maple Plain. Male party entered the store and was causing a scene by banging his head on the counter, swearing, and yelling at staff. He was eventually detained and began kicked at the windows inside the patrol car. A taser had to be used to further control the suspect aggressive behavior.
- September 17: Drunk person was acting disorderly in the 2500 block of Geggen Tina Road in Independence. He was taken to Detox as he test a .35 AC on the PBT.
- September 18: Assisted Hennepin County Sheriff's Office with a personal injury crash on Hwy 55 and Town line Road in Greenfield. Vehicle had flipped over and one person needed to be extricated from the vehicle by Loretto Fire. Two people were transported to the hospital.
- September 19: Personal Injury Crash on Hwy 12 and County Road 92 in Independence. Two vehicle crash and one person was transported to the North Memorial.

September 19: Burglary of a residence in the 7900 block of County Road 11 in Independence. Several items were stolen and case is under investigations.

September 19: Welfare check on Hwy 12 and Budd Ave in Maple Plain. Seven year old child was found wondering on Hwy 12 at 5:30 p.m. The mother of this child had dropped of the seven year old to play with his friend, without confirming with the mother or the child if they were even home. Mom drove away and the seven year old learned his friend and mom were not home. Seven year old walked home. Case forwarded to child protection and mom was lectured by WHPS.

September 20: DWI arrest on Hwy 12 just East of Maple Plain. Driver tested a .21 AC.

September 20: Missing Person reported at the Vinland Center in Independence. Party had left Vinland when she was picked up by an unknown person in a vehicle. Due to the person being a vulnerable adult she was entered in as a missing person due to NCIC rules. She was later located and all was ok.

September 21: Stolen trailer from West Main Street in Maple Plain. Owner of the trailer said he left his construction trailer parked on West Main Street over the weekend and upon his return it was gone. After taking the theft report, the owner of the trailer called back to say one of his co-workers took the trailer. Trailer was not stolen, only misplaced.

September 21: Verbal Domestic in the 4600 block of Woodland Circle in Independence. Both parties were intoxicated and began to argue over their relationship. They were separated for the night and advised to deal with it in the morning when they were sober.

September 22: Two vehicle property damage crash in the 5100 block of Oak Street in Maple Plain.

September 23: Warrant arrest on Country Road 83 and Joyce Street in Maple Plain. Party was arrested and posted bail for a DWI warrant.

September 23: Mental Health issue in the 4200 block of Town Line Road. Male party said over 20 federal agents were outside his home and threatening him. Party was placed on health and welfare hold and no federal agents were outside his home.

- September 24: Suicide attempt on the Luce Line Trail West of Ingerson Road in Independence. WHPS officer was dispatched to the area for a suspicious vehicle that had been parked next to the trail all evening. Information was learned the female driving the vehicle wanted to commit suicide so the area was searched. WHPS officer found the female lying in the woods next to the trail. When approached by the officer the female began to take an entire bottle of pills in an attempt to end her life. She was placed on a health and welfare hold and taken to the hospital.
- September 25: Criminal Damage to property in the 5200 block of Bryantwood Drive. Tires of the victim's vehicle were slashed. Case under investigation.
- September 26: Property damage crash at Co Rd 11 and Co Rd 92 in Independence. Two vehicles involved and one vehicle drove into the side of the other vehicle at a four way stop sign. Cited driver for failure to yield right of way.
- September 27: Stolen guns recovered in Wright County from a Burglary on Nelson Road from either in the year. WHPS officers assisted Wright County with this investigation and performed a search warrant on a home in Maple Plain related to this theft.
- September 28: Verbal Domestic in the 5300 block of Joyce Street in Maple Plain. Female party was intoxicated and yelling at her boyfriend. Parties were separated for the evening and will work out their issues in the morning.
- September 28: Domestic/Mental Health issue in the 4200 block of Town Line Road. Officers were called to a domestic between a father and his adult son. Son was transported to North Memorial on a health and welfare hold.
- September 28: 2nd Degree DWI arrest on Hwy 12 and Baker Park Road in Maple Plain. Driver tested a .23 AC at the time of arrest at 4:17 p.m.
- September 29: Single vehicle property damage crash in the 5300 block of Hwy 12 in Maple Plain. Driver fell asleep while driving home at 2:34 p.m. Cited for driving over the center line.
- September 30: Two car property damage crash in the 2800 block of County Road 92 in Independence. Driver performed an illegal U-turn and was struck by a vehicle he did not see prior to performing this U-Turn. Cited for same.



Date: October 1, 2014
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells *G. Kroells*
SUBJECT: SEPTEMBER 2014 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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**Monthly Activity Report
September 2014**

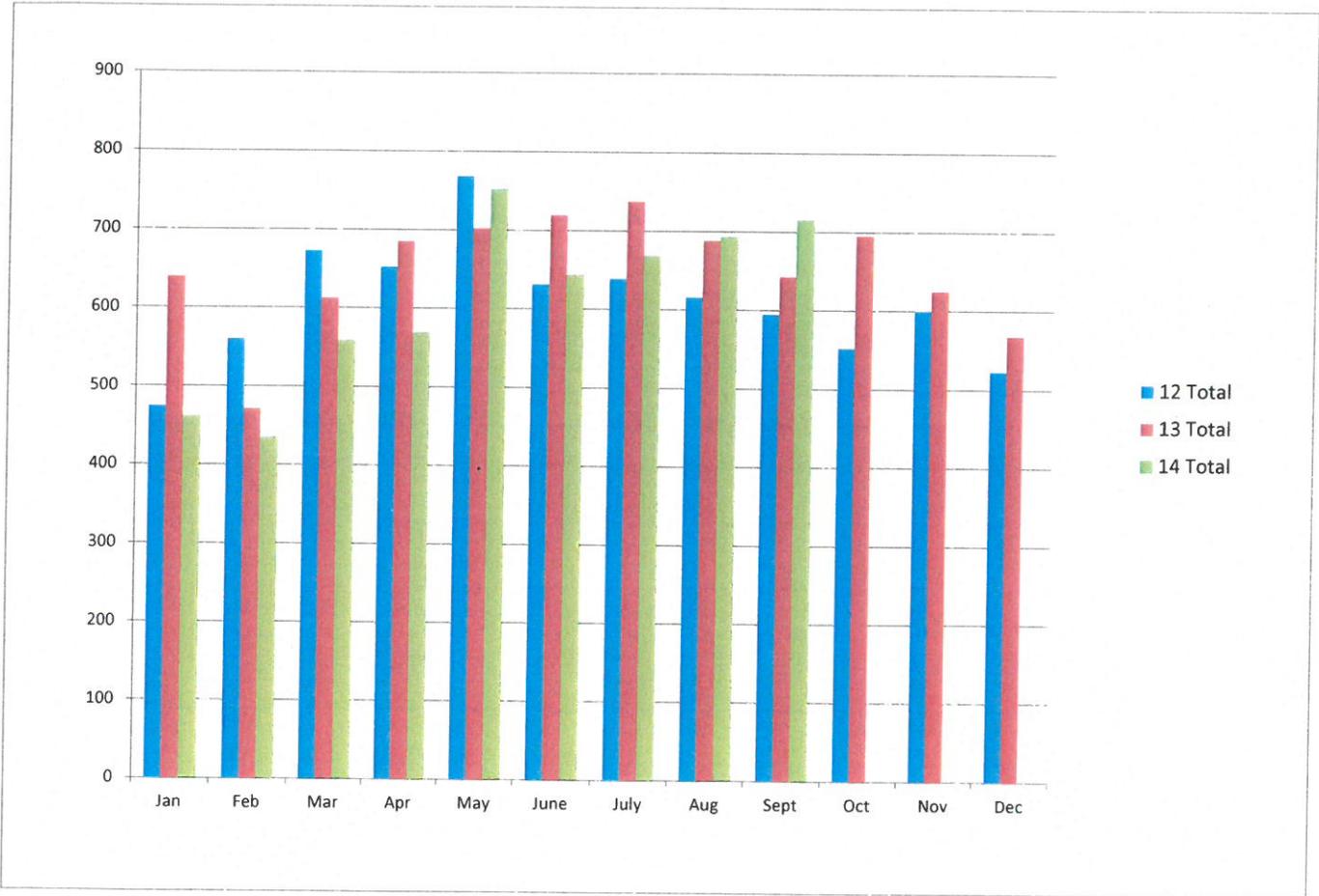
Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	11	9	77	79
Traffic	225	148	1,396	1,263
Part III	9	14	73	108
Part IV	30	33	332	319
Part V	170	132	1,382	1,335
Total City of Independence	445	336	3,260	3,104
City Of Maple Plain				
Criminal	6	6	58	77
Traffic	66	40	428	538
Part III	7	9	68	45
Part IV	25	23	179	187
Part V	143	166	1,290	1,499
Total City Of Maple Plain	247	244	2,023	2,346
Grand Total Both Cities				
	692	580	5,283	5,450
Other ICRS	24	64	217	456
Total ICR Reports	716	644	5,500	5,906
Mileage	9,625	10,193	101,061	60,482
How Received				
Fax	12	14	121	125
In Person	104	119	993	1,186
Mail	3	4	28	37
Other	4	5	42	23
Phone	38	39	420	376
Radio	210	194	1,689	1,678
Visual	345	269	2,207	2,481
Total	716	644	5,500	5,906

September 2014 Criminal Part I & II
 City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14004985	Damage to Property	9/8/2014	5	9/8/2014	P3119
WHPS	14005027	3rd Degree DWI	9/10/2014	3	9/10/2014	JFWA1
WHPS	14005044	Theft of Catalytic Converters	9/11/2014	5	9/11/2014	TU159
WHPS	14005047	Damage to Property	9/11/2014	5	9/11/2014	P3119
WHPS	14005090	4th Degree DWI	9/12/2014	4	9/12/2014	JGW01
WHPS	14005103	Drugs - Small Amount of Marijuana in Motor Vehicle; Possession of Drug Paraphernalia	9/13/2014	3	9/13/2014	DA540
WHPS	14005112	Burglary	9/13/2014	4	9/13/2014	B0060
WHPS	14005170	CSC	9/16/2014	3	9/16/2014	L1B71
WHPS	14005234	Burglary	9/19/2014	5	9/19/2014	B0494
WHPS	14005368	Curfew Violation	9/26/2014	3	9/26/2014	M5313
WHPS	14005445	2nd Degree DWI	9/28/2014	3	9/28/2014	JEWA1

September 2014 Criminal Part I & II
 City of Maple Plain Grid # 1-2

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14004854	Theft of Copper Wire	9/4/2014	2	9/4/2014	TT059
WHPS	14005046	Stalking/Harassment	9/11/2014	2	9/11/2014	N1311
WHPS	14005164	Theft	9/16/2014	1	9/16/2014	TT029
WHPS	14005171	Disorderly Conduct - Resisting	9/16/2014	2	9/16/2014	N3030
WHPS	14005363	Criminal Damage to Property	9/25/2014	2	9/25/2014	P3119
WHPS	14005445	2nd Degree DWI	9/28/2014	1	9/28/2014	JEWA1





Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

7. OLD BUSINESS
A. ADOPTION OF STRATEGIC GOALS AND MEASUREMENTS

ACTION TO BE CONSIDERED

To adopt the Strategic Goals and Measurements

FACTS

- The Council met twice in May to conduct a strategic goal session.
- All Councilmembers and staff were asked to complete a survey of questions. All responded. The results were compiled by the City Administrator and compiled into a Strategic Map.
- This will be used for goals and measurements for 2014-2019.

