

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
JANUARY 26, 2015
7:00 PM

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. CONSENT AGENDA**
 - A. Approve January 12 regular meeting minutes
 - B. Approve January 12 workshop meeting minutes
 - C. Accounts Payable
 - D. WeCan Resolution 15-0126-01
 - E. HAWK Signal Payment Request No. 3 and Final Payment
- 5. PUBLIC HEARINGS**
- 6. ADMINISTRATIVE REPORTS**
 - A. West Hennepin Public Safety Report for November and December
 - B. City Planner Monthly Report
 - C. City Engineer Monthly Report
 - D. 2014 End of Year Financial Report
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Xcel Energy Franchise Agreement, Ordinance 283
 - B. Declaring Newport a City Street, Resolution 15-0126-02
- 9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS**
- 10. COUNCIL REPORTS & OTHER BUSINESS**
 - A. Joint Council Meeting: February 9 at 7 p.m.
 - B. Citizens Academy Registration
- 11. VISITORS TO BE HEARD**

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.
- 12. ADJOURNMENT**

**Maple Plain City Council
Regular Meeting Minutes
JANUARY 12, 2015
Maple Plain City Hall**

1. CALL TO ORDER

Mayor Young called the meeting to order at 7 p.m.

Present: Councilmembers Dave Eisinger, Justin McCoy, Mike DeLuca, Julie Maas-Kusske and Jerry Young. Also present were City Administrator Tessia Melvin, City Attorney Jeff Carson, and City Engineer Dan Boyum.

2. PLEDGE OF ALLEGIANCE

3. SWEARING IN OF COUNCILMEMBERS JULIE MAAS-KUSSKE AND MIKE DELUCA

4. ADOPT AGENDA

Councilmember McCoy moved to adopt the agenda; seconded by Councilmember Eisinger.

Mayor Young asked that items A. 2015 City Appointments and B. 2015 City Fee Schedule, Ordinance No. 281 be moved to the consent agenda. There was no discussion of this.

Motion of the adoption of the agenda with two minor changes passed 5-0.

5. CONSENT AGENDA

Item to approve under Consent Agenda:

- A. Approve December 8, 2014, regular meeting minutes**
- B. Approve December 8, 2014, workshop meeting minutes**
- C. Approve the Parks Commission meeting minutes: December**
- D. Approve the Planning Commission meeting minutes: November**
- E. Accounts Payable**
- F. Local Board of Appeals and Equalization Hearing Date**
- G. LMCIT Tort Waiver**

H. LMCIT Elected Officials Insurance Coverage Renewal-Resolution No. 15-0112-02

I. 2015 City Appointments

J. 2015 City Fee Schedule, Ordinance No. 281

Councilmember Eisinger moved to adopt the Consent Agenda; seconded by Councilmember DeLuca. Motion passed 5-0.

6. PUBLIC HEARINGS

No Public Hearings were held.

7. ADMINISTRATIVE REPORTS

A. West Hennepin Public Safety Report for November and December

Melvin asked that this item be tabled for the next meeting as Director Kroells could not be in attendance due to a family matter.

8. OLD BUSINESS

There was no Old Business.

9. NEW BUSINESS

A. Parking Restrictions within Maple Plain, Ordinance No. 282

Melvin reported that the parking restrictions being presented were the results of several complaints from residents, business owners and public safety officials. Melvin added that staff has received consistent complaints regarding the following streets:

1. Boundary Avenue: Complaints of a business parking on both sides of the street, not allowing proper access for public safety officials. Complaints of parking not allowing residents to have proper visibility and the ability to park on-street, if necessary. Complaints from staff that snowplows cannot access the road for plowing and snow removal.
2. Main Street West, west wide with Mailboxes: Complaints from residents about the inability to access through easily. Complaints from public safety officials about the proper access for public safety vehicles. A suggestion was made during the Main Street West and Rainbow Avenue Street Project, to limit the parking on Main Street West.

3. Industrial Street: Complaints about businesses parking vehicles and boat trailers on both sides of the street, which limits proper access for public safety officials and creates hardship to businesses that cannot access the street with large equipment.

Councilmember Eisinger corrected Melvin in that it should be noted south side of Main Street West.

Melvin suggested limiting the parking to the west side of Boundary and to the north side of Main Street West. Melvin added that no parking be allowed on Industrial Street.

Councilmember Eisinger moved to adopt the Parking Restrictions within Maple Plain, Ordinance No. 282 with the correction of the south side of Main Street West; seconded Councilmember Maas-Kusske. Motion passed 5-0.

B. Massage License

Melvin presented the current Massage Therapist and Massage Establishment Licenses that were submitted by Wenyu Liu and Yu Yu Massage. Melvin added that in December of 2014, the City Council approved a new license for both therapists and establishments, which included a comprehensive background check to be completed by West Hennepin Public Safety.

Melvin reported that staff recommends denial of both licenses due to information that was discovered during the background check. Melvin stated that the background check included a prior employee who was cited for illegal activities in Wenyu Liu's massage establishment and that the applicant was denied a massage license in a surrounding city for illegal activities.

Councilmember McCoy moved to deny the Massage Establishment and the Massage Therapist Licenses for Wenyu Liu and Yu Yu Massage; seconded Councilmember DeLuca. Motion passed 5-0.

C. Shared Services Hiring of Consultant

Melvin reported that a shared service study was conducted by the cities of Maple Plain and Independence in 1998. At that time both cities contributed \$2,500 for the study. Since that time, the two cities have been working together to achieve some goals set by the Shared Services Committee, a committee that is made up

of two Independence City Councilmembers and two Maple Plain City Councilmembers. The two cities have been successful at creating a shared newsletter for both cities and sharing a city festival. However, Melvin noted, that the Committee is at a point where an organizational assessment would help staff identify areas of opportunities and possible solutions.

Melvin noted that the Shared Services Committee met and are suggesting a Shared Service Analysis Proposal by David Drown Associates. Melvin added that the City of Independence would be voting on the same issue at their January 13 meeting. Melvin stated that each city would be responsible for the amount of \$6,875.

Councilmember DeLuca added his praise to staff for putting the proposals together and believes this is a step in the right direction for both cities.

Councilmember Eisinger moved to approve the hiring of a consultant for a Shared Service Study; seconded Councilmember Maas-Kusske. Motion passed 5-0.

10. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS

Melvin provided an update on the Highway 12 Safety Coalition. Melvin reported that the rumble strips had been installed surrounding Maple Plain from Orono to Delano. Melvin added that staff has not received any complaints, but many calls of recognition for the great work of the Highway 12 Safety Coalition.

Melvin reported that the Highway 12 Safety Coalition recently met and are working on the following items:

1. A Safety Audit of Highway 12: This would be funded by MnDot and would look at Highway 12 safety concerns. Each City has been tasked with compiling a list of concerns and items it would like addressed. Melvin added that the City would be taking information from residents, business owners and stakeholders to help compile this list.
2. The Highway 12 Safety Coalition Goals: The group is looking at creating short-term goals (1-2 years), medium goals (3-5 years) and long-term goals (6-10) years. Melvin added that this may include a service road to be added near MPFC.
3. The Towards Zero Death Representative will be speaking at the next meeting to discuss some educational programs and resources that city officials and public safety officials can use.

Councilmember Maas-Kusske added that she believes the group is doing great work to make Highway 12 a safer highway.

Councilmember Eisinger moved to accept the Highway 12 Safety Coalition report; seconded Councilmember Maas-Kusske. Motion passed 5-0.

11. COUNCIL REPORTS AND OTHER BUSINESS

Melvin reported that at the Council's strategic planning meeting in November 2014, the Council set a goal for 2015 to focus on community building, being positive and recognizing the many contributions our community members provide to the City of Maple Plain. Melvin stated that the Council would be recognizing community members, community partners, residents and businesses for their work at making Maple Plain a great city to live, work and play in. The following recognitions were read by Councilmembers:

1. Rachel Fay, a member of the Orono High School was recently recognized for their academic and leadership. The Council noted that this demonstrates strong leadership and core values, something that the Council strives to maintain.
2. West Hennepin Chamber of Commerce, for their Small Saturday and Holiday Lighting celebration. Their work in the community builds strong relationships with businesses and the City of Maple Plain.
3. West Hennepin Public Safety, for their recent response to the two deadly head-on collisions. The Council recognized the difficulty of their job and praised their professionalism, responsiveness and compassion.
4. Maple Plain Historic Library/Museum Volunteers, for their holiday lighting efforts with the View Santa. The Council recognized their dedication to preserving the history of Maple Plain and building a strong community.
5. Maple Plain Fire Department, for their recent response to the two deadly head-on collisions. The Council praised them on their responsiveness and compassion to the community.
6. MnDot, for their recent work at providing rumble strips on sections of Highway 12 that surround Maple Plain. The Council praised this regional government project and the responsiveness to the safety concerns of residents, Councilmembers, business owners and visitors of Maple Plain.
7. Diamond Surfaces, for their work on installing the rumble strips on Highway 12 and their generous donation. The Council noted their compassion to the

community and praised their commitment to building community relationships.

12. VISITORS TO BE HEARD

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Councilmember Maas-Kusske recognized the Boy Scout Troop 206, who were in attendance earning their Citizenship Badge. Maas-Kusske asked the boys to come to the podium and address the Council with any questions. The boys introduced themselves, but had no questions for the Council.

Brent Alger, 5735 Main Street West, addressed the Council with concerns of the construction project on his property. He noted that he and his sister were offered \$3500 for an easement of the drainage pipe, as it had to be replaced. He stated that now the pipe connects to 7 drains, ruined the landscape of the area affected and was not aware that swale would be included in the work. He stated that originally he and his sister requested \$30,000 from the City Council for a 10% valuation of his property for the damages caused. Later, they reduced their request to \$22,000, which the Council denied but hired an appraiser to provide a cost of easement and an estimate on any damages to the property's value due to the project. Alger also noted that they could not sell their property due to the project, he would have appreciated better communication on the work being done to his property within the easement rights. Alger commented that they were trying to help the City of Maple Plain, as his parents were supporters of the community and active in the City Council.

13. ADJOURNMENT

Councilmember McCoy moved to recess the regular meeting at 7:55p.m. and go into a closed session regarding the property easement at 5735 Main Street West; seconded by Councilmember DeLuca. Motion passed 5-0.

14. CLOSED SESSION TO DISCUSS EASEMENT PAYMENT FOR 5735 MAIN STREET WEST

In attendance were Councilmembers Young, DeLuca, Maas-Kusske, Eisinger and McCoy. Also in attendance were City Administrator, Tessia Melvin, City Attorney, Jeff Carson and City Engineer, Dan Boyum.

The Closed Session began at 8:05 p.m. and closed at 8:35 p.m. Carson reported that the City Council discussed the easement payment at 5735 Main Street West. He added that the City Council agreed to take no action on the matter.

15. ADJOURNMENT

Councilmember Eisinger moved to adjourn the regular meeting at 8:40 p.m.; seconded by Councilmember Maas-Kusske. Motion passed 5-0.

**Maple Plain City Council Meeting
Workshop Minutes
January 12, 2014
Maple Plain City Hall**

1. CALL TO ORDER

2. Mayor Young called the meeting to order at 5:32 p.m.

Present: Councilmembers Dave Eisinger, Mike DeLuca, Julie Maas-Kusske and Jerry Young. Also present were City Administrator, Tessia Melvin, and City Engineer, Dan Boyum.

Councilmember Justin McCoy arrived at 5:42 p.m.

3. ADOPT AGENDA

Councilmember Eisinger moved to adopt the agenda; seconded by Councilmember DeLuca. Motion passed 4-0.

4. FEE SCHEDULE

Melvin reported that each year the City Council reviews and makes necessary changes to the City's fee schedule. Staff has provided the following changes for 2015:

- The creation of a fencing permit for fences that are less than 6 feet in height in the amount of \$25. The purpose is to make sure that property owners have located their property pins and have talked with their neighbors if necessary to ensure that they are building in the correct area and not causing problems for surrounding property owners.
- A fence that is more than 6 feet in height, commercial or industrial, must pay the \$25 permit and complete a building permit.
- A massage establishment fee of \$50.
- A massage therapist fee of \$250 for the initial background check and a \$50 renewal each year, unless an extensive background check is warranted.
- A Chicken license would require a one-time fee of \$100 per property owner, but require the annual license with no additional fees.
- Interim Use Permit fee would be increased to \$500.
- Minor Subdivision Permit fee would be increased to \$500.

- Conditional Use Permit Amendment fee would be increased to \$500.

Melvin reported that Councilmember DeLuca asked that the Council discuss the staff fees per hour. Councilmember DeLuca added that he would like the hourly fees to include staff's pay and benefit per hour. The City Council asked that those sections include "Staff hourly pay with benefits."

Melvin also reported that Councilmember Maas-Kusske asked that the City Council discuss the park shelter use fee for the Discovery Center. Councilmember Maas-Kusske added that currently the Discovery Center does not pay for the use of Rainbow Park in the summer, yet charges Maple Plain Residents about \$70 for participation. The Council discussed keeping the rates the same in 2015, but having staff work with the Discovery Center staff to either eliminate the fee for Maple Plain residents or create a fee structure for the Discovery Center. It was discussed that neither entity should make money off of the other, but that there are charges associated to maintaining the park and the City should be compensated for those charges.

Melvin reported that staff is looking to add a large event permit; this would monitor the amount of races and sporting events that come into Maple Plain and help off-set the cost of additional public safety hours.

5. 2015 CITY COUNCIL APPOINTMENTS

Melvin reported that the Council needed to add another Lake Minnetonka Cable Commission member. Councilmember DeLuca added that he cannot stay on the LMCC and the Pioneer Sara Creek WSD. Due to the time commitment of the Commission, the Council agreed to have Maas-Kusske be the main representative and Councilmembers DeLuca and Eisinger would share the role of alternate. However, the Council agreed that additional Councilmembers would attend if needed.

Councilmember McCoy asked that a correction be made to the Fire Commission appointments. It should read Councilmembers McCoy and DeLuca. In addition, he asked that the Fire Relief Association appointment be added to include Mayor Young.

6. STORM SEWER NEW FIRE DEPARTMENT

Melvin reported that staff has begun to notice drainage issues near the Fire Department. It appears that on the east side of Pioneer Avenue a storm sewer or catch basin may have collapsed. Melvin reported that staff is suggesting televising of the area to better determine the damage and possible solutions. The estimated cost of this televising would be \$1500. Councilmember Eisinger added that the site was an old dump-site and that drainage issues are a concern for the Fire Department. The Council agreed to have staff pursue the televising of the area to make recommendations to the Council on possible solutions.

7. E-MAIL UTILITY BILLING OPTION

Melvin reported that the City currently does not have an option for residents to receive their utility billing via e-mail. The current vendor Payment Services Network is offering the City of Maple Plain the ability to provide this to residents at \$50 per month for the entire City. This option would include the following features:

- Residents can opt out of receiving paper bills, which will reduce the amount of postage and staff time.
- The e-mail option can act as a reminder to residents and possibly reduce the number of late payments
- The e-mail option provides a convenience to residents.
- The e-mail option allows property owners to look up past utility billing information and payments.
- The e-mail option allows property owners to view graphs of the usage of water for their property.

Melvin added that the \$50 per month charge would be paid for from the Water and Sewer Funds.

The Council agreed that this would be a benefit for residents and agreed on the cost.

8. 2015 CITY CONSULTANT RATES

Melvin reported that each year the City Council authorizes the rates for the City's consultants. Melvin reported that the Consultants are requesting the following changes:

- The City Engineer, Stantec is proposing to charge 8 hours of general engineering time per month at a reduced rate of \$60 per hour. In addition, Stantec is requesting a \$2 increase, as they have not received any changes since 2008.
- The City Planner, Mark Kaltsas, will keep his rate at \$70 per hour.

- The City Attorney, Jeff Carson, is requesting an increase of \$2.50 per hour.

After discussion of this item, the Council felt that these changes were acceptable and asked that Staff make the necessary changes.

9. CARING YOUTH AWARD

Melvin reported that at the recent strategic planning meeting the City Council agreed to highlight and recognize all of the achievements in the community. The intent was to illustrate the strong sense of community that is found in Maple Plain, build positive relationships with residents and recognize and appreciate the work of the community members.

Melvin reported that the City currently presents awards for Volunteer of the Year and a Community Service Member of the Year. Melvin added that communities such as Hopkins, Minnetonka and Shoreview provide program to recognize young people in grades 7-12 who have unselfishly involved themselves in a cause or situation benefiting others. Programs provided by these communities are designed to honor young people who demonstrate caring by reach out to others or whose day-to-day lifestyles reflect uncommon concern for others. Caring youth programs support the attitude of giving without expectation or reward or recognition. It encourages an attitude of recognizing the needs of others and responding to those needs in a personal, caring way.

After a discussion of this topic, the Council asked Melvin to pursue this award, create a nomination form and present at an upcoming workshop. The Council agreed that engaging youth in community is necessary to create a sustainable community. The Council did clarify that participants could either live in or volunteer in Maple Plain.

10. DRAKE AND PERKINS UPDATE

Boyum provided an update to the Council on the current situation in the Drake and Perkins neighborhood. Boyum reported that during the past few years, residents have experiences drainage issues. In July 2014 staff met with residents to discuss these issues, which included items related to the current existing backyard catch basin and 6" drain tile in this area. The existing system cannot handle the water in large storms and residents asked the City to help identify what solutions would be possible in this private storm water system.

Melvin reported that the City Council authorized the City Engineer and Public Works to complete a survey of the area and televise the existing 6" drain tile line. Staff found that the drain tile was clean and running easterly to Perkins from the existing

catch basin. However, staff was unable to determine where the drain tile continued after Perkins. Because the drain tile was clean, they anticipate there is some type of downstream issue with the tile, but with the limited storm sewer in this area, staff was not able to locate the downstream issue.

Melvin provided the Council with three options to present residents. Melvin reminded the Council that this project is not being City initiated, but by the residents and would need to be assessed 100% to the residents or wait until a street project is completed in the neighborhood.

Boyum stated that based on staff findings, three options could be considered for this area:

1. A new catch basin could be placed at the current location and based on the apparent drainable area; a 12" pipe could be placed at a 2% slope to the existing storm sewer system at Independence Street. This piping could be directionally drilled to minimize the disturbance to property owners. Since the work would cross several properties, easements would be needed. The estimated cost of this option is \$50,000-\$55,000, which does not include easement costs. This solution would benefit 12 property owners.
2. A new catch basin could be placed at the current location and based on existing elevations on Perkins, a 15" pipe could be placed at a .5% slope and connect into a new storm sewer that be placed along Perkins when it is reconstructed in the future. The estimated cost of this option is \$20,000-\$25,000, which does not include easement costs and would benefit 12 property owners.
3. A local contractor could be hired to try to spot locate the drain tile and do additional investigations on the drain tile location and conditions. Boyum added that some property owners had water gushing up at their driveway in the past from the drain tile, and that may be a starting location for additional investigations and possible televising. No cost has been provided at this time, but it appears to be the least expensive option.

The Council thanked staff for their time on this issue, but agreed that any costs would be assessed to the property owners as it is a private storm sewer. Staff agreed to plan another meeting with the residents to discuss the options.

11. OTHER ISSUES

Melvin asked the Council to suggest upcoming dates and times for another strategic planning session. Mayor Young added that he would like to see the session held on a separate night from a workshop or meeting, so the group can dedicate 3-4 hours to the meeting. Councilmember Maas-Kusske asked if a Saturday would work for the

Council. Councilmember Eisinger added that in the past Saturdays did not work for the Council.

The City Council directed staff to look at dates now through March 1 from 6 p.m. – 9 p.m. at night.

12. ADJOURNMENT

Councilmember Eisinger moved to adjourn the meeting at 6:18 p.m.; seconded by Councilmember DeLuca. Motion passed 5-0.

CITY OF MAPLE PLAIN

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Payments

Current Period: December 2014

Batch Name	01/27/15CITY Payments	User Dollar Amt	\$0.00	Computer Dollar Amt	\$20,778.27		
				\$20,778.27		Out of Balance	
Refer	19954	ABDO EICK & MEYERS, LLP	-				
Cash Payment	E 101-41500-301	Auditing & Accounting S	Audit Services				\$2,900.00
	Invoice	337323					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$2,900.00
Refer	19955	CRABTREE COMPANIES INC	-				
Cash Payment	E 101-41500-309	EDP, Software and Desi	LaserFiesch Support				\$1,153.00
	Invoice	129388					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$1,153.00
Refer	19956	GOPHER STATE ONE-CALL, INC.	-				
Cash Payment	E 101-43000-437	Miscellaneous	Locates				\$100.00
	Invoice	130614					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$100.00
Refer	19957	HENN COUNTY INFO TECHNOLOG	-				
Cash Payment	E 101-43000-400	Equipment Repair & Mai	Radio Lease				\$63.60
	Invoice	1000053444					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$63.60
Refer	19958	ICMA	-				
Cash Payment	E 101-41500-433	Dues & Subscriptions	Membership Fees-McCallum				\$200.00
	Invoice						
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$200.00
Refer	19959	LANO EQUIPMENT	-				
Cash Payment	E 101-43000-221	Equipment Parts	PW Supplies				\$6.00
	Invoice	03-229222					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$6.00
Refer	19960	HAWKINS INC.	-				
Cash Payment	E 601-49400-216	Chemicals & Chemical P	Water Chemicals				\$1,312.54
	Invoice	3682901					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$1,312.54
Refer	19961	IFS	-				
Cash Payment	E 601-49400-311	Contract Service	Annual WTP Monitoring				\$299.40
	Invoice	61148					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$299.40
Refer	19962	GIRARD S BUSINESS MACHINES, I	-				
Cash Payment	E 101-41500-413	Office Equipment Rental	Rental- Folding Machine				\$150.00
	Invoice	90238					
Transaction Date	1/21/2015		Bank of Maple Plain	10100		Total	\$150.00
Refer	19963	OFFICE DEPOT	-				
Cash Payment	E 101-41500-201	Office Supplies	Office Supplies				\$19.99
	Invoice						
Cash Payment	E 101-41500-201	Office Supplies	Office Supplies				\$34.74
	Invoice						

CITY OF MAPLE PLAIN
Payments

Current Period: December 2014

Cash Payment	E 101-41500-201 Office Supplies	Office Supplies			\$54.28
	Invoice				
Cash Payment	E 101-41500-201 Office Supplies	Office Supplies			\$9.98
	Invoice				
Cash Payment	E 101-41500-201 Office Supplies	Office Supplies			\$299.20
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$418.19
Refer	19964 <i>PIONEER-SARAH CREEK WMO</i>	-			
Cash Payment	E 603-49455-433 Dues & Subscriptions	Annual Dues			\$9,855.62
	Invoice 173				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$9,855.62
Refer	19965 <i>PREMIUM WATERS</i>	-			
Cash Payment	E 101-41500-437 Miscellaneous	Water			\$7.15
	Invoice 520424-12-14				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$7.15
Refer	19966 <i>TOSHIBA</i>	-			
Cash Payment	E 101-41500-413 Office Equipment Rental	Cope Lease			\$251.34
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$251.34
Refer	19967 <i>MEDIACOM</i>	-			
Cash Payment	E 101-41500-309 EDP, Software and Desi	Static IP			\$109.95
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$109.95
Refer	19968 <i>XCEL ENERGY</i>	-			
Cash Payment	E 601-49400-381 Electric Utilities	WTP			\$2,489.26
	Invoice				
Cash Payment	E 101-41940-381 Electric Utilities	City Hall/Garage			\$110.03
	Invoice				
Cash Payment	E 601-49400-381 Electric Utilities	Water			\$257.40
	Invoice				
Cash Payment	E 602-49450-381 Electric Utilities	Sewer			\$220.27
	Invoice				
Cash Payment	E 101-41940-381 Electric Utilities	Parks			\$563.73
	Invoice				
Cash Payment	E 101-43100-381 Electric Utilities	Traffic Lights			\$65.79
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$3,706.48
Refer	19969 <i>MN DEPT OF AGRICULTURE</i>	-			
Cash Payment	E 101-45200-437 Miscellaneous	MN Grown Directory			\$20.00
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$20.00
Refer	19970 <i>LEAGUE OF MINNESOTA CITIES</i>	-			
Cash Payment	E 101-41110-331 Training & Travel	Conference- Eisinger			\$225.00
	Invoice 212197				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$225.00

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Payments

Current Period: December 2014

Fund Summary

	10100 Bank of Maple Plain	
101 GENERAL FUND		\$6,343.78
601 WATER FUND		\$4,358.60
602 SEWER FUND		\$220.27
603 STORM WATER FUND		\$9,855.62
		\$20,778.27

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$20,778.27
Total	<u>\$20,778.27</u>

CITY OF MAPLE PLAIN

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Payments

Current Period: December 2014

Batch Name	2014City4 Payments	User Dollar Amt	\$0.00		
		Computer Dollar Amt	\$24,312.10		
			\$24,312.10	Out of Balance	
Refer	19971 <u>AMERICAN ENGINEERING, INC</u>	-			
Cash Payment	E 451-43100-303 Engineering Services	Main Street West/Rainbow Project Testing			\$540.00
	Invoice 65046				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$540.00
Refer	19972 <u>G & K SERVICE</u>	-			
Cash Payment	E 101-43000-417 Uniform Rentals	PW Uniforms			\$48.00
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$48.00
Refer	19973 <u>HENNING EXCAVATING</u>	-			
Cash Payment	E 601-49400-311 Contract Service	Halgren Water Main Break			\$3,510.00
	Invoice 5937				
Cash Payment	E 601-49400-311 Contract Service	Manchester and Budd			\$4,567.50
	Invoice 5938				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$8,077.50
Refer	19974 <u>INTERSTATE POWER SYSTEM IN</u>	-			
Cash Payment	E 601-49400-311 Contract Service	Generator Maintenance			\$803.81
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$803.81
Refer	19975 <u>UNITED FARMERS COOPERATIVE</u>	-			
Cash Payment	E 101-43000-215 Shop Materials	Public Works Supplies			\$39.47
	Invoice 24693				
Cash Payment	E 601-49400-211 Cleaning Supplies	Public Works Supplies			\$13.95
	Invoice 24416				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$53.42
Refer	19976 <u>VESSCO, INC</u>	-			
Cash Payment	E 601-49400-227 Utility Maintenance Supp	WTP Maintenance			\$1,183.77
	Invoice 62157				
Cash Payment	E 601-49400-227 Utility Maintenance Supp	WTP Maintenance			\$236.66
	Invoice 62189				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$1,420.43
Refer	19977 <u>VERIZON</u>	-			
Cash Payment	E 101-43000-321 Telephone	Public Works			\$54.74
	Invoice				
Cash Payment	E 101-43000-321 Telephone	Public Works			\$54.74
	Invoice				
Cash Payment	E 601-49400-321 Telephone	WTP			\$35.01
	Invoice				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$144.49
Refer	19978 <u>USA BLUEBOOK</u>	-			
Cash Payment	E 601-49400-227 Utility Maintenance Supp	PW Supplies			\$146.30
	Invoice 531694				
Transaction Date	1/21/2015	Bank of Maple Plain	10100	Total	\$146.30

CITY OF MAPLE PLAIN
Payments

Current Period: December 2014

Refer	19979	TERRAMARK	-		
Cash Payment	E 101-41110-302	Planning Services	City Council		\$227.50
Invoice					
Cash Payment	E 101-41330-302	Planning Services	Planning Commission		\$192.50
Invoice					
Cash Payment	E 101-41910-302	Planning Services	General Planning		\$2,975.00
Invoice					
Cash Payment	E 101-41910-302	Planning Services	General Planning		\$122.50
Invoice					
Cash Payment	G 101-20212	Planned Unit Develop.	Escro Rose Creek Builders-Townhomes		\$3,237.50
Invoice					
Cash Payment	G 101-20216	Site Plan Escrow	Dog Grooming		\$927.50
Invoice					
Cash Payment	G 101-20216	Site Plan Escrow	Collision Corner CUP		\$262.50
Invoice					
Cash Payment	G 101-20216	Site Plan Escrow	1275 Poplar		\$157.50
Invoice					
Cash Payment	G 101-20216	Site Plan Escrow	Liquor Depot		\$262.50
Invoice					
Transaction Date	1/21/2015		Bank of Maple Plain 10100	Total	\$8,365.00
Refer	19981	BRAND NETWORKING	-		
Cash Payment	E 101-41500-309	EDP, Software and Desi	Software and IT support		\$4,713.15
Invoice					
Transaction Date	1/22/2015		Bank of Maple Plain 10100	Total	\$4,713.15

Fund Summary

	10100 Bank of Maple Plain
101 GENERAL FUND	\$13,275.10
451 CAPITAL IMPROVEMENT PROJECTS	\$540.00
601 WATER FUND	\$10,497.00
	\$24,312.10

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$24,312.10
Total	\$24,312.10

CITY OF MAPLE PLAIN
Payments

Current Period: December 2014

Batch Name	2014City5	User Dollar Amt	\$0.00	
	Payments	Computer Dollar Amt	\$13,265.00	
			<u>\$13,265.00</u>	Out of Balance
Refer	19980 TERRAMARK			
Cash Payment	E 101-41110-302 Planning Services	City Council		\$595.00
Invoice				
Cash Payment	E 101-41330-302 Planning Services	Planning Commission		\$472.50
Invoice				
Cash Payment	E 101-41910-302 Planning Services	General		\$7,122.50
Invoice				
Cash Payment	G 101-20212 Planned Unit Develop. Escro	Rose Creek Builders		\$35.00
Invoice				
Cash Payment	G 101-20216 Site Plan Escrow	Collision Corner CUP		\$210.00
Invoice				
Cash Payment	G 101-20216 Site Plan Escrow	Dog Grooming Business		\$1,242.50
Invoice				
Cash Payment	G 101-20216 Site Plan Escrow	Liquor Depot		\$2,450.00
Invoice				
Cash Payment	G 101-20216 Site Plan Escrow	1275 Poplar		\$542.50
Invoice				
Cash Payment	G 101-20216 Site Plan Escrow	5530 Main- Garage		\$595.00
Invoice				
Transaction Date	1/22/2015	Bank of Maple Plain	10100	Total <u>\$13,265.00</u>

Fund Summary

	10100 Bank of Maple Plain	
101 GENERAL FUND		<u>\$13,265.00</u>
		\$13,265.00

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$13,265.00</u>
Total	\$13,265.00

CITY OF MAPLE PLAIN

Payments

Current Period: December 2014

Batch Name	2014City6	User Dollar Amt	\$0.00		
	Payments	Computer Dollar Amt	\$25,571.95		
			\$25,571.95	Out of Balance	
Refer	19982 STANTEC CONSULTING SRVCS IN _				
Cash Payment	E 101-43000-303 Engineering Services	General			\$670.75
	Invoice 870311				
Cash Payment	E 101-43100-303 Engineering Services	Streets			\$655.00
	Invoice 870313				
Cash Payment	E 601-49400-303 Engineering Services	Water			\$986.80
	Invoice 870314				
Cash Payment	E 602-49450-303 Engineering Services	Sewer			\$544.40
	Invoice 870315				
Cash Payment	E 603-49455-303 Engineering Services	Storm water			\$4,218.60
	Invoice 870316				
Cash Payment	E 451-43100-303 Engineering Services	HAWK			\$29.00
	Invoice 870319				
Cash Payment	E 451-49450-303 Engineering Services	Budd Ave			\$1,395.75
	Invoice 870349				
Cash Payment	E 451-43100-303 Engineering Services	Main Street West/Rainbow			\$16,663.45
	Invoice 870323				
Cash Payment	E 101-43000-303 Engineering Services	Staff Meetings			\$189.60
	Invoice 870312				
Cash Payment	E 101-41110-303 Engineering Services	CC Meetings			\$189.60
	Invoice 870312				
Cash Payment	E 101-43000-303 Engineering Services	General			\$29.00
	Invoice 876318				
Transaction Date	1/23/2015	Bank of Maple Plain	10100	Total	\$25,571.95

Fund Summary

	10100 Bank of Maple Plain
101 GENERAL FUND	\$1,733.95
451 CAPITAL IMPROVEMENT PROJECTS	\$18,088.20
601 WATER FUND	\$986.80
602 SEWER FUND	\$544.40
603 STORM WATER FUND	\$4,218.60
	\$25,571.95

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$25,571.95
Total	\$25,571.95



6015 Cathcart Drive
Shorewood, MN 55331

December 31, 2014

Invoice No: 0038-2014

City of Maple Plain
P.O. Box 97
1620 Maple Avenue
Maple Plain, MN 55359

ATTENTION: Tessia Melvin
PROJECT: General Planning 2nd Qtr., 2014
PROJECT NO.: 2014-004-2

For all Professional Services as Follows:

		Hours	Amount
1-May-14	Correspondence with staff RE: cell tower lease	0.25	\$17.50
6-May-14	Correspondence with Verizon RE: tower updates	0.50	\$35.00
6-May-14	Staff Meeting	1.00	\$70.00
8-May-14	Correspondence with resident RE: fence requirements for property on Maple Ridge	0.25	\$17.50
8-May-14	Review/correspondence with boat storage owner RE: expansion potential	1.50	\$105.00
9-May-14	Correspondence/provide information to resident RE: potential commercial on Oak	0.50	\$35.00
9-May-14	Correspondence with realtor RE: setbacks for accessory structures	0.25	\$17.50
12-May-14	Correspondence/follow-up with owner of Oak Street property	1.00	\$70.00
13-May-14	Correspondence/follow-up with owner of Oak Street property	0.25	\$17.50
13-May-14	Correspondence/follow-up with owner of Oak Street property	0.25	\$17.50
16-May-14	Correspondence/review/follow-up with MP Adventist Church RE: expansion	1.50	\$105.00
16-May-14	Review/respond to engineer for commercial remodel (old gymnastics center)	0.50	\$35.00
20-May-14	Staff Meeting	1.00	\$70.00
21-May-14	Review and correspondence with City RE: land use application	0.75	\$52.50
23-May-14	Prepare PC public hearing notice	1.00	\$70.00
23-May-14	Prepare monthly planning report	0.75	\$52.50
28-May-14	Review potential car dealership information and discussion with City	1.00	\$70.00
29-May-14	Prepare monthly staff report for City Council Meeting	0.75	\$52.50
2-Jun-14	Discussion with City RE: Charlottes Web	0.50	\$35.00
3-Jun-14	Administration	4.00	\$280.00
3-Jun-14	Staff Meeting	1.00	\$70.00
4-Jun-14	Discuss fence issue on Gladview/review on site	1.00	\$70.00
4-Jun-14	Discuss fence issue on Gladview	0.50	\$35.00
5-Jun-14	Review/correspondence with Verizon RE: antenna replacement	0.50	\$35.00
9-Jun-14	Review/correspondence with Verizon RE: antenna replacement	1.00	\$70.00
13-Jun-14	Assistance with newsletter map	0.50	\$35.00
13-Jun-14	Prepare nuisance letter to resident on Three Oaks RE: brush pile	1.50	\$105.00
18-Jun-14	Miscellaneous projects updates with staff	1.00	\$70.00
19-Jun-14	Staff Meeting	1.00	\$70.00
19-Jun-14	Review sign ordinance	1.00	\$70.00
20-Jun-14	Prepare monthly staff report for City Council Meeting	0.75	\$52.50
20-Jun-14	Review joint resolution for block grant	0.25	\$17.50
23-Jun-14	Correspondence/follow-up with potential food trailer owner	0.50	\$35.00
25-Jun-14	Review/correspondence with resident RE: shed requirements for Budd Street property	0.50	\$35.00
7-Jul-14	Correspondence/follow-up with resident RE: pool requirements	0.25	\$17.50
8-Jul-14	Staff Meeting	1.25	\$87.50

8-Jul-14	Correspondence with City RE: EDA	0.25	\$17.50
9-Jul-14	Discussion/review and follow-up with Christ Lutheran RE: parking spaces	1.00	\$70.00
9-Jul-14	Discussion/review with resident RE: shed on Clayton Drive	0.75	\$52.50
10-Jul-14	Discussion with resident RE: shed on Clayton Drive	0.25	\$17.50
14-Jul-14	EDA Meeting	0.50	\$35.00
15-Jul-14	Review sign permit application for Larson Landscape	1.50	\$105.00
17-Jul-14	Correspondence with resident RE: fence requirements	0.25	\$17.50
18-Jul-14	Correspondence with City RE: fence requirements	0.25	\$17.50
22-Jul-14	Staff Meeting	1.00	\$70.00
23-Jul-14	Correspondence/follow-up with sign company RE: Larson sign	0.25	\$17.50
23-Jul-14	Miscellaneous planning issues discussion/follow-up with staff	0.50	\$35.00
24-Jul-14	Correspondence/review with Christ Lutheran RE: parking lot changes	1.75	\$122.50
28-Jul-14	Review/comment on EDA loan program	0.75	\$52.50
28-Jul-14	Correspondence and reviewed of Christ Lutheran RE: parking lot changes/sign questions	1.00	\$70.00
28-Jul-14	Correspondence and review of Christ Lutheran RE: sign questions	0.25	\$17.50
30-Jul-14	Correspondence with City RE: fence permits	0.25	\$17.50
5-Aug-14	Staff Meeting	1.00	\$70.00
6-Aug-14	Review of animal ordinance complaint	0.50	\$35.00
8-Aug-14	Fence permit review/revision	0.50	\$35.00
11-Aug-14	Fence violation investigation	0.25	\$17.50
11-Aug-14	EDA Meeting	0.50	\$35.00
19-Aug-14	Staff Meeting	1.00	\$70.00
20-Aug-14	Correspondence of Christ Lutheran RE: parking lot changes	0.50	\$35.00
21-Aug-14	Prepare monthly planning report	1.00	\$70.00
25-Aug-14	Prepare PC public hearing notice	1.00	\$70.00
25-Aug-14	CC Workshop	0.75	\$52.50
25-Aug-14	CC Meeting	1.00	\$70.00

General Planning Services Total: \$3,395.00

PASS THROUGH
K-Bid Subdivision

7-May-14	Correspondence/review with City RE: cross-access agreement	0.50	\$35.00
15-May-14	Review cross-access agreement	0.25	\$17.50
15-May-14	Review cross-access easement docs/verify meets conditions of approval	1.00	\$70.00

K-Bid Subdivision Services Total: \$122.50

Rose Creek (Meadows) Subdivision Review

6-May-14	Review preliminary submittal	1.50	\$105.00
6-May-14	Review additional preliminary submittal	0.50	\$35.00
8-May-14	Correspondence with City and applicant RE: fees/application requirements	0.50	\$35.00
15-May-14	Review submittal and correspondence with applicant	1.75	\$122.50
16-May-14	Review submittal and correspondence with City	2.00	\$140.00
28-May-14	Review preliminary submittal/prepare review letter/correspondence with staff	1.50	\$105.00
29-May-14	Review preliminary submittal/prepare review letter/correspondence with staff	3.50	\$245.00
30-May-14	Discuss comments and review plans with engineer	1.00	\$70.00
30-May-14	Review preliminary submittal/prepare report for PC Meeting	4.25	\$297.50
2-Jun-14	Correspondence with engineer	0.50	\$35.00
3-Jun-14	Meeting with City/applicant	1.25	\$87.50

4-Jun-14	Review updated submittal information	0.25	\$17.50
5-Jun-14	Review updated submittal information	1.00	\$70.00
5-Jun-14	Planning Commission Meeting	1.25	\$87.50
5-Jun-14	Prepare presentation for PC Meeting	3.50	\$245.00
16-Jun-14	Correspondence with City	0.25	\$17.50
16-Jun-14	Correspondence with developer	0.25	\$17.50
17-Jun-14	Prepare staff report for CC Meeting	2.50	\$175.00
19-Jun-14	Review park development plans	0.50	\$35.00
18-Jun-14	Correspondence with developer	0.25	\$17.50
19-Jun-14	Prepare staff report for CC Meeting	1.75	\$122.50
20-Jun-14	Correspondence with engineer	0.50	\$35.00
20-Jun-14	Prepare staff report/resolution and ordinance for CC Meeting	3.50	\$245.00
23-Jun-14	Prepare information and correspondence RE: City Council Meeting	1.75	\$122.50
23-Jun-14	City Council Meeting	1.00	\$70.00
24-Jun-14	Correspondence with applicant RE: process	0.25	\$17.50
7-Jul-14	Correspondence with applicant	0.25	\$17.50
7-Jul-14	Meeting with City to review project	1.00	\$70.00
8-Jul-14	Review revised submittal	1.00	\$70.00
9-Jul-14	Review/correspondence on HOA for DA	0.75	\$52.50
10-Jul-14	Review/correspondence with City RE: revised plans/comments	0.50	\$35.00
11-Jul-14	Review/correspondence with City RE: revised plans/comments	1.00	\$70.00
14-Jul-14	Correspondence with applicant/City	1.00	\$70.00
15-Jul-14	Review HOA for DA	1.00	\$70.00
16-Jul-14	Review revised submittal comments	0.75	\$52.50
23-Jul-14	Review utility permit application	0.50	\$35.00
4-Aug-14	Review Development Agreement	1.75	\$122.50

Rose Creek Review Services Total: \$3,237.50

Collision Corner CUP Amendment Review

11-Jun-14	Review past CUP to determine compliance	1.75	\$122.50
11-Jun-14	Meeting with applicant	1.00	\$70.00
15-Aug-14	Meeting with applicant	1.00	\$70.00

Collision Corner CUP Amendment Review Services Total: \$262.50

1675 Spring Avenue Dog Grooming Site Plan Review

26-Jun-14	Correspondence with applicant RE: process	0.50	\$35.00
27-Jun-14	Correspondence with applicant RE: requirements	0.25	\$17.50
7-Jul-14	Correspondence with applicant RE: requirements	0.25	\$17.50
7-Jul-14	Correspondence with City RE: utilities and access	0.25	\$17.50
8-Jul-14	Correspondence with City RE: utilities and access	1.00	\$70.00
9-Jul-14	Correspondence with City RE: lot combination and previous application	0.75	\$52.50
10-Jul-14	Meeting with applicant and City	1.00	\$70.00
10-Jul-14	Provide information to representative - contractor	1.00	\$70.00
11-Jul-14	Correspondence and follow-up with representative - contractor	0.50	\$35.00
14-Jul-14	Review initial application submittal/correspondence with builder	0.75	\$52.50
22-Jul-14	Correspondence with applicant/City	0.25	\$17.50
25-Jul-14	Correspondence with applicant/City	0.25	\$17.50
28-Jul-14	Correspondence with applicant/review proposed site plan	1.00	\$70.00



1-Aug-14	Correspondence with applicant/City	0.50	\$35.00
8-Aug-14	Correspondence with owner of property RE: application and previous approval	0.50	\$35.00
15-Aug-14	Correspondence with owner of property RE: proposed site plan	0.25	\$17.50
20-Aug-14	Review plans for meeting	0.50	\$35.00
21-Aug-14	Review plans for meeting	2.00	\$140.00
25-Aug-14	Correspondence with applicant	0.25	\$17.50
26-Aug-14	Correspondence with property owner/applicant	0.50	\$35.00
28-Aug-14	Meeting with applicant and City	1.00	\$70.00

1675 Spring Avenue Dog Grooming Site Plan Services Total: \$927.50

Liquor Depot Site Plan Review

11-Jun-14	Meeting with applicant	1.00	\$70.00
7-Jul-14	Review liquor license application/discussion with City	0.50	\$35.00
5-Aug-14	Correspondence with applicants architect	0.25	\$17.50
6-Aug-14	Review plan submittal	1.00	\$70.00
8-Aug-14	Meeting with applicant	1.00	\$70.00

Liquor Depot Site Plan Review Services Total: \$262.50

1275 Poplar Avenue Site Plan Review

15-Jul-14	Correspondence/follow-up with buyers representative RE: Poplar Ave. property	0.75	\$52.50
16-Jul-14	Correspondence/follow-up with buyers representative RE: Poplar Ave. property	0.50	\$35.00
11-Aug-14	Review/respond to applicant	1.00	\$70.00

Liquor Depot Site Plan Review Services Total: \$157.50

Professional Planning Services Total: \$8,365.00

Terms: 25 Days from Receipt of Invoice
 1.5% Per Month (18% per Year) Service Charge Applied from Invoice Date
 If Payment Is Not Received Within 25 Days Of Invoice Receipt Date

Thank you,

Terramark


 Mark Kaitsas, PLA
 President



6015 Cathcart Drive
Shorewood, MN 55331

January 15, 2015

Invoice No: 0042-2014

City of Maple Plain

P.O. Box 97
1620 Maple Avenue
Maple Plain, MN 55359

ATTENTION: Tessia Melvin
PROJECT: General Planning 3rd-4th Qtr., 2014
PROJECT NO.: 2014-004-2

For all Professional Services as Follows:

		Hours	Amount
2-Sep-14	Correspondence with staff RE: Xcel permit	0.25	\$17.50
2-Sep-14	Review Industrial Street utility permit	0.50	\$35.00
2-Sep-14	Correspondence with City RE: animal nuisance complaint	0.75	\$52.50
2-Sep-14	Staff Meeting	1.00	\$70.00
3-Sep-14	Correspondence/discussion with City RE: possible c-store development (downtown)	1.00	\$70.00
3-Sep-14	Meet with City RE: downtown/planning projects	1.25	\$87.50
4-Sep-14	Review/correspondence RE: compost pile on Three Oaks	0.50	\$35.00
4-Sep-14	Prepare information for Planning Commission Meeting	1.00	\$70.00
4-Sep-14	Planning Commission Meeting	0.25	\$17.50
5-Sep-14	Correspondence with builder RE: Main Street setbacks	0.25	\$17.50
10-Sep-14	Review/correspondence RE: compost pile on Three Oaks	0.25	\$17.50
10-Sep-14	Correspondence/follow-up with resident RE: height restrictions for antennas	0.50	\$35.00
12-Sep-14	Correspondence/follow-up with possible new business (medical cannabis)	1.00	\$70.00
15-Sep-14	Correspondence/review Verizon RE: tower upgrades on Industrial Street	1.50	\$105.00
16-Sep-14	Prepare public hearing notice for PC Meeting	1.00	\$70.00
16-Sep-14	Staff Meeting	1.00	\$70.00
18-Sep-14	Prepare planning report for City Council Meeting	1.00	\$70.00
19-Sep-14	Correspondence with potential medical office owner	0.25	\$17.50
23-Sep-14	Prepare nuisance violation letter to Knox property	2.75	\$192.50
24-Sep-14	Review downtown redevelopment plans/grant	1.00	\$70.00
24-Sep-14	Meeting with City and downtown redevelopment marketing	1.50	\$105.00
24-Sep-14	Prepare draft animal and fence ordinance/staff report	2.50	\$175.00
25-Sep-14	Correspondence with property owner RE: animal nuisance complaint	0.75	\$52.50
25-Sep-14	Prepare draft animal and fence ordinance/staff report	3.75	\$262.50
26-Sep-14	Correspondence with staff RE: Xcel permit	0.50	\$35.00
30-Sep-14	Review/revise PC agenda	0.25	\$17.50
30-Sep-14	Prepare draft animal and fence ordinance/staff report	1.75	\$122.50
30-Sep-14	Meet with City and legal	1.00	\$70.00
2-Oct-14	Prepare information for Planning Commission Meeting	1.00	\$70.00
2-Oct-14	Planning Commission Meeting	0.25	\$17.50
7-Oct-14	Staff Meeting	1.00	\$70.00
9-Oct-14	Review and correspondence with City RE: Maple Terrace Apartments parking	0.75	\$52.50
10-Oct-14	Correspondence with City RE: Three Oaks issue to go to CC	0.25	\$17.50
13-Oct-14	Prepare information for City Council Meeting	0.75	\$52.50
13-Oct-14	City Council Meeting	1.00	\$70.00
14-Oct-14	Correspondence with resident RE: Maple Terrace Apartments parking	0.50	\$35.00

14-Oct-14	Correspondence with sign company RE: 4904 sign requirements	0.25	\$17.50
15-Oct-14	Prepare animal control ordinance draft and staff report	4.25	\$297.50
16-Oct-14	Review/revise PC agenda	0.25	\$17.50
16-Oct-14	Correspondence with City	0.50	\$35.00
21-Oct-14	Staff Meeting	1.00	\$70.00
21-Oct-14	Prepare presentation for Planning Commission Meeting	0.75	\$52.50
21-Oct-14	Planning Commission Meeting	1.00	\$70.00
22-Oct-14	Review possible alternative c-store locations along Highway 12	1.50	\$105.00
23-Oct-14	Prepare planning report for City Council Meeting	1.00	\$70.00
24-Oct-14	Correspondence with resident RE: Maple Terrace Apartments parking	0.50	\$35.00
27-Oct-14	Prepare presentation for CC Meeting	1.25	\$87.50
27-Oct-14	City Council Meeting	1.00	\$70.00
27-Oct-14	Correspondence with City RE: CC Meeting issues	0.25	\$17.50
28-Oct-14	Correspondence with City RE: animal nuisance complaint	0.25	\$17.50
28-Oct-14	Review and correspondence with City RE: Maple Terrace Apartments parking	1.75	\$122.50
29-Oct-14	Conference/discussion with City/attorney RE: animal ordinance	1.00	\$70.00
30-Oct-14	Prepare concept downtown redevelopment plan	2.00	\$140.00
30-Oct-14	Prepare animal control ordinance draft and staff report	1.50	\$105.00
31-Oct-14	Prepare animal control ordinance draft and staff report	2.75	\$192.50
31-Oct-14	Correspondence with City RE: Maple Terrace Apartments parking	0.25	\$17.50
3-Nov-14	Prepare animal control ordinance draft and staff report	4.00	\$280.00
3-Nov-14	Staff Meeting	1.00	\$70.00
3-Nov-14	Correspondence/review/follow-up with Verizon RE: tower upgrades on Industrial Street	0.50	\$35.00
4-Nov-14	Prepare concept downtown redevelopment plan	5.50	\$385.00
5-Nov-14	Review proposed improvements to 5630 Pioneer Creek Drive	0.50	\$35.00
5-Nov-14	Review proposed sign permit for 4904 East Highway 12 (verify total building signs)	1.50	\$105.00
5-Nov-14	Follow-up (site visit) for Larson Sign	0.75	\$52.50
6-Nov-14	Prepare concept downtown redevelopment plan	2.25	\$157.50
6-Nov-14	Prepare presentation for Planning Commission Meeting	0.75	\$52.50
6-Nov-14	Planning Commission Meeting	1.00	\$70.00
6-Nov-14	Follow-up with applicant/City for Larson Sign	0.50	\$35.00
7-Nov-14	Meeting with City RE: downtown redevelopment	1.25	\$87.50
11-Nov-14	Correspondence with neighbor RE: compost pile on Three Oaks	0.50	\$35.00
12-Nov-14	Correspondence with business owner RE: outdoor storage on adjacent property	0.50	\$35.00
12-Nov-14	Correspondence with resident about new smoke shop	0.25	\$17.50
18-Nov-14	Staff Meeting	0.50	\$35.00
18-Nov-14	Correspondence with business owner RE: outdoor storage on adjacent property	0.50	\$35.00
19-Nov-14	Correspondence with massage business RE: permitted use	0.50	\$35.00
19-Nov-14	Correspondence RE: sign permit for 4904 East Highway 12	0.25	\$17.50
20-Nov-14	Correspondence with City RE: massage business	0.50	\$35.00
20-Nov-14	Correspondence/work on possible c-store development on Highway 12	1.75	\$122.50
21-Nov-14	Review draft massage ordinance	1.50	\$105.00
21-Nov-14	Correspondence/review required MS4 permit ordinance changes	0.50	\$35.00
21-Nov-14	Correspondence with City RE: massage business	0.75	\$52.50
24-Nov-14	Correspondence with potential business owner of massage parlor	0.25	\$17.50
1-Dec-14	Prepare animal control ordinance and staff report for CC Meeting	2.50	\$175.00
1-Dec-14	Correspondence/follow-up with City RE: Oak Street "group home"	1.00	\$70.00
2-Dec-14	Correspondence with City RE: assessments/misc. project updates	0.50	\$35.00
2-Dec-14	Staff Meeting	1.00	\$70.00
4-Dec-14	Review street restriction memo graphic	0.25	\$17.50
4-Dec-14	Prepare presentation for Planning Commission Meeting	0.75	\$52.50
4-Dec-14	Planning Commission Meeting	1.00	\$70.00

5-Dec-14	Prepare animal control, fence, massage ordinance and summaries for CC Meeting	3.50	\$245.00
5-Dec-14	Prepare planning report for City Council Meeting	0.75	\$52.50
8-Dec-14	Review possible new business request for information RE: 5735 Main	0.75	\$52.50
9-Dec-14	Correspondence/review possible new business request for information RE: 5735 Main	1.00	\$70.00
12-Dec-14	Work on downtown concept plan - TIF analysis	3.75	\$262.50
15-Dec-14	Review/follow-up with Verizon RE: utilities in ROW on Industrial Street	0.50	\$35.00
16-Dec-14	Work on/update downtown concept plan	4.00	\$280.00
16-Dec-14	Staff Meeting	0.50	\$35.00
16-Dec-14	Work on/update downtown concept plan	3.50	\$245.00
17-Dec-14	Meeting with City RE: downtown redevelopment	1.00	\$70.00
17-Dec-14	Review revised sign permit for 4904 East Highway 12	1.00	\$70.00
22-Dec-14	Meeting with City RE: downtown redevelopment	1.25	\$87.50
22-Dec-14	Correspondence with applicant RE: sign permit for 4904 East Highway 12	0.50	\$35.00
23-Dec-14	Correspondence with City RE: sign permit for 4904 East Highway 12	0.25	\$17.50
29-Dec-14	Correspondence with City RE: planning issues status	0.50	\$35.00
30-Dec-14	Correspondence with City RE: fee schedule	0.75	\$52.50
30-Dec-14	Correspondence with possible new business owner RE: massage in Charlottes Web	0.25	\$17.50
31-Dec-14	Correspondence with City/review ordinance RE: prohibited use at 5160 Oak Street	1.00	\$70.00

General Planning Services Total: \$8,190.00

PASS THROUGH

Rose Creek (Meadows) Subdivision Review

8-Oct-14	Review proposed revision to DA RE: lighting	0.50	\$35.00
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Rose Creek Review Services Total: \$35.00

Collision Corner CUP Amendment Review

11-Dec-14	Prepare correspondence RE: violation of CUP	1.75	\$122.50
16-Dec-14	Correspondence with applicant/City	0.50	\$35.00
17-Dec-14	Correspondence with City	0.50	\$35.00
29-Dec-14	Correspondence with applicant	0.25	\$17.50

Collision Corner CUP Amendment Review Services Total: \$210.00

1675 Spring Avenue Dog Grooming Site Plan Review

2-Sep-14	Prepare Planning Commission report	2.50	\$175.00
3-Sep-14	Prepare Planning Commission report	1.75	\$122.50
3-Sep-14	Review updated building to be moved onto site	0.75	\$52.50
4-Sep-14	Correspondence with applicant RE: update to building plans	0.25	\$17.50
4-Sep-14	Planning Commission Meeting	0.75	\$52.50
9-Sep-14	Meeting with applicant and City	1.00	\$70.00
15-Sep-14	Correspondence with applicant RE: update to building plans	0.50	\$35.00
17-Sep-14	Work with City on notification addresses for PH	0.25	\$17.50
23-Sep-14	Correspondence and follow-up with staff RE: engineering	0.50	\$35.00
24-Sep-14	Review revised possible building to be moved	0.75	\$52.50
25-Sep-14	Review revised possible building to be moved	0.25	\$17.50
29-Sep-14	Review update building elevations, site plan	2.00	\$140.00

29-Sep-14	Prepare updated Planning Commission Report	2.25	\$157.50
9-Oct-14	Prepare City Council Report/Resolution	2.75	\$192.50
16-Oct-14	Correspondence with applicant/City	0.50	\$35.00
5-Nov-14	Review updated building plan	0.75	\$52.50
5-Nov-14	Correspondence with BO RE: updated building plan	0.25	\$17.50

1675 Spring Avenue Dog Grooming Site Plan Services Total: \$1,242.50

Liquor Depot Site Plan Review

23-Sep-14	Review staff comments	1.00	\$70.00
24-Sep-14	Review MNDOT comments/discussion with City	0.50	\$35.00
25-Sep-14	Review proposed site plan/prepare review letter to applicant	3.50	\$245.00
26-Sep-14	Meeting with applicant	1.00	\$70.00
26-Sep-14	Prepare Planning Commission report	2.50	\$175.00
30-Sep-14	Prepare Planning Commission report	2.00	\$140.00
2-Oct-14	Review revised plan/building plans submittal	1.00	\$70.00
3-Oct-14	Review revised site plan/prepare review letter to applicant	2.25	\$157.50
10-Oct-14	Meeting with applicant	1.25	\$87.50
15-Oct-14	Correspondence/provide sign requirements summary to applicant	1.00	\$70.00
15-Oct-14	Prepare updated Planning Commission report	1.00	\$70.00
16-Oct-14	Prepare updated Planning Commission report	3.00	\$210.00
23-Oct-14	Correspondence/review lighting plan with lighting company	0.75	\$52.50
27-Oct-14	Prepare City Council resolution	1.25	\$87.50
28-Oct-14	Correspondence/review lighting plan with lighting company	1.00	\$70.00
30-Oct-14	Correspondence with lighting company/City	0.50	\$35.00
17-Nov-14	Correspondence/review sign plan submittal	0.75	\$52.50
21-Nov-14	Correspondence/review sign plan submittal	1.00	\$70.00
24-Nov-14	Correspondence with sign company and City	0.25	\$17.50
26-Nov-14	Correspondence with City RE: CO requirements	0.25	\$17.50
30-Nov-14	Prepare Planning Commission report for Sign Permit	1.00	\$70.00
1-Dec-14	Prepare Planning Commission report for Sign Permit	3.50	\$245.00
3-Dec-14	Review additional sign concepts	0.75	\$52.50
4-Dec-14	Correspondence with City RE: sign concepts	0.50	\$35.00
8-Dec-14	Prepare City Council report/resolution for Sign Permit	2.50	\$175.00
17-Dec-14	Correspondence with City RE: sign permit approval	0.50	\$35.00
29-Dec-14	Correspondence with sign company and City RE: sign permit approval	0.50	\$35.00

Liquor Depot Site Plan Review Services Total: \$2,450.00

1275 Poplar Avenue Site Plan Review

19-Sep-14	Correspondence with City RE: Poplar Ave. property business plan	0.50	\$35.00
30-Sep-14	Review site in field	0.75	\$52.50
23-Oct-14	Correspondence with City RE: application	0.50	\$35.00
29-Oct-14	Review site plan/prepare staff report for PC Meeting	2.50	\$175.00
2-Nov-14	Prepare staff report for PC Meeting	1.75	\$122.50
7-Nov-14	Prepare resolution for CC Meeting	1.25	\$87.50
10-Nov-14	Review updated site plan/correspondence with City	0.50	\$35.00

1275 Poplar Avenue Site Plan Review Services Total: \$542.50

5530 Main Street West Variance Review

6-Oct-14	Review building permit application	0.75	\$52.50
9-Oct-14	Correspondence with City/applicant	0.75	\$52.50
9-Oct-14	Review site in field	0.50	\$35.00
14-Oct-14	Correspondence with applicant	0.25	\$17.50
23-Oct-14	Review initial application	0.50	\$35.00
31-Oct-14	Review survey submittal	0.50	\$35.00
31-Oct-14	Prepare staff report for PC Meeting	2.75	\$192.50
3-Nov-14	Prepare staff report for PC Meeting	1.25	\$87.50
7-Nov-14	Prepare resolution for CC Meeting	1.25	\$87.50

5530 Main Street West Variance Services Total: \$595.00

Professional Planning Services Total:	\$13,265.00
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Terms: 25 Days from Receipt of Invoice
 1.5% Per Month (18% per Year) Service Charge Applied from Invoice Date
 If Payment Is Not Received Within 25 Days Of Invoice Receipt Date

Thank you,

Terramark



Mark Kaltsas, PLA
 President



January 22, 2015

City of Maple Plain
1620 Maple Avenue
PO Box 97
Maple Plain, MN 55359

Re: Services rendered November 15, 2014 through December 31, 2014

Please find enclosed our invoices dated January 22, 2015 for the projects listed below. These invoices are due within 30 days.