ATTACHMENTS

Attached on page(s) ____ through ____ is Strategic Map for the City of Maple Plain.

Goal: Become a destination City.

OBJECTIVES

- A. Beautify Highway 12
- B. Community Celebrations
- C. Increase rooftops

Goal: Strengthen relationships between citizens & government.

OBJECTIVES

- A. Consistent, Concise and Timely Communications
- B. Mend negative PR with community issues and stories

Goal: Maintain infrastructure for future generations.

OBJECTIVES

- A. Maintain Water and Sewer Infrastructure
- B. Maintain road infrastructure

Goals: Create and maintain cost effective approach to government

OBJECTIVES

- A. Shared services with neighboring communities
- B. Be Fiscally Responsible
- C. Create long-range financial plan

Goal: Maintain a high level of public safety.

OBJECTIVES

- A. Safe and lighted streets
- B. Connect parks to regional park system.
- C. Maintain high-quality fire and police departments

Create and maintain a thriving business community.

OBJECTIVES

- A. Create a downtown
- B. Redevelop the Gateway area
- C. Retain current businesses

Core Values

COMPASSION:

We strive to understand the circumstances and viewpoints of others, while making decisions to promote a peaceful, caring and safe community.

RESPONSIVENESS:

We provide services that address our citizens' needs.

TRANSPARENCY:

We conduct ourselves with openness in all aspects of work. We seek feedback from all directions to achieve open communication and foster collaboration.

HONESTY:

We maintain open, honest, clear and effective internal and external communications.

INTEGRITY:

We foster the highest ethical standards.

MISSION STATEMENT: To enhance the quality of life for current and future generations of residents through strong leadership, effective stewardship and exceptional service.

VISION STATEMENT: Maple Plain will be a livable community recognized for its beauty, convenience to Twin Cities, exceptional schools and its strong sense of community amongst residents and businesses.

**MAPLE PLAIN CITY COUNCIL STRATEGIC MEASUREMENTS
2014-2019**

Goal: Become a destination City.

1. EDA Business Assistance Program
2. Combine Maple Plain Days with Heritage Days
3. Create community marketing plan.

Goal: Strengthen relationships between citizens & government.

1. Create Facebook Account
2. Enhance Project Hotline
3. Work with LMCC to update Maple Plain Review

Goal: Maintain infrastructure for future generations.

1. Create Pavement Improvement Program
2. Create Capital Improvement Plan

Goal: Create and maintain cost effective approach to government

1. Create five-year budget
2. Create Shared Services Plan

Goal: Maintain a high level of public safety.

1. Create Parks and Trails Capital Improvement Plan
2. Create LMCC Programs for Police and Fire to increase awareness and communications

Create and maintain a thriving business community.

1. Create Business Retention Plan
2. Plan and Schedule at least six business visits per year.
3. Communicate results of business visits in newsletter



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

7. OLD BUSINESS
B. VACANCY OF THE OFFICE OF MAYOR

ACTION TO BE CONSIDERED

To discuss the vacancy of the Office of Mayor

FACTS

- Mayor Hackbarth has attended 40% of Council meetings.
- Mayor Hackbarth has not been present since July 14.
- The Council has been asked by residents how to function again as a five-member Council.

ATTACHMENTS

Attached on page(s) ____ through ____ is a Resolution 14-1013-01 A Resolution Declaring A Vacancy in the Office of Mayor.

RESOLUTION NO. 14-1013-01_____

**A RESOLUTION DECLARING A VACANCY IN THE OFFICE OF MAYOR,
CITY OF MAPLE PLAIN**

WHEREAS, in March of 2014, the Maple Plain City Council passed Resolution No. 14-0310-04 censuring Mayor Roger Hackbarth for his behavior towards staff and council; and

WHEREAS, in August of 2014, the Maple Plain City Council passed Resolution No. 14-0811-01 further censuring Mayor Roger Hackbarth and significantly limiting his mayoral duties; and

WHEREAS, in September of 2014, the Maple Plain City Council passed Resolution No. 14-0922-01 removing Mayor Hackbarth from representation on the Economic Development Authority of Maple Plain (EDA); and

WHEREAS, from January, 2014 through September of 2014 Mayor Hackbarth has attended only 40% of all city meetings, regular council meetings, special council meetings and council workshops; further, Mayor Hackbarth has not attended a Maple Plain meeting of any kind since July 14, 2014; and

WHEREAS, Mayor Hackbarth has offered several reasons for his absences including various medical conditions that purport to limit his ability to attend meetings; and

WHEREAS, that on several of the dates when Mayor Hackbarth offered medical reasons for being absent, individual council members observed Mayor Hackbarth performing maintenance work such as mowing property within the City; that this work being performed by the Mayor coincided with meeting dates and was observed before and after meetings on several of the dates that medical absences were offered by the Mayor; and

WHEREAS, the Maple Plain City Council has functioned essentially as a four person council for much of 2014; that members of the public have commented that the City should have a five (5) person council to properly function; that it is in the public interest for the City to operate as intended with five elected or appointed individuals.

NOW, THEREFORE, the Maple Plain City Council **RESOLVES**, as follows:

- 1) Mayor Roger Hackbarth's conduct in absenting himself from city council meetings, in terms of the amount of time missed, and while at the same time conducting other work, amounts to an abandonment of his office as Mayor.
- 2) The Maple Plain City Council hereby finds that Mayor Hackbarth has abandoned the office of Mayor.

- 3) The Maple Plain City Council hereby declares a vacancy in the office of Mayor for the City of Maple Plain.

FURTHER, the Maple Plain City Council **RESOLVES** that the office of Mayor and any vacant council seat shall be filled according to law at the earliest possible time.

This resolution passed by The Maple Plain City Council this ____ day of _____, 2014.

Jerry Young, Acting Mayor

Mike DeLuca, Councilmember

Dave Eisinger, Councilmember

Justin McCoy, Councilmember

ATTEST:

Tessia Melvin, City Administrator



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

7. NEW BUSINESS

A. SITE PLAN APPROVAL AND SUBDIVISION TO PERMIT A LOT COMBINATION FOR THE TWO PROPERTIES LOCATED AT 1675 SPRING AVENUE

ACTION TO BE CONSIDERED

To approve the site plan and subdivision to permit a lot combination for the two properties located at 1675 Spring Avenue.

FACTS

1. The proposed site plan, variance and minor subdivision meets all applicable conditions, criteria and restrictions stated in the City of Maple Plain Zoning and Subdivision Ordinance.
2. The City Council's approval of the site plan review is subject to the applicant providing the following to the City:
 - a. The Applicant shall address all engineering comments that may arise as a result of their final review of the site plan.
 - b. The Applicant shall provide the City with a revised landscape plan delineating the proposed landscape species as well as adding additional landscaping between the proposed parking lot and Spring Avenue and the adjacent property to the south.
 - c. The Applicant shall provide the City with a lighting plan indicating the proposed locations of any lights for the building and parking area.
3. The building shall be painted and repaired in accordance with the elevations submitted and approved as a part of this site plan review.
4. No signage was approved as a part of this review. All signage shall be reviewed and approved by the City.
5. The Applicant shall pay for all costs associated with the City's review of the site plan review, variance and minor subdivision.

ATTACHMENTS

Attached on page(s) _____ through _____ is the staff report and Resolution of Approval.

City of Maple Plain

Request by Tracy King/Lucky Dog for Site Plan Review, Variance and Minor Subdivision for a Lot Consolidation to Allow Construction of a New Commercial Building and Site Development for the Property Located at 1675 Spring Avenue

To: City Council
From: Mark Kaltsas, City Planner
Meeting Date: October 13, 2014
Applicant: Tracy King/Lucky Dog
Owner: Tracy King
Location: 1675 Spring Avenue

Request:

Tracy King (Applicant/Owner) requests that the City consider the following action for the properties located at 1675 Spring Avenue (PID No.s 24-118-24-33-0010 and 24-118-24-33-0009):

- a. Site Plan Approval to allow a new building and associated site improvements to be constructed on the subject property.
- b. Subdivision to permit a lot consolidation which would combine the two parcels into one parcel.
- c. A variance from the Highway 12 setback of 50 feet. The proposed parking lot would require a 16.9 foot variance.

Property/Site Information:

The property is located along the south side of State Highway 12 on the west side of Spring Avenue. The subject property is located within the Mixed Use – Downtown District. This property previously had an existing residential home and detached garage that was razed by the previous owner to make way for a new commercial building. The property has the following characteristics:

Property Information: 1675 Spring Avenue

Zoning: *Mixed Use – Downtown (MU-D)*

Comprehensive Plan: *Mixed-Use*

Acreage: *.28 Acres (12,197 SF)*



Discussion:

The applicant is seeking site plan approval to construct a new commercial building and associated parking lot on the subject property. All commercial and industrial development is required to go through the site plan review process. Site plan review requires the review of the Planning Commission and City Council. The Planning Commission held a public hearing as a part of the site plan review process. The City shall consider the proposed site plan and subsequent effects relating to evaluation criteria established in the City's ordinance.

153.045 INTENT AND PROCEDURE

(l) Evaluation criteria. The Planning Commission and City Council shall evaluate the effects of the proposed site plan. This review shall be based upon, but not be limited to, compliance with the City Comprehensive Plan, provisions of this chapter (Design Guidelines and City Engineering Requirements).

The applicant is proposing to relocate their existing business to this location and construct a new building and associated parking lot. The applicant runs a dog grooming business in a nearby city. Dog grooming is a permitted use in the Mixed Use – Downtown zoning district. The applicant is proposing to construct an approximately 950 square feet 1 story building on the subject properties. The proposed building would need to comply with the City's design standards for commercial buildings in the MU-D zoning district. In addition to the building, the applicant is proposing to construct an off-street parking area to support the

proposed building. The parking area would consist of 3 off-street parking spaces. The following summarizes the parking, setback and architectural standards for the proposed use.

Parking Summary:

Retail and service establishment – 1 space per 250 sf (800 sf/ 250) = 3 spaces required
Total Number of Parking Spaces Required = 3
Total Number of Parking Spaces Provided = 3 off-street, 2-3 on-street

The proposed off-street parking area will accommodate the intended use of the building. The City does consider the use of on-street parking spaces toward the total parking requirement. In this case, there are approximately 2-3 on-street parking spaces that could be utilized by the applicant for the business. The proposed parking area would be paved asphalt.

Architectural Guidelines:

The proposed building is a single-story building measuring 24 feet wide by 40 feet long. The building is proposed to be oriented so that the front door would face Spring Avenue as recommended by the Planning Commission. The applicant is proposing to access the front door of the building via a sidewalk from the parking lot. The applicant has proposed landscaping around the foundation of the building. The building is constructed of wood (cedar) siding which is consistent with the approved materials in the architectural guidelines. The front (street level) façade is comprised of 52% windows, doors and openings and 48% wood siding. The north elevation is comprised of approximately 30% windows and 70% wood siding. The applicant is proposing to paint the building an earth brown color which is consistent with the architectural guidelines. The applicant is also proposing to add flower boxes and accent trim to further enhance the building. The City will need to decide if the proposed building and improvements meet the intent of the architectural guidelines.

First Floor:

- 60% openings, window, doors, fenestration, (52% proposed)
- 35% wood, brick, stone, hardie board siding (48% proposed)
- 5% other materials

Variance:

The proposed building is set back 50 feet from the Highway 12 right of way. In the MU-D Zoning District, the required parking setback from Highway 12 for both the building and parking lot is 50 feet. The building is proposed to be located 10 feet off of the south property line. There is no setback requirement for the side yard (south property line). The applicant is proposing to construct 3 off-street parking spaces on the Spring Avenue side of the building. The applicant is seeking a variance to locate the requisite parking and driveway approximately 33.1 feet from the Highway12 right of way rather than 50 as required. The resulting variance being requested is 16.9 feet. The proposed parking lot would be located 5 feet off of the south property line which is required. Given the width of the lot (83.1 feet), there is not enough space to construct a parking lot and access drive on the property without some relief from the 50 foot setback. Maintaining the minimum setback of 5 feet from the south property line does provide some room for

screening from the adjacent residential property. The City does mention in the ordinance that there are going to be certain properties that require relief from this provision.

The City can grant a variance if it finds that granting a variance is consistent with the Comprehensive Plan and the applicant can establish practical difficulties in complying with the requirements of the zoning standards. The size of the existing property appears to limit its usability without relief from the requisite setbacks. The City's ordinance suggests that there are some properties along Highway 12 that will require relief from the setbacks. This property seems to be a property that would benefit from a setback variance to allow the parking lot to be located closer than 50 feet from the Highway 12 right of way.

Setbacks Required:

- Minimum Lot Size:** 6,000 SF
- Minimum Lot Width:** 100 feet
- Front Yard Setback:** 5-10 feet
- Side Yard Setback Building:** 0 foot setback
- Rear Yard Setback:** 10 feet minimum
- Parking Setback:** 10 feet from collector streets, 50 feet from Highway 12, 5 foot side yard (commercial)

Setbacks Proposed:

- Minimum Lot Size:** 12,197 SF
- Minimum Lot Width:** existing lot of record
- Front Yard Setback:** 36.5 feet
- Side Yard Setback Building:** 10 feet
- Rear Yard Setback:** 60 feet
- Parking Setback:** 18 feet from collector streets, 33.1 feet from Highway 12 and 5 feet from side yard

Parking Space Design:

- Minimum Parking Space Width:** 9 feet
- Minimum Parking Space Length:** 20 feet
- Minimum Parking Aisle Width:** 25 feet

The applicant is proposing to meet all applicable parking space design criteria established by the City.

Parking Lot Lighting:

Parking lot lighting shall be arranged as to deflect light away from any adjoining residential property and from the public streets. It is anticipated that the building will have lighting at the front door which will spill out into the parking area. No additional parking lot lighting is anticipated. The applicant will need to provide the City with information detailing the proposed lighting for the building to ensure that it meets all applicable criteria.

Landscaping:

The applicant has provided the City with a landscape plan. Landscaping will need to be provided between the proposed parking lot and the adjacent residential property to the south as well as along the Spring Avenue and Highway 12 frontages. The applicant will need to update the landscape plan to include additional landscaping between the proposed parking lot and Spring Avenue and the adjacent property and the parking lot.

Storm Water Management, Grading and Drainage:

Pioneer Sarah Creek Watershed Commission has reviewed the preliminary plan and found that this project does not trigger the Watershed review of stormwater management. The City's engineer will review the final plans prepared by the applicant. Any conditions required as a result of the City's review will be incorporated into the conditions of approval should the site plan be approved.

The proposed site plan generally meets the requirements established by the City.

Minor Subdivision – Lot Consolidation:

The property is currently made up of two parcels. The applicant is proposing to combine the two existing properties into one property. The owner of the property has provided the City with a legal description of the combined properties. Combining the properties into one will alleviate any future/independent sale of the smaller parcel and allow for adequate room to construct a commercial building on this property. The minor subdivision to allow the lot consolidation meets all applicable criteria of the City.

Additional Considerations:

This property is located in an area that is zoned mixed use – downtown. The area still has a mix of residential and commercial properties. The property is unique in that it has Highway 12 and Spring Avenue frontage, with no access to Highway 12. The City would ideally like to see parking located to the rear or side of the structure rather than solely on Highway 12. The parking for this property will either be located along Highway 12 or Spring Avenue as a result of the lots geographic orientation. The applicant did explore the possibility of adding additional parking to the west of the building which would cross in front (on the north side) of the proposed building. This configuration would take away from the front of the building and add additional impervious coverage to the site.

Neighbor Comments:

The City has received questions relating to the proposal from the adjacent property owner to the south.

Planning Commission Discussion:

Planning Commissioners reviewed this request over the course of their last two regularly scheduled meetings. At the time of their first review, the Planning Commission asked the applicant to provide additional information pertaining to the proposed building architecture and site plan. Since the first meeting, the applicant has found

another existing building that they would like the City to consider allowing on this property. The applicant prepared building elevations to illustrate the intended improvements, colors and building materials for the new building. In addition, the applicant provided an updated site plan that shows the parking, orientation of the building, landscaping and proposed setbacks. Commissioners asked questions and discussed the proposed site plan, variance and lot consolidation. The Commissioners discussed at length the intent of the design guidelines related to this property and the proposed building. Commissioners agreed that the use of the property provided a good transition between the residential property to the south and Highway 12 to the north. Commissioners discussed whether or not this site should be developed with a more “commercial” architecture. Ultimately Commissioners noted that this property is on the “edge” of the downtown district and felt that the proposed building would provide a good transition between residential and commercial properties.

Recommendation:

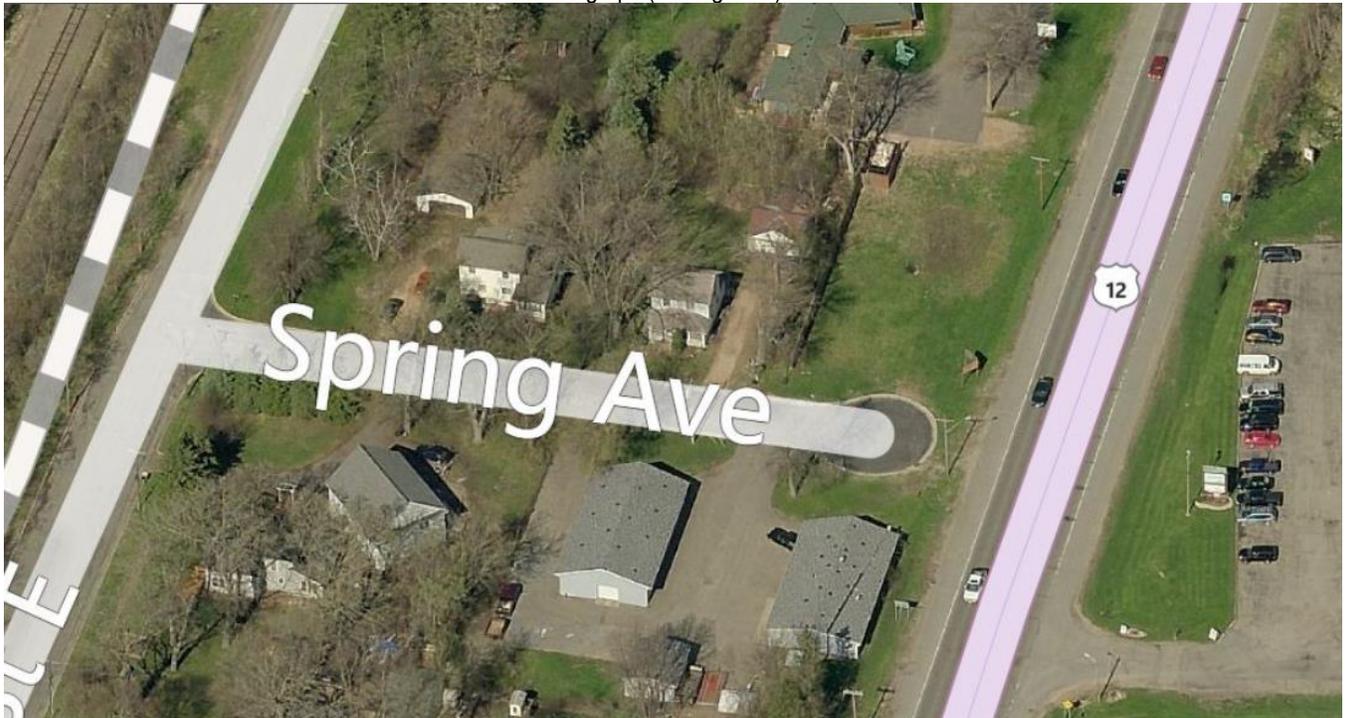
Planning Commissioners recommended approval of the requested Site Plan Review, Variance and Minor Subdivision to permit a Lot Consolidation to the City Council, with the following findings and conditions:

1. The proposed site plan, variance and minor subdivision meets all applicable conditions, criteria and restrictions stated in the City of Maple Plain Zoning and Subdivision Ordinance.
2. The City Council’s approval of the site plan review is subject to the applicant providing the following to the City:
 - a. The Applicant shall address all engineering comments that may arise as a result of their final review of the site plan.
 - b. The Applicant shall provide the City with a revised landscape plan delineating the proposed landscape species as well as adding additional landscaping between the proposed parking lot and Spring Avenue and the adjacent property to the south.
 - c. The Applicant shall provide the City with a lighting plan indicating the proposed locations of any lights for the building and parking area.
3. The building shall be painted and repaired in accordance with the elevations submitted and approved as a part of this site plan review.
4. No signage was approved as a part of this review. All signage shall be reviewed and approved by the City.
5. The Applicant shall pay for all costs associated with the City’s review of the site plan review, variance and minor subdivision.

Attachments:

1. Property Pictures
2. Survey
3. Site Plan
4. Building Elevations
5. Existing Building Pictures
6. Downtown Design Guidelines

Aerial Photograph (looking west)



RESOLUTION NO. 14-1013-02

A RESOLUTION APPROVING THE REQUEST BY TRACY KING FOR SITE PLAN REVIEW, VARIANCE AND MINOR SUBDIVISION FOR A LOT CONSOLIDATION TO ALLOW CONSTRUCTION OF A NEW COMMERCIAL BUILDING AND SITE DEVELOPMENT FOR THE PROPERTY LOCATED AT 1675 SPRING AVENUE

WHEREAS, the City of Maple Plain (the “City”) is a municipal corporation under the laws of Minnesota; and

WHEREAS, the City adopted a comprehensive plan in 2008 to guide the development of the community; and

WHEREAS, the City has adopted a zoning ordinance and other official controls to assist in implementing the comprehensive plan; and

WHEREAS, Tracy King (the “Applicant”) submitted an application seeking site plan review, variance and minor subdivision for a lot combination for the property located at 1675 Spring Avenue (the “Property”); and

WHEREAS, the Property is legally described as:

Lots 1 and 2, Block 5, West Maple Plain, Hennepin County, Minnesota, according to the recorded plat thereof. Except that part taken for highway right of way; and

WHEREAS, the Property is zoned Mixed Use – Downtown (MU-D); and

WHEREAS the requested site plan review, variance and minor subdivision meets all requirements, standards and specifications of the City of Maple Plain Zoning and Subdivision Ordinances for property zoned Mixed Use – Downtown; and

WHEREAS the Planning Commission held a public hearing on October 2, 2014 to review the application for site plan review, variance and minor subdivision following mailed and published noticed as required by law; and

WHEREAS, the City Council has reviewed all materials submitted by the Applicant; considered the oral and written testimony offered by the applicant and all interested parties; and has now concluded that the application is in compliance with all applicable standards and can be considered for approval.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLE PLAIN, MINNESOTA that it should and hereby does approve the application by Tracy

King for site plan review, variance and minor subdivision for a lot combination per the City's zoning and subdivision regulations with the following conditions:

1. The proposed site plan, variance and minor subdivision meets all applicable conditions, criteria and restrictions stated in the City of Maple Plain Zoning and Subdivision Ordinance.
2. The City Council's approval of the site plan review is subject to the applicant providing the following to the City:
 - a. The Applicant shall address all engineering comments that may arise as a result of their final review of the site plan.
 - b. The Applicant shall provide the City with a revised landscape plan delineating the proposed landscape species as well as adding additional landscaping between the proposed parking lot and Spring Avenue and the adjacent property to the south.
 - c. The Applicant shall provide the City with a lighting plan indicating the proposed locations of any lights for the building and parking area.
3. The building shall be painted and repaired in accordance with the elevations submitted and approved as a part of this site plan review.
4. No signage was approved as a part of this review. All signage shall be reviewed and approved by the City.
5. The Applicant shall pay for all costs associated with the City's review of the site plan review, variance and minor subdivision.