Project	Invoice No.	Name	Amount
193801803	870311	Maple Plain General 2013	670.75
193801804	870312	Maple Plain 2013 Public Meetings	379.20
193801805	870313	Maple Plain 2013 Streets and Pathways	655.00
193801806	870314	Maple Plain 2013 Water	986.80
193801807	870315	Maple Plain 2013 Sewer	544.40
193801808	870316	Maple Plain 2013 Storm Sewer	4,218.60
193801809	870318	Maple Plain 2013 Development Review	29.00
193801838	870319	Design and Installation of HAWK Pedestrian Signal at TH 12	29.00
193802383	870349	Budd Ave. Sewer Improvements	1,395.75
193802390	870323	Main Street W. & Rainbow Ave. Utility and Street Improvements	16,663.45
		Total Amount Due	\$25,571.95

Thank you for allowing us to provide our services to your community. Please remit all invoice payments to our lockbox at:

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago, IL 60693

If you have questions regarding these invoices, please contact me at (651) 604-4829

Sincerely,
Stantec

Dan Boyum, P.E.
Client Service Manager

Enclosures



INVOICE

Invoice Number 870311
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193801803

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - General Services

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$670.75
For Period Ending: December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870311

Project Number

193801803

Top Task 301

General Engineering - Locate and forward concepts near fire station & public works to city planner, monthly engineering report, prepare memo for council action, review downtown development items with city planner and water resources, obtain three plats from County for easement review.

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.25	95.00	118.75
	<u>1.25</u>		<u>118.75</u>
Project Manager	4.50	116.00	522.00
	<u>4.50</u>		<u>522.00</u>
Professional Services Subtotal	<u>5.75</u>		<u>640.75</u>

Usages

	Current Amount
Usage - Land Titles 11/10/14	30.00
Usages Subtotal	<u>30.00</u>

Top Task 301 Total	670.75
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Total Fees & Disbursements	\$670.75
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INVOICE TOTAL (USD)	<u><u>670.75</u></u>
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INVOICE

Invoice Number 870312
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193801804

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Public Meetings

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$379.20
For Period Ending: December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870312

Project Number

193801804

Top Task 302

Meeting Attendance - Attend Staff and Council Meetings on November 18, 2014 and December 2, 8, and 16, 2014.

# of Meetings	Amount Per	Current Amount
4	50.00	200.00

Progress Charge Subtotal

200.00

Disbursements

Current Amount

Direct - Vehicle (mileage)

179.20

Disbursements Subtotal

179.20

Top Task 302 Total

379.20

Total Fees & Disbursements

\$379.20

INVOICE TOTAL (USD)

\$379.20



INVOICE

Invoice Number	870313
Invoice Date	January 22, 2015
Customer Number	92656
Project Number	193801805

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Streets and Pathways

Stantec Project Manager:	Boyum, Dan D
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$655.00
For Period Ending:	December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870313

Project Number

193801805

Top Task 301 **General - Review current street costs and update Staff, respond to follow-up questions, research and forward comments to Hennepin County on bike and crosswalk questions, review memo and West Hennepin correspondence on street widths and parking.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.00	104.00	104.00
	<u>1.00</u>		<u>104.00</u>
Project Manager	4.75	116.00	551.00
	<u>4.75</u>		<u>551.00</u>
Professional Services Subtotal	<u>5.75</u>		<u>655.00</u>

Top Task 301 Total **655.00**

Total Fees & Disbursements \$655.00

INVOICE TOTAL (USD) **\$655.00**



INVOICE

Invoice Number	870314
Invoice Date	January 22, 2015
Customer Number	92656
Project Number	193801806

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Water

Stantec Project Manager:	Boyum, Dan D
Stantec Office Location:	St. Paul MN
Current Invoice Due:	\$986.80
For Period Ending:	December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870314

Project Number

193801806

Top Task 300

General - Site meetins, work with Staff on sampling, water quality testing, and adjusting chemical feed.

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	8.00	60.00	480.00
	<u>8.00</u>		<u>480.00</u>
Professional Services Subtotal	<u>8.00</u>		<u>480.00</u>

Disbursements

	Current Amount
Direct - Vehicle (mileage)	100.80
Disbursements Subtotal	<u>100.80</u>

Top Task 300 Total **580.80**

Top Task 301

General - Review and discuss radium testing results with Department of Health site visit and work with Staff on testing and SCADA controls/operations.

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	3.50	116.00	406.00
	<u>3.50</u>		<u>406.00</u>
Professional Services Subtotal	<u>3.50</u>		<u>406.00</u>

Top Task 301 Total **406.00**

Total Fees & Disbursements \$986.80

INVOICE TOTAL (USD) \$986.80



INVOICE

Invoice Number 870315
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193801807

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Sewer

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$544.40
For Period Ending: December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870315

Project Number

193801807

Top Task 301 **General - Review I and I grant form and provide comments to Staff, review MCES surcharge items, prepare spreadsheet for Staff to submit on MCES surcharge, and discussions with Staff and MCES.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	4.50	116.00	522.00
	4.50		522.00
Professional Services Subtotal	4.50		522.00

Disbursements

	Current Amount
Direct - Vehicle (mileage)	22.40
Disbursements Subtotal	22.40

Top Task 301 Total **544.40**

Total Fees & Disbursements \$544.40

INVOICE TOTAL (USD) **\$544.40**



INVOICE

Invoice Number 870316
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193801808

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Storm Sewer

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$4,218.60
For Period Ending: December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870316

Project Number

193801808

Top Task 302

Flood Event - Review meeting dates, discuss design items, review subpoena from Shenk Attorney with League Attorney, prepare for and attend meeting with League Attorney on Shenk claim, review correspondence, respond to questions, locate information, and prepare figure drawing for League Attorney.

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.00	104.00	104.00
	1.00		104.00
Principal Engineer	0.50	145.00	72.50
	0.50		72.50
Project Manager	10.75	116.00	1,247.00
	10.75		1,247.00
Professional Services Subtotal	12.25		1,423.50

Disbursements

	Current Amount
Direct - Vehicle (mileage)	11.20
Disbursements Subtotal	11.20

Top Task 302 Total

1,434.70

Top Task 304

Review items with Staff on Drake/Perkins Drainage and next meetings.

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	0.25	116.00	29.00
	0.25		29.00
Professional Services Subtotal	0.25		29.00

Top Task 304 Total

29.00

INVOICE

Invoice Number

870316

Project Number

193801808

Top Task 400

MS4 - MS4 ordinance coordination and discussions on permit update, facility inventory, enforcement response procedures, city owned facility identification, prepare for and meet with City Staff to review items, mapping, and MS4 permit extension letter.

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	5.50	81.00	445.50
	1.50	112.00	168.00
	7.00		613.50
Project Manager	12.50	112.00	1,400.00
	2.00	116.00	232.00
	14.50		1,632.00
Scientist	5.00	89.00	445.00
	5.00		445.00
Professional Services Subtotal	26.50		2,690.50

Disbursements

	Current Amount
Direct - Vehicle (mileage)	64.40
Disbursements Subtotal	64.40

Top Task 400 Total **2,754.90**

Total Fees & Disbursements \$4,218.60

INVOICE TOTAL (USD) **\$4,218.60**



INVOICE

Invoice Number 870318
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193801809

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Maple Plain - 2013 Development Review

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$29.00
For Period Ending: December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870318

Project Number

193801809

Top Task 301 **5630 Pioneer Creek Drive - Site visit.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	0.25	116.00	29.00
	0.25		29.00
Professional Services Subtotal	0.25		29.00

Top Task 301 Total **29.00**

Total Fees & Disbursements \$29.00

INVOICE TOTAL (USD) **\$29.00**



INVOICE

Invoice Number 870319
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193801838

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Design and Installation of HAWK Pedestrial Signal at TH 12

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$29.00
For Period Ending: December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870319

Project Number

193801838

Top Task 330

TH 12 HAWK Construction Engineering - Review closeout items.

Professional Services

Billing Level

Hours

Rate

Current Amount

Project Manager

0.25

116.00

29.00

0.25

29.00

Professional Services Subtotal

0.25

29.00

Top Task 330 Total

29.00

Total Fees & Disbursements

\$29.00

INVOICE TOTAL (USD)

\$29.00



INVOICE

Invoice Number 870349
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193802383

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Budd Ave. Sewer Improvements

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$1,395.75
For Period Ending: December 31, 2014

Due on Receipt

INVOICE

Invoice Number

870349

Project Number

193802383

Top Task 210 Contract Administration - Process correspondence and payments.

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Technician	1.75	65.00	113.75
	<u>1.75</u>		<u>113.75</u>
Professional Services Subtotal	<u>1.75</u>		<u>113.75</u>

Top Task 210 Total 113.75

Top Task 300 Construction Inspection - Review quantities and prepare correspondence.

Professional Services

Billing Level	Hours	Rate	Current Amount
Field Supervisor	5.00	101.00	505.00
	<u>5.00</u>		<u>505.00</u>
Professional Services Subtotal	<u>5.00</u>		<u>505.00</u>

Top Task 300 Total 505.00

Top Task 310 Construction Engineering - Review contractor items and follow-up, review quantity with construction staff, prepare memo and agenda item.

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	3.50	116.00	406.00
	<u>3.50</u>		<u>406.00</u>
Professional Services Subtotal	<u>3.50</u>		<u>406.00</u>

Top Task 310 Total 406.00

Top Task 320 Construction Surveying - Field measurements.

Professional Services

INVOICE

Invoice Number
Project Number

870349
193802383

Billing Level	Hours	Rate	Current Amount
Crew Chief	1.50	98.00	147.00
	<u>1.50</u>		<u>147.00</u>
Professional Services Subtotal	<u>1.50</u>		<u>147.00</u>

Top Task 320 Total **147.00**

Top Task 400 **Records Plans - Office**

Progress Charge

	Total Invoiced	Previously Invoiced	Current Amount
945.00 X 38.52 % Complete	364.00	140.00	224.00
Progress Charge Subtotal			<u>224.00</u>

Top Task 400 Total **224.00**

Total Fees & Disbursements \$1,395.75

INVOICE TOTAL (USD) \$1,395.75



INVOICE

Invoice Number 870323
Invoice Date January 22, 2015
Customer Number 92656
Project Number 193802390

Bill To

City of Maple Plain
Accounts Payable
1620 Maple Avenue
P.O. Box 97
Maple Plain MN 55359
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID 11-2167170

Project Description: Main St. W. & Rainbow Ave. Utility and Street Improvements

Stantec Project Manager: Boyum, Dan D
Stantec Office Location: St. Paul MN
Current Invoice Due: \$16,663.45
For Period Ending: December 31, 2014

TASK 700 - Assessment power point, review assessment items with staff and city attorney, revisions to power point and respond to assessment questions, forward feedback on gas service, prepare for and attend meeting on water service with resident, prepare responses to property owner, review Algiers easement items, prepare for and attend easement meeting, revisions on assessments and credits.

Due on Receipt

INVOICE

Invoice Number 870323
Project Number 193802390

Top Task 490 **Additional Project Communication Program - Approved by the Council at the December 8, 2014 Council Meeting and based upon efforts spend in May (\$1600), June (\$2350), July (\$2550), August (\$1650), September (\$1600) and October (\$1250).**

Progress Charge

	Total Invoiced	Previously Invoiced	Current Amount
11,000.00 X 100.00 % Complete	11,000.00	0.00	11,000.00
Progress Charge Subtotal			11,000.00

Top Task 490 Total **11,000.00**

Top Task 500 **Record Drawings**

Progress Charge

	Total Invoiced	Previously Invoiced	Current Amount
4,200.00 X 58.74 % Complete	2,467.00	140.00	2,327.00
Progress Charge Subtotal			2,327.00

Top Task 500 Total **2,327.00**

Top Task 700 **Additional Services - (SEE COVER SHEET)**

Professional Services

Billing Level	Hours	Rate	Current Amount
Engineer	1.75	95.00	166.25
	1.75	104.00	182.00
	3.50		348.25
Land Surveyor	3.00	85.00	255.00
	3.00		255.00
Project Manager	22.50	116.00	2,610.00
	22.50		2,610.00
Professional Services Subtotal	29.00		3,213.25

Disbursements

INVOICE

Invoice Number

870323

Project Number

193802390

	Current Amount
Direct - Vehicle (mileage)	112.00
Disbursements Subtotal	<u><u>112.00</u></u>

Top Task 700 Total	3,325.25
---------------------------	-----------------

Top Task 710 Ravine Additional Services

Disbursements

	Current Amount
Direct - Vehicle (mileage)	11.20
Disbursements Subtotal	<u><u>11.20</u></u>

Top Task 710 Total	11.20
---------------------------	--------------

Total Fees & Disbursements \$16,663.45

INVOICE TOTAL (USD) **\$16,663.45**



Agenda Information Memorandum
January 26, 2015 Maple Plain City Council

**4. CONSENT AGENDA
D. WESTERN COMMUNITY ACTION NETWORK
RESOLUTION NO. 15-0126-01**

ACTION TO BE CONSIDERED

To approve Resolution 15-0126-01, supporting Western Community Action Network's (WeCAN) request for the City's continued support in obtaining Community Development Block Grant (CDBG) pooled funds.

FACTS

- Maple Plain is one of approximately twelve (12) cities that have annually participated in WeCAN's community service programs.
- The organization requested the City's support for WeCAN's continued application and use of CDBG pooled funds through Hennepin County.
- WeCAN has provided, for more than 20 years, and continues to provide a variety of services to low-income residents in western Hennepin County. These services include, but are not limited to:
 - Emergency Assistance
 - Family Support Programs
 - Meals on Wheels, and
 - Job Counseling

ATTACHMENTS

Attached is a letter and information provided by WeCAN and Resolution 15-0126-01.



WeCAN
5213 Shoreline Drive
Mound MN 55364
P 952.472.0742
F 952.472.5589
WeCAN-help.org

BOARD OF DIRECTORS

President

Linda Blakstvedt

Community Volunteer

Vice President

Larry Greenbaum

Larry Greenbaum Consulting

Treasurer

Dave Goode

Retired Corporate Executive

Secretary

Asta Gersovitz

Community Volunteer

Ann Bremer

Westonka School Board

Carolyn Brooks

ReMAX Advantage Plus

Westonka Collaborative

Rhonda Eurich

Our Lady of the Lake

Becky Glistler

Community Volunteer

Wendy Thomas

Community Volunteer

Mark Winter

Minnesota Lakes Bank

STAFF

Christie Larson

Executive Director

Carolyn Dillon

Coordinator

Meals on Wheels

Lisa Floeter

Family Advocate

Sophia Ogren-Dehn

Coordinator

Food Program

**WeCAN is a 501(c)(3) agency.
Donations are tax deductible to
the full extent of the law**

January 8, 2014

Dear Mayor and City Council,

On behalf of Western Communities Action Network (WeCAN), I am asking your city to support our application for Community Development Block Grant (CDBG) Consolidated Pool fund for 2015 with a resolution and/or a letter of recommendation.

WeCAN is your community-based social service organization whose mission is to work in a personalized manner with individuals and families to enhance their stability and self-sufficiency. Our vision is that our neighbors will thrive in a vibrant community with full access to resources and support services.

WeCAN provides emergency rent/mortgage/utility assistance, family support programs, job counseling, Meals-on-Wheels and referrals for other services needed by our low-income clients. We also offer space for clients to meet Hennepin County outreach workers, WIC, CAPSH, Employment Action Center workers, and Adult Basic Education classes (GED and ELL). Our newest program, the Mobile Market, is successfully delivering food to those that cannot access a traditional food shelf, mainly seniors and those with disabilities. We also provide kid-friendly food bags to children during school breaks.

Your support for our application is vital to our organization receiving these funds.

The deadline for your resolution and/or a letter of recommendation is **February 18, 2015**. I have included sample documents for you to use. Please feel free to call or email me with any questions, or to arrange a presentation for the council or staff. I look forward to our continued partnership and we make our community a better place for all.

Sincerely,

Christie Larson
Executive Director

RESOLUTION NO. 15-0126-01

RESOLUTION OF SUPPORT FOR FUNDING SENIOR PROGRAMS PROVIDED THROUGH WESTERN ACTION NETWORK

WHEREAS, the City of Maple Plain (“City”) is a municipal corporation in the Metropolitan area which is organized and existing under the laws of the State of Minnesota; and

WHEREAS, the City Council (“Council”) of the City of Maple Plain supports services for its residents by WeCAN, a community-based human service organization dedicated to helping low-income people achieve greater self-sufficiency and family stability; and

WHEREAS, these services include emergency assistance for housing stability, family support services, Meals on Wheels, job seeking support and public assistance intake services and other resources; and

WHEREAS, WeCAN has requested support, from the City, regarding its application for the Community Development Block Grant (CDBG) pool funds; and

WHEREAS, the Council has determined that the provision of services for its elderly and residents with disabilities is of great importance and should be continued.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLE PLAIN, recommends to the Consolidated Pool Selection Committee that Community Development Block Grant (CDBG) funding of Western Communities Action Network (WeCAN) be continued.

This resolution was introduced by_____. Members voting in favor: Councilmembers_____. Members voting against: _____. Members absent:_____. The resolution was passed by the Maple Plain City Council this _____ day of January, 2015.

Mayor Jerry Young

ATTEST:

Tessia Melvin
City Administrator



Agenda Information Memorandum
January 26, 2015 - Maple Plain City Council

4. CONSENT AGENDA

E. HAWK SIGNAL IMPROVEMENTS – PAYMENT REQUEST NO. 3 & FINAL

ACTION TO BE CONSIDERED

To approve payment to Granite Ledge Electrical Contractors, Inc. in the amount of \$1,000.00 for completion of the project.

FACTS

- Granite Ledge Electrical Contractors, Inc. began work on the project after the City Celebration in 2013.
- The startup of the signals occurred on November 20, 2013.
- The Contractor has agreed to the final payment request and forwarded closeout paperwork.

ATTACHMENTS

Attached on is Payment Request No. 3 & Final and Closeout Paperwork.

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS

Date: January 8, 2015

The undersigned hereby acknowledges receipt of the sum of \$99,338.00

- As partial payment for labor, skill and material furnished
- As payment for all labor, skill and material furnished or to be furnished (except the sum of _____ retainage or holdback)
- As full and final payment for all labor, skill and material furnished or to be furnished after receipt of retainage

To the following described real property (project)

City of Maple Plain
TH 12 HAWK system
M13281

And for value received hereby waives all rights acquired by the undersigned to file or record mechanic's lien against said real property for labor, skill or material furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all material furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

NOTE: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

Granite Ledge Electrical Contractors Inc

By Bhonda J Brown

Title: President

Address : 15436 130th Street

Foreston MN 56330

MINNESOTA • REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 2-077-297-024
Submitted Date and Time: 8-Jan-2015 2:59:51 PM
Legal Name: GRANITE LEDGE ELECTRICAL CONTRC INC
Federal Employer ID: 41-1968363
User Who Submitted: Grleelco
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 238305280
Account Number: 4796715
Project Owner: CITY OF MAPLE PLAIN
Project Number: 00
Project Begin Date: 29-Jul-2013
Project End Date: 06-Dec-2013
Project Location: MAPLE PLAIN - TH 12
Project Amount: \$99,636.00

Subcontractor Summary

Name	ID	Affidavit Number
SAFETY SIGNS LLC	5139558	482836480
DOWN RITE BORING INC	5428424	438140928

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at (Metro Area) 651-282-9999, (Greater Minnesota) 800-657-3594, (TTY Users) Call 711 for Minnesota Relay, or (email) Withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going to the History Tab.

Please [print this confirmation page](#) for your records using the print or save functionality built into your browser.

MINNESOTA • REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-392-322-176
Submitted Date and Time: 22-Aug-2014 2:07:59 PM
Legal Name: DOWN RITE BORING INC
Federal Employer ID: 41-2007881
User Who Submitted: dsahlstrom
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 438140928
Account Number: 5428424
Project Owner: CITY OF MAPLE PLAIN
Project Number: 00
Project Begin Date: 22-Jul-2013
Project End Date: 28-Jul-2013
Project Location: MAPLE PLAIN TH 12 HAWK SIGNAL
Project Amount: \$1,260.00
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at (Metro Area) 651-282-9999, (Greater Minnesota) 800-657-3594, (TTY Users) Call 711 for Minnesota Relay, or (email) Withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going to the History Tab.

Please [print this confirmation page](#) for your records using the print or save functionality built into your browser.

MINNESOTA REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-582-010-752
 Submitted Date and Time: 19-Dec-2014 3:53:34 PM
 Legal Name: SAFETY SIGNS LLC
 Federal Employer ID: 41-1991774
 User Who Submitted: ryan shimek
 Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 482836480
 Account Number: 5139558
 Project Owner: CITY OF MAPLE PLAIN
 Project Number: TH12
 Project Begin Date: 31-Jul-2013
 Project End Date: 19-Dec-2013
 Project Location: MAPLE PLAIN TH 12
 Project Amount: \$5,408.00
 Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at (Metro Area) 651-282-9999, (Greater Minnesota) 800-657-3594, (TTY Users) Call 711 for Minnesota Relay, or (email) Withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going to the History Tab.

Please [print this confirmation page](#) for your records using the print or save functionality built into your browser.



Owner: City of Maple Plain, 1620 Maple St., P. O. Box 97, Maple Plain, MN 55359	Date: January 22, 2015
For Period: 12/6/2013 to 1/22/2015	Request No: 3/FINAL
Contractor: Granite Ledge Electrical Contractors, Inc., 15436 130th St., Foreston, MN 56330	

CONTRACTOR'S REQUEST FOR PAYMENT
 TH 12 HAWK SIGNAL AND SIDEWALK IMPROVEMENTS
 STANTEC PROJECT NO. 193801838

SUMMARY

1	Original Contract Amount		\$	<u>99,624.00</u>
2	Change Order - Addition	\$	<u>0.00</u>	
3	Change Order - Deduction	\$	<u>0.00</u>	
4	Revised Contract Amount		\$	<u>99,624.00</u>
5	Value Completed to Date		\$	<u>99,338.00</u>
6	Material on Hand		\$	<u>0.00</u>
7	Amount Earned		\$	<u>99,338.00</u>
8	Less Retainage		\$	<u>0.00</u>
9	Subtotal		\$	<u>99,338.00</u>
10	Less Amount Paid Previously		\$	<u>98,338.00</u>
11	Liquidated damages -		\$	<u>0.00</u>
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO.	<u>3/FINAL</u>	\$	<u><u>1,000.00</u></u>

Recommended for Approval by:
STANTEC

Approved by Contractor:
GRANITE LEDGE ELECTRICAL CONTRACTORS, INC.

Rhonda J. Brown, Pres.

Approved by Owner:
CITY OF MAPLE PLAIN

Specified Contract Completion Date:

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Current Quantity	Quantity to Date	Amount to Date
BASE BID:							
1	MOBILIZATION	LS	1	5830.00		1	\$5,830.00
2	TRAFFIC CONTROL	LS	1	2200.00		1	\$2,200.00
3	TRAFFIC CONTROL SIGNAL SYSTEM	LS	1	84875.00		1	\$84,875.00
4	EMERGENCY VEHICLE PREEMPTION (EVP) SYSTEM	LS	1	4000.00		1	\$4,000.00
5	SIGN PANEL TYPE C	SF	10	71.70		10	\$717.00
6	12" SOLID WHITE STOP BAR - POLY PREFORM	LF	56	35.75		48	\$1,716.00
	TOTAL BASE BID:						<u>\$99,338.00</u>
	TOTAL BASE BID:						\$99,338.00
	TOTAL WORK COMPLETED TO DATE						<u>\$99,338.00</u>

PROJECT PAYMENT STATUS

OWNER CITY OF MAPLE PLAIN
STANTEC PROJECT NO. 193801838
CONTRACTOR GRANITE LEDGE ELECTRICAL CONTRACTORS, INC.

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	09/01/2013	10/08/2013	70,607.80	3,716.20	74,324.00
2	10/09/2013	12/05/2013	27,730.20	1,000.00	99,338.00
3/FINAL	12/06/2014	01/22/2015	1,000.00		99,338.00

Material on Hand

Total Payment to Date		\$99,338.00	Original Contract	\$99,624.00
Retainage Pay No. 3/FINAL			Change Orders	
Total Amount Earned		\$99,338.00	Revised Contract	\$99,624.00



Agenda Information Memorandum
January 26, 2015 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS
A. WEST HENNEPIN PUBLIC SAFETY REPORT FOR NOVEMBER AND DECEMBER

ACTION TO BE CONSIDERED

To receive and accept the monthly report from the Police Chief Gary Kroells.

FACTS

- See attached.

ATTACHMENTS

Attached are the safety reports for November and December.



Date: January 7, 2015

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *G. Kroells*

SUBJECT: DECEMBER 2014 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

**Monthly Activity Report
December 2014**

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	9	4	100	109
Traffic	176	77	1,870	1,592
Part III	8	5	102	140
Part IV	23	59	401	437
Part V	112	131	1,737	1,745
Total City of Independence	328	276	4,210	4,023
City Of Maple Plain				
Criminal	3	1	67	103
Traffic	31	46	532	681
Part III	1	4	79	67
Part IV	20	28	239	250
Part V	68	167	1,567	2,029
Total City Of Maple Plain	123	246	2,484	3,130
Grand Total Both Cities	451	522	6,694	7,153
Agency Assist	23	47	292	644
Total ICR Reports	474	569	6,986	7,797
Mileage	11,961	12,029	134,477	125,546
How Received				
Fax	7	13	145	168
In Person	66	107	1,249	1,549
Mail	7	4	48	58
Other	2	2	59	26
Phone	22	35	511	480
Radio	146	195	2,138	2,219
Visual	224	213	2,836	3,297
Total	474	569	6,986	7,797

December 2014 Criminal Part I & II
 City of Independence Grid #'s 3-5

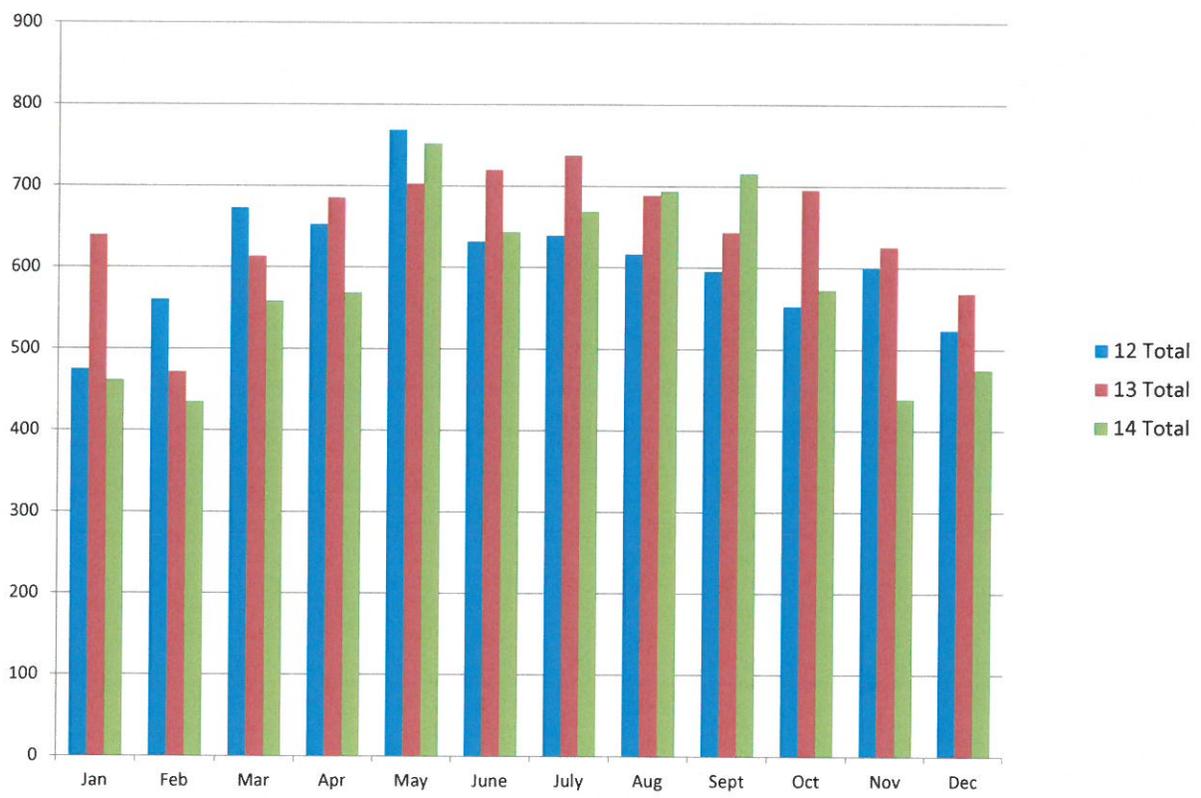
Found 9 Results.

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14006595	2nd Degree Burglary, Theft-take / use/ transfer movable property / no consent / Receiving stolen property / DAS Driving after Suspense	12/7/2014	3	12/7/2014	B1494
WHPS	14006641	Drugs - Small Amount of Marijuana in MV / No Insurance in MV	12/10/2014	5	12/10/2014	DA540
WHPS	14006773	Drugs - Small Amount of Marijuana in MV/ Drugs - Paraphernalia Possession	12/21/2014	3	12/21/2014	M4140
WHPS	14006804	Drugs - Small Amount of Marijuana in MV/ Drugs - Paraphernalia Possession	12/21/2014	5	12/21/2014	DA540
WHPS	14006868	Negligent Storage of Firearms - Loaded	12/24/2014	3	12/24/2014	W2F40
WHPS	14006873	Domestic Assault - Misdemeanor / Disorderly Conduct	12/24/2014	4	12/24/2014	AL351
WHPS	14006898	4th Degree DWI	12/26/2014	3	12/26/2014	JGW01
WHPS	14006905	Property Damage	12/27/2014	3	12/27/2014	P3119
WHPS	14006984	Property Damage to City Public Park	12/31/2014	4	12/31/2014	P3129

December 2014 Criminal Part I & II
 City of Maple Plain Grid # 1-2

Found 3 Results.

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14006727	DANCO (Domestic Abuse No Contact Order Violation) Violation	12/18/2014	2	12/18/2014	N3390
WHPS	14006880	Prostitution - Hire, Offers or Agrees	12/25/2014	1	12/25/2014	Z3600
WHPS	14006942	3rd Degree DWI	12/28/2014	1	12/28/2014	JFW01





Date: December 10, 2014
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: NOVEMBER 2014 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report

November 2014

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	7	13	91	105
Traffic	105	104	1,694	1,515
Part III	9	17	94	135
Part IV	30	24	378	378
Part V	112	127	1,625	1,614
Total City of Independence	263	285	3,882	3,747
City Of Maple Plain				
Criminal	4	7	64	102
Traffic	29	57	501	635
Part III	5	12	78	63
Part IV	18	14	219	222
Part V	83	172	1,499	1,862
Total City Of Maple Plain	139	262	2,361	2,884
Grand Total Both Cities	402	547	6,243	6,631
Other ICRS	37	79	269	597
Total ICR Reports	439	626	6,512	7,228
Mileage	9,263	10,679	122,516	113,517
How Received				
Fax	13	13	138	155
In Person	76	114	1,183	1,442
Mail	8	13	41	54
Other	7	0	57	24
Phone	26	35	489	445
Radio	148	162	1,992	2,024
Visual	161	289	2,612	3,084
Total	439	626	6,512	7,228

November 2014 Criminal Part I & II
 City of Independence Grid #'s 3-5

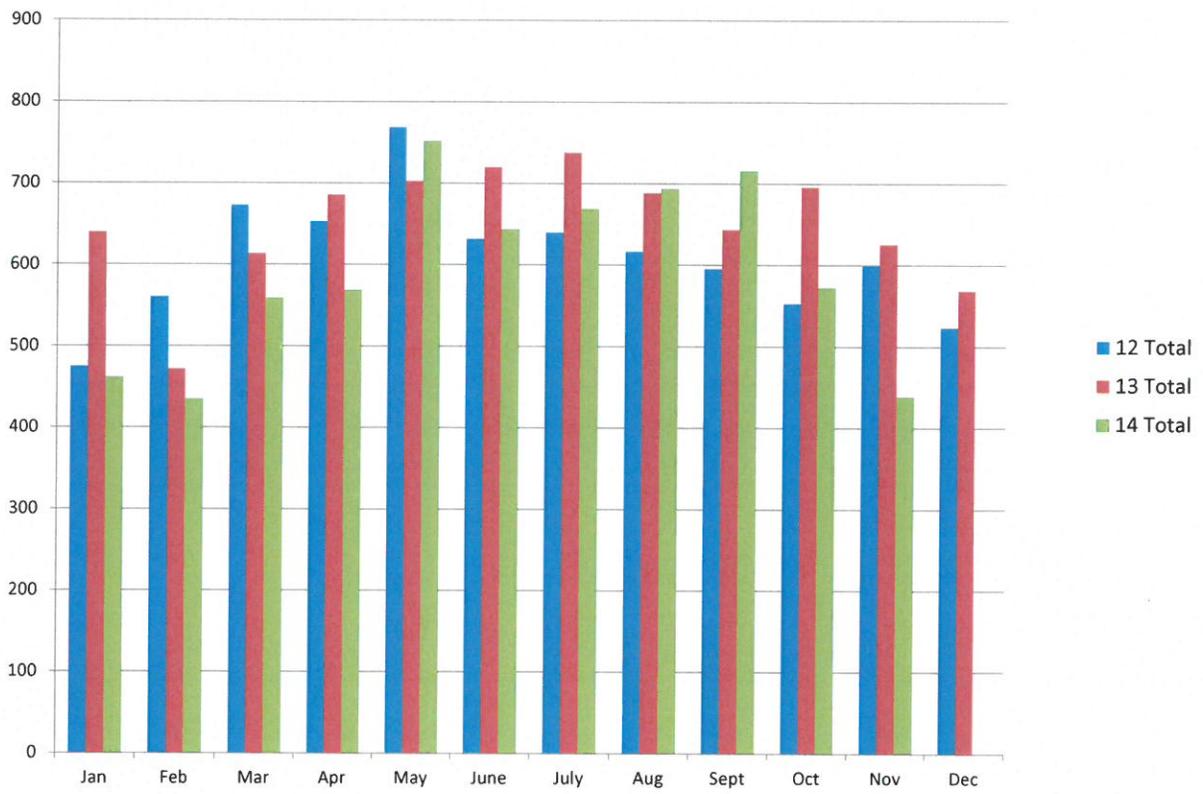
Found 13 Results.

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14006123	Drive after CAN-IPS	11/3/2014	3	11/3/2014	J2901
WHPS	14006187	Crash Driminal Vehicular Operation, 4th Degree DWI	11/5/2014	3	11/5/2014	JGW01
WHPS	14006298	Terroristic Threats	11/13/2014	3	11/13/2014	AL311
WHPS	14006337	Juvenile Runaway	11/16/2014	3	11/16/2014	M5350
WHPS	14006367	3rd Degree DWI/4th Degree Assault	11/20/2014	5	11/20/2014	AA047
WHPS	14006385	5th Degree Assault - Inflict or Attempt Bodily Harm	11/21/2014	4	11/21/2014	AD05F
WHPS	14006469	Theft	11/27/2014	5	11/27/2014	TW159

November 2014 Criminal Part I & II
 City of Maple Plain Grid # 1-2

Found 13 Results.

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	14006208	Domestic Assaultby Strangulation	11/6/2014	2	11/6/2014	AN351
WHPS	14006256	2nd Degree DWI Refusal	11/9/2014	1	11/9/2014	JER01
WHPS	14006412	Damage to Property	11/23/2014	1	11/21/2014	P3119
WHPS	14006488	Domestic Assault - Misdemeanor	11/29/2014	2	11/29/2014	AL351



Memorandum

To: City Council

From: Mark Kaltsas, City Planner

CC: Tessia Melvin, City Administrator

Date: January 22, 2015

Re: **Planning Update**

Meetings:

Two staff meetings to review current project updates. - Issues that are currently being discussed included a “group” home on Oak Street, downtown redevelopment concepts, Collision Corners Site Plan, large assembly permit, rental ordinance.

Meeting with Tom Palmquist regarding downtown redevelopment plans.

Meeting with Collision Corners to review CUP Amendment application.

Site visit to Collision Corners.

Correspondence:

Staff has had correspondence with various constituents over the course of the last month, including the following:

- Business owner seeking to relocate to Maple Plain with massage business.
- Sign contractor relating to sign application for Highway 12 insurance office.
- Assessor relating to potential valuation for downtown redevelopment.
- City relating to finalizing/codifying ordinance updates from 2014.
- City relating to potential property acquisition for downtown redevelopment.
- Correspondence with sign company relating to potential new church sign at Christ Lutheran.
- Staff has had correspondence with several residents regarding building setbacks, zoning, signage, and other related planning questions.



Agenda Information Memorandum
January 26, 2015 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS
B. CITY PLANNER MONTHLY REPORT

ACTION TO BE CONSIDERED

To receive and accept the monthly report from the City Planner Mark Kaltsas.

FACTS

- See attached.

ATTACHMENTS

Attached is the monthly report from City Planner Mark Kaltsas.



Agenda Information Memorandum
January 26, 2015 - Maple Plain City Council

**6. ADMINISTRATIVE REPORTS
C. CITY ENGINEER MONTHLY REPORT**

ACTION TO BE CONSIDERED

To receive and accept the monthly report from the City Engineer Dan Boyum.

FACTS

- See attached.

ATTACHMENTS

Attached is the monthly report from City Engineer Dan Boyum.

To: Honorable Mayor and Council, City Staff
City of Maple Plain

From: Dan D. Boyum
City Engineer

File: 193801804

Date: January 22, 2014

Reference: Monthly Engineering Report

The purpose of this update is to provide you with information on various projects and engineering activities since the last report and to date.

Hawk Signal and TH 12 Sidewalk Improvements

- Prepared final payment request for closeout.

Budd Avenue Sanitary Sewer Improvements

- Reviewed items with contractor.

Main Street West and Rainbow Avenue – Utility and Street Improvements

- Reviewed items with Contractor.
- Responded to various property owner questions.
- Met on Alger's Easement.
- Reviewed additional grant funding with Staff and distribution to property owners.
- Prepared a Payment Request.
- Reviewed televised service.

Main Street Sidewalk Improvements

- No major activities this month.

Meadows of Maple Plain

- No major activities this month.

Miscellaneous

1. Prepared monthly engineering report.
2. Attended staff and council meetings.
3. Worked on MS4 Permit items.
4. Reviewed Collision Corners site plan.
5. Collected information on TH 12 Right-of-Way.
6. Prepared memo on findings at Perkins/Drake.
7. Responded to questions and forwarded information to League Attorney on Shenk case.
8. Forwarded feedback to Hennepin County on policy items.
9. Reviewed downtown redevelopment area for storm sewer items.
10. Reviewed pricing on street items for CIP plan.
11. Worked with Public Works on various Water Treatment Plant items.

MAPLE PLAIN

EST. 1868 INC. 1912

Agenda Information Memorandum
January 26, 2015 - Maple Plain City Council

6. ADMINISTRATIVE REPORTS D. QUARTERLY FINANCIAL REPORT

YEAR TO DATE EXPENSES

General Fund

Fund	2013 Budget	2013 Actual	Difference	2014 Budget	2014 Actual	Difference
General	\$1,590,133	\$1,796,338	-\$206,205	\$1,608,650	\$1,400,381	\$208,268
Community Events	\$0	\$31,804	-\$31,804	\$0	\$38,173	-\$38,173
Water Fund	\$377,255	\$377,525	-\$270	\$411,755	\$593,704	-\$181,969 \$7,220.12
Sewer Fund	\$334,694	\$285,086	\$49,607	\$346,918	\$278,175	\$68,742
Storm Water Fund	\$56,980	\$68,072	-\$11,092	\$57,048	\$32,961	\$24,086
Fire	\$295,201	\$305,335	-\$10,134	\$355,201	\$258,695	\$96,505
			-\$209,898			\$366,648.12

General Fund

1. Not all bills have been paid for 2014 as we are still receiving some, but it looks to be a better financial year than 2013. A more accurate number will be available after our February audit.
2. In 2014 the City experienced some unexpected costs, but was able to tighten other areas of the budget.

Community Fund

1. Community Fund in the past had not been budgeted for.
2. In 2015 there is a line item for expenses and a budget has been prepared for Community Events

Water Fund

1. The Water Fund does not have a -\$181,969 balance,
 - \$172,000 bond payment for the Water Treatment Plant was miscoded
 - \$17,189.12 was a payment from 2013

2. New 2014 Actual is \$7,220.12

Storm Water Fund and Sewer Fund

1. They continue to get more stable.
2. Staff have made significant changes in some of the materials used to be more efficient and effective.

Fire

1. In 2013, the Department purchased a Lucas Machine for nearly \$18,000 that was not part of the original budget. This is a great asset for the department and has saved lives.
2. Fire Department continues to run on an efficient and effective budget.

At a Glance Expenses

Council: Increased Expenses due to bills from 2013 for minutes and consultant for Administrator
 Planning Costs: Decreased Expenses with new Planner
 Administration: Increased Expenses for new computer, file cabinet and computer accessories, new utility bills sent via envelopes, Consultant for Accounting during transition, software, printing with new newsletter
 Legal: Increased Expenses due to three investigations
 Public Facilities: Increased Expenses due to long winter
 Public Works: Increased Expenses due to long winter, additional equipment
 Parks: Unexpected Expenses: Orono playground expense \$20,000
 Water: 2 Increased Expenses: Watermain breaks and new water meter postcards

YEAR TO DATE

REVENUES

General Fund

Fund	2013 Budget	2013 Actual	Difference	2014 Budget	2014 Actual	Difference
General	\$1,375,133	\$1,380,086.24	\$4,953.24	\$1,683,451	\$1,742,902.52	\$59,451.52
Community Events	\$0	\$17,144.42	\$17,144.42	\$0	\$22,116.05	\$22,116.05
Water Fund	\$418,066	\$452,662	\$34,596.02	\$418,066	\$410,443	\$7,622.07
Sewer Fund	\$379,556	\$449,982.34	\$70,426.34	\$379.556	\$340.712	\$38,838.04
Storm Water Fund	\$0	\$88,359.81		\$74,950	\$83,073	\$8,122.04
Fire	\$0	\$361,119.67		\$373,201	\$364,731	\$8,409.69

General Fund

1. Building permits have increased
2. City sold a parcel of land in 2014

Community Events

1. in 2013 and 2014 City did not have as a line item, it is included in 2015
2. City has proposed budget for 2015 for community events

Water Fund

1. Sales are down throughout the Metro due to the wet spring. This number also illustrates some of the inability to bill during the construction period.

Sewer Fund

1. In 2013 we received an additional \$89,000 in assets from outside programs and are confident we will receive similar amounts for the 2014 year, but will know more after the audit.

Storm Water Fund

1. A decrease in funds collected from residential and commercial/industry.

CITY OF MAPLE PLAIN
quarterly

Account Description	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
1 GENERAL FUND					
<i>Full Time</i> E 101-41110-103 Part-Time Employees	\$15,425.00	\$18,950.00	\$16,625.00	\$2,325.00	87.73%
E 101-41110-121 PERA Contribution	\$0.00	\$0.00	\$253.75	-\$253.75	0.00%
E 101-41110-122 FICA Contribution	\$1,180.06	\$1,459.00	\$1,192.88	\$266.12	81.76%
E 101-41110-151 Worker s Comp Insurance	\$55.00	\$68.00	\$91.00	-\$23.00	133.82%
E 101-41110-302 Planning Services	\$2,189.75	\$2,880.00	\$3,452.82	-\$572.82	119.89%
E 101-41110-303 Engineering Services	\$1,695.30	\$3,384.00	\$2,162.81	\$1,221.19	63.91%
E 101-41110-304 Legal Services	\$8,060.84	\$7,500.00	\$10,220.01	-\$2,720.01	136.27%
E 101-41110-311 Contract Service	\$0.00	\$0.00	\$23,490.00	-\$23,490.00	0.00%
E 101-41110-319 Other Consulting Services	\$0.00	\$0.00	\$17,800.00	-\$17,800.00	0.00%
E 101-41110-322 Postage	\$0.00	\$0.00	\$715.58	-\$715.58	0.00%
E 101-41110-331 Training & Travel	\$1,330.99	\$4,139.00	\$2,428.19	\$1,710.81	58.67%
E 101-41110-433 Dues & Subscriptions	\$3,775.00	\$3,811.00	\$1,976.00	\$1,835.00	51.85%
E 101-41110-434 Awards & Indemnities	\$488.25	\$425.00	\$1,532.93	-\$1,107.93	360.69%
E 101-41110-437 Miscellaneous	\$30.40	\$0.00	\$3,350.37	-\$3,350.37	0.00%
E 101-41110-570 Office Equipment & Furnishings	\$0.00	\$0.00	\$3,363.31	-\$3,363.31	0.00%
E 101-41310-103 Part-Time Employees	\$7,175.00	\$7,325.00	\$8,025.00	-\$700.00	109.56%
E 101-41310-121 PERA Contribution	\$358.75	\$458.00	\$0.00	\$458.00	0.00%
E 101-41310-122 FICA Contribution	\$548.92	\$564.00	\$409.27	\$154.73	72.57%
E 101-41310-201 Office Supplies	\$0.00	\$0.00	\$44.98	-\$44.98	0.00%
E 101-41310-202 Duplicating & Copying Supply	\$0.00	\$0.00	\$65.19	-\$65.19	0.00%
E 101-41310-331 Training & Travel	\$2,933.46	\$2,165.00	\$2,115.81	\$49.19	97.73%
E 101-41310-433 Dues & Subscriptions	\$30.00	\$40.00	\$30.00	\$10.00	75.00%
E 101-41330-302 Planning Services	\$589.67	\$4,550.00	\$5,465.22	-\$915.22	120.11%
E 101-41330-303 Engineering Services	\$0.00	\$0.00	\$1,800.60	-\$1,800.60	0.00%
E 101-41330-304 Legal Services	\$1,120.00	\$3,240.00	\$2,030.00	\$1,210.00	62.65%
E 101-41410-309 EDP, Software and Design	\$0.00	\$320.00	\$0.00	\$320.00	0.00%
E 101-41410-437 Miscellaneous	\$535.38	\$0.00	\$129.66	-\$129.66	0.00%
E 101-41420-351 Legal Notices Publishing	\$3,850.49	\$1,650.00	\$1,465.20	\$184.80	88.80%
E 101-41420-353 Ordinance Publication	\$2,215.00	\$5,000.00	\$1,238.00	\$3,762.00	24.76%
E 101-41500-101 Full-Time Employees - Regular	\$115,062.93	\$108,979.00	\$103,746.07	\$5,232.93	95.20%
E 101-41500-102 Full-Time Employees - Overtime	\$1,112.59	\$1,246.00	\$4,250.61	-\$3,004.61	341.14%
E 101-41500-103 Part-Time Employees	\$3,225.00	\$3,000.00	\$3,561.75	-\$561.75	118.73%
E 101-41500-106 Administrative Internship	\$8,154.00	\$8,400.00	\$0.00	\$8,400.00	0.00%
E 101-41500-115 Educational Assistance	\$3,742.87	\$5,600.00	\$3,228.42	\$2,371.58	57.65%
E 101-41500-121 PERA Contribution	\$8,762.04	\$7,991.00	\$7,182.08	\$808.92	89.88%
E 101-41500-122 FICA Contribution	\$9,757.86	\$9,365.00	\$8,409.73	\$955.27	89.80%
E 101-41500-131 Employer Paid Health Insurance	\$18,410.88	\$9,696.00	\$2,860.71	\$6,835.29	29.50%

Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
E 101-41500-132 Employer Paid Dental Insurance	\$660.39	\$910.00	\$780.88	\$129.12	85.81%
E 101-41500-133 Employer Paid Life Insurance	\$138.74	\$60.00	\$49.45	\$10.55	82.42%
E 101-41500-151 Worker s Comp Insurance	\$835.00	\$877.00	\$945.00	-\$68.00	107.75%
E 101-41500-201 Office Supplies	\$1,566.68	\$2,500.00	\$2,275.62	\$224.38	91.02%
E 101-41500-202 Duplicating & Copying Supply	\$709.95	\$1,000.00	\$806.97	\$193.03	80.70%
E 101-41500-204 Envelopes & Letterhead	\$1,331.00	\$900.00	\$818.22	\$81.78	90.91%
E 101-41500-301 Auditing & Accounting Services	\$19,879.00	\$20,625.00	\$24,043.20	-\$3,418.20	116.57%
E 101-41500-309 EDP, Software and Design	\$2,628.62	\$4,032.00	\$17,075.29	-\$13,043.29	423.49%
E 101-41500-312 Financial Services	\$1,706.25	\$5,000.00	\$0.00	\$5,000.00	0.00%
E 101-41500-321 Telephone	\$4,439.34	\$4,200.00	\$4,387.36	-\$187.36	104.46%
E 101-41500-322 Postage	\$4,459.81	\$3,800.00	\$3,176.80	\$623.20	83.60%
E 101-41500-331 Training & Travel	\$3,888.80	\$5,682.00	\$4,387.25	\$1,294.75	77.21%
E 101-41500-350 Printing & Binding	\$54.47	\$0.00	\$115.19	-\$115.19	0.00%
E 101-41500-352 General Public Information	\$1,605.72	\$1,400.00	\$2,182.25	-\$782.25	155.88%
E 101-41500-361 General Liability Insurance	\$3,229.00	\$3,358.00	\$2,392.50	\$965.50	71.25%
E 101-41500-400 Equipment Repair & Maintenance	\$1,598.45	\$2,700.00	\$1,806.86	\$893.14	66.92%
E 101-41500-413 Office Equipment Rental	\$3,844.48	\$4,126.00	\$4,831.47	-\$705.47	117.10%
E 101-41500-433 Dues & Subscriptions	\$736.20	\$963.00	\$1,343.00	-\$380.00	139.46%
E 101-41500-437 Miscellaneous	\$2,756.46	\$1,500.00	\$2,267.00	-\$767.00	151.13%
E 101-41500-570 Office Equipment & Furnishings	\$442.74	\$0.00	\$272.53	-\$272.53	0.00%
E 101-41550-201 Office Supplies	\$317.94	\$500.00	\$0.00	\$500.00	0.00%
E 101-41550-305 Assessing Services	\$14,365.88	\$14,198.00	\$14,085.19	\$112.81	99.21%
E 101-41610-304 Legal Services	\$28,288.10	\$30,000.00	\$23,629.50	\$6,370.50	78.77%
E 101-41910-302 Planning Services	\$32,888.79	\$26,600.00	\$17,018.87	\$9,581.13	63.98%
E 101-41940-223 Building Repair Supplies	\$815.62	\$1,000.00	\$0.00	\$1,000.00	0.00%
E 101-41940-310 Janitorial Services	\$3,156.19	\$2,520.00	\$2,759.12	-\$239.12	109.49%
E 101-41940-362 Property Insurance	\$416.00	\$414.00	\$404.00	\$10.00	97.58%
E 101-41940-381 Electric Utilities	\$5,656.75	\$6,500.00	\$7,730.47	-\$1,230.47	118.93%
E 101-41940-382 Water Utilities	\$900.00	\$900.00	\$0.00	\$900.00	0.00%
E 101-41940-383 Gas Utilities	\$2,528.79	\$7,500.00	\$3,345.99	\$4,154.01	44.61%
E 101-41940-385 Sewer Utilities	\$1,300.00	\$1,300.00	\$0.00	\$1,300.00	0.00%
E 101-41940-400 Equipment Repair & Maintenance	\$27.85	\$0.00	\$28.00	-\$28.00	0.00%
E 101-41940-401 Building Repair & Maintenance	\$5,532.57	\$15,000.00	\$8,156.40	\$6,843.60	54.38%
E 101-41940-580 Other Equipment	\$0.00	\$0.00	\$1,102.62	-\$1,102.62	0.00%
E 101-41940-720 Operating Transfers	\$10,000.00	\$0.00	\$40,000.00	-\$40,000.00	0.00%
E 101-42110-304 Legal Services	\$19,621.30	\$17,500.00	\$22,415.61	-\$4,915.61	128.09%
E 101-42110-306 Police Administration	\$424,393.02	\$448,858.00	\$448,999.78	-\$141.78	100.03%
E 101-42110-317 Board & Booking Fees	\$1,538.37	\$4,000.00	\$3,676.76	\$323.24	91.92%
E 101-42110-437 Miscellaneous	\$515.12	\$1,000.00	\$0.00	\$1,000.00	0.00%
E 101-42210-124 Fire Pension Contribution	\$25,750.00	\$25,750.00	\$27,965.00	-\$2,215.00	108.60%

Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
E 101-42290-307 Fire Administration	\$161,708.88	\$161,795.00	\$161,795.04	-\$0.04	100.00%
E 101-42400-308 Building Inspection	\$5,060.00	\$18,000.00	\$8,587.91	\$9,412.09	47.71%
E 101-42400-438 Collected for Other Agencies	\$403.48	\$2,000.00	\$1,073.49	\$926.51	53.67%
E 101-42500-319 Other Consulting Services	\$953.12	\$505.00	\$502.08	\$2.92	99.42%
E 101-42700-318 Animal Shelter Boarding Fees	\$84.81	\$250.00	\$0.00	\$250.00	0.00%
E 101-43000-101 Full-Time Employees - Regular	\$51,138.77	\$49,874.00	\$44,024.72	\$5,849.28	88.27%
E 101-43000-102 Full-Time Employees - Overtime	\$1,724.69	\$2,106.00	\$3,008.96	-\$902.96	142.88%
E 101-43000-104 Temporary Employees - Regular	\$1,500.00	\$3,600.00	\$3,045.00	\$555.00	84.58%
E 101-43000-121 PERA Contribution	\$3,696.32	\$3,769.00	\$3,388.45	\$380.55	89.90%
E 101-43000-122 FICA Contribution	\$4,140.63	\$4,280.00	\$3,780.55	\$499.45	88.33%
E 101-43000-131 Employer Paid Health Insurance	\$12,216.46	\$19,430.00	\$14,132.00	\$5,298.00	72.73%
E 101-43000-132 Employer Paid Dental Insurance	\$735.75	\$1,062.00	\$755.08	\$306.92	71.10%
E 101-43000-133 Employer Paid Life Insurance	\$57.50	\$60.00	\$59.80	\$0.20	99.67%
E 101-43000-151 Worker s Comp Insurance	\$4,207.00	\$4,417.00	\$5,952.00	-\$1,535.00	134.75%
E 101-43000-201 Office Supplies	\$270.25	\$200.00	\$266.15	-\$66.15	133.08%
E 101-43000-211 Cleaning Supplies	\$43.84	\$200.00	\$23.39	\$176.61	11.70%
E 101-43000-212 Motor Fuels	\$6,359.64	\$4,000.00	\$6,488.41	-\$2,488.41	162.21%
E 101-43000-213 Lubricants & Additives	\$377.16	\$750.00	\$562.10	\$187.90	74.95%
E 101-43000-215 Shop Materials	\$308.01	\$800.00	\$973.07	-\$173.07	121.63%
E 101-43000-221 Equipment Parts	\$423.51	\$4,000.00	\$1,809.61	\$2,190.39	45.24%
E 101-43000-240 Small Tools & Minor Equipment	\$14.95	\$600.00	\$23.50	\$576.50	3.92%
E 101-43000-303 Engineering Services	\$14,285.76	\$6,500.00	\$3,751.72	\$2,748.28	57.72%
E 101-43000-321 Telephone	\$2,255.23	\$2,300.00	\$3,796.99	-\$1,496.99	165.09%
E 101-43000-323 Radio Units	\$0.00	\$442.00	\$0.00	\$442.00	0.00%
E 101-43000-331 Training & Travel	\$1,034.70	\$1,250.00	\$1,900.00	-\$650.00	152.00%
E 101-43000-350 Printing & Binding	\$0.00	\$0.00	\$74.32	-\$74.32	0.00%
E 101-43000-362 Property Insurance	\$1,037.00	\$1,110.00	\$1,101.00	\$9.00	99.19%
E 101-43000-363 Automotive Insurance	\$2,350.00	\$2,397.00	\$2,651.00	-\$254.00	110.60%
E 101-43000-381 Electric Utilities	-\$121.30	\$0.00	-\$91.48	\$91.48	0.00%
E 101-43000-384 Refuse & Recycling	\$0.00	\$300.00	\$0.00	\$300.00	0.00%
E 101-43000-400 Equipment Repair & Maintenance	\$246.71	\$210.00	\$469.38	-\$259.38	223.51%
E 101-43000-404 Machinery & Equipment Repair	\$2,295.47	\$3,350.00	\$3,386.20	-\$36.20	101.08%
E 101-43000-417 Uniform Rentals	\$3,646.08	\$4,060.00	\$1,710.57	\$2,349.43	42.13%
E 101-43000-433 Dues & Subscriptions	\$345.00	\$314.00	\$370.90	-\$56.90	118.12%
E 101-43000-437 Miscellaneous	\$1,244.24	\$650.00	\$1,751.44	-\$1,101.44	269.45%
E 101-43000-580 Other Equipment	\$0.00	\$0.00	\$424.42	-\$424.42	0.00%
E 101-43100-224 Street Maintenance Materials	\$3,880.82	\$15,000.00	\$3,739.43	\$11,260.57	24.93%
E 101-43100-303 Engineering Services	\$17,409.70	\$4,500.00	\$9,380.90	-\$4,880.90	208.46%
E 101-43100-311 Contract Service	\$11,120.20	\$37,500.00	\$8,083.50	\$29,416.50	21.56%
E 101-43100-361 General Liability Insurance	\$357.00	\$360.00	\$250.79	\$109.21	69.66%

Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
E 101-43100-381 Electric Utilities	\$533.49	\$650.00	\$1,273.48	-\$623.48	195.92%
E 101-43100-720 Operating Transfers	\$36,842.00	\$0.00	\$37,500.00	-\$37,500.00	0.00%
E 101-43125-101 Full-Time Employees - Regular	\$5,366.10	\$6,506.00	\$10,696.88	-\$4,190.88	164.42%
E 101-43125-102 Full-Time Employees - Overtime	\$1,271.09	\$1,404.00	\$2,534.85	-\$1,130.85	180.54%
E 101-43125-121 PERA Contribution	\$418.81	\$573.00	\$948.24	-\$375.24	165.49%
E 101-43125-122 FICA Contribution	\$506.41	\$609.00	\$993.87	-\$384.87	163.20%
E 101-43125-229 Sand & Salt Materials	\$4,737.83	\$3,750.00	\$4,187.05	-\$437.05	111.65%
E 101-43160-381 Electric Utilities	\$21,363.96	\$22,000.00	\$27,402.38	-\$5,402.38	124.56%
E 101-43200-314 Sanitation & Recycling Service	\$9,995.14	\$18,500.00	\$0.00	\$18,500.00	0.00%
E 101-43200-384 Refuse & Recycling	\$3,135.45	\$1,620.00	\$112.00	\$1,508.00	6.91%
E 101-45200-101 Full-Time Employees - Regular	\$12,909.43	\$12,689.00	\$11,370.16	\$1,318.84	89.61%
E 101-45200-102 Full-Time Employees - Overtime	\$34.40	\$351.00	\$0.00	\$351.00	0.00%
E 101-45200-121 PERA Contribution	\$929.60	\$913.00	\$822.83	\$90.17	90.12%
E 101-45200-122 FICA Contribution	\$985.74	\$1,004.00	\$862.04	\$141.96	85.86%
E 101-45200-135 City Volunteer Insurance	\$167.00	\$175.00	\$167.00	\$8.00	95.43%
E 101-45200-151 Worker s Comp Insurance	\$384.00	\$403.00	\$525.00	-\$122.00	130.27%
E 101-45200-211 Cleaning Supplies	\$33.44	\$200.00	\$0.00	\$200.00	0.00%
E 101-45200-212 Motor Fuels	\$996.64	\$500.00	\$980.78	-\$480.78	196.16%
E 101-45200-221 Equipment Parts	\$211.96	\$850.00	\$305.37	\$544.63	35.93%
E 101-45200-225 Landscaping Materials	-\$105.69	\$1,750.00	\$1,401.69	\$348.31	80.10%
E 101-45200-228 Park Equipment Supplies	\$4,501.94	\$3,500.00	\$4,022.49	-\$522.49	114.93%
E 101-45200-311 Contract Service	\$2,081.86	\$4,100.00	\$6,470.00	-\$2,370.00	157.80%
E 101-45200-319 Other Consulting Services	\$353.78	\$0.00	\$248.75	-\$248.75	0.00%
E 101-45200-322 Postage	\$416.08	\$0.00	\$217.49	-\$217.49	0.00%
E 101-45200-350 Printing & Binding	\$469.09	\$0.00	\$225.85	-\$225.85	0.00%
E 101-45200-361 General Liability Insurance	\$0.00	\$520.00	\$0.00	\$520.00	0.00%
E 101-45200-362 Property Insurance	\$5,915.00	\$6,329.00	\$5,857.00	\$472.00	92.54%
E 101-45200-402 Structure Repair & Maintenance	\$1,890.58	\$1,000.00	\$707.98	\$292.02	70.80%
E 101-45200-404 Machinery & Equipment Repair	\$756.67	\$750.00	\$732.74	\$17.26	97.70%
E 101-45200-437 Miscellaneous	\$412.00	\$0.00	\$255.65	-\$255.65	0.00%
E 101-45200-530 Improvements Other Than Bldgs	\$22,798.77	\$20,000.00	\$49,859.88	-\$29,859.88	249.30%
E 101-46102-311 Contract Service	\$0.00	\$2,000.00	\$14,556.54	-\$12,556.54	727.83%
E 101-46300-602 Other Long-Term Debt Principal	\$16,556.65	\$17,285.00	\$17,285.15	-\$0.15	100.00%
E 101-46300-612 Other Long-Term Debt Interest	\$4,880.92	\$4,152.00	\$4,152.42	-\$0.42	100.01%
E 101-46500-319 Other Consulting Services	\$2,712.05	\$10,000.00	\$7,674.00	\$2,326.00	76.74%
E 101-46630-490 Civic Organization Donations	\$6,100.45	\$7,231.00	\$6,078.26	\$1,152.74	84.06%
E 101-49360-722 Capital Improvement Fund	\$140,200.00	\$140,200.00	\$303,421.00	-\$163,221.00	216.42%
E 101-49360-723 Transfers to WTP Fund	\$27,300.00	\$27,300.00	\$29,500.00	-\$2,200.00	108.06%
E 101-49990-725 Contingencies	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
FUND 101 GENERAL FUND	\$1,511,212.84	\$1,590,133.00	\$1,796,338.31	-\$206,205.31	

Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
FUND 105 COMMUNITY EVENTS FUND					
E 105-45000-352 General Public Information	\$7,350.81	\$0.00	\$745.56	-\$745.56	0.00%
E 105-45100-311 Contract Service	\$21,130.37	\$0.00	\$14,449.15	-\$14,449.15	0.00%
E 105-45100-322 Postage	\$0.00	\$0.00	\$217.49	-\$217.49	0.00%
E 105-45100-340 Advertising	\$7,375.00	\$0.00	\$10,403.08	-\$10,403.08	0.00%
E 105-45100-410 Rentals (General)	\$40.00	\$0.00	\$5,989.55	-\$5,989.55	0.00%
FUND 105 COMMUNITY EVENTS FUND	\$35,896.18	\$0.00	\$31,804.83	-\$31,804.83	
FUND 250 STREET MAINTENANCE FUND					
E 250-43100-303 Engineering Services	\$22,180.37	\$0.00	\$750.50	-\$750.50	0.00%
E 250-43100-311 Contract Service	\$111,830.50	\$0.00	\$0.37	-\$0.37	0.00%
FUND 250 STREET MAINTENANCE FUND	\$134,010.87	\$0.00	\$750.87	-\$750.87	
FUND 351 DEBT SERVICE (CAPITAL PRJTS)					
E 351-47110-611 Bond Interest	\$0.00	\$0.00	\$32,948.44	-\$32,948.44	0.00%
E 351-47110-620 Fiscal Agent s Fees	\$0.00	\$0.00	\$450.00	-\$450.00	0.00%
FUND 351 DEBT SERVICE (CAPITAL PRJTS)	\$0.00	\$0.00	\$33,398.44	-\$33,398.44	
FUND 401 PARK IMPROVEMENT FUND					
E 401-45200-530 Improvements Other Than Bldgs	\$74,144.21	\$0.00	\$7,500.00	-\$7,500.00	0.00%
FUND 401 PARK IMPROVEMENT FUND	\$74,144.21	\$0.00	\$7,500.00	-\$7,500.00	
FUND 450 PARK & RIDE PROJECT					
E 450-43100-303 Engineering Services	\$1,340.58	\$0.00	\$1,204.21	-\$1,204.21	0.00%
E 450-43100-311 Contract Service	\$669,824.46	\$0.00	\$19,257.20	-\$19,257.20	0.00%
FUND 450 PARK & RIDE PROJECT	\$671,165.04	\$0.00	\$20,461.41	-\$20,461.41	
FUND 451 CAPITAL IMPROVEMENT PROJECTS					
E 451-43100-303 Engineering Services	\$132,942.59	\$0.00	\$124,487.63	-\$124,487.63	0.00%
E 451-43100-500 Capital Outlay (GENERAL)	\$690,656.75	\$0.00	\$217,589.20	-\$217,589.20	0.00%
E 451-43124-303 Engineering Services	\$0.00	\$0.00	\$25,165.66	-\$25,165.66	0.00%
E 451-43124-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$81,256.23	-\$81,256.23	0.00%
E 451-47120-621 Bond Issuance Cost	\$0.00	\$0.00	\$17,265.00	-\$17,265.00	0.00%
E 451-49400-303 Engineering Services	\$54,801.78	\$0.00	\$14,293.00	-\$14,293.00	0.00%
E 451-49450-303 Engineering Services	\$15,803.59	\$0.00	\$660.14	-\$660.14	0.00%
E 451-49450-530 Improvements Other Than Bldgs	\$64,990.50	\$0.00	\$5,209.50	-\$5,209.50	0.00%
FUND 451 CAPITAL IMPROVEMENT PROJECTS	\$959,195.21	\$0.00	\$485,926.36	-\$485,926.36	
FUND 501 EQUIPMENT REPLACEMENT FUND					
E 501-41500-570 Office Equipment & Furnishings	\$2,945.87	\$0.00	\$8,842.18	-\$8,842.18	0.00%
E 501-41500-580 Other Equipment	\$0.00	\$0.00	\$14,578.82	-\$14,578.82	0.00%

Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
E 602-49450-621 Bond Issuance Cost	\$0.00	\$0.00	\$11,598.00	-\$11,598.00	0.00%
E 602-49450-740 Interfund Interest Expense	\$0.00	\$0.00	\$917.00	-\$917.00	0.00%
E 602-49455-309 EDP, Software and Design	\$780.60	\$0.00	\$402.97	-\$402.97	0.00%
FUND 602 SEWER FUND	\$380,617.74	\$334,694.00	\$285,086.81	\$49,607.19	
FUND 603 STORM WATER FUND					
E 603-49455-101 Full-Time Employees - Regular	\$183.44	\$1,734.00	\$1,926.09	-\$192.09	111.08%
E 603-49455-102 Full-Time Employees - Overtime	\$103.20	\$246.00	\$1,825.58	-\$1,579.58	742.11%
E 603-49455-121 PERA Contribution	\$20.75	\$129.00	\$272.09	-\$143.09	210.92%
E 603-49455-122 FICA Contribution	\$21.93	\$152.00	\$285.24	-\$133.24	187.66%
E 603-49455-303 Engineering Services	\$3,085.04	\$10,000.00	\$16,939.02	-\$6,939.02	169.39%
E 603-49455-311 Contract Service	\$5,123.25	\$7,500.00	\$0.00	\$7,500.00	0.00%
E 603-49455-420 Depreciation Expense	\$6,566.00	\$0.00	\$6,566.00	-\$6,566.00	0.00%
E 603-49455-433 Dues & Subscriptions	\$7,219.00	\$7,219.00	\$9,528.76	-\$2,309.76	132.00%
E 603-49455-437 Miscellaneous	\$0.00	\$0.00	\$729.36	-\$729.36	0.00%
E 603-49455-530 Improvements Other Than Bldgs	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%
E 603-49455-722 Capital Improvement Fund	\$0.00	\$0.00	\$30,000.00	-\$30,000.00	0.00%
FUND 603 STORM WATER FUND	\$22,322.61	\$56,980.00	\$68,072.14	-\$11,092.14	
FUND 801 FIRE PARTNERSHIP FUND					
E 801-42210-103 Part-Time Employees	\$12,374.75	\$15,000.00	\$12,381.00	\$2,619.00	82.54%
E 801-42210-107 Secretarial Services	\$425.00	\$1,000.00	\$806.44	\$193.56	80.64%
E 801-42210-122 FICA Contribution	\$1,010.21	\$1,200.00	\$1,059.15	\$140.85	88.26%
E 801-42210-124 Fire Pension Contribution	\$16,886.37	\$18,000.00	\$23,678.62	-\$5,678.62	131.55%
E 801-42210-151 Worker s Comp Insurance	\$3,647.00	\$5,425.00	\$5,881.00	-\$456.00	108.41%
E 801-42210-201 Office Supplies	\$153.70	\$750.00	\$659.25	\$90.75	87.90%
E 801-42210-203 Printed Forms & Paper	\$98.89	\$500.00	\$455.08	\$44.92	91.02%
E 801-42210-300 Management Services	\$5,735.04	\$5,735.00	\$5,735.12	-\$0.12	100.00%
E 801-42210-304 Legal Services	\$956.67	\$1,000.00	\$1,780.00	-\$780.00	178.00%
E 801-42210-306 Police Administration	\$0.00	\$0.00	-\$121.00	\$121.00	0.00%
E 801-42210-311 Contract Service	\$0.00	\$1,000.00	\$127.08	\$872.92	12.71%
E 801-42210-322 Postage	\$558.75	\$200.00	\$99.59	\$100.41	49.80%
E 801-42210-361 General Liability Insurance	\$2,884.00	\$3,017.00	\$1,856.55	\$1,160.45	61.54%
E 801-42210-362 Property Insurance	\$816.00	\$0.00	\$799.00	-\$799.00	0.00%
E 801-42210-363 Automotive Insurance	\$11,420.72	\$12,675.00	\$12,828.00	-\$153.00	101.21%
E 801-42210-430 Personnel Testing	\$682.00	\$5,500.00	\$20.00	\$5,480.00	0.36%
E 801-42210-433 Dues & Subscriptions	\$3,207.00	\$3,000.00	\$2,966.00	\$34.00	98.87%
E 801-42210-434 Awards & Indemnities	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 801-42210-437 Miscellaneous	\$646.26	\$1,000.00	\$643.97	\$356.03	64.40%
E 801-42220-103 Part-Time Employees	\$46,886.50	\$60,000.00	\$48,072.79	\$11,927.21	80.12%
E 801-42220-122 FICA Contribution	\$3,556.60	\$3,900.00	\$3,626.52	\$273.48	92.99%

Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
E 801-42220-215 Shop Materials	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
E 801-42220-240 Small Tools & Minor Equipment	\$19,531.90	\$15,000.00	\$32,723.10	-\$17,723.10	218.15%
E 801-42220-437 Miscellaneous	\$206.50	\$0.00	\$30.57	-\$30.57	0.00%
E 801-42220-580 Other Equipment	\$10,452.19	\$7,900.00	\$4,675.60	\$3,224.40	59.18%
E 801-42230-352 General Public Information	\$1,064.66	\$500.00	\$323.49	\$176.51	64.70%
E 801-42230-437 Miscellaneous	\$400.96	\$500.00	\$187.57	\$312.43	37.51%
E 801-42240-207 Training Supplies	\$1,187.01	\$1,500.00	-\$811.87	\$2,311.87	-54.12%
E 801-42240-208 Training and Instruction	\$462.50	\$0.00	\$1,000.00	-\$1,000.00	0.00%
E 801-42240-331 Training & Travel	\$10,822.09	\$16,600.00	\$11,034.78	\$5,565.22	66.47%
E 801-42240-433 Dues & Subscriptions	\$0.00	\$0.00	-\$60.00	\$60.00	0.00%
E 801-42240-580 Other Equipment	\$1,040.00	\$500.00	\$0.00	\$500.00	0.00%
E 801-42250-221 Equipment Parts	\$1,295.74	\$4,000.00	\$0.00	\$4,000.00	0.00%
E 801-42250-309 EDP, Software and Design	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 801-42250-323 Radio Units	\$5.75	\$1,000.00	\$0.00	\$1,000.00	0.00%
E 801-42250-410 Rentals (General)	\$1,444.50	\$0.00	\$706.17	-\$706.17	0.00%
E 801-42250-419 General Rentals	\$6,801.81	\$15,000.00	\$8,839.34	\$6,160.66	58.93%
E 801-42250-580 Other Equipment	\$0.00	\$5,500.00	\$449.99	\$5,050.01	8.18%
E 801-42260-212 Motor Fuels	\$4,074.39	\$3,500.00	\$4,297.42	-\$797.42	122.78%
E 801-42260-221 Equipment Parts	\$1,158.55	\$2,000.00	\$658.62	\$1,341.38	32.93%
E 801-42260-240 Small Tools & Minor Equipment	\$0.00	\$0.00	\$240.47	-\$240.47	0.00%
E 801-42260-404 Machinery & Equipment Repair	\$15,394.91	\$10,000.00	\$208.27	\$9,791.73	2.08%
E 801-42260-580 Other Equipment	\$7,147.51	\$10,000.00	\$18,957.62	-\$8,957.62	189.58%
E 801-42265-405 Vehicle Repair & Maintenance	\$9,000.18	\$49,000.00	\$18,551.38	\$30,448.62	37.86%
E 801-42265-550 Motor Vehicles	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
E 801-42270-215 Shop Materials	\$315.56	\$500.00	\$298.68	\$201.32	59.74%
E 801-42270-221 Equipment Parts	\$1,175.81	\$1,500.00	\$564.58	\$935.42	37.64%
E 801-42280-211 Cleaning Supplies	\$170.90	\$750.00	\$557.65	\$192.35	74.35%
E 801-42280-223 Building Repair Supplies	\$283.07	\$1,500.00	\$2,531.68	-\$1,031.68	168.78%
E 801-42280-311 Contract Service	\$1,625.00	\$1,500.00	\$935.00	\$565.00	62.33%
E 801-42280-321 Telephone	\$4,097.55	\$3,300.00	\$3,334.84	-\$34.84	101.06%
E 801-42280-362 Property Insurance	\$0.00	\$799.00	\$0.00	\$799.00	0.00%
E 801-42280-381 Electric Utilities	\$5,789.79	\$3,200.00	\$6,603.32	-\$3,403.32	206.35%
E 801-42280-382 Water Utilities	\$0.00	\$800.00	\$0.00	\$800.00	0.00%
E 801-42280-383 Gas Utilities	\$4,919.16	\$5,000.00	\$5,302.91	-\$302.91	106.06%
E 801-42280-384 Refuse & Recycling	\$0.00	\$200.00	\$0.00	\$200.00	0.00%
E 801-42280-385 Sewer Utilities	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
E 801-42280-520 Buildings & Structures	\$413.89	\$5,000.00	\$2,655.15	\$2,344.85	53.10%
E 801-42280-560 Furniture & Fixtures	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 801-42280-720 Operating Transfers	\$0.00	\$0.00	\$0.38	-\$0.38	0.00%
E 801-47076-601 Bond Principal	\$45,000.00	\$0.00	\$50,000.00	-\$50,000.00	0.00%

Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	%YTD Budget
E 801-47076-611 Bond Interest	\$8,942.50	\$0.00	\$7,185.00	-\$7,185.00	0.00%
E 801-49990-750 Use of Reserves	\$0.00	-\$15,500.00	\$0.00	-\$15,500.00	0.00%
FUND 801 FIRE PARTNERSHIP FUND	\$276,169.84	\$295,201.00	\$305,335.87	-\$10,134.87	
FUND 802 FIRE EQUIP & CAPITAL FUND					
E 802-42265-550 Motor Vehicles	\$0.00	\$0.00	\$41,712.45	-\$41,712.45	0.00%
E 802-42265-580 Other Equipment	\$0.00	\$0.00	\$9,581.56	-\$9,581.56	0.00%
FUND 802 FIRE EQUIP & CAPITAL FUND	\$0.00	\$0.00	\$51,294.01	-\$51,294.01	
FUND 999 ACCRUED INTEREST					
E 999-41000-101 Full-Time Employees - Regular	-\$1,654.26	\$0.00	-\$2,048.00	\$2,048.00	0.00%
E 999-41000-420 Depreciation Expense	\$8,236.00	\$0.00	\$9,283.00	-\$9,283.00	0.00%
E 999-41000-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	-\$31,646.00	\$31,646.00	0.00%
E 999-42000-300 Management Services	\$0.00	\$0.00	\$42,922.00	-\$42,922.00	0.00%
E 999-42000-420 Depreciation Expense	\$92,208.00	\$0.00	\$95,667.00	-\$95,667.00	0.00%
E 999-42000-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	-\$73,968.00	\$73,968.00	0.00%
E 999-43000-101 Full-Time Employees - Regular	-\$1,381.17	\$0.00	-\$3,937.00	\$3,937.00	0.00%
E 999-43000-420 Depreciation Expense	\$22,232.00	\$0.00	\$24,469.00	-\$24,469.00	0.00%
E 999-43100-540 Heavy Machinery	-\$2,122,490.00	\$0.00	-\$475,768.00	\$475,768.00	0.00%
E 999-45000-420 Depreciation Expense	\$4,155.00	\$0.00	\$21,991.00	-\$21,991.00	0.00%
E 999-47000-601 Bond Principal	-\$45,000.00	\$0.00	-\$50,000.00	\$50,000.00	0.00%
E 999-47000-603 Short-Term Debt Principal	-\$16,557.00	\$0.00	-\$17,285.00	\$17,285.00	0.00%
E 999-47000-611 Bond Interest	\$13,175.00	\$0.00	\$390.00	-\$390.00	0.00%
FUND 999 ACCRUED INTEREST	-\$2,047,076.43	\$0.00	-\$459,930.00	\$459,930.00	
	\$2,354,205.86	\$2,654,263.00	\$3,034,225.86	-\$379,962.86	

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Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	2013 YTD GA %YTD Budget
FUND 101 GENERAL FUND					
E 101-41110-101 Full-Time Employees - Regular	\$0.00	\$0.00	\$16.06	-\$16.06	0.00%
E 101-41110-103 Part-Time Employees	\$16,625.00	\$18,950.00	\$18,800.00	\$150.00	99.21%
E 101-41110-121 PERA Contribution	\$253.75	\$235.00	\$250.00	-\$15.00	106.38%
E 101-41110-122 FICA Contribution	\$1,192.88	\$1,097.00	\$1,128.28	-\$31.28	102.85%
E 101-41110-151 Worker s Comp Insurance	\$91.00	\$96.00	\$94.09	\$1.91	98.01%
E 101-41110-302 Planning Services	\$3,452.82	\$2,880.00	\$672.26	\$2,207.74	23.34%
E 101-41110-303 Engineering Services	\$2,162.81	\$3,084.00	\$1,862.53	\$1,221.47	60.39%
E 101-41110-304 Legal Services	\$10,220.01	\$7,500.00	\$8,597.34	-\$1,097.34	114.63%
E 101-41110-311 Contract Service	\$23,490.00	\$0.00	\$390.00	-\$390.00	0.00%
E 101-41110-319 Other Consulting Services	\$17,800.00	\$0.00	\$8,684.03	-\$8,684.03	0.00%
E 101-41110-322 Postage	\$715.58	\$0.00	\$1,088.83	-\$1,088.83	0.00%
E 101-41110-331 Training & Travel	\$2,428.19	\$3,435.00	\$6,051.89	-\$2,616.89	176.18%
E 101-41110-433 Dues & Subscriptions	\$1,976.00	\$3,325.00	\$1,989.00	\$1,336.00	59.82%
E 101-41110-434 Awards & Indemnities	\$1,532.93	\$935.00	\$501.31	\$433.69	53.62%
E 101-41110-437 Miscellaneous	\$3,350.37	\$0.00	\$1,077.28	-\$1,077.28	0.00%
E 101-41110-570 Office Equipment & Furnishings	\$3,363.31	\$0.00	\$4,051.33	-\$4,051.33	0.00%
E 101-41110-715 Depreciation Expense Transfer	\$950.00	\$675.00	\$0.00	\$675.00	0.00%
E 101-41310-103 Part-Time Employees	\$8,025.00	\$8,650.00	\$3,325.00	\$5,325.00	38.44% <i>M</i>
E 101-41310-122 FICA Contribution	\$409.27	\$666.00	\$254.36	\$411.64	38.19%
E 101-41310-331 Training & Travel	\$2,115.81	\$3,199.00	\$403.01	\$2,795.99	12.60%
E 101-41310-433 Dues & Subscriptions	\$30.00	\$40.00	\$30.00	\$10.00	75.00%
E 101-41330-302 Planning Services	\$5,465.22	\$4,550.00	\$291.50	\$4,258.50	6.41%
E 101-41330-304 Legal Services	\$2,030.00	\$3,240.00	\$0.00	\$3,240.00	0.00%
E 101-41410-104 Temporary Employees - Regular	\$0.00	\$1,900.00	\$2,638.25	-\$738.25	138.86%
E 101-41410-201 Office Supplies	\$0.00	\$500.00	\$35.07	\$464.93	7.01%
E 101-41410-207 Training Supplies	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
E 101-41410-309 EDP, Software and Design	\$0.00	\$320.00	\$0.00	\$320.00	0.00%
E 101-41410-322 Postage	\$0.00	\$80.00	\$0.00	\$80.00	0.00%
E 101-41410-351 Legal Notices Publishing	\$0.00	\$250.00	\$177.35	\$72.65	70.94%
E 101-41410-437 Miscellaneous	\$129.66	\$750.00	\$2,186.57	-\$1,436.57	291.54%
E 101-41420-351 Legal Notices Publishing	\$1,465.20	\$1,650.00	\$749.88	\$900.12	45.45%
E 101-41420-353 Ordinance Publication	\$1,238.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
E 101-41500-101 Full-Time Employees - Regular	\$103,746.07	\$111,703.00	\$127,632.07	-\$15,929.07	114.26%
E 101-41500-102 Full-Time Employees - Overtime	\$4,250.61	\$1,277.00	\$1,748.64	-\$471.64	136.93%
E 101-41500-103 Part-Time Employees	\$3,561.75	\$3,000.00	\$3,309.00	-\$309.00	110.30%
E 101-41500-106 Administrative Internship	\$0.00	\$8,400.00	\$0.00	\$8,400.00	0.00%
E 101-41500-115 Educational Assistance	\$3,228.42	\$0.00	\$1,516.55	-\$1,516.55	0.00%