This resolution was adopted by the City Council of the City of Maple Plain on this 13th day of October, 2014, by a vote of ____ ayes and ____ nays.

Jerry Young, Acting Mayor

ATTEST:

Tessia Melvin, City Administrator

(SEAL)

RES. NO. _____
Site Plan Review, Variance, Minor Subdivision – Tracy King



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

8. NEW BUSINESS
B. HIGHWAY 12 RESOLUTION

ACTION TO BE CONSIDERED

To accept a resolution from the Highway 12 Safety Coalition.

FACTS

- The goal of the group is to:
 - Work collaboratively with other communities, MnDOT, local elected representatives, and county governments.
 - Identify any combination of issues related to improving the safety of transportation on Highway 12.
 - Seek out and implement solutions to increase driver safety on Highway 12 in order to ensure that all residents can continue to have a high quality of life within the communities along the highway.
- The City of Maple Plain benefits from this group as we have high traffic counts, only one stoplight and experience traffic congestion and traffic concerns.

ATTACHMENTS

Attached on page(s) ____ through ____ is the proposed Highway 12 Safety Resolution.

**CITY OF MAPLE PLAIN
RESOLUTION NO. 14-1013-03**

RESOLUTION SUPPORTING CREATION OF HIGHWAY 12 SAFETY COALITION

WHEREAS, Hennepin and Wright County communities and their representatives along Highway 12 desire to work collaboratively with the Minnesota Department of Transportation (MnDOT) to improve the safety of the Highway 12 corridor; and,

WHEREAS, Highway 12 is regionally significant, providing a necessary transportation corridor between the Metropolitan Area and residents and businesses in western Hennepin and Wright Counties; and,

WHEREAS, in recent years, communities in the area have worked on various efforts with a similar end goal, and now the communities are wishing to continue their efforts in a collective manner; and,

WHEREAS, in Summer of 2014, two meetings were held with relevant stakeholders to discuss both short term and long term solutions that can be worked towards to increase the safety of the Highway; and,

WHEREAS, a formal coalition of cities and their selected representatives can serve as a means to working with community groups and different levels of government on the safety of Highway 12.

NOW, THEREFORE BE IT RESOLVED BY THE DELANO CITY COUNCIL, that the City of Maple Plain hereby join the Highway 12 Safety Coalition and accept its bylaws in order to:

1. Work collaboratively with other communities, MnDOT, local elected representatives, and county governments.
2. Identify any combination of issues related to improving the safety of transportation on Highway 12.
3. Seek out and implement solutions to increase driver safety on Highway 12 in order to ensure that all residents can continue to have a high quality of life within the communities along the highway.
4. Appoint _____ as representative to the coalition and _____ as alternate representative.

ADOPTED by the City Council of the City of Maple Plain this ___ day of October ,2014.

Jerry Young, Acting Mayor

Attest: Tessia Melvin, City Administrator



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

8. NEW BUSINESS
C. HIGHWAY 12 Safety Coalition By-Laws

ACTION TO BE CONSIDERED

To accept by-laws for the Highway 12 Safety Coalition

FACTS

- The bylaws include:
 - Representatives must pass a resolution joining the coalition.
 - Each member of the coalition shall appoint one representative and one alternate representative.
 - Only representatives can vote.
 - Officers shall consist of the chair, vice chair and secretary.
 - The coalition shall meet at least biannually, but may meet more frequently when needed.

ATTACHMENTS

Attached on page(s) ____ through ____ is the proposed Highway 12 Safety By-Laws.

BYLAWS HIGHWAY 12 SAFETY COALITION

1. General Purpose. The Highway 12 Safety Coalition will work collaboratively with all relevant stakeholders and organizations including MnDOT, local elected representatives, and county governments in order to identify any combination of issues related to improving the safety of transportation along Highway 12. The Coalition will work to seek out and implement solutions to increase driver safety on Highway 12 in order to ensure that all residents can continue to have a high quality of life within the communities along the highway. The Highway 12 Safety Coalition shall adopt such rules and regulations guiding its operation as it deems necessary.
2. Composition. The Highway 12 Safety Coalition shall consist of representatives from those organizations that have passed a resolution joining the coalition and approving the bylaws. Each entity of the Coalition shall appoint one representative and one alternate representative.
3. Voting. The representatives of each community within the Coalition shall be the only voting members. Any action to be taken by the Coalition shall be taken by the form of a motion. A vote of the motion shall be taken by written/oral ballot. A majority vote will be required in order to perform said action. Representatives from other relevant organizations may attend meetings as necessary, though will have no vote.
4. Officers. There shall be a chair, a vice chair, and a secretary elected from the members of the Coalition at the initial meeting of each year. The officers shall be elected from those representatives of the Coalition. The Coalition may elect or appoint such other officers as it deems necessary to conduct its meetings and affairs.
5. Meetings. The Coalition shall meet at least biannually, but may meet more frequently when needed at the discretion and approval of the Coalition.



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

IV. CONSENT AGENDA
D. CHANGE ORDER NO. 1 – BUDD AVENUE SANITARY SEWER IMPROVEMENTS

ACTION TO BE CONSIDERED

To review and approve Change Order No. 1 for the Budd Avenue Sanitary Sewer Improvements in the amount of \$8,512.50.

FACTS

- Part A – Water Main Replacement
 - The existing water main was not proposed to be replaced with the project.
 - The City has had deterioration issues with cast iron and ductile iron pipe in the past.
 - A stretch of water main that would be exposed by the new sanitary sewer was discussed with public works, and public works agreed this pipe should be replaced with new pvc water main with this project.
 - The water main work shown on the attachment involves removal and replacement of 17.5 feet of water main and connection to the existing water main for \$2,670.
- Part B – Drantile
 - Budd Avenue is adjacent to the redevelopment area in Downtown Maple Plain.
 - The scope of the sanitary sewer work was to minimize the amount of street work since this area may be redone in the near future with redevelopment and drantile could be affected in the standard location.
 - Drantile was not included in the along the length of the roadway and the scope of the project for these reasons.
 - In reviewing the street condition during construction with the contractor and staff, it is recommended that drantile be placed at least at the low points at the south side of Budd/TH 12 and Independence/Budd.
 - The drantile in those locations will help with removing water that gets into the roadway section, and can still be used in the future if this area redevelops.
 - The drantile work shown on the attachment involves 65 feet of drantile pipe and 3 connections to existing storm sewer for \$1,425.

- Part C – Inside Drop
 - The existing manhole at Budd and Main Street East has a drop going to the west on Main Street East.
 - The drop was not identified in the record plans from the 1950's or design survey. Thus, the structure was built with inverts but no outside drop.
 - The contractor identified this item when removing the existing structure.
 - Due to the time frame to get new sections for manholes and to keep a crew moving, an inside drop can be used.
 - We reviewed this with public works and the need for an inside drop, and they felt comfortable with that system.
 - Royal Concrete has an inside drop that hugs next to the manhole, providing the most room for maintenance and access for cleaning and televising in the future. See attachment.
 - We have used this in other communities for inside drops.
 - The inside drop on the attachment involves 5.7 feet of inside drop for \$4,417.50.

ATTACHMENTS

Attached on page(s) ____ through ____ is the attachment on costs and information on the inside drop.

**Budd Avenue Sanitary Sewer Improvements
 Maple Plain, Minnesota
 Change Order No. 1**

Part A - Water Main Replacement

Item	Unit	Quantity	Unit Price	Amount
1. Exploratory Excavation	Each	1.00	\$220.00	\$220.00
2. Remove 6" Water Main	LF	17.50	\$8.00	\$140.00
3. Connect to existing 6" Water Main	Each	2.00	\$735.00	\$1,470.00
4. Furnish and Install 6" PVC Water Main	LF	17.50	\$48.00	\$840.00
Total				\$2,670.00

Part B - Drintile

Item	Unit	Quantity	Unit Price	Amount
1. Furnish and Install 4" flexible drintile	LF	65.00	\$12.00	\$780.00
2. Connect to existing storm sewer structure	Each	3.00	\$215.00	\$645.00
Total				\$1,425.00

Part C - Inside Drop

Item	Unit	Quantity	Unit Price	Amount
1. Furnish and Install Royal Concrete Inside Drop	LF	5.70	\$775.00	\$4,417.50
Total				\$4,417.50

Total - Change Order No. 1	\$8,512.50
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IntraFlow® Low Profile Inside Drop

IntraFlow® has an extremely low profile.



It protrudes from the inside manhole wall a mere 7 inches, freeing up valuable space for safe maintenance access. The slim design eliminates the need for larger 60" manholes (which are often required when using conventional inside drops). Low-profile design provides a safer working environment and greater accessibility for maintenance workers.

IntraFlow® has tremendous flow capacity.

Its broad, contoured shape easily handles high-volume inflow and accommodates up to 12" pipe. The sweep section smoothly directs sewage to the manhole invert.

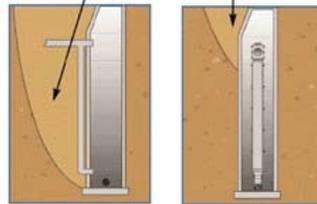
IntraFlow® is a modular system that fits any length.

IntraFlow's patented, sectional design meets your needs. Just give us your design parameters (4' minimum) and we'll create a system that's right for your project.

IntraFlow® eliminates expensive outside drops.

These diagrams (right) illustrate the amount of excavation required for an outside drop vs. an IntraFlow system. IntraFlow's design results in substantial cost savings up-front and down-the-road (if the drop requires maintenance).

Eliminates Expensive Excavation
The majority of excavation costs (shown in left diagram) are eliminated with the IntraFlow System (shown in right diagram)



IntraFlow® is lightweight and durable.

The tough, non-corrosive polyethylene construction resists damaging H2S gasses and most abrasive chemicals. IntraFlow stands up to the harshest sewer conditions to minimize rework.

IntraFlow® installs quickly and easily.

You simply secure the gasketed sections with stainless steel anchor bolts. Removable inspection hood makes both lateral and drop sections readily accessible.

IntraFlow® has a removable inspection hood.



Grab the handle (above), slide up the hood and inspections, cleaning and maintenance are a breeze... without any disassembly, excavation or other hassles.

Explore More ▶ [General Information](#)

- ▶ [General Information](#)
- ▶ [Features & Benefits](#)



[Brochures](#)

[Specification](#)

[Installation Instructions](#)





IntraFlow® Low Profile Inside Drop

Conventional inside drops take up too much manhole space. They make maintenance accessibility difficult and compromise worker safety. Outside drops require costly excavation and are difficult to maintain. The IntraFlow® Inside Drop is your solution. Its contour shape handles high-volume inflow while protruding a mere 7" from the manhole wall. Saves installation time, reduces excavation costs and eliminates maintenance hassles. For new and existing manholes.