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
E 101-41500-121 PERA Contribution	\$7,182.08	\$8,191.00	\$9,379.93	-\$1,188.93	114.52%
E 101-41500-122 FICA Contribution	\$8,409.73	\$9,577.00	\$9,930.89	-\$353.89	103.70%
E 101-41500-131 Employer Paid Health Insurance	\$2,860.71	\$10,715.00	\$11,432.37	-\$717.37	106.70%
E 101-41500-132 Employer Paid Dental Insurance	\$780.88	\$1,009.00	\$1,791.57	-\$782.57	<u>177.56%</u>
E 101-41500-133 Employer Paid Life Insurance	\$49.45	\$60.00	\$59.80	\$0.20	99.67%
E 101-41500-151 Worker s Comp Insurance	\$945.00	\$919.00	\$1,168.87	-\$249.87	127.19%
E 101-41500-201 Office Supplies	\$2,275.62	\$2,500.00	\$4,465.03	-\$1,965.03	<u>178.60%</u>
E 101-41500-202 Duplicating & Copying Supply	\$806.97	\$1,000.00	\$608.73	\$391.27	60.87%
E 101-41500-204 Envelopes & Letterhead	\$818.22	\$900.00	\$1,180.44	-\$280.44	131.16%
E 101-41500-301 Auditing & Accounting Services	\$24,043.20	\$19,900.00	\$24,001.55	-\$4,101.55	120.61%
E 101-41500-309 EDP, Software and Design	\$17,075.29	\$3,653.00	\$9,667.15	-\$6,014.15	<u>264.64%</u>
E 101-41500-312 Financial Services	\$0.00	\$5,000.00	\$8,000.00	-\$3,000.00	<u>160.00%</u>
E 101-41500-321 Telephone	\$4,387.36	\$4,320.00	\$3,388.73	\$931.27	78.44%
E 101-41500-322 Postage	\$3,176.80	\$3,800.00	\$2,566.82	\$1,233.18	67.55%
E 101-41500-331 Training & Travel	\$4,387.25	\$6,359.00	\$3,012.86	\$3,346.14	47.38%
E 101-41500-352 General Public Information	\$2,182.25	\$1,400.00	\$3,606.33	-\$2,206.33	257.60%
E 101-41500-361 General Liability Insurance	\$2,392.50	\$2,489.00	\$2,559.56	-\$70.56	102.83%
E 101-41500-400 Equipment Repair & Maintenance	\$1,806.86	\$2,700.00	\$1,610.67	\$1,089.33	59.65%
E 101-41500-413 Office Equipment Rental	\$4,831.47	\$3,338.00	\$4,835.25	-\$1,497.25	144.85%
E 101-41500-433 Dues & Subscriptions	\$1,343.00	\$1,217.00	\$370.00	\$847.00	30.40%
E 101-41500-437 Miscellaneous	\$2,267.00	\$1,500.00	\$34,553.58	-\$33,053.58	<u>2303.57%</u>
E 101-41500-570 Office Equipment & Furnishings	\$272.53	\$0.00	\$4,536.85	-\$4,536.85	0.00%
E 101-41500-715 Depreciation Expense Transfer	\$1,850.00	\$1,650.00	\$0.00	\$1,650.00	0.00%
E 101-41550-201 Office Supplies	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 101-41550-305 Assessing Services	\$14,085.19	\$14,624.00	\$14,799.64	-\$175.64	<u>101.20%</u>
E 101-41610-304 Legal Services	\$23,629.50	\$25,000.00	\$68,308.86	-\$43,308.86	<u>273.24%</u>
E 101-41910-302 Planning Services	\$17,018.87	\$26,600.00	\$4,178.02	\$22,421.98	15.71%
E 101-41940-223 Building Repair Supplies	\$0.00	\$1,000.00	\$1,233.40	-\$233.40	<u>123.34%</u>
E 101-41940-310 Janitorial Services	\$2,759.12	\$2,520.00	\$2,403.86	\$116.14	95.39%
E 101-41940-362 Property Insurance	\$404.00	\$432.00	\$410.00	\$22.00	94.91%
E 101-41940-381 Electric Utilities	\$7,730.47	\$7,000.00	\$6,184.31	\$815.69	88.35%
E 101-41940-382 Water Utilities	\$0.00	\$1,900.00	\$0.00	\$1,900.00	0.00%
E 101-41940-383 Gas Utilities	\$3,345.99	\$5,000.00	\$6,615.50	-\$1,615.50	132.31%
E 101-41940-385 Sewer Utilities	\$0.00	\$2,800.00	\$0.00	\$2,800.00	0.00%
E 101-41940-400 Equipment Repair & Maintenance	\$28.00	\$0.00	\$142.00	-\$142.00	0.00%
E 101-41940-401 Building Repair & Maintenance	\$8,156.40	\$15,000.00	\$9,467.26	\$5,532.74	63.12%
E 101-41940-412 Building Rentals	\$0.00	\$0.00	\$8,519.06	-\$8,519.06	0.00%
E 101-42110-304 Legal Services	\$22,415.61	\$17,500.00	\$18,572.40	-\$1,072.40	106.13%
E 101-42110-306 Police Administration	\$448,999.78	\$465,063.00	\$465,106.22	-\$43.22	100.01%
E 101-42110-317 Board & Booking Fees	\$3,676.76	\$4,000.00	\$2,270.16	\$1,729.84	56.75%

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
E 101-42110-437 Miscellaneous	\$0.00	\$1,000.00	\$1,053.52	-\$53.52	105.35%
E 101-42290-307 Fire Administration	\$161,795.04	\$161,795.00	\$161,795.04	-\$0.04	100.00%
E 101-42400-308 Building Inspection	\$8,587.91	\$12,000.00	\$12,794.26	-\$794.26	106.62%
E 101-42400-438 Collected for Other Agencies	\$1,073.49	\$2,000.00	\$1,248.00	\$752.00	62.40%
E 101-42500-319 Other Consulting Services	\$502.08	\$505.00	\$765.66	-\$260.66	151.62%
E 101-42700-318 Animal Shelter Boarding Fees	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
E 101-43000-101 Full-Time Employees - Regular	\$44,024.72	\$47,632.00	\$41,202.98	\$6,429.02	86.50%
E 101-43000-102 Full-Time Employees - Overtime	\$3,008.96	\$2,159.00	\$3,299.58	-\$1,140.58	152.83%
E 101-43000-104 Temporary Employees - Regular	\$3,045.00	\$3,600.00	\$4,758.00	-\$1,158.00	132.17%
E 101-43000-121 PERA Contribution	\$3,388.45	\$3,610.00	\$3,085.86	\$524.14	85.48%
E 101-43000-122 FICA Contribution	\$3,780.55	\$4,111.00	\$3,697.60	\$413.40	89.94%
E 101-43000-131 Employer Paid Health Insurance	\$14,132.00	\$22,720.00	\$10,232.23	\$12,487.77	45.04%
E 101-43000-132 Employer Paid Dental Insurance	\$755.08	\$1,239.00	\$706.34	\$532.66	57.01%
E 101-43000-133 Employer Paid Life Insurance	\$59.80	\$60.00	\$51.75	\$8.25	86.25%
E 101-43000-151 Worker s Comp Insurance	\$5,952.00	\$6,008.00	\$8,974.71	-\$2,966.71	149.38%
E 101-43000-201 Office Supplies	\$266.15	\$200.00	\$96.90	\$103.10	48.45%
E 101-43000-211 Cleaning Supplies	\$23.39	\$200.00	\$17.46	\$182.54	8.73%
E 101-43000-212 Motor Fuels	\$6,488.41	\$4,000.00	\$7,483.58	-\$3,483.58	187.09%
E 101-43000-213 Lubricants & Additives	\$562.10	\$750.00	\$765.15	-\$15.15	102.02%
E 101-43000-215 Shop Materials	\$973.07	\$800.00	\$2,103.89	-\$1,303.89	262.99%
E 101-43000-221 Equipment Parts	\$1,809.61	\$4,000.00	\$1,470.31	\$2,529.69	36.76%
E 101-43000-223 Building Repair Supplies	\$0.00	\$0.00	\$214.55	-\$214.55	0.00%
E 101-43000-225 Landscaping Materials	\$0.00	\$0.00	\$193.78	-\$193.78	0.00%
E 101-43000-240 Small Tools & Minor Equipment	\$23.50	\$600.00	\$369.51	\$230.49	61.59%
E 101-43000-303 Engineering Services	\$3,751.72	\$6,500.00	\$16,013.90	-\$9,513.90	246.37%
E 101-43000-321 Telephone	\$3,796.99	\$2,300.00	\$3,124.92	-\$824.92	135.87%
E 101-43000-323 Radio Units	\$0.00	\$442.00	\$326.44	\$115.56	73.86%
E 101-43000-331 Training & Travel	\$1,900.00	\$1,250.00	\$1,351.76	-\$101.76	108.14%
E 101-43000-350 Printing & Binding	\$74.32	\$0.00	\$62.20	-\$62.20	0.00%
E 101-43000-362 Property Insurance	\$1,101.00	\$1,178.00	\$1,121.00	\$57.00	95.16%
E 101-43000-363 Automotive Insurance	\$2,651.00	\$2,704.00	\$2,487.00	\$217.00	91.97%
E 101-43000-381 Electric Utilities	-\$91.48	\$0.00	-\$104.80	\$104.80	0.00%
E 101-43000-384 Refuse & Recycling	\$0.00	\$300.00	\$88.51	\$211.49	29.50%
E 101-43000-400 Equipment Repair & Maintenance	\$469.38	\$210.00	\$872.64	-\$662.64	415.54%
E 101-43000-401 Building Repair & Maintenance	\$0.00	\$0.00	\$320.81	-\$320.81	0.00%
E 101-43000-404 Machinery & Equipment Repair	\$3,386.20	\$3,350.00	\$6,795.75	-\$3,445.75	202.86%
E 101-43000-417 Uniform Rentals	\$1,710.57	\$4,060.00	\$2,020.29	\$2,039.71	49.76%
E 101-43000-433 Dues & Subscriptions	\$370.90	\$314.00	\$365.00	-\$51.00	116.24%
E 101-43000-437 Miscellaneous	\$1,751.44	\$1,950.00	\$1,209.98	\$740.02	62.05%
E 101-43000-715 Depreciation Expense Transfer	\$18,025.00	\$12,029.00	\$0.00	\$12,029.00	0.00%

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
E 101-43100-221 Equipment Parts	\$0.00	\$0.00	\$194.72	-\$194.72	0.00%
E 101-43100-224 Street Maintenance Materials	\$3,739.43	\$15,000.00	\$7,877.40	\$7,122.60	52.52%
E 101-43100-303 Engineering Services	\$9,380.90	\$4,500.00	\$3,864.90	\$635.10	85.89%
E 101-43100-311 Contract Service	\$8,083.50	\$37,500.00	\$12,329.54	\$25,170.46	32.88%
E 101-43100-361 General Liability Insurance	\$250.79	\$265.00	\$244.95	\$20.05	92.43%
E 101-43100-381 Electric Utilities	\$1,273.48	\$650.00	\$770.50	-\$120.50	118.54%
E 101-43124-311 Contract Service	\$27,500.00	\$27,500.00	\$0.00	\$27,500.00	0.00%
E 101-43125-101 Full-Time Employees - Regular	\$10,696.88	\$6,734.00	\$6,223.95	\$510.05	92.43%
E 101-43125-102 Full-Time Employees - Overtime	\$2,534.85	\$1,439.00	\$2,793.02	-\$1,354.02	194.09%
E 101-43125-121 PERA Contribution	\$948.24	\$593.00	\$636.50	-\$43.50	107.34%
E 101-43125-122 FICA Contribution	\$993.87	\$629.00	\$683.43	-\$54.43	108.65%
E 101-43125-229 Sand & Salt Materials	\$4,187.05	\$3,750.00	\$0.00	\$3,750.00	0.00%
E 101-43160-381 Electric Utilities	\$27,402.38	\$28,183.00	\$24,131.22	\$4,051.78	85.62%
E 101-43200-384 Refuse & Recycling	\$112.00	\$1,120.00	\$136.52	\$983.48	12.19%
E 101-45200-101 Full-Time Employees - Regular	\$11,370.16	\$12,552.00	\$7,704.65	\$4,847.35	61.38%
E 101-45200-102 Full-Time Employees - Overtime	\$0.00	\$0.00	\$33.00	-\$33.00	0.00%
E 101-45200-121 PERA Contribution	\$822.83	\$879.00	\$509.16	\$369.84	57.92%
E 101-45200-122 FICA Contribution	\$862.04	\$966.00	\$575.48	\$390.52	59.57%
E 101-45200-135 City Volunteer Insurance	\$167.00	\$175.00	\$179.19	-\$4.19	102.39%
E 101-45200-151 Worker s Comp Insurance	\$525.00	\$551.00	\$527.60	\$23.40	95.75%
E 101-45200-211 Cleaning Supplies	\$0.00	\$200.00	\$0.00	\$200.00	0.00%
E 101-45200-212 Motor Fuels	\$980.78	\$500.00	\$896.06	-\$396.06	179.21%
E 101-45200-215 Shop Materials	\$0.00	\$0.00	\$3.99	-\$3.99	0.00%
E 101-45200-221 Equipment Parts	\$305.37	\$850.00	\$113.71	\$736.29	13.38%
E 101-45200-225 Landscaping Materials	\$1,401.69	\$1,750.00	\$731.76	\$1,018.24	41.81%
E 101-45200-228 Park Equipment Supplies	\$4,022.49	\$3,500.00	\$2,000.93	\$1,499.07	57.17%
E 101-45200-311 Contract Service	\$6,470.00	\$2,500.00	\$5,739.15	-\$3,239.15	229.57%
E 101-45200-322 Postage	\$217.49	\$0.00	\$223.85	-\$223.85	0.00%
E 101-45200-350 Printing & Binding	\$225.85	\$0.00	\$270.30	-\$270.30	0.00%
E 101-45200-362 Property Insurance	\$5,857.00	\$6,267.00	\$5,972.00	\$295.00	95.29%
E 101-45200-402 Structure Repair & Maintenance	\$707.98	\$1,000.00	\$251.27	\$748.73	25.13%
E 101-45200-404 Machinery & Equipment Repair	\$732.74	\$750.00	\$288.04	\$461.96	38.41%
E 101-45200-530 Improvements Other Than Bldgs	\$49,859.88	\$20,000.00	\$22,841.50	-\$2,841.50	114.21%
E 101-45200-715 Depreciation Expense Transfer	\$5,000.00	\$5,400.00	\$0.00	\$5,400.00	0.00%
E 101-46102-311 Contract Service	\$14,556.54	\$2,000.00	\$0.00	\$2,000.00	0.00%
E 101-46300-602 Other Long-Term Debt Principal	\$17,285.15	\$18,046.00	\$18,045.69	\$0.31	100.00%
E 101-46300-612 Other Long-Term Debt Interest	\$4,152.42	\$3,392.00	\$3,391.88	\$0.12	100.00%
E 101-46500-319 Other Consulting Services	\$7,674.00	\$10,000.00	\$8,341.25	\$1,658.75	83.41%
E 101-46500-437 Miscellaneous	\$0.00	\$0.00	\$625.00	-\$625.00	0.00%
E 101-46630-490 Civic Organization Donations	\$6,078.26	\$6,200.00	\$8,303.78	-\$2,103.78	133.93%

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
E 101-49360-722 Capital Improvement Fund	\$303,421.00	\$140,200.00	\$0.00	\$140,200.00	0.00%
E 101-49360-723 Transfers to WTP Fund	\$29,500.00	\$30,660.00	\$0.00	\$30,660.00	0.00%
E 101-49990-725 Contingencies	\$0.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
FUND 101 GENERAL FUND	\$1,740,140.91	\$1,608,650.00	\$1,400,381.10	\$208,268.90	
FUND 105 COMMUNITY EVENTS FUND					
E 105-45000-352 General Public Information	\$745.56	\$0.00	\$2,935.30	-\$2,935.30	0.00%
E 105-45100-311 Contract Service	\$14,449.15	\$0.00	\$19,671.16	-\$19,671.16	0.00%
E 105-45100-322 Postage	\$217.49	\$0.00	\$81.58	-\$81.58	0.00%
E 105-45100-340 Advertising	\$10,403.08	\$0.00	\$7,957.96	-\$7,957.96	0.00%
E 105-45100-410 Rentals (General)	\$5,989.55	\$0.00	\$7,409.76	-\$7,409.76	0.00%
E 105-45100-437 Miscellaneous	\$0.00	\$0.00	\$117.60	-\$117.60	0.00%
FUND 105 COMMUNITY EVENTS FUND	\$31,804.83	\$0.00	\$38,173.36	-\$38,173.36	
FUND 351 DEBT SERVICE (CAPITAL PRJTS)					
E 351-47110-601 Bond Principal	\$0.00	\$0.00	\$75,000.00	-\$75,000.00	0.00%
E 351-47110-611 Bond Interest	\$32,948.44	\$0.00	\$50,487.16	-\$50,487.16	0.00%
E 351-47110-620 Fiscal Agent s Fees	\$450.00	\$0.00	\$900.00	-\$900.00	0.00%
FUND 351 DEBT SERVICE (CAPITAL PRJTS)	\$33,398.44	\$0.00	\$126,387.16	-\$126,387.16	
FUND 353 DEBT SERVICE FUND					
E 353-49356-439 Refunds & Reimbursement	\$0.00	\$0.00	\$7,190.40	-\$7,190.40	0.00%
FUND 353 DEBT SERVICE FUND	\$0.00	\$0.00	\$7,190.40	-\$7,190.40	
FUND 450 PARK & RIDE PROJECT					
E 450-43100-311 Contract Service	\$19,257.20	\$0.00	\$16,683.62	-\$16,683.62	0.00%
FUND 450 PARK & RIDE PROJECT	\$19,257.20	\$0.00	\$16,683.62	-\$16,683.62	
FUND 451 CAPITAL IMPROVEMENT PROJECTS					
E 451-43100-303 Engineering Services	\$124,487.63	\$0.00	\$231,071.71	-\$231,071.71	0.00%
E 451-43100-500 Capital Outlay (GENERAL)	\$217,589.20	\$0.00	\$2,647,522.86	-\$2,647,522.86	0.00%
E 451-43124-303 Engineering Services	\$25,165.66	\$0.00	\$4,340.46	-\$4,340.46	0.00%
E 451-43124-500 Capital Outlay (GENERAL)	\$81,256.23	\$0.00	\$17,819.35	-\$17,819.35	0.00%
E 451-49400-303 Engineering Services	\$14,293.00	\$0.00	\$12,069.39	-\$12,069.39	0.00%
E 451-49450-303 Engineering Services	\$660.14	\$0.00	\$32,523.77	-\$32,523.77	0.00%
E 451-49450-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$251,700.12	-\$251,700.12	0.00%
FUND 451 CAPITAL IMPROVEMENT PROJECTS	\$463,451.86	\$0.00	\$3,197,047.66	-\$3,197,047.66	
FUND 501 EQUIPMENT REPLACEMENT FUND					
E 501-43000-540 Heavy Machinery	\$6,534.25	\$0.00	\$189,994.10	-\$189,994.10	0.00%
FUND 501 EQUIPMENT REPLACEMENT FUND	\$6,534.25	\$0.00	\$189,994.10	-\$189,994.10	

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
FUND 601 WATER FUND					
E 601-49400-101 Full-Time Employees - Regular	\$38,437.68	\$38,039.00	\$38,826.38	-\$787.38	102.07%
E 601-49400-102 Full-Time Employees - Overtime	\$2,937.95	\$1,474.00	\$2,977.07	-\$1,503.07	201.97%
E 601-49400-121 PERA Contribution	\$2,933.96	\$2,572.00	\$2,961.75	-\$389.75	115.15%
E 601-49400-122 FICA Contribution	\$3,064.51	\$3,046.00	\$3,112.61	-\$66.61	102.19%
E 601-49400-131 Employer Paid Health Insurance	\$10,602.84	\$4,076.00	\$8,601.77	-\$4,525.77	211.03%
E 601-49400-132 Employer Paid Dental Insurance	\$601.41	\$300.00	\$633.06	-\$333.06	211.02%
E 601-49400-151 Worker s Comp Insurance	\$1,849.00	\$1,489.00	\$1,025.74	\$463.26	68.89%
E 601-49400-203 Printed Forms & Paper	\$206.57	\$200.00	\$206.57	-\$6.57	103.29%
E 601-49400-204 Envelopes & Letterhead	\$0.00	\$0.00	\$301.14	-\$301.14	0.00%
E 601-49400-215 Shop Materials	\$211.29	\$300.00	\$99.42	\$200.58	33.14%
E 601-49400-216 Chemicals & Chemical Products	\$5,583.76	\$8,500.00	\$9,477.26	-\$977.26	111.50%
E 601-49400-221 Equipment Parts	-\$1,150.60	\$3,000.00	\$1,010.21	\$1,989.79	33.67%
E 601-49400-227 Utility Maintenance Supplies	\$10,074.74	\$10,000.00	\$16,356.49	-\$6,356.49	163.56%
E 601-49400-301 Auditing & Accounting Services	\$0.00	\$0.00	\$172,000.00	-\$172,000.00	0.00%
E 601-49400-303 Engineering Services	\$7,339.10	\$6,500.00	\$9,160.04	-\$2,660.04	140.92%
E 601-49400-309 EDP, Software and Design	\$2,763.07	\$677.00	\$2,588.81	-\$1,911.81	382.39%
E 601-49400-310 Janitorial Services	\$664.95	\$110.00	\$787.50	-\$677.50	715.91%
E 601-49400-311 Contract Service	\$24,649.96	\$20,000.00	\$43,409.21	-\$23,409.21	217.05%
E 601-49400-321 Telephone	\$1,794.83	\$1,874.00	\$2,322.85	-\$448.85	123.95%
E 601-49400-322 Postage	\$448.66	\$800.00	\$669.14	\$130.86	83.64%
E 601-49400-331 Training & Travel	\$250.00	\$1,150.00	\$650.00	\$500.00	56.52%
E 601-49400-351 Legal Notices Publishing	\$0.00	\$400.00	\$57.83	\$342.17	14.46%
E 601-49400-361 General Liability Insurance	\$898.16	\$1,383.00	\$877.23	\$505.77	63.43%
E 601-49400-362 Property Insurance	\$3,271.00	\$3,856.00	\$3,327.00	\$529.00	86.28%
E 601-49400-363 Automotive Insurance	\$656.00	\$681.00	\$668.00	\$13.00	98.09%
E 601-49400-381 Electric Utilities	\$30,168.79	\$22,000.00	\$29,734.48	-\$7,734.48	135.16%
E 601-49400-383 Gas Utilities	\$1,381.88	\$2,500.00	\$1,800.36	\$699.64	72.01%
E 601-49400-385 Sewer Utilities	\$0.00	\$650.00	\$0.00	\$650.00	0.00%
E 601-49400-400 Equipment Repair & Maintenance	\$4,055.98	\$5,000.00	\$133.50	\$4,866.50	2.67%
E 601-49400-401 Building Repair & Maintenance	\$18.16	\$1,000.00	\$117.79	\$882.21	11.78%
E 601-49400-404 Machinery & Equipment Repair	\$489.00	\$5,000.00	\$0.00	\$5,000.00	0.00%
E 601-49400-410 Rentals (General)	\$0.00	\$200.00	\$0.00	\$200.00	0.00%
E 601-49400-433 Dues & Subscriptions	\$529.50	\$800.00	\$914.68	-\$114.68	114.34%
E 601-49400-437 Miscellaneous	\$721.62	\$0.00	\$1,011.00	-\$1,011.00	0.00%
E 601-49400-438 Collected for Other Agencies	\$3,940.00	\$4,450.00	\$3,940.00	\$510.00	88.54%
E 601-49400-520 Buildings & Structures	\$0.00	\$0.00	\$179,013.50	-\$179,013.50	0.00%
E 601-49400-601 Bond Principal	\$0.00	\$172,000.00	\$0.00	\$172,000.00	0.00%
E 601-49400-611 Bond Interest	\$59,663.00	\$54,933.00	\$54,932.50	\$0.50	100.00%
E 601-49400-715 Depreciation Expense Transfer	\$2,775.00	\$2,775.00	\$0.00	\$2,775.00	0.00%

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
E 601-49400-722 Capital Improvement Fund	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%
FUND 601 WATER FUND	\$251,831.77	\$411,735.00	\$593,704.89	-\$181,969.89	
FUND 602 SEWER FUND					
E 602-49450-101 Full-Time Employees - Regular	\$7,148.78	\$16,292.00	\$5,647.58	\$10,644.42	34.66%
E 602-49450-102 Full-Time Employees - Overtime	\$807.04	\$506.00	\$2,179.98	-\$1,673.98	430.83%
E 602-49450-121 PERA Contribution	\$541.66	\$1,092.00	\$498.42	\$593.58	45.64%
E 602-49450-122 FICA Contribution	\$566.47	\$1,293.00	\$586.31	\$706.69	45.34%
E 602-49450-131 Employer Paid Health Insurance	\$1,098.42	\$3,718.00	\$1,062.58	\$2,655.42	28.58%
E 602-49450-132 Employer Paid Dental Insurance	\$68.31	\$200.00	\$86.47	\$113.53	43.24%
E 602-49450-151 Worker s Comp Insurance	\$635.00	\$557.00	\$397.46	\$159.54	71.36%
E 602-49450-203 Printed Forms & Paper	\$206.58	\$250.00	\$206.58	\$43.42	82.63%
E 602-49450-204 Envelopes & Letterhead	\$0.00	\$0.00	\$301.12	-\$301.12	0.00%
E 602-49450-216 Chemicals & Chemical Products	\$0.00	\$200.00	\$0.00	\$200.00	0.00%
E 602-49450-221 Equipment Parts	\$0.00	\$1,200.00	\$166.15	\$1,033.85	13.85%
E 602-49450-227 Utility Maintenance Supplies	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
E 602-49450-240 Small Tools & Minor Equipment	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 602-49450-303 Engineering Services	\$1,481.00	\$6,000.00	\$1,531.00	\$4,469.00	25.52%
E 602-49450-309 EDP, Software and Design	\$838.00	\$677.00	\$2,298.76	-\$1,621.76	339.55%
E 602-49450-311 Contract Service	\$43,172.95	\$81,000.00	\$48,036.55	\$32,963.45	59.30%
E 602-49450-319 Other Consulting Services	\$170,914.72	\$187,926.00	\$192,085.97	-\$4,159.97	102.21%
E 602-49450-322 Postage	\$448.64	\$300.00	\$648.39	-\$348.39	216.13%
E 602-49450-331 Training & Travel	\$0.00	\$550.00	\$55.00	\$495.00	10.00%
E 602-49450-351 Legal Notices Publishing	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
E 602-49450-361 General Liability Insurance	\$2,036.00	\$112.00	\$2,780.00	-\$2,668.00	2482.14%
E 602-49450-362 Property Insurance	\$60.00	\$70.00	\$60.00	\$10.00	85.71%
E 602-49450-381 Electric Utilities	\$3,232.17	\$4,000.00	\$2,500.17	\$1,499.83	62.50%
E 602-49450-383 Gas Utilities	\$821.29	\$0.00	\$593.10	-\$593.10	0.00%
E 602-49450-400 Equipment Repair & Maintenance	\$925.00	\$3,500.00	\$1,515.00	\$1,985.00	43.29%
E 602-49450-433 Dues & Subscriptions	\$2,016.23	\$1,889.00	\$2,245.43	-\$356.43	118.87%
E 602-49450-437 Miscellaneous	\$588.20	\$0.00	\$2,717.00	-\$2,717.00	0.00%
E 602-49450-438 Collected for Other Agencies	\$2,435.00	\$0.00	\$2,485.00	-\$2,485.00	0.00%
E 602-49450-439 Refunds & Reimbursement	\$0.00	\$0.00	\$4,294.52	-\$4,294.52	0.00%
E 602-49450-603 Short-Term Debt Principal	\$0.00	\$8,000.00	\$0.00	\$8,000.00	0.00%
E 602-49450-611 Bond Interest	\$5,795.38	\$3,198.00	\$3,197.26	\$0.74	99.98%
E 602-49450-613 Short-Term Debt Interest	\$0.00	\$707.00	\$0.00	\$707.00	0.00%
E 602-49450-715 Depreciation Expense Transfer	\$2,081.00	\$2,081.00	\$0.00	\$2,081.00	0.00%
E 602-49450-722 Capital Improvement Fund	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
FUND 602 SEWER FUND	\$267,917.84	\$346,918.00	\$278,175.80	\$68,742.20	
FUND 603 STORM WATER FUND					

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
E 603-49455-101 Full-Time Employees - Regular	\$1,926.09	\$1,786.00	\$537.18	\$1,248.82	30.08%
E 603-49455-102 Full-Time Employees - Overtime	\$1,825.58	\$253.00	\$603.80	-\$350.80	238.66%
E 603-49455-121 PERA Contribution	\$272.09	\$133.00	\$65.48	\$67.52	49.23%
E 603-49455-122 FICA Contribution	\$285.24	\$157.00	\$85.85	\$71.15	54.68%
E 603-49455-303 Engineering Services	\$16,939.02	\$10,000.00	\$22,395.44	-\$12,395.44	223.95%
E 603-49455-311 Contract Service	\$0.00	\$7,500.00	\$0.00	\$7,500.00	0.00%
E 603-49455-433 Dues & Subscriptions	\$9,528.76	\$7,219.00	\$9,273.60	-\$2,054.60	128.46%
E 603-49455-530 Improvements Other Than Bldgs	\$0.00	\$30,000.00	\$0.00	\$30,000.00	0.00%
FUND 603 STORM WATER FUND	\$30,776.78	\$57,048.00	\$32,961.35	\$24,086.65	
FUND 801 FIRE PARTNERSHIP FUND					
E 801-42210-103 Part-Time Employees	\$12,381.00	\$15,000.00	\$13,500.00	\$1,500.00	90.00%
E 801-42210-107 Secretarial Services	\$806.44	\$1,000.00	\$2,366.64	-\$1,366.64	236.66%
E 801-42210-122 FICA Contribution	\$1,059.15	\$1,200.00	\$1,213.82	-\$13.82	101.15%
E 801-42210-124 Fire Pension Contribution	\$23,678.62	\$18,000.00	\$16,548.34	\$1,451.66	91.94%
E 801-42210-151 Worker s Comp Insurance	\$5,881.00	\$5,425.00	\$7,240.34	-\$1,815.34	133.46%
E 801-42210-201 Office Supplies	\$659.25	\$750.00	\$156.36	\$593.64	20.85%
E 801-42210-203 Printed Forms & Paper	\$455.08	\$500.00	\$61.25	\$438.75	12.25%
E 801-42210-300 Management Services	\$5,735.12	\$5,735.00	\$6,212.96	-\$477.96	108.33%
E 801-42210-304 Legal Services	\$1,780.00	\$1,000.00	\$245.00	\$755.00	24.50%
E 801-42210-311 Contract Service	\$127.08	\$1,000.00	\$0.00	\$1,000.00	0.00%
E 801-42210-322 Postage	\$99.59	\$200.00	\$80.54	\$119.46	40.27%
E 801-42210-361 General Liability Insurance	\$1,856.55	\$3,017.00	\$1,813.26	\$1,203.74	60.10%
E 801-42210-362 Property Insurance	\$799.00	\$0.00	\$814.00	-\$814.00	0.00%
E 801-42210-363 Automotive Insurance	\$12,828.00	\$12,675.00	\$12,764.00	-\$89.00	100.70%
E 801-42210-430 Personnel Testing	\$20.00	\$5,500.00	\$4,183.99	\$1,316.01	76.07%
E 801-42210-433 Dues & Subscriptions	\$2,966.00	\$3,000.00	\$2,647.00	\$353.00	88.23%
E 801-42210-434 Awards & Indemnities	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 801-42210-437 Miscellaneous	\$643.97	\$1,000.00	\$2,101.80	-\$1,101.80	210.18%
E 801-42220-103 Part-Time Employees	\$48,072.79	\$60,000.00	\$51,834.02	\$8,165.98	86.39%
E 801-42220-122 FICA Contribution	\$3,626.52	\$3,900.00	\$3,943.35	-\$43.35	101.11%
E 801-42220-215 Shop Materials	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
E 801-42220-240 Small Tools & Minor Equipment	\$32,723.10	\$15,000.00	\$21,365.21	-\$6,365.21	142.43%
E 801-42220-580 Other Equipment	\$4,675.60	\$7,900.00	\$8,794.20	-\$894.20	111.32%
E 801-42230-352 General Public Information	\$323.49	\$500.00	\$638.38	-\$138.38	127.68%
E 801-42230-437 Miscellaneous	\$187.57	\$500.00	\$824.13	-\$324.13	164.83%
E 801-42240-207 Training Supplies	-\$811.87	\$1,500.00	\$262.57	\$1,237.43	17.50%
E 801-42240-331 Training & Travel	\$11,034.78	\$16,600.00	\$11,373.14	\$5,226.86	68.51%
E 801-42240-580 Other Equipment	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 801-42250-221 Equipment Parts	\$0.00	\$4,000.00	\$806.40	\$3,193.60	20.16%

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
E 801-42250-309 EDP, Software and Design	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
E 801-42250-323 Radio Units	\$0.00	\$1,000.00	\$321.00	\$679.00	32.10%
E 801-42250-419 General Rentals	\$8,839.34	\$15,000.00	\$12,010.28	\$2,989.72	80.07%
E 801-42250-580 Other Equipment	\$449.99	\$5,500.00	\$2,814.86	\$2,685.14	51.18%
E 801-42260-212 Motor Fuels	\$4,297.42	\$3,500.00	\$3,701.13	-\$201.13	105.75%
E 801-42260-221 Equipment Parts	\$658.62	\$2,000.00	\$168.62	\$1,831.38	8.43%
E 801-42260-404 Machinery & Equipment Repair	\$208.27	\$10,000.00	\$2,255.16	\$7,744.84	22.55%
E 801-42260-580 Other Equipment	\$18,957.62	\$10,000.00	\$5,151.03	\$4,848.97	51.51%
E 801-42265-405 Vehicle Repair & Maintenance	\$18,551.38	\$49,000.00	\$18,479.35	\$30,520.65	37.71%
E 801-42265-550 Motor Vehicles	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
E 801-42270-215 Shop Materials	\$298.68	\$500.00	\$541.43	-\$41.43	108.29%
E 801-42270-221 Equipment Parts	\$564.58	\$1,500.00	\$19,947.34	-\$18,447.34	1329.82%
E 801-42280-211 Cleaning Supplies	\$557.65	\$750.00	\$904.31	-\$154.31	120.57%
E 801-42280-223 Building Repair Supplies	\$2,531.68	\$1,500.00	\$259.51	\$1,240.49	17.30%
E 801-42280-311 Contract Service	\$935.00	\$1,500.00	\$1,858.50	-\$358.50	123.90%
E 801-42280-321 Telephone	\$3,334.84	\$3,300.00	\$3,470.36	-\$170.36	105.16%
E 801-42280-362 Property Insurance	\$0.00	\$799.00	\$0.00	\$799.00	0.00%
E 801-42280-381 Electric Utilities	\$6,603.32	\$3,200.00	\$5,196.34	-\$1,996.34	162.39%
E 801-42280-382 Water Utilities	\$0.00	\$800.00	\$0.00	\$800.00	0.00%
E 801-42280-383 Gas Utilities	\$5,302.91	\$5,000.00	\$7,257.74	-\$2,257.74	145.15%
E 801-42280-384 Refuse & Recycling	\$0.00	\$200.00	\$0.00	\$200.00	0.00%
E 801-42280-385 Sewer Utilities	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
E 801-42280-401 Building Repair & Maintenance	\$0.00	\$0.00	\$1,158.57	-\$1,158.57	0.00%
E 801-42280-520 Buildings & Structures	\$2,655.15	\$5,000.00	\$1,320.17	\$3,679.83	26.40%
E 801-42280-560 Furniture & Fixtures	\$0.00	\$500.00	\$88.65	\$411.35	17.73%
E 801-49360-721 Equipment Revolving Fund	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%
E 801-49360-722 Capital Improvement Fund	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	0.00%
E 801-49990-750 Use of Reserves	\$0.00	-\$15,500.00	\$0.00	-\$15,500.00	0.00%
FUND 801 FIRE PARTNERSHIP FUND	\$306,354.28	\$355,201.00	\$258,695.05	\$96,505.95	
FUND 802 FIRE EQUIP & CAPITAL FUND					
E 802-42265-550 Motor Vehicles	\$41,712.45	\$0.00	\$7.00	-\$7.00	0.00%
FUND 802 FIRE EQUIP & CAPITAL FUND	\$41,712.45	\$0.00	\$7.00	-\$7.00	
FUND 803 FIRE DEBT SERVICE					
E 803-47076-601 Bond Principal	\$0.00	\$0.00	\$50,000.00	-\$50,000.00	0.00%
E 803-47076-611 Bond Interest	\$0.00	\$0.00	\$5,335.00	-\$5,335.00	0.00%
FUND 803 FIRE DEBT SERVICE	\$0.00	\$0.00	\$55,335.00	-\$55,335.00	

Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	%YTD Budget
	\$3,193,180.61	\$2,779,552.00	\$6,194,736.49	-\$3,415,184.49	

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Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	9
FUND 101 GENERAL FUND					
R 101-31010 Current Ad Valorem Tax	\$1,005,653.93	\$1,291,109.00	\$1,066,752.85	\$224,356.15	82
R 101-31020 Delinquent Ad Valorem	\$10,576.28	\$0.00	\$15,438.59	-\$15,438.59	0
R 101-31040 Fiscal Disparities	\$159,136.77	\$0.00	\$180,301.92	-\$180,301.92	0
R 101-31850 Economic Development	\$27,341.00	\$27,341.00	\$0.00	\$27,341.00	0
R 101-32100 Business Licenses & Per	\$1,340.00	\$500.00	\$12,855.00	-\$12,355.00	2571
R 101-32110 Alcoholic Beverages	\$12,145.00	\$12,145.00	\$5,715.00	\$6,430.00	47
R 101-32160 Professional & Occupati	\$0.00	\$250.00	\$0.00	\$250.00	0
R 101-32180 Other Licenses & Permit	\$175.00	\$500.00	\$375.00	\$125.00	75
R 101-32210 Building Permits	\$43,080.03	\$27,500.00	\$41,521.36	-\$14,021.36	150
R 101-32265 Grading Permit	\$550.00	\$750.00	\$325.00	\$425.00	43
R 101-32270 Excavation Permit	\$0.00	\$250.00	\$0.00	\$250.00	0
R 101-32275 Right of Way Permit	\$3,500.00	\$0.00	\$2,750.00	-\$2,750.00	0
R 101-33000 Intergovernmental Reve	\$2,277.25	\$0.00	\$24,031.24	-\$24,031.24	0
R 101-33401 Local Government Aid	\$240,047.00	\$248,536.00	\$248,537.00	-\$1.00	100
R 101-33620 Other County Grants &	\$6,290.00	\$8,610.00	\$18,845.00	-\$10,235.00	218
R 101-34101 Rent - City Hall & Water	\$33,194.61	\$33,860.00	\$36,434.49	-\$2,574.49	107
R 101-34103 Zoning & Subdivision Fe	\$1,550.00	\$0.00	\$5,350.00	-\$5,350.00	0
R 101-34403 Recycling & Refuse Inco	\$880.46	\$0.00	\$4.23	-\$4.23	0
R 101-34950 Other Revenues	\$9,298.11	\$500.00	\$5,426.00	-\$4,926.00	1085
R 101-35100 Court Fines	\$12,730.98	\$11,000.00	\$11,592.00	-\$592.00	105
R 101-35104 Other Fines	\$315.00	\$200.00	\$35.00	\$165.00	17
R 101-35110 Administrative Citations	\$180.00	\$2,000.00	\$265.00	\$1,735.00	13
R 101-36210 Interest Earnings	\$4,290.20	\$0.00	\$16,772.83	-\$16,772.83	0
R 101-36230 Contributions & Donatio	\$9,007.00	\$12,500.00	\$3,000.00	\$9,500.00	24
R 101-36500 Collected for other Gove	\$3,432.28	\$0.00	-\$130.00	\$130.00	0
R 101-37175 Sales Tax	-\$2,429.77	\$0.00	-\$113.37	\$113.37	0
R 101-37275 Miscellaneous Income	\$5,710.81	\$5,900.00	\$6,401.18	-\$501.18	108
R 101-39101 Sales of Fixed Assets &	\$16.80	\$0.00	\$40,417.20	-\$40,417.20	0
FUND 101 GENERAL FUND	\$1,590,288.74	\$1,683,451.00	\$1,742,902.52	-\$59,451.52	
FUND 105 COMMUNITY EVENTS FUND					
R 105-34700 Culture & Recreation	\$17,144.42	\$0.00	\$22,116.05	-\$22,116.05	0
FUND 105 COMMUNITY EVENTS FUN	\$17,144.42	\$0.00	\$22,116.05	-\$22,116.05	
FUND 351 DEBT SERVICE (CAPITAL PRJTS)					
R 351-36110 Oak-Boundary Assessm	\$7,225.18	\$0.00	\$12,287.43	-\$12,287.43	0
FUND 351 DEBT SERVICE (CAPITAL P	\$7,225.18	\$0.00	\$12,287.43	-\$12,287.43	
FUND 353 DEBT SERVICE FUND					
R 353-33400 State Grants and Aids	\$0.00	\$0.00	\$106,400.00	-\$106,400.00	0
R 353-36100 Special Assessments	\$0.00	\$0.00	\$228,196.44	-\$228,196.44	0
FUND 353 DEBT SERVICE FUND	\$0.00	\$0.00	\$334,596.44	-\$334,596.44	
FUND 451 CAPITAL IMPROVEMENT PROJECTS					
R 451-33400 State Grants and Aids	\$0.00	\$0.00	\$10,361.00	-\$10,361.00	0
R 451-39310 Proceeds-Gen Obligatio	\$353,535.00	\$0.00	\$2,967,103.03	-\$2,967,103.03	0
FUND 451 CAPITAL IMPROVEMENT P	\$353,535.00	\$0.00	\$2,977,464.03	-\$2,977,464.03	
FUND 501 EQUIPMENT REPLACEMENT FUND					
R 501-34780 Park Dedication Fees	\$0.00	\$0.00	\$3,750.00	-\$3,750.00	0
FUND 501 EQUIPMENT REPLACEMEN	\$0.00	\$0.00	\$3,750.00	-\$3,750.00	
FUND 601 WATER FUND					

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Account Descr	2013 Amt	2014 YTD Budget	2014 YTD Amt	2014 YTD Balance	0 B
R 601-37100 Water Sales	\$307,147.37	\$305,452.00	\$288,290.22	\$17,161.78	94
R 601-37110 Water Fixed	\$24,076.52	\$26,464.00	\$24,042.20	\$2,421.80	90
R 601-37120 Water Treatment Chrg	\$81,855.98	\$83,180.00	\$80,441.97	\$2,738.03	96
R 601-37130 State Water Charge	\$5,138.68	\$0.00	\$5,024.44	-\$5,024.44	0
R 601-37150 Water Connection Fees	\$22,916.00	\$0.00	\$8,667.00	-\$8,667.00	0
R 601-37160 Water Penalty	\$5,981.07	\$0.00	\$3,978.10	-\$3,978.10	0
R 601-37170 Deferred Charges	\$0.00	\$2,970.00	\$0.00	\$2,970.00	0
FUND 601 WATER FUND	\$447,115.62	\$418,066.00	\$410,443.93	\$7,622.07	
FUND 602 SEWER FUND					
R 602-37200 Sewer Sales	\$123,995.99	\$138,514.00	\$106,591.84	\$31,922.16	76
R 602-37210 Sewer Fixed	\$231,490.99	\$234,379.00	\$227,171.13	\$7,207.87	96
R 602-37250 Sewer Connection Fees	\$0.00	\$0.00	\$3,085.00	-\$3,085.00	0
R 602-37260 Sewer Penalty	\$5,485.36	\$0.00	\$3,869.05	-\$3,869.05	0
R 602-37270 Deferred Charges	\$0.00	\$6,663.00	\$0.00	\$6,663.00	0
FUND 602 SEWER FUND	\$360,972.34	\$379,556.00	\$340,717.02	\$38,838.98	
FUND 603 STORM WATER FUND					
R 603-37400 Storm Sewer (Residenti	\$27,313.50	\$17,750.00	\$22,555.55	-\$4,805.55	127
R 603-37410 Storm Sewer (Institutio	\$1,851.30	\$4,300.00	\$1,012.52	\$3,287.48	23
R 603-37420 Storm Sewer (Multi-Fam	\$3,293.10	\$3,900.00	\$3,340.54	\$559.46	85
R 603-37430 Storm Sewer (Comm/In	\$54,533.58	\$49,000.00	\$55,240.10	-\$6,240.10	112
R 603-37460 Storm Sewer Penalty	\$969.33	\$0.00	\$923.33	-\$923.33	0
FUND 603 STORM WATER FUND	\$87,960.81	\$74,950.00	\$83,072.04	-\$8,122.04	
FUND 604 MCGARRYS SEWER REPAIRS					
R 604-36100 Special Assessments	\$1,176.54	\$0.00	\$5,779.74	-\$5,779.74	0
FUND 604 MCGARRYS SEWER REPAI	\$1,176.54	\$0.00	\$5,779.74	-\$5,779.74	
FUND 801 FIRE PARTNERSHIP FUND					
R 801-33420 Insurance Premium Tax	\$18,277.93	\$18,000.00	\$16,548.34	\$1,451.66	91
R 801-33422 Other State Aid Grants	\$5,401.18	\$0.00	\$550.00	-\$550.00	0
R 801-34202 Special Fire Protection S	\$333,535.92	\$355,201.00	\$344,284.22	\$10,916.78	96
R 801-36230 Contributions & Donatio	\$90.00	\$0.00	\$30.00	-\$30.00	0
R 801-39101 Sales of Fixed Assets &	\$3,378.75	\$0.00	\$3,378.75	-\$3,378.75	0
FUND 801 FIRE PARTNERSHIP FUND	\$360,683.78	\$373,201.00	\$364,791.31	\$8,409.69	
FUND 802 FIRE EQUIP & CAPITAL FUND					
R 802-36210 Interest Earnings	\$5.27	\$0.00	\$5.27	-\$5.27	0
FUND 802 FIRE EQUIP & CAPITAL FU	\$5.27	\$0.00	\$5.27	-\$5.27	
	\$3,226,107.70	\$2,929,224.00	\$6,297,925.78	-\$3,368,701.78	

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Account Descr	None Amt	2013 YTD Budget	2013 YTD Amt	2013 YTD Balance	9 B
FUND 101 GENERAL FUND					
R 101-31010 Current Ad Valorem Tax	\$1,054,672.05	\$1,244,043.00	\$1,005,653.93	\$238,389.07	80
R 101-31020 Delinquent Ad Valorem	\$5,676.86	\$0.00	\$10,576.28	-\$10,576.28	0
R 101-31040 Fiscal Disparities	\$140,044.45	\$0.00	\$159,136.77	-\$159,136.77	0
R 101-31860 Taxes- Debt Service	\$0.00	\$0.00	\$29,550.00	-\$29,550.00	0
R 101-32100 Business Licenses & Per	\$250.00	\$12,070.00	\$1,340.00	\$10,730.00	11
R 101-32110 Alcoholic Beverages	\$12,295.00	\$0.00	\$12,145.00	-\$12,145.00	0
R 101-32160 Professional & Occupati	\$90.00	\$250.00	\$0.00	\$250.00	0
R 101-32180 Other Licenses & Permit	\$250.00	\$500.00	\$175.00	\$325.00	35
R 101-32210 Building Permits	\$18,172.24	\$25,000.00	\$43,080.03	-\$18,080.03	172
R 101-32240 Animal Licenses	\$55.00	\$15.00	\$20.00	-\$5.00	133
R 101-32265 Grading Permit	\$1,350.00	\$750.00	\$550.00	\$200.00	73
R 101-32275 Right of Way Permit	\$3,000.00	\$250.00	\$3,500.00	-\$3,250.00	1400
R 101-33000 Intergovernmental Reve	\$0.00	\$0.00	\$2,277.25	-\$2,277.25	0
R 101-33160 Other Federal Grants	\$0.00	\$0.00	\$27,283.00	-\$27,283.00	0
R 101-33620 Other County Grants &	\$4,485.00	\$8,610.00	\$6,290.00	\$2,320.00	73
R 101-34101 Rent - City Hall & Water	\$27,599.42	\$31,700.00	\$33,194.61	-\$1,494.61	104
R 101-34103 Zoning & Subdivision Fe	\$2,650.00	\$0.00	\$1,550.00	-\$1,550.00	0
R 101-34403 Recycling & Refuse Inco	\$13,034.85	\$19,845.00	\$880.46	\$18,964.54	4
R 101-34950 Other Revenues	\$15,900.32	\$500.00	\$9,298.11	-\$8,798.11	1859
R 101-35100 Court Fines	\$20,859.20	\$11,000.00	\$12,730.98	-\$1,730.98	115
R 101-35104 Other Fines	\$210.00	\$200.00	\$315.00	-\$115.00	157
R 101-35110 Administrative Citations	\$165.00	\$2,000.00	\$180.00	\$1,820.00	9
R 101-36100 Special Assessments	\$1,747.42	\$0.00	\$332.50	-\$332.50	0
R 101-36210 Interest Earnings	\$6,000.57	\$12,500.00	\$4,290.20	\$8,209.80	34
R 101-36230 Contributions & Donatio	\$4,235.00	\$0.00	\$9,007.00	-\$9,007.00	0
R 101-36500 Collected for other Gove	\$0.00	\$0.00	\$3,432.28	-\$3,432.28	0
R 101-37175 Sales Tax	-\$581.70	\$0.00	-\$2,429.77	\$2,429.77	0
R 101-37275 Miscellaneous Income	\$6,245.62	\$5,900.00	\$5,710.81	\$189.19	96
R 101-39101 Sales of Fixed Assets &	\$0.00	\$0.00	\$16.80	-\$16.80	0
FUND 101 GENERAL FUND	\$1,338,406.30	\$1,375,133.00	\$1,380,086.24	-\$4,953.24	
FUND 105 COMMUNITY EVENTS FUND					
R 105-34700 Culture & Recreation	\$17,151.00	\$0.00	\$17,144.42	-\$17,144.42	0
FUND 105 COMMUNITY EVENTS FUN	\$17,151.00	\$0.00	\$17,144.42	-\$17,144.42	
FUND 200 ECONOMIC DEVELOPMENT AUTHORITY					
R 200-36210 Interest Earnings	\$42.77	\$0.00	\$30.00	-\$30.00	0
FUND 200 ECONOMIC DEVELOPMENT	\$42.77	\$0.00	\$30.00	-\$30.00	
FUND 250 STREET MAINTENANCE FUND					
R 250-36210 Interest Earnings	\$336.52	\$0.00	\$346.00	-\$346.00	0
R 250-39201 Transfer from General F	\$20,000.00	\$0.00	\$37,500.00	-\$37,500.00	0
FUND 250 STREET MAINTENANCE FU	\$20,336.52	\$0.00	\$37,846.00	-\$37,846.00	
FUND 351 DEBT SERVICE (CAPITAL PRJTS)					
R 351-31010 Current Ad Valorem Tax	\$0.00	\$0.00	\$22,818.00	-\$22,818.00	0
R 351-36110 Oak-Boundary Assessm	\$13,353.00	\$0.00	\$7,225.18	-\$7,225.18	0
R 351-39200 Interfund Operating Tra	\$0.00	\$0.00	\$6,845.00	-\$6,845.00	0
FUND 351 DEBT SERVICE (CAPITAL P	\$13,353.00	\$0.00	\$36,888.18	-\$36,888.18	
FUND 352 2013A GO Bonds					
R 352-39310 Proceeds-Gen Obligatio	\$0.00	\$0.00	\$1,465.00	-\$1,465.00	0
FUND 352 2013A GO Bonds	\$0.00	\$0.00	\$1,465.00	-\$1,465.00	

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FUND 400 CAPITAL IMPROVEMENT FUND					
R 400-36210 Interest Earnings	\$2,712.74	\$0.00	\$2,578.00	-\$2,578.00	0
R 400-39200 Interfund Operating Tra	\$110,200.00	\$0.00	\$303,421.00	-\$303,421.00	0
FUND 400 CAPITAL IMPROVEMENT F	\$112,912.74	\$0.00	\$305,999.00	-\$305,999.00	
FUND 401 PARK IMPROVEMENT FUND					
R 401-33620 Other County Grants &	\$0.00	\$0.00	\$7,500.00	-\$7,500.00	0
FUND 401 PARK IMPROVEMENT FUN	\$0.00	\$0.00	\$7,500.00	-\$7,500.00	
FUND 402 BUILDING FUND					
R 402-36210 Interest Earnings	\$58.16	\$0.00	\$528.00	-\$528.00	0
R 402-39200 Interfund Operating Tra	\$40,000.00	\$0.00	\$40,000.00	-\$40,000.00	0
FUND 402 BUILDING FUND	\$40,058.16	\$0.00	\$40,528.00	-\$40,528.00	
FUND 450 PARK & RIDE PROJECT					
R 450-33400 State Grants and Aids	\$654,323.40	\$0.00	\$20,462.00	-\$20,462.00	0
R 450-36210 Interest Earnings	\$0.00	\$0.00	\$44.00	-\$44.00	0
FUND 450 PARK & RIDE PROJECT	\$654,323.40	\$0.00	\$20,506.00	-\$20,506.00	
FUND 451 CAPITAL IMPROVEMENT PROJECTS					
R 451-33100 Federal Grants and Aids	\$376,847.78	\$0.00	\$108,152.22	-\$108,152.22	0
R 451-36210 Interest Earnings	\$0.00	\$0.00	\$1,258.00	-\$1,258.00	0
R 451-39310 Proceeds-Gen Obligatio	\$1,461,116.70	\$0.00	\$353,535.00	-\$353,535.00	0
FUND 451 CAPITAL IMPROVEMENT P	\$1,837,964.48	\$0.00	\$462,945.22	-\$462,945.22	
FUND 501 EQUIPMENT REPLACEMENT FUND					
R 501-36210 Interest Earnings	\$1,442.58	\$0.00	\$1,091.00	-\$1,091.00	0
R 501-39200 Interfund Operating Tra	\$30,681.00	\$0.00	\$30,681.00	-\$30,681.00	0
FUND 501 EQUIPMENT REPLACEMEN	\$32,123.58	\$0.00	\$31,772.00	-\$31,772.00	
FUND 601 WATER FUND					
R 601-36210 Interest Earnings	\$3,262.37	\$0.00	\$4,844.00	-\$4,844.00	0
R 601-37100 Water Sales	\$328,649.84	\$305,452.00	\$307,147.37	-\$1,695.37	100
R 601-37110 Water Fixed	\$23,216.16	\$26,464.00	\$24,076.52	\$2,387.48	90
R 601-37120 Water Treatment Chrg	\$80,595.31	\$83,180.00	\$81,855.98	\$1,324.02	98
R 601-37130 State Water Charge	\$5,144.96	\$0.00	\$5,138.68	-\$5,138.68	0
R 601-37150 Water Connection Fees	\$3,558.00	\$0.00	\$22,916.00	-\$22,916.00	0
R 601-37160 Water Penalty	\$4,819.45	\$0.00	\$5,981.07	-\$5,981.07	0
R 601-37165 Water Shut Off/Turn On	\$1,712.65	\$0.00	\$332.20	-\$332.20	0
R 601-37170 Deferred Charges	\$0.00	\$2,970.00	\$0.00	\$2,970.00	0
R 601-37175 Sales Tax	\$561.15	\$0.00	-\$529.80	\$529.80	0
R 601-39201 Transfer from General F	\$0.00	\$0.00	\$900.00	-\$900.00	0
FUND 601 WATER FUND	\$451,519.89	\$418,066.00	\$452,662.02	-\$34,596.02	
FUND 602 SEWER FUND					
R 602-36210 Interest Earnings	\$0.00	\$0.00	\$966.00	-\$966.00	0
R 602-37200 Sewer Sales	\$154,857.00	\$138,514.00	\$123,995.99	\$14,518.01	89
R 602-37210 Sewer Fixed	\$216,743.66	\$234,379.00	\$231,490.99	\$2,888.01	98
R 602-37260 Sewer Penalty	\$4,233.25	\$0.00	\$5,485.36	-\$5,485.36	0
R 602-37270 Deferred Charges	\$0.00	\$6,663.00	\$0.00	\$6,663.00	0
R 602-39201 Transfer from General F	\$0.00	\$0.00	\$1,300.00	-\$1,300.00	0
R 602-39202 Contribution-Enterprise	\$0.00	\$0.00	\$86,094.00	-\$86,094.00	0
R 602-39203 Transfer from Other Fu	\$0.00	\$0.00	\$650.00	-\$650.00	0
FUND 602 SEWER FUND	\$375,833.91	\$379,556.00	\$449,982.34	-\$70,426.34	
FUND 603 STORM WATER FUND					
R 603-36210 Interest Earnings	\$380.84	\$0.00	\$399.00	-\$399.00	0