- ▶ Extremely low profile.
- ▶ Tremendous flow capacity.
- ▶ Modular system that fits any length.
- ▶ Eliminates expensive outside drops.
- ▶ Lightweight and durable
- ▶ Installs quickly and easily
- ▶ Removable inspection hood.

Explore More ▶ [Features & Benefits](#)

- ▶ [General Information](#)
- ▶ [Features & Benefits](#)



	Brochures	Specification	Installation Instructions
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Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

VIII. NEW BUSINESS
E. MAIN STREET WEST AND RAINBOW AVENUE – CHANGE ORDER NO. 3 – HALGREN WATERMAIN REPAIR

ACTION TO BE CONSIDERED

To review and approve Change Order No. 3 in the amount of \$5,714.03 for repair of the existing 12" watermain along Halgren Road on the above referenced project.

FACTS

- The existing 12" watermain was placed in 2011 by Burschville Construction.
- The watermain passed testing done at that time, and no issues were identified.
- The watermain was unused and was a dead end line until this year.
- LaTour connected to the line and the water was turned on.
- A leak showed up in the existing 12" waterline.
- Since LaTour had equipment on site and since the warranty period had ended on this piping, the City directed LaTour to dig up the line to identify the issue and make repairs. A longitudinal crack was in the existing pipe causing the leak.
- LaTour replaced the pipe and also installed fittings to make the repair.
- The Change Order reflects time and material pricing for completing this repair.

ATTACHMENTS

Attached on page(s) [redacted] through [redacted] is Change Order No. 3.



Owner: City of Maple Plain, P. O. Box 97, Maple Plain, MN 55359	Date	October 9, 2014
Contractor: LaTour Construction, Inc., 2134 County Road 8, Maple Lake, MN 55358		
Bond Co: Travelers Casualty & Surety Co. of America, One Tower Square, Hartford, CT 06183		Bond No: 106085420

CHANGE ORDER NO. 4
MAIN STREET WEST AND RAINBOW AVENUE
UTILITY AND STREET IMPROVEMENTS
STANTEC PROJECT NO. 193802390

Description of Work

This Change Order provides for an extension in the substantial completion date of October 17, 2014. Due to abnormal weather conditions experienced in May and June 2014 as well as the need to receive a permit from the Pioneer Sarah Creek Watershed related to affecting a wetland in the ravine area, the Contractor experienced delays in the project that were beyond their control. The Contractor has requested a 20-day extension due to these delays.

A 20-day extension would move the substantial completion date from October 17, 2014 to November 14, 2014. The Contractor is not entitled to any additional compensation for this change order.

Original Contract Amount	\$2,812,476.61
Previous Change Orders	\$37,321.66
This Change Order	\$0.00
Revised Contract Amount (including this change order)	\$2,849,798.27

CHANGE IN CONTRACT TIMES

Original Contract Times:

Substantial Completion (days or date): October 17, 2014
 Ready for final Payment (days or date): June 30, 2015

Increase of this Change Order:

Substantial Completion (days or date): November 14, 2014
 Ready for final Payment (days or date): June 30, 2015

Contract Time with all approved Change Orders:

Substantial Completion (days or date):
 Ready for final Payment (days or date):

Recommended for Approval by:

STANTEC

Date:

Approved by Contractor:
LATOUR CONSTRUCTION, INC.

Approved by Owner:
CITY OF MAPLE PLAIN

Date

Date

cc: Owner
 Contractor
 Bonding Company
 Stantec



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

VIII. NEW BUSINESS

F. MAIN STREET WEST AND RAINBOW AVENUE – CHANGE ORDER NO. 4 – CONTRACT EXTENSION

ACTION TO BE CONSIDERED

To discuss the request for a contract extension on the above referenced project and if acceptable, approve Change Order No. 4.

FACTS

- The current substantial completion date for the project is October 17, 2014. The final completion date is June 30, 2015.
- The Maple Plain area experienced abnormal weather conditions in May and June 2014. The rain on the existing clay soils generally required a day for soils to dry out. Several weekends were also affected by rain during this time period.
- Due to the timing of the project, Pioneer Creek Water Management Organization was not able to review the ravine wetland affected by storm sewer improvements until May 2015 when plant growth was starting show in the wetland.
- Due to these items, the Contractor has requested a 20-day extension on the substantial completion date.
- The Contractor has stayed on the site until utilities were completed. The majority of the work being done at this time is by subcontractors of LaTour.
- A 20-day extension would move the substantial completion date to November 14, 2014. The final completion date would not change.
- The Contractor is not entitled to any additional compensation for this change order.

ATTACHMENTS

Attached on page(s) ____ through ____ is Change Order No. 4.



Owner: City of Maple Plain, P. O. Box 97, Maple Plain, MN 55359	Date	October 9, 2014
Contractor: LaTour Construction, Inc., 2134 County Road 8, Maple Lake, MN 55358		
Bond Co: Travelers Casualty & Surety Co. of America, One Tower Square, Hartford, CT 06183		Bond No: 106085420

CHANGE ORDER NO. 4
MAIN STREET WEST AND RAINBOW AVENUE
UTILITY AND STREET IMPROVEMENTS
STANTEC PROJECT NO. 193802390

Description of Work

This Change Order provides for an extension in the substantial completion date of October 17, 2014. Due to abnormal weather conditions experienced in May and June 2014 as well as the need to receive a permit from the Pioneer Sarah Creek Watershed related to affecting a wetland in the ravine area, the Contractor experienced delays in the project that were beyond their control. The Contractor has requested a 20-day extension due to these delays.

A 20-day extension would move the substantial completion date from October 17, 2014 to November 14, 2014. The Contractor is not entitled to any additional compensation for this change order.

Original Contract Amount	\$2,812,476.61
Previous Change Orders	\$37,321.66
This Change Order	\$0.00
Revised Contract Amount (including this change order)	\$2,849,798.27

CHANGE IN CONTRACT TIMES

Original Contract Times:

Substantial Completion (days or date): October 17, 2014
 Ready for final Payment (days or date): June 30, 2015

Increase of this Change Order:

Substantial Completion (days or date): November 14, 2014
 Ready for final Payment (days or date): June 30, 2015

Contract Time with all approved Change Orders:

Substantial Completion (days or date):
 Ready for final Payment (days or date):

Recommended for Approval by:

STANTEC

Date:

Approved by Contractor:
LATOUR CONSTRUCTION, INC.

Approved by Owner:
CITY OF MAPLE PLAIN

Date

Date

cc: Owner
 Contractor
 Bonding Company
 Stantec



Agenda Information Memorandum
October 13, 2014 - Maple Plain City Council

VIII. NEW BUSINESS

**G. MAIN ST. W. AND RAINBOW AVE. – UTILITY AND STREET IMPROVEMENTS –
PAYMENT REQUEST NO. 5**

ACTION TO BE CONSIDERED

To approve payment to LaTour Construction Inc. in the amount of \$483,361.22 for work done through September 26, 2014 on the above referenced project.

FACTS

- LaTour Construction Inc. began work on the project in May 2014.
- The City approved a bond used for project funding at the May 28, 2014 Council Meeting.
- This payment request reflects work on utility and street improvements to date.
- At this time, the Contractor has completed the utilities and first layer of asphalt. They are working on driveway patching, and grading of the boulevards, tree and shrub planting, restoration, and paving of the parking lot at the park are the main items left for this fall.
- The second layer of asphalt will be placed in 2015.
- The assessment hearing for the project is set for November 18 at 6 pm.

ATTACHMENTS

Attached on page(s) ____ through ____ is Payment Request No. 5.



Owner: City of Maple Plain, P. O. Box 97, Maple Plain, MN 55359	Date: October 9, 2014
For Period: 9/5/2014 to 9/26/2014	Request No: 5
Contractor: LaTour Construction, Inc., 2134 County Rd. 8, Maple Lake, MN 55358	

CONTRACTOR'S REQUEST FOR PAYMENT
MAIN STREET WEST AND RAINBOW AVENUE
UTILITY AND STREET IMPROVEMENTS
STANTEC PROJECT NO. 193802390

SUMMARY

1	Original Contract Amount		\$	2,812,476.61
2	Change Order - Addition	\$ 37,321.66		
3	Change Order - Deduction	\$ 0.00		
4	Revised Contract Amount		\$	2,849,798.27
5	Value Completed to Date		\$	2,312,782.98
6	Material on Hand		\$	0.00
7	Amount Earned		\$	2,312,782.98
8	Less Retainage 5%		\$	115,639.15
9	Subtotal		\$	2,197,143.83
10	Less Amount Paid Previously		\$	1,713,782.61
11	Liquidated damages -		\$	0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. <u>5</u>		\$	<u>483,361.22</u>

Recommended for Approval by:
STANTEC

 Approved by Contractor:
LATOUR CONSTRUCTION, INC.

 Approved by Owner:
CITY OF MAPLE PLAIN

 Specified Contract Completion Date:

 Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
PART A: MAIN STREET WEST IMPROVEMENTS							
PART A.1: MAIN STREET WEST SANITARY SEWER							
1	MOBILIZATION	LS	1	39000.00		1	\$39,000.00
2	REMOVE SANITARY SEWER PIPE	LF	2750	2.15	540	2947	\$6,336.05
3	REMOVE SANITARY SEWER MANHOLE	EA	9	410.00	1	9	\$3,690.00
4	REMOVE SANITARY SEWER SERVICE PIPE	LF	1900	0.01	64	1517	\$15.17
5	BYPASS PUMPING	LS	1	12260.00	0.1	1	\$12,260.00
6	IMPROVED PIPE FOUNDATION	LF	1400	5.00	833.24	1519.354	\$7,596.77
7	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	5	1300.00	3	5	\$6,500.00
8	CONNECT TO EXISTING SANITARY SEWER MANHOLE	EA	1	2830.00		1	\$2,830.00
9	4' DIAMETER SANITARY SEWER MANHOLE	EA	9	2150.00	1	9	\$19,350.00
10	4' DIAMETER SANITARY SEWER MANHOLE OVERDEPTH	LF	30	85.00	7	30	\$2,550.00
11	8" PVC SANITARY SEWER, SDR-35	LF	2800	33.00	393	2800	\$92,400.00
12	8" PLUG	EA	1	91.00		1	\$91.00
13	4" X 8" PVC WYE	EA	60	291.00	7	58	\$16,878.00
14	4" PVC SANITARY SEWER SERVICE, SCH 40	LF	2000	22.35	236	2066	\$46,175.10
15	RECONNECT SANITARY SEWER SERVICE	EA	55	271.00	8	55	\$14,905.00
16	ABANDON SANITARY SEWER SERVICE	EA	13	91.00	10	13	\$1,183.00
17	TELEWISE SANITARY SEWER	LF	2800	0.60			\$0.00
TOTAL PART A.1: MAIN STREET WEST SANITARY SEWER							\$271,760.09
PART A.2: MAIN STREET WEST WATERMAIN							
18	REMOVE WATERMAIN PIPE	LF	1800	2.85	446	2488	\$7,090.80
19	ABANDON WATERMAIN PIPE	LF	1170	4.00	300	1785	\$7,140.00
20	REMOVE HYDRANT	EA	6	355.00		6	\$2,130.00
21	REMOVE GATE VALVE	EA	9	210.00	5	9	\$1,890.00
22	REMOVE WATER SERVICE PIPE	LF	1800	0.01	279	1855	\$18.55
23	TEMPORARY WATERMAIN	LS	1	12635.00	0.1	1	\$12,635.00
24	IMPROVED PIPE FOUNDATION	LF	1500	4.00			\$0.00
25	1" CORPORATION STOP	EA	60	144.00	7	51	\$7,344.00
26	1" CURB STOP AND BOX	EA	60	288.00	7	51	\$14,688.00
27	SERVICE SADDLE	EA	60	135.00	7	51	\$6,885.00
28	1" TYPE K COPPER WATER SERVICE	LF	2320	20.35	219	1855	\$37,749.25
29	RECONNECT TO EXISTING WATER SERVICE	EA	54	170.00	7	51	\$8,670.00
30	6" GATE VALVE AND BOX	EA	10	1415.00	1	11	\$15,565.00
31	8" GATE VALVE AND BOX	EA	9	1875.00	3	11	\$20,625.00
32	12" GATE VALVE AND BOX	EA	1	3175.00	1	1	\$3,175.00
33	6" PVC WATERMAIN, C900	LF	400	24.00	92	355	\$8,520.00
34	8" PVC WATERMAIN, C900	LF	2850	28.50	453	2778	\$79,173.00
35	12" PVC WATERMAIN, C900	LF	20	47.00	13	13	\$611.00
36	6" PLUG	EA	6	139.00		6	\$834.00
37	6" X 8" TEE	EA	16	513.00	1	17	\$8,721.00
38	8" X 8" TEE	EA	4	600.00	2	4	\$2,400.00
39	6" X 8" REDUCER	EA	3	282.00	2	3	\$846.00
40	8" x 12" REDUCER	EA	1	475.00	1	1	\$475.00
41	8" 45 DEGREE BEND	EA	2	350.00	4	6.355	\$2,224.25
42	HYDRANT	EA	9	4000.00	1	9	\$36,000.00
43	WATERMAIN OFFSET	EA	5	1300.00		5	\$6,500.00
44	ABANDON WATER SERVICE	EA	7	0.01			\$0.00
45	CONNECT TO EXISTING WATERMAIN	EA	5	1530.00	2	6	\$9,180.00
46	4" INSULATION	SY	50	54.00	7.11	36.55	\$1,973.70
TOTAL PART A.2: MAIN STREET WEST WATERMAIN							\$303,063.55
PART A.3: MAIN STREET WEST STORM SEWER							
47	REMOVE STORM SEWER PIPE	LF	2850	7.50	271.00	3102.04	\$23,265.30
48	REMOVE STORM SEWER STRUCTURE	EA	7	325.00		6	\$1,950.00
49	2' X 3' CATCH BASIN	EA	7	1540.00	1	7	\$10,780.00
50	27" DIAMETER CATCH BASIN	EA	8	1285.00	1	8	\$10,280.00
51	48" DIAMETER CATCH BASIN MANHOLE	EA	12	1950.00	1	12	\$23,400.00
52	60" DIAMETER CATCH BASIN MANHOLE	EA	3	2775.00		3	\$8,325.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
53	72" DIAMETER CATCH BASIN MANHOLE	EA	2	3460.00		2	\$6,920.00
54	84" DIAMETER CATCH BASIN MANHOLE	EA	1	6700.00		1	\$6,700.00
55	48" DIAMETER STORM MANHOLE	EA	2	2075.00		2	\$4,150.00
56	60" DIAMETER STORM MANHOLE	EA	2	3000.00		2	\$6,000.00
57	12" RCP STORM SEWER PIPE	LF	1050	27.25	175	1043	\$28,421.75
58	15" RCP STORM SEWER PIPE	LF	715	29.75	26	757	\$22,520.75
59	24" RCP STORM SEWER PIPE, CL. 3	LF	490	41.50		490	\$20,335.00
60	36" RCP STORM SEWER PIPE, CL. 3	LF	765	69.00		765	\$52,785.00
61	12" FLARED END SECTION	EA	4	675.00		4	\$2,700.00
62	CONNECT TO EXISTING STORM SEWER PIPE	EA	1	875.00		1	\$875.00
TOTAL PART A.3: MAIN STREET WEST STORM SEWER							\$229,407.80

PART A.4: MAIN STREET WEST STREET

63	MOBILIZATION	LS	1	12000.00	0.05	0.95	\$11,400.00
64	CLEARING AND GRUBBING	LS	1	3150.00		1	\$3,150.00
65	REMOVE TREE	EA	15	525.00		27	\$14,175.00
66	REMOVE SHRUB	EA	20	52.00		58	\$3,016.00
67	REMOVE STUMP	EA	1	160.00		2	\$320.00
68	REMOVE CONCRETE CURB AND GUTTER	LF	200	4.60	80	200	\$920.00
69	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	1730	3.00	988	1759	\$5,277.00
70	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	100	6.10	32	32	\$195.20
71	REMOVE BITUMINOUS PAVEMENT	SY	8200	4.15	430	8630	\$35,814.50
72	REMOVE DRAIN TILE	LF	1350	1.05	1350	1350	\$1,417.50
73	REMOVE RETAINING WALL	LF	250	12.75		295	\$3,761.25
74	REMOVE BOLLARD	EA	4	116.00		4	\$464.00
75	SAWING BITUMINOUS PAVEMENT	LF	910	3.15	173	504	\$1,587.60
76	SAWING CONCRETE PAVEMENT	LF	40	4.15	40	40	\$166.00
77	REMOVE SIGN	EA	16	26.15		16	\$418.40
78	TEMPORARY MAILBOXES	LS	1	3800.00		0.75	\$2,850.00
79	SALVAGE AND REINSTALL FENCE	LF	50	7.65		326	\$2,493.90
80	SALVAGE AND REINSTALL YARD LIGHT	EA	2	515.00			\$0.00
81	SALVAGE AND REINSTALL TREE	EA	4	235.00		4	\$940.00
82	COMMON EXCAVATION (EV)	CY	10500	11.65	1149	10580	\$123,257.00
83	SUBGRADE EXCAVATION (EV)	CY	1000	13.45	160	280	\$3,766.00
84	COMMON EXCAVATION (EV) - SPECIAL 1	CY	200	17.45			\$0.00
85	TOPSOIL BORROW (LV)	CY	3100	16.35			\$0.00
86	GEOTEXTILE FABRIC TYPE V	SY	10200	2.20	1623.3	9844.3	\$21,657.46
87	SELECT GRANULAR BORROW - STREETS	CY	3500	21.15	666.1	3544.1	\$74,957.72
88	SELECT GRANULAR BORROW MODIFIED - FILTRATION BASIN	CY	60	42.50			\$0.00
89	PLANTING SOIL - FILTRATION BASIN	CY	50	39.50			\$0.00
90	MULCH, TYPE 6 - FILTRATION BASIN	CY	12	65.00			\$0.00
91	LAWN EDGING - FILTRATION BASIN	LF	400	2.65			\$0.00
92	AGGREGATE BASE CLASS 5, 100% CRUSHED	TON	5350	13.55	1441	4247	\$57,546.85
93	AGGREGATE MATERIAL FOR ACCESS	CY	1000	10.00		471.609	\$4,716.09
94	ADJUST MANHOLE CASTING	EA	12	300.00	1	1	\$300.00
95	ADJUST VALVE BOX	EA	11	180.00	4	4	\$720.00
96	EXTERNAL SEAL SYSTEM	EA	9	240.00			\$0.00
97	BITUMINOUS MATERIAL FOR TACK COAT	GAL	440	3.40			\$0.00
98	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	800	66.00			\$0.00
99	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	1000	64.25	722.53	722.53	\$46,422.55
100	PATCH HALGREN ROAD	SY	470	84.00	240	240	\$20,160.00
101	BITUMINOUS DRIVEWAY PATCH	SY	1730	22.35			\$0.00
102	CONCRETE DRIVEWAY APRON	SY	600	43.75	487.7	537.7	\$23,524.38
103	CONCRETE DRIVEWAY PATCH	SY	55	43.75	196.7	196.7	\$8,605.63
104	GRAVEL DRIVEWAY PATCH	SY	490	11.65			\$0.00
105	6" PERF PVC DRAIN TILE (FILTRATION BASIN)	LF	100	13.50			\$0.00
106	6" PVC DRAIN TILE (FILTRATION BASIN)	LF	60	13.50			\$0.00
107	6" PVC DRAIN TILE CLEANOUT (FILTRATION BASIN)	EA	3	142.00			\$0.00
108	4" PERF PE DRAIN TILE	LF	5740	7.00	1072	5439	\$38,073.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
109	4" PERF PVC DRAIN TILE, SCH. 40	LF	500	11.25	60	410	\$4,612.50
110	CONNECT TO EXISTING DRAIN TILE	EA	20	90.00	3	15	\$1,350.00
111	CONNECT EXISTING DRAIN TILE TO STRUCTURE	EA	20	210.00	2	2	\$420.00
112	CONCRETE CURB & GUTTER, SURMOUNTABLE	LF	5600	9.75		4046	\$39,448.50
113	CONCRETE CURB & GUTTER, DESIGN B618	LF	200	10.25		222	\$2,275.50
114	TRAFFIC CONTROL	LS	1	4645.00	0.1	1	\$4,645.00
115	STREET SWEEPER (WITH PICKUP BROOM)	HR	20	155.00		32.51	\$5,039.05
116	LANDSCAPE FUND	LS	1	10000.00			\$0.00
117	WATER FOR DUST CONTROL	MGAL	100	58.00	84	132	\$7,656.00
118	SILT FENCE, TYPE MACHINE SLICED	LF	600	1.85		270	\$499.50
119	PROTECTION OF CATCH BASIN, NON-STREET	EA	15	210.00	7	10	\$2,100.00
120	PROTECTION OF CATCH BASIN, STREET	EA	33	190.00	20	25	\$4,750.00
121	CULVERT PROTECTION	EA	5	65.00		3	\$195.00
122	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	5	1225.00		5.95	\$7,286.62
123	BIOROLL	LF	150	2.95		395	\$1,165.25
124	SEED MIX 25-151 AND HYDROMULCH	SY	13100	1.00			\$0.00
125	SEED MIX 25-151 AND BLANKET	SY	700	1.45			\$0.00
126	SEED MIX 25-151 AND BLANKET, CAT 4	SY	100	1.75			\$0.00
127	DECIDUOUS TREE 2.5" CAL. B&B	EA	22	390.00			\$0.00
128	5' HIGH CONIFEROUS TREE B&B	EA	8	265.00			\$0.00
129	SHRUB	EA	20	70.00			\$0.00
130	PERENNIALS	EA	350	6.00			\$0.00
131	SIGN PANEL, TYPE C	SF	80	36.00			\$0.00
132	INSTALL STREET NAME SIGN	EA	8	105.00			\$0.00
TOTAL PART A.4: MAIN STREET WEST STREET							\$593,515.95

PART B: RAINBOW AVENUE IMPROVEMENTS
PART B.1: RAINBOW AVENUE SANITARY SEWER

133	MOBILIZATION	LS	1	36000.00	0.1	1	\$36,000.00
134	REMOVE SANITARY SEWER PIPE	LF	1260	2.10		1247	\$2,618.70
135	REMOVE SANITARY SEWER MANHOLE	EA	4	420.00		4	\$1,680.00
136	REMOVE SANITARY SEWER SERVICE PIPE	LF	900	0.01		831	\$8.31
137	BYPASS PUMPING	LS	1	8000.00		1	\$8,000.00
138	IMPROVED PIPE FOUNDATION	LF	650	5.00			\$0.00
139	CONNECT TO EXISTING SANITARY SEWER PIPE	EA	2	0.01		1	\$0.01
140	4' DIAMETER SANITARY SEWER MANHOLE	EA	4	2300.00		4	\$9,200.00
141	4' DIAMETER SANITARY SEWER MANHOLE OVERDEPTH	LF	20	85.00	3.02	18.04	\$1,533.40
142	8" PVC SANITARY SEWER, SDR-35	LF	1300	33.25		1428.66	\$47,502.95
143	4" X 8" PVC WYE	EA	26	290.00	1	25	\$7,250.00
144	4" PVC SANITARY SEWER SERVICE, SCH 40	LF	900	21.75	34.5	865.5	\$18,824.63
145	RECONNECT SANITARY SEWER SERVICE	EA	26	265.00		24	\$6,360.00
146	ABANDON SANITARY SEWER SERVICE	EA	2	91.00		1	\$91.00
147	TELEVISION SANITARY SEWER	LF	1300	0.60			\$0.00
TOTAL PART B.1: RAINBOW AVENUE SANITARY SEWER							\$139,069.00

PART B.2: RAINBOW AVENUE WATERMAIN

148	REMOVE WATERMAIN PIPE	LF	1140	2.85		1172	\$3,340.20
149	ABANDON WATERMAIN PIPE	LF	260	4.00	184	234	\$936.00
150	REMOVE HYDRANT	EA	2	355.00		2	\$710.00
151	REMOVE GATE VALVE	EA	4	210.00	3	4	\$840.00
152	REMOVE WATER SERVICE PIPE	LF	860	0.01		824	\$8.24
153	TEMPORARY WATERMAIN	LS	1	9700.00		1	\$9,700.00
154	IMPROVED PIPE FOUNDATION	LF	750	4.00			\$0.00
155	1" CORPORATION STOP	EA	24	145.00		23	\$3,335.00
156	1" CURB STOP AND BOX	EA	24	290.00		23	\$6,670.00
157	SERVICE SADDLE	EA	24	135.00		23	\$3,105.00
158	1" TYPE K COPPER WATER SERVICE	LF	860	21.50		824	\$17,716.00
159	RECONNECT TO EXISTING WATER SERVICE	EA	24	170.00		23	\$3,910.00
160	6" GATE VALVE AND BOX	EA	4	1415.00		4	\$5,660.00
161	8" GATE VALVE AND BOX	EA	5	1875.00		4	\$7,500.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
162	6" PVC WATERMAIN, C900	LF	80	24.00		284.72	\$6,833.29
163	8" PVC WATERMAIN, C900	LF	1380	28.75		1350	\$38,812.50
164	6" X 8" TEE	EA	4	515.00		4	\$2,060.00
165	8" X 8" TEE	EA	1	600.00		1	\$600.00
166	6" X 8" REDUCER	EA	1	281.00		1	\$281.00
167	8" 11.25 DEGREE BEND	EA	2	310.00		2	\$620.00
168	8" 45 DEGREE BEND	EA	2	350.00		2	\$700.00
169	HYDRANT	EA	4	3700.00		4	\$14,800.00
170	WATERMAIN OFFSET	EA	2	1350.00			\$0.00
171	ABANDON WATER SERVICE	EA	2	0.01			\$0.00
172	CONNECT TO EXISTING WATERMAIN	EA	2	1600.00		2	\$3,200.00
173	4" INSULATION	SY	20	54.00			\$0.00
TOTAL PART B.2: RAINBOW AVENUE WATERMAIN							\$131,337.23

PART B.3: RAINBOW AVENUE STORM SEWER

174	REMOVE STORM SEWER PIPE	LF	750	7.50	375	750	\$5,625.00
175	REMOVE STORM SEWER STRUCTURE	EA	8	325.00		8	\$2,600.00
176	2' X 3' CATCH BASIN	EA	3	1525.00	2	3	\$4,575.00
177	27" DIAMETER CATCH BASIN	EA	3	1285.00	3	3	\$3,855.00
178	48" DIAMETER CATCH BASIN MANHOLE	EA	10	1950.00	3	10	\$19,500.00
179	48" DIAMETER MANHOLE	EA	1	2215.00	1	1	\$2,215.00
180	12" RCP STORM SEWER PIPE	LF	312	27.25	75	312	\$8,502.00
181	15" RCP STORM SEWER PIPE	LF	31	30.00	31	31	\$930.00
182	18" RCP STORM SEWER PIPE	LF	293	33.25	65	294	\$9,775.50
183	21" RCP STORM SEWER PIPE, CL. 3	LF	179	37.75	75	197	\$7,436.75
184	12" HDPE STORM SEWER PIPE	LF	290	25.75		146	\$3,759.50
185	15" HDPE STORM SEWER PIPE	LF	142	30.75	142	142	\$4,366.50
186	CONNECT TO EXISTING STORM SEWER PIPE	EA	1	845.00		1	\$845.00
TOTAL PART B.3: RAINBOW AVENUE STORM SEWER							\$73,985.25

PART B.4: RAINBOW AVENUE STREET

187	MOBILIZATION	LS	1	4600.00	0.05	0.95	\$4,370.00
188	REMOVE TREE	EA	5	425.00		7	\$2,975.00
189	REMOVE SHRUB	EA	3	52.00			\$0.00
190	REMOVE CONCRETE CURB AND GUTTER	LF	100	4.60	100	100	\$460.00
191	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	450	3.00	450	450	\$1,350.00
192	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	390	6.00	390	390	\$2,340.00
193	REMOVE BITUMINOUS PAVEMENT	SY	4100	4.15		4100	\$17,015.00
194	REMOVE DRAINTILE	LF	3000	1.05	3000	3000	\$3,150.00
195	SAWING BITUMINOUS PAVEMENT	LF	370	3.15	370	370	\$1,165.50
196	SAWING CONCRETE PAVEMENT	LF	200	4.15	136	136	\$564.40
197	REMOVE SIGN	EA	7	26.15		7	\$183.05
198	TEMPORARY MAILBOXES	LS	1	1900.00		0.75	\$1,425.00
199	COMMON EXCAVATION (EV)	CY	4500	12.00	4606	4606	\$55,272.00
200	COMMON EXCAVATION (EV) - SPECIAL 1	CY	200	17.45			\$0.00
201	SUBGRADE EXCAVATION (EV)	CY	500	13.45			\$0.00
202	TOPSOIL BORROW (LV)	CY	1300	16.45			\$0.00
203	GEOTEXTILE FABRIC TYPE V	SY	4900	2.15	4900	4900	\$10,535.00
204	SELECT GRANULAR BORROW - STREET	CY	1800	21.20	1726	1726	\$36,591.20
205	SELECT GRANULAR BORROW MODIFIED - FILTRATION BASIN	CY	60	42.50			\$0.00
206	PLANTING SOIL - FILTRATION BASIN	CY	50	39.55			\$0.00
207	AGGREGATE BASE CLASS 5, 100% CRUSHED	TON	2500	13.55	2000	2000	\$27,100.00
208	AGGREGATE MATERIAL FOR ACCESS	CY	500	10.00		107.6	\$1,076.00
209	ADJUST MANHOLE CASTING	EA	4	300.00			\$0.00
210	ADJUST VALVE BOX	EA	5	180.00			\$0.00
211	EXTERNAL SEAL SYSTEM	EA	4	240.00			\$0.00
212	BITUMINOUS MATERIAL FOR TACK COAT	GAL	210	3.40			\$0.00
213	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	TON	400	66.00			\$0.00
214	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	500	64.25			\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
215	BITUMINOUS DRIVEWAY PATCH	SY	460	22.35			\$0.00
216	CONCRETE DRIVEWAY APRON	SY	300	43.75	327	327	\$14,306.25
217	CONCRETE DRIVEWAY PATCH	SY	390	43.75	184	184	\$8,050.00
218	GRAVEL DRIVEWAY PATCH	SY	290	13.15			\$0.00
219	6" PERF PVC DRAIN TILE (FILTRATION BASIN)	LF	100	13.45			\$0.00
220	6" PVC DRAIN TILE (FILTRATION BASIN)	LF	60	13.45			\$0.00
221	6" PVC DRAIN TILE CLEANOUT (FILTRATION BASIN)	EA	3	142.00			\$0.00
222	4" PERF PE DRAIN TILE	LF	2800	7.00	2744	2744	\$19,208.00
223	4" PERF PVC DRAIN TILE, SCH. 40	LF	230	11.25	200	200	\$2,250.00
224	CONNECT TO EXISTING DRAIN TILE	EA	5	90.00			\$0.00
225	CONNECT EXISTING DRAIN TILE TO STRUCTURE	EA	5	210.00			\$0.00
226	CONCRETE CURB & GUTTER, SURMOUNTABLE	LF	3000	9.75			\$0.00
227	TRAFFIC CONTROL	LS	1	2100.00	0.1	1	\$2,100.00
228	STREET SWEEPER (WITH PICKUP BROOM)	HR	10	155.00	7.5	18.75	\$2,906.25
229	LANDSCAPE FUND	LS	1	5000.00			\$0.00
230	WATER FOR DUST CONTROL	MGAL	100	58.00	60	60	\$3,480.00
231	SILT FENCE, TYPE MACHINE SLICED	LF	300	1.85			\$0.00
232	PROTECTION OF CATCH BASIN, NON-STREET	EA	7	210.00		5	\$1,050.00
233	PROTECTION OF CATCH BASIN, STREET	EA	13	190.00			\$0.00
234	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	2	1225.00		1	\$1,225.00
235	BIOROLL	LF	200	3.00			\$0.00
236	SEED MIX 25-151 AND HYDROMULCH	SY	5500	1.00			\$0.00
237	DECIDUOUS TREE 2.5" CAL. B&B	EA	8	390.00			\$0.00
238	5' HIGH CONIFEROUS TREE B&B	EA	2	265.00			\$0.00
239	SHRUB	EA	3	70.00			\$0.00
240	SIGN PANELS, TYPE C	SF	30	36.00			\$0.00
241	INSTALL STREET NAME SIGN	EA	2	105.00			\$0.00
TOTAL PART B.4: RAINBOW AVENUE STREET							\$220,147.65