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R 603-37400 Storm Sewer (Residenti	\$18,626.18	\$0.00	\$27,313.50	-\$27,313.50	0
R 603-37410 Storm Sewer (Institutio	\$4,327.77	\$0.00	\$1,851.30	-\$1,851.30	0
R 603-37420 Storm Sewer (Multi-Fam	\$3,838.23	\$0.00	\$3,293.10	-\$3,293.10	0
R 603-37430 Storm Sewer (Comm/In	\$48,927.40	\$0.00	\$54,533.58	-\$54,533.58	0
R 603-37460 Storm Sewer Penalty	\$849.97	\$0.00	\$969.33	-\$969.33	0
FUND 603 STORM WATER FUND	\$76,950.39	\$0.00	\$88,359.81	-\$88,359.81	
FUND 604 MCGARRYS SEWER REPAIRS					
R 604-36100 Special Assessments	\$1,470.35	\$0.00	\$1,176.54	-\$1,176.54	0
FUND 604 MCGARRYS SEWER REPAI	\$1,470.35	\$0.00	\$1,176.54	-\$1,176.54	
FUND 621 WATER CIP FUND					
R 621-36210 Interest Earnings	\$977.13	\$0.00	\$690.00	-\$690.00	0
R 621-39200 Interfund Operating Tra	\$30,000.00	\$0.00	\$30,000.00	-\$30,000.00	0
R 621-39201 Transfer from General F	\$27,300.00	\$0.00	\$27,300.00	-\$27,300.00	0
FUND 621 WATER CIP FUND	\$58,277.13	\$0.00	\$57,990.00	-\$57,990.00	
FUND 622 SANITARY SEWER CIP FUND					
R 622-36210 Interest Earnings	\$236.71	\$0.00	\$167.00	-\$167.00	0
R 622-39200 Interfund Operating Tra	\$20,000.00	\$0.00	\$20,000.00	-\$20,000.00	0
FUND 622 SANITARY SEWER CIP FUN	\$20,236.71	\$0.00	\$20,167.00	-\$20,167.00	
FUND 623 STORM WATER CIP FUND					
R 623-36210 Interest Earnings	\$494.57	\$0.00	\$349.00	-\$349.00	0
R 623-39200 Interfund Operating Tra	\$100,000.00	\$0.00	\$30,000.00	-\$30,000.00	0
FUND 623 STORM WATER CIP FUND	\$100,494.57	\$0.00	\$30,349.00	-\$30,349.00	
FUND 801 FIRE PARTNERSHIP FUND					
R 801-33420 Insurance Premium Tax	\$16,786.37	\$0.00	\$18,277.93	-\$18,277.93	0
R 801-33422 Other State Aid Grants	\$0.00	\$0.00	\$5,401.18	-\$5,401.18	0
R 801-34202 Special Fire Protection S	\$338,468.88	\$0.00	\$333,535.92	-\$333,535.92	0
R 801-34950 Other Revenues	\$5.00	\$0.00	\$435.89	-\$435.89	0
R 801-36230 Contributions & Donatio	\$900.00	\$0.00	\$90.00	-\$90.00	0
R 801-39101 Sales of Fixed Assets &	\$0.00	\$0.00	\$3,378.75	-\$3,378.75	0
FUND 801 FIRE PARTNERSHIP FUND	\$356,160.25	\$0.00	\$361,119.67	-\$361,119.67	
FUND 802 FIRE EQUIP & CAPITAL FUND					
R 802-36210 Interest Earnings	\$5.29	\$0.00	\$5.27	-\$5.27	0
R 802-39200 Interfund Operating Tra	\$30,000.00	\$0.00	\$60,000.00	-\$60,000.00	0
FUND 802 FIRE EQUIP & CAPITAL FU	\$30,005.29	\$0.00	\$60,005.27	-\$60,005.27	
FUND 999 ACCRUED INTEREST					
R 999-31010 Current Ad Valorem Tax	-\$3,444.00	\$0.00	\$22,014.00	-\$22,014.00	0
R 999-36100 Special Assessments	\$67,206.00	\$0.00	-\$3,845.00	\$3,845.00	0
R 999-39202 Contribution-Enterprise	-\$367,088.00	\$0.00	-\$86,094.00	\$86,094.00	0
R 999-39300 Proceeds-Gen Long-ter	-\$1,465,000.00	\$0.00	-\$355,000.00	\$355,000.00	0
R 999-39999 Prior Period Adjustment	\$0.00	\$0.00	\$91,288.00	-\$91,288.00	0
FUND 999 ACCRUED INTEREST	-\$1,768,326.00	\$0.00	-\$331,637.00	\$331,637.00	
	\$3,769,294.44	\$2,172,755.00	\$3,532,884.71	-\$1,360,129.71	

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Agenda Information Memorandum
January 26, 2015 - Maple Plain City Council

8. NEW BUSINESS
A. XCEL ENERGY FRANCHISE AGREEMENT

ACTION TO BE CONSIDERED

To review and approve Ordinance 283, an electric franchise ordinance with Xcel Energy.

FACTS

- The City has been working with Xcel Energy since 2011 on this agreement.
- The agreement helps to create a better relationship between the City and Xcel Energy Center, as it defines expectations and provides guidance to both parties.
- While the agreement mentions Franchise Fees, the agreement does not include this information in it.
- The City Attorney has worked with Xcel's attorney to help with legal questions.

ATTACHMENTS

Attached is Ordinance 283, the Electric Franchise Ordinance.

ELECTRIC FRANCHISE ORDINANCE

ORDINANCE NO.:283

CITY OF MAPLE PLAIN, HENNEPIN COUNTY, MINNESOTA

AN ORDINANCE GRANTING TO NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, D/B/A XCEL ENERGY, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATE, REPAIR AND MAINTAIN IN THE CITY OF MAPLE PLAIN, MINNESOTA, AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, LINES, FIXTURES AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY, ITS INHABITANTS, AND OTHERS, AND TO USE THE PUBLIC WAYS AND PUBLIC GROUNDS OF THE CITY FOR SUCH PURPOSES.

THE CITY COUNCIL OF THE CITY OF MAPLE PLAIN, HENNEPIN COUNTY, MINNESOTA, ORDAINS:

SECTION 1. DEFINITIONS.

For purposes of this Ordinance, the following capitalized terms listed in alphabetical order shall have the following meanings:

1.1 **City.** The City of Maple Plain, County of Hennepin, State of Minnesota.

1.2 **City Utility System.** Facilities used for providing non-energy related public utility service owned or operated by City or agency thereof, including sewer and water service, but excluding facilities for providing heating, lighting or other forms of energy.

1.3 **Commission.** The Minnesota Public Utilities Commission, or any successor agency or agencies, including an agency of federal government, which preempts all, or part of the authority to regulate electric retail rates now vested in the Minnesota Public Utilities Commission.

1.4 **Company.** Northern States Power Company, a Minnesota corporation, d/b/a, Xcel Energy, its successors and assigns.

1.5 **Electric Facilities.** Electric transmission and distribution towers, poles, lines, guys, anchors, conduits, fixtures, and necessary appurtenances owned or operated by Company for the purpose of providing electric energy for public use.

1.6 **Notice.** A written notice served by one party on the other party referencing one or more provisions of this Ordinance. Notice to Company shall be mailed to the General Counsel, 414 Nicollet Mall, 5th Floor, Minneapolis, MN 55401. Notice to the City shall be mailed to the City Clerk, City Hall, 5050 Independence Street, Maple Plain, MN 55359. Either party may

change its respective address for the purpose of this Ordinance by written notice to the other party.

1.7 **Public Ground.** Land owned by the City for park, open space or similar purpose, which is held for use in common by the public.

1.8 **Public Way.** Any street, alley, walkway or other public right-of-way within the City.

SECTION 2. ADOPTION OF FRANCHISE.

2.1 **Grant of Franchise.** City hereby grants Company, for a period of 20 years from the date passed and approved by the City, the right to transmit and furnish electric energy for light, heat, power and other purposes for public and private use within and through the limits of the City as its boundaries now exist or as they may be extended in the future. For these purposes, Company may construct, operate, repair and maintain Electric Facilities in, on, over, under and across the Public Grounds and Public Ways of City, subject to the provisions of this Ordinance. Company may do all reasonable regulations as may be necessary or customary to accomplish these purposes, subject, however, to such reasonable regulations as may be imposed by the City pursuant to ordinance and to further provisions of this franchise agreement.

2.2 **Effective Date; Written Acceptance.** The franchise agreement shall be in force and effect from and after passage of this Ordinance, its acceptance by Company, and its publication as required by law. The City, by Council resolution, may revoke this franchise agreement if Company does not file written acceptance with the City within 90 days after publication.

2.3 **Service and Rates.** The service to be provided and the rates to be charged by the Company for electric service in City are subject to the jurisdiction of the Commission. The area within the City in which Company may provide electric service is subject to the provisions of Minnesota Statutes, Section 216B.40.

2.4 **Publication Expense.** The expense of publication of this Ordinance will be paid by City and reimbursed to City by Company.

2.5 **Dispute Resolution.** If either party asserts that the other party is in default in the performance of any obligation hereunder, the complaining party shall notify the other party of the default and desired remedy. The notification shall be written. Representatives of the parties must promptly meet and attempt in good faith to negotiate a resolution of the dispute. If the dispute is not resolved within 30 days of the written notice, the parties may jointly select a mediator to facilitate further discussion. The parties will equally share the fees and expenses of this mediator. If a mediator is not used, or if the parties are unable to resolve the dispute within 30 days after first meeting with the selected mediator, either party may commence an action in District Court to interpret and enforce this franchise or for such other relief as may be permitted by law or equity for breach of contract, or either party may take any other action permitted by law.

SECTION 3. LOCATION, OTHER REGULATIONS.

3.1 **Location of Facilities.** Electric Facilities shall be located, constructed and maintained so as not to interfere with the safety and convenience of ordinary travel along and over Public Ways and so as not to disrupt normal operation of any City Utility System previously installed therein. Electric Facilities shall be located on Public Grounds as determined by the City. Company's construction, reconstruction, operation, repair, maintenance and location of Electric Facilities shall be subject to permits if required by separate ordinance and to other reasonable regulations of the City to the extent not inconsistent with the terms of this franchise agreement. Company may abandon underground Electric Facilities in place, provided at the City's request, Company will remove abandoned metal or concrete encased conduit interfering with a City improvement project, but only to the extent such conduit is uncovered by excavation as part of the City improvement project.

3.2 **Field Location.** Company shall provide field locations for its underground Electric Facilities within City consistent with the requirements of Minnesota Statutes, Chapter 216D.

3.3 **Street Openings.** Company shall not open or disturb any Public Ground or Public Way for any purpose without first having obtained a permit from the City, if required by a separate ordinance, for which the City may impose a reasonable fee. Permit conditions imposed on Company shall not be more burdensome than those imposed on other utilities for similar facilities or work. Company may, however, open and disturb any Public Ground or Public Way without permission from the City where an emergency exists requiring the immediate repair of Electric Facilities. In such event Company shall notify the City by telephone to the office designated by the City as soon as practicable. Not later than the second working day thereafter, Company shall obtain any required permits and pay any required fees.

3.4 **Restoration.** After undertaking any work requiring the opening of any Public Ground or Public Way, Company shall restore the same, including paving and its foundation, to as good as condition as formerly existed, and shall maintain any paved surface in good condition for two years thereafter. The work shall be completed as promptly as weather permits, and if Company shall not promptly perform and complete the work, remove all dirt, rubbish, equipment and material, and put the Public Ground or Public Way in said condition, the City shall have, after demand to Company to cure and the passage of a reasonable period of time following the demand, but not to exceed five days, the right to make the restoration at the expense of Company. Company shall pay to the City the cost of such work done for or performed by the City. This remedy shall be in addition to any other remedy available to the City for noncompliance with this Section 3.4, but the City hereby waives any requirement for Company to post a construction performance bond, certificate of insurance, letter of credit or any other form of security or assurance that may be required, under a separate existing or future ordinance of the City, of a person or entity obtaining the City's permission to install, replace or maintain facilities in a Public Way.

3.5 **Avoid Damage to Electric Facilities.** Nothing in this Ordinance relieves any person from liability arising out of the failure to exercise reasonable care to avoid damaging Electric Facilities while performing any activity.

3.6 **Notice of Improvements.** The City must give Company reasonable notice of plans for improvements to Public Grounds or Public Ways where the City has reason to believe that Electric Facilities may affect or be affected by the improvement. The notice must contain: (i) the nature and character of the improvements, (ii) the Public Grounds and Public Ways upon which the improvements are to be made, (iii) the extent of the improvements, (iv) the time when the City will start the work, and (v) if more than one Public Grounds and Public Way is involved, the order in which the work is to proceed. The notice must be given to Company a sufficient length of time in advance of the actual commencement of the work to permit Company to make any necessary additions, alterations or repairs to its Electric Facilities.

3.7 **Shared Use of Poles.** Company shall make space available on its poles or towers for City fire, water utility, police or other City facilities upon terms and conditions acceptable to Company whenever such use will not interfere with the use of such poles or towers by Company, by another electric utility, by a telephone utility, or by any cable television company or other form of communication company. In addition, the City shall pay for any added cost incurred by Company because of such use by City.

SECTION 4. RELOCATION.

4.1 **Relocation of Electric Facilities in Public Ways.** If the City determines to vacate a Public Way for a City improvement project, or at City's cost to grade, regrade, or change the line of any Public Way, or construct or reconstruct any City Utility System in any Public Way, it may order Company to relocate its Electric Facilities located therein if relocation is reasonably necessary to accomplish the City's proposed public improvement. Except as provided in Section 4.3, Company shall relocate its Electric Facilities at its own expense. The City shall give Company reasonable notice of plans to vacate for a City improvement project, or to grade, regrade, or change the line of any Public Way or construct or reconstruct any City Utility System. If a relocation is ordered within five years of a prior relocation of the same Electric Facilities, which was made at Company expense, the City shall reimburse Company for non-betterment costs on a time and material basis, provided that if a subsequent relocation is required because of the extension of the City Utility System to a previously unserved area, Company may be required to make the subsequent relocation at its expense. Nothing in this Ordinance requires Company to relocate, remove, replace or reconstruct at its own expense its Electric Facilities where such relocation, removal, replacement or reconstruction is solely for the convenience of the City and is not reasonably necessary for the construction or reconstruction of a Public Way or City Utility System or other City improvement.

4.2 **Relocation of Electric Facilities in Public Ground.** City may require Company, at Company's expense, to relocate or remove its Electric Facilities from Public Ground upon a finding by City that the Electric Facilities have become or will become a substantial impairment to the existing or proposed public use of the Public Ground.

4.3 **Projects with Federal Funding.** City shall not order Company to remove or relocate its Electric Facilities when a Public Way is vacated, improved or realigned for right-of-way project or any other project which is financially subsidized in whole or in part by the Federal Government or any other agency thereof, unless the reasonable non-betterment costs of such relocation are first paid to Company. The city is obligated to pay Company only for those portions of it relocation costs for which City has received federal funding specifically allocated for relocation costs in the amount requested by the Company, which allocated funding the City shall specifically request. Relocation, removal or rearrangement of any Company Electric Facilities made necessary because of a federally-aided highway project shall be governed by the provisions of Minnesota Statutes, Section 161.46, as supplemented or amended. It is understood that the rights herein granted to Company are valuable rights.

4.4 **No Waiver.** The provisions of this franchise apply only to facilities contracted in reliance on a franchise from the City and shall not be construed to waive or modify any rights obtained by Company for installations within a Company right-of-way acquired by easement or prescriptive right before the applicable Public Ground or Public Way was established, or Company's rights under state or county permit.

SECTION 5. TREE TRIMMING.

Company may trim all trees and shrubs in the Public Grounds and Public Ways of City to the extent Company finds necessary to avoid interference with the proper construction, operation, repair and maintenance of any Electric Facilities installed hereunder, provided that Company shall save the City harmless from any liability arising therefrom, and subject to permit or other reasonable regulation by the City, and, except in cases of emergency, shall provide the City with at least 24 hours' notice of such trimming.

SECTION 6. INDEMNIFICATION

6.1 **Indemnity of City.** Company shall indemnify, keep and hold the City free and harmless from any and all liability on account of injury to persons or damage to property occasioned by the construction, maintenance, repair, inspection, the issuance of permits, or the operation of the Electric Facilities located in the Public Ground and Public Ways. The City shall not be indemnified if the injury or damage results from the performance in a proper manner, of acts reasonably deemed hazardous by Company, and such performance is nevertheless ordered or directed by City after notice of Company's determination.

6.2 **Defense of City.** In the event a suit is brought against the City under circumstances where this agreement to indemnify applies, Company at its sole cost and expense shall defend the City in such suit if written notice thereof is promptly given to Company within a period wherein Company is not prejudiced by lack of such notice. If Company is required to indemnify and defend, it will thereafter have control of such litigation, but Company may not settle such litigation without the consent of the City, which consent shall not be unreasonably withheld. This section is not, as to third parties, a waiver of any defense or immunity otherwise available to the City and Company, in defending any action on behalf of the City, and Company

shall be entitled to assert in any action every defense or immunity that the City could assert in its own behalf.

SECTION 7. VACATION OF PUBLIC WAYS.

The City shall give Company at least two weeks prior written notice of a proposed vacation of a Public Way. Except where required for a City improvement project, the vacation of any Public Way, after the installation of Electric Facilities, shall not operate to deprive Company of its rights to operate and maintain such Electric Facilities, until the reasonable cost of relocating the same and the loss and expense resulting from such relocation are first paid to Company. In no case, however, shall City be liable to Company for failure to specifically preserve a right-of-way under Minnesota Statutes, Section 160.29.

SECTION 8. CHANGE IN FORM OF GOVERNMENT

Any change in the form of government of the City shall not affect the validity of this Ordinance. Any governmental unit succeeding the City shall, without the consent of Company, succeed to all of the rights and obligations of the City provided in this Ordinance.

SECTION 9. FRANCHISE FEE

9.1 **Fee Schedule.** During the term of the franchise hereby granted, and in lieu of any permit or other fees being imposed on Company, the City may impose on Company a franchise fee not to exceed five percent (5%) of the Company's Gross Revenues, as hereinafter defined, by collecting the amounts calculated on a flat fee per month basis as indicated in a Fee Schedule set forth in a separate ordinance from each customer in the designated Customer Classification for service at each and every customer location, based on a Fee Schedule form similar to the following:

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<u>Class</u>	<u>Fee Per Premise Per Month</u>
Residential	\$__
Sm C & I – Non-Dem	\$__
Sm C & I – Demand	\$__
Large C & I	\$__
Public Street Lighting	\$__
Muni Pumping N/D	\$__
Muni Pumping Dem	\$__

In the event the City desires to collect a franchise fee as set forth above, the City shall give Company Notice to amend this franchise agreement to authorize collection of a franchise fee by separate ordinance in an amount and upon such terms and conditions as Company and City at that time are willing to incorporate in their electric franchise agreements, subject to the provisions of this Section 9. Upon receipt of such Notice, Company shall negotiate in good faith with City to so amend this franchise agreement in accordance with the following provisions.

9.2 **Separate Ordinance.** The franchise fee shall be imposed by separate ordinance duly adopted by the City Council, which ordinance shall not be adopted until at least ninety (90) days after written notice enclosing such proposed ordinance has been served upon the Company by certified mail, and written acceptance thereof by Company. No action by the City to implement a separate ordinance will commence until this Ordinance is effective. A separate ordinance which imposes a lesser franchise fee on the residential class of customers than an amount which in total collects at least two percent of the estimated total annual gross revenues from the residential class shall not be effective against Company unless the fee imposed on each other Customer Classification in the Fee Schedule is reduced so that the total annual amount estimated to be collected in any other Customer Classification shall not, as a percentage of the estimated total annual gross revenues in that Customer Classification, exceed the percentage being collected from the residential class.

9.3 **Terms Defined.** For the purpose of this Section 9, the following definitions apply:

9.3.1 "Customer Classification" shall refer to the classes listed on the Fee Schedule and as defined or determined in Company's electric tariffs on file with the Commission.

9.3.2 "Fee Schedule" refers to the schedule in Section 9.1 setting forth the various customer classes from which a franchise fee would be collected if a separate ordinance were implemented immediately after the effective date of this franchise agreement. The Fee Schedule in the separate ordinance may include new Customer Classifications added by Company to its electric tariffs after the effective date of this franchise agreement

9.3.3 "Gross Revenue" means all sums, excluding any surcharge or similar addition to the Company's charges to customers for the purpose of reimbursing the Company for the cost resulting from the franchise fee, received by the Company from the sale of electricity to its retail customers within the corporate limits of the City.

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9.4 **Collection of the Fee.** The franchise fee shall be paid based on the amount collected by Company during complete billing months during the period for which payment is to be made by imposing a surcharge ("additional fee") equal to the designated franchise fee for the applicable Customer Classification in all customer billings for metered service in each class. The payment shall be paid four times a year and due the last business day of the calendar month following the end of each quarter (payments being due January 31, April 30, July 31, and October 31 during each calendar year). The franchise fee may be changed by ordinance from time to time; however, each change shall meet the same notice requirements and not occur more often than annually, and no change shall require a collection from any customer for metered service in excess of the amounts specifically permitted by this Section 10. The time and manner of collecting the franchise fee is subject to the approval of the Commission. No franchise fee shall be payable by Company if Company is legally unable to first collect an amount equal to the franchise fee from its customers in each applicable class of customers by imposing a surcharge in Company's applicable rate for electric service. Company may pay the City the fee based upon the surcharge billed subject to subsequent reductions to account for uncollectibles, refunds and correction of erroneous billings. Company agrees to make its records available for inspection by

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the City at reasonable times provided that the City and its designated representative agree in writing not to disclose any information which would indicate the amount paid by any identifiable customer or customer or any other information regarding identified customers.

9.5 **Equivalent Fee Requirement.** The separate ordinance imposing the fee shall not be effective against Company unless it lawfully imposes and the City quarterly or more often collects a fee or tax of the same or greater equivalent amount on the receipts from sales of energy within the City by any other energy supplier, provided that, as to such a supplier, the City has the authority to require a franchise fee or to impose a tax. The "same or greater equivalent amount" shall be measured, if practicable, by comparing amounts collected as a franchise fee from each similar customer, or by comparing, as to similar customers, the percentage of the annual bill represented by the amount collected for the franchise fee purposes. The franchise fee or tax shall be applicable to energy sales for any energy use related to heating, cooling, or lighting, as well as to the supply of energy needed to run machinery and appliances on premises located within or adjacent to the City, but shall not apply to energy sales for the purpose of providing fuel for vehicles.

SECTION 10. ABANDONED FACILITIES.

The Company shall comply with City ordinances, Minnesota Statutes, Section 216D.01 et seq. and Minnesota Rules Part 7819-3300, as they may be amended from time to time. The Company shall maintain records describing the exact location of all abandoned and retired Facilities within the City, produce such records at the City's request and comply with the location requirements of Section 216D.04 with respect to all Facilities, including abandoned and retired Facilities.

SECTION 11. PROVISIONS OF ORDINANCE.

11.1 **Severability.** Every section, provision, or part of this ordinance is declared separate from every other section, provision, or part and if any section, provision, or part shall be held invalid, it shall not affect any other part. Where a provision of any other City ordinance conflicts with the provisions of this Ordinance, the provisions of this Ordinance shall prevail.

11.2 **Limitations on Applicability.** The Ordinance constitutes a franchise agreement between the City and Company as the only parties, and no provision of this franchise shall in any way inure to benefit any third party (including the Public at large) as to constitute any such person as third party beneficiary of the agreement or of any one or more of the terms hereof, or otherwise given rise to any cause of action in any person not party hereto.

SECTION 12. AMENDMENT OF PROCEDURE.

Either party to this franchise agreement may at any time propose that the agreement be amended to address a subject of concern and the other party will consider whether it agrees that the amendment is mutually appropriate. If an amendment is agreed upon, this Ordinance may be amended at any time by the City passing a subsequent ordinance declaring the provisions of the amendment, which amendatory ordinance shall become effective upon the filing of Company's

written consent thereto with the City clerk within 90 days after the date of final passage by the City of amendatory ordinance.

SECTION 13. PREVIOUS FRANCHISES SUPERSEDED.

This franchise supersedes any previous electric franchise granted to the Company or its predecessor.

Passed and approved: _____, 2015.

Mayor

Attest:

City Clerk

Date Published: _____



Agenda Information Memorandum
January 26, 2015 - Maple Plain City Council

8. NEW BUSINESS
B. DECLARING NEWPORT STREET A CITY STREET

ACTION TO BE CONSIDERED

To approve Resolution 15-0126-02 that would declare Newport Street a City Street.

FACTS

- Newport Street is located off of Budd Street, near the Independence border.
- Newport Street has existed for more than 15 years.
- Newport Street has a street sign, dead end sign and a speed sign, so often it is misunderstood for a City street.
- Newport Street is a private driveway and the City does not maintain it and does not have any easements
- The following issues result from a street being named a street but not officially recognized by the City:
 - The County does not recognize it as a street; therefore the address does not exist in their system, which does not allow residents to vote.
 - Residents use the Newport Street as their mailing address and the Post Office accepts it.
 - Residents use the Newport Street for their driver's license
 - The County does not have proper property information on the properties listed under Newport Street.
- Declaring Newport Street as a street does not impact many, as it allows residents to continue to use it on their driver's license and mailing address, but it will allow Hennepin County to recognize it in their database.

ATTACHMENTS

Attached is resolution 15-0126-02, a resolution officially naming the private street commonly known as "Newport Street".

RESOLUTION NO.15-0126-02

A RESOLUTION OFFICIALLY NAMING THE PRIVATE STREET
COMMONLY KNOWN AS "NEWPORT STREET"

WHEREAS, the City of Maple Plain (the "City) is a municipal corporation under the laws of Minnesota; and

WHEREAS, the City has historically acknowledged "Newport Street" as a private street which provides access to the properties located at 1875 and 1885 Budd Avenue; and

WHEREAS, the apartments which are provided access via "Newport Street" have been using the address of "Newport Street" for more than 15 years; and

WHEREAS, "Newport Street" is a private street which is not maintained by the City of Maple Plain; and

WHEREAS, the Property is described on the attached Exhibit A; and

WHEREAS, the results of this action will not adversely impact the residents of the City of Maple Plain.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAPLE PLAIN, MINNESOTA that it should and hereby does officially name "Newport Street" and following the recording of this resolution, the street described in the attached Exhibit A shall be officially known as Newport Street

This resolution was adopted by the City Council of the City of Maple Plain on this ____ day of ____, 2015, by a vote of ____ ayes and ____ nays.

Jerry Young, Mayor

ATTEST:

Tessia Melvin, City Administrator

(SEAL)

RES. NO. _____
Newport Street Official Naming