PART C: RAINBOW PARK STORM SEWER AND RAVINE IMPROVEMENTS

242	REMOVE TREE	EA	10	420.00		8	\$3,360.00
243	REMOVE SHRUB	EA	4	52.00		2	\$104.00
244	TREE TRIMMING	LS	1	1575.00		1	\$1,575.00
245	REMOVE DEBRIS - RAVINE	LS	1	1050.00		1	\$1,050.00
246	REMOVE STORM SEWER PIPE	LF	500	9.00		500	\$4,500.00
247	REMOVE CONCRETE BOX CULVERT	LF	89	75.00		89	\$6,675.00
248	REMOVE STORM SEWER STRUCTURE	EA	2	450.00		2	\$900.00
249	SALVAGE AND REINSTALL STORM SEWER PIPE	LF	60	30.00		60	\$1,800.00
250	SALVAGE AND REINSTALL FLARED END SECTION	EA	1	490.00		1	\$490.00
251	SALVAGE AND REINSTALL STORM SEWER STRUCTURE	EA	1	1035.00		1	\$1,035.00
252	SALVAGE AND REINSTALL TREE	EA	4	235.00		1	\$235.00
253	CONNECT EXISTING DRAINTILE TO STRUCTURE	EA	4	215.00			\$0.00
254	6" PERF PVC DRAINTILE	LF	120	14.25			\$0.00
255	6" CLEANOUT	EA	2	142.00			\$0.00
256	21" RCP STORM SEWER PIPE, CL. 3	LF	17	43.35		17	\$736.95
257	48" RCP STORM SEWER PIPE, CL. 4	LF	125	138.00		125	\$17,250.00
258	12" HDPE STORM SEWER	LF	187	25.50		175	\$4,462.50
259	24" HDPE STORM SEWER	LF	910	45.00		917	\$41,265.00
260	48" FLARED END SECTION	EA	1	3225.00		1	\$3,225.00
261	27" DIAMETER CATCH BASIN	EA	2	1300.00		2	\$2,600.00
262	48" DIAMETER CATCH BASIN MANHOLE	EA	5	2000.00	-1	7	\$14,000.00
263	60" DIAMETER CATCH BASIN MANHOLE	EA	1	2600.00		1	\$2,600.00
264	96" DIAMETER CATCH BASIN MANHOLE	EA	1	7800.00		1	\$7,800.00
265	CONNECT TO EXISTING STORM MH-2	EA	1	3910.00		1	\$3,910.00
266	SITE GRADING - RAINBOW PARK	LS	1	5475.00		1	\$5,475.00
267	SITE GRADING - RAVINE	LS	1	1625.00		1	\$1,625.00
268	RELOCATE GRAVEL TRAIL	SY	155	12.30		70	\$861.00
269	RANDOM RIPRAP, CLASS 4	CY	33	91.00		21.90	\$1,993.02
270	DECIDUOUS TREE 2.5" CAL. B&B	EA	10	390.00			\$0.00
271	SHRUB	EA	4	70.00			\$0.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
272	SEED MIX 25-151 AND BLANKET, CAT. 4	SY	250	1.50			\$0.00
273	SEED MIX 25-151 AND HYDROMULCH	SY	6000	1.00		4725	\$4,725.00
274	SEED MIX 25-141 AND BLANKET, CAT. 4	SY	300	1.50		275	\$412.50
275	SEED MIX 25-141 AND TURF REINFORCEMENT MAT	SY	250	10.40		261	\$2,714.40
276	SILT FENCE, TYPE MACHINE-SLICED	LF	1000	1.85		665	\$1,230.25
277	FLOTATION SILT FENCE, MOVING WATER	LF	125	17.00			\$0.00
278	PROTECTION OF CATCH BASIN, NON-STREET	EA	10	206.00		10	\$2,060.00
279	BIOROLL	LF	300	2.85		188	\$535.80
TOTAL PART C: RAINBOW PARK STORM SEWER AND RAVINE IMPROVEMENTS							\$141,205.42

PART D: HALGREN ROAD WATERMAIN IMPROVEMENTS

280	MOBILIZATION	LS	1	8200.00		1	\$8,200.00
281	CLEARING AND GRUBBING	LS	1	3700.00		1	\$3,700.00
282	TRAFFIC CONTROL	LS	1	1050.00		2.53	\$2,656.50
283	CONNECT TO EXISTING WATERMAIN - NORTH END	EA	1	3185.00		1	\$3,185.00
284	12" PVC WATERMAIN, C-900	LF	50	69.50		50	\$3,475.00
285	12" GATE VALVE AND BOX	EA	1	3235.00		1	\$3,235.00
286	24-INCH STEEL CASING PIPE, JACKED	LF	100	717.00		100	\$71,700.00
287	DIRECTIONAL DRILL 14" HDPE WATERMAIN	LF	350	210.00		350	\$73,500.00
288	12"-45 DEGREE BEND	EA	2	690.00		2	\$1,380.00
289	SILT FENCE, TYPE MACHINE SLICED	LF	200	2.60		244	\$634.40
290	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EA	1	1225.00		1	\$1,225.00
291	SEED MIX 25-141 AND HYDROMULCH	SY	800	1.80	800	800	\$1,440.00
292	SEED MIX 25-141 AND BLANKET, CAT 4	SY	500	1.60	500	500	\$800.00
TOTAL PART D: HALGREN ROAD WATERMAIN IMPROVEMENTS							\$175,130.90

ALTERNATE NO. 1: RAINBOW PARK PARKING LOT PAVING

293	SUBGRADE PREPARATION	SY	1630	1.60			\$0.00
294	AGGREGATE BASE CLASS 5, 100% CRUSHED	TON	300	20.75			\$0.00
295	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	300	78.00			\$0.00
TOTAL ALTERNATE NO. 1: RAINBOW PARK PARKING LOT PAVING							\$0.00

CHANGE ORDER NO. 1

1	450 JOHN DEERE EXCAVATOR W/OPERATOR	HR	9	288.00		9	\$2,592.00
2	160 HITACHI EXCAVATOR W/OPERATOR	HR	9	193.00		8	\$1,544.00
3	744 JOHN DEERE LOADER W/OPERATOR	HR	4.5	182.00		6.2	\$1,128.00
4	LABORERS (2)	HR	9	159.00		8	\$1,272.00
5	FOREMAN	HR	9	98.00		8	\$784.00
6	LANDSCAPE - CAT #3 EROSION BLANKET W/33-261 SEED	SY	250	2.30			\$0.00
7	LANDSCAPE - TEMPORARY DITCH CHECK TYPE STRAW LOGS	LF	50	3.60			\$0.00
8	TREE CLEARING - ALLOWANCE	LS	1	3570.00		0.57	\$2,040.00
9	HAUL EXCESS MATERIAL TO PIT	CY	100	9.00			\$0.00
10	CLASS 2 OR CLASS 4 FIELD STONE	TN	189	38.95		212.05	\$8,259.35
11	TYPE V NON-WOVEN FABRIC 8.0 OZ NW 12.5' X 360' (500 SY)	SY	500	0.86		200	\$172.00
12	OVERHEAD	LS	1	3186.46		0.98	\$3,110.99
TOTAL CHANGE ORDER NO. 1							\$20,902.34

CHANGE ORDER NO. 2

1	450 JOHN DEERE EXCAVATOR W/OPERATOR	HR	4.5	288.00		4.5	\$1,296.00
2	744 JOHN DEERE LOADER W/OPERATOR	HR	4.5	182.00		3.5	\$634.50
3	LABORERS (2)	HR	4.5	159.00		4.5	\$715.50
4	FOREMAN	HR	4.5	98.00		4.5	\$441.00
5	LANDSCAPE - CAT #3 EROSION BLANKET W/33-261 SEED	SY	100	2.30			\$0.00
6	LANDSCAPE - TEMPORARY DITCH CHECK TYPE STRAW LOGS	LF	100	3.60		50	\$180.00
7	TREE CLEARING - ALLOWANCE	LS	1	510.00		2	\$1,020.00

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
8	CLASS 2 OR CLASS 4 FIELD STONE	TN	39	38.95		36.81	\$1,433.75
9	TYPE V NON-WOVEN FABRIC 8.0 OZ NW 12.5' X 360' (500 SY)	SY	500	0.86		46.67	\$40.14
10	REDI-MIX GROUT FOR RIPRAP	CY	3	128.00		5.6	\$715.00
11	SMALL LOAD FEE	LD	1	90.00		0.17	\$15.00
12	ENVIRONMENTAL WASTE MANAGEMENT FEE	LD	1	30.00		1	\$30.00
13	SELF CONTAINED WASH OUT SERVICE	LD	1	20.00			\$0.00
14	OVERHEAD	LS	1	1099.07		0.9306778	\$1,022.88
	TOTAL CHANGE ORDER NO. 2						<u>\$7,543.77</u>

CHANGE ORDER NO. 3

1	160 HITACHI EXCAVATOR W/OPERATOR	HR	4.5	\$193.00	4.5	4.5	\$868.50
2	744 JOHN DEERE LOADER W/OPERATOR	HR	2	\$182.00	2	2	\$364.00
3	700 JOHN DEERE DOZER W/OPERATOR	HR	1.75	\$171.00	1.75	1.75	\$299.25
4	LABORERS (3)	HR	3.5	\$238.00	3.5	3.5	\$833.00
5	FOREMAN	HR	3.5	\$98.00	3.5	3.5	\$343.00
6	TRENCH BOX	HR	3.5	\$28.00	3.5	3.5	\$98.00
7	LOW BOY TRUCK & TRAILER (PORT TO PORT)	HR	5	\$204.00	5	5	\$1,020.00
8	12" PVC WATERMAIN, C900	LF	20	\$15.43	20	20	\$308.60
9	12" SLEEVE	EA	2	\$357.12	2	2	\$714.24
10	SAND BEDDING	CY	5	\$10.25	5	5	\$51.25
11	OVERHEAD AND TAXES	LS	1	\$814.19	1	1	\$814.19
	TOTAL CHANGE ORDER NO. 3						<u>\$5,714.03</u>

TOTAL PART A.1: MAIN STREET WEST SANITARY SEWER	\$271,760.09
TOTAL PART A.2: MAIN STREET WEST WATERMAIN	\$303,063.55
TOTAL PART A.3: MAIN STREET WEST STORM SEWER	\$229,407.80
TOTAL PART A.4: MAIN STREET WEST STREET	\$593,515.95
TOTAL PART B.1: RAINBOW AVENUE SANITARY SEWER	\$139,069.00
TOTAL PART B.2: RAINBOW AVENUE WATERMAIN	\$131,337.23
TOTAL PART B.3: RAINBOW AVENUE STORM SEWER	\$73,985.25
TOTAL PART B.4: RAINBOW AVENUE STREET	\$220,147.65
TOTAL PART C: RAINBOW PARK STORM SEWER AND RAVINE IMPROVEMENTS	\$141,205.42
TOTAL PART D: HALGREN ROAD WATERMAIN IMPROVEMENTS	\$175,130.90
TOTAL ALTERNATE NO. 1: RAINBOW PARK PARKING LOT PAVING	\$0.00
TOTAL CHANGE ORDER NO. 1	\$20,902.34
TOTAL CHANGE ORDER NO. 2	\$7,543.77
TOTAL CHANGE ORDER NO. 3	\$5,714.03
TOTAL WORK COMPLETED TO DATE	<u>\$2,312,782.98</u>

PROJECT PAYMENT STATUS

OWNER CITY OF MAPLE PLAIN
 STANTEC PROJECT NO. 193802390
 CONTRACTOR LATOUR CONSTRUCTION, INC.

CHANGE ORDERS

No.	Date	Description	Amount
1	8/7/2014	This Change Order provides for additional work on this project. See Change Order.	\$23,664.01
2	8/7/2014	This Change Order provides for additional work on this project. See Change Order.	\$7,943.62
3	10/9/2014	This Change Order provides for additional work on this project. See Change Order.	\$5,714.03
Total Change Orders			\$37,321.66

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	05/04/2014	06/04/2014	238,388.73	12,546.78	250,935.51
2	06/05/2014	07/10/2014	265,746.24	26,533.42	530,668.39
3	07/11/2014	08/07/2014	370,572.36	46,037.23	920,744.56
4	08/08/2014	09/04/2014	839,075.28	90,199.09	1,803,981.70
5	09/05/2014	09/26/2014	483,361.22	115,639.15	2,312,782.98

Material on Hand

Total Payment to Date		\$2,197,143.83	Original Contract	\$2,812,476.61
Retainage Pay No. 5		115,639.15	Change Orders	\$37,321.66
Total Amount Earned		\$2,312,782.98	Revised Contract	\$2,849,798.27