

**AGENDA**  
**MAPLE PLAIN CITY COUNCIL – REGULAR MEETING**  
**MAPLE PLAIN CITY HALL**  
**Monday, October 12, 2015**  
**6:30 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS**
  - A. Update from Senator Osmeck
- 5. CONSENT AGENDA**
  - A. Accounts Payable
  - B. September 28, 2015 City Council Regular Meeting Minutes
  - C. September 28, 2015 City Council Workshop Meeting Minutes
  - D. Fire Contract with the City of Medina
- 6. PUBLIC HEARINGS**
- 7. ADMINISTRATIVE REPORTS**
  - A. Third Quarter Financial Report
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
  - A. Authorization to begin feasibility study for Budd Avenue Reconstruction in 2016
  - B. Authorization to begin feasibility study for Main Street and Maple Avenue Reconstruction in 2016
- 10. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS**
- 11. COUNCIL REPORTS & OTHER BUSINESS**
- 12. VISITORS TO BE HEARD**

*Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.*
- 13. ADJOURNMENT**

CITY OF MAPLE PLAIN

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Payments

Current Period: October 2015

Batch Name	10/12/15 PAY	User Dollar Amt	\$0.00		
Payments		Computer Dollar Amt	\$77,547.01		
			\$77,547.01	<b>Out of Balance</b>	
Refer	20993	<u>ABDO EICK &amp; MEYERS, LLP</u>	-		
Cash Payment	E 101-41500-312	Financial Services	Long Term Budget Plan		\$1,500.00
Invoice	353423				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	\$1,500.00
Refer	20994	<u>BANK OF MAPLE PLAIN</u>	-		
Cash Payment	E 101-46300-602	Other Long-Term Debt P	Principle		\$18,839.70
Invoice					
Cash Payment	E 101-46300-612	Other Long-Term Debt In	Interest		\$2,597.87
Invoice					
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	\$21,437.57
Refer	20995	<u>BUDGET PRINTING CENTER</u>	-		
Cash Payment	E 101-41500-204	Envelopes & Letterhead	Envelopes		\$232.49
Invoice	8826				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	\$232.49
Refer	20996	<u>BELAYHOST</u>	-		
Cash Payment	E 101-41500-309	EDP, Software and Desi	Email Filtering		\$18.00
Invoice	29691				
Cash Payment	E 101-41500-309	EDP, Software and Desi	Email Filtering		\$18.00
Invoice	29880				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	\$36.00
Refer	20997	<u>CENTERPOINT ENERGY MINNEGA</u>	-		
Cash Payment	E 101-41940-383	Gas Utilities	City Hall		\$22.52
Invoice					
Cash Payment	E 101-41940-383	Gas Utilities	Public Works		\$22.52
Invoice					
Cash Payment	E 602-49450-383	Gas Utilities	Lift Station		\$27.47
Invoice					
Cash Payment	E 601-49400-383	Gas Utilities	Water Treatment Plant		\$33.75
Invoice					
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	\$106.26
Refer	20998	<u>ANDERSEN, EARL F., INC.</u>	-		
Cash Payment	E 101-43100-224	Street Maintenance Mate	Compost Signs		\$195.70
Invoice	0109146-IN				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	\$195.70
Refer	20999	<u>ECM PUBLISHERS INC</u>	-		
Cash Payment	E 101-41420-351	Legal Notices Publishing	Public Hearing		\$30.84
Invoice	260833				
Cash Payment	E 101-41420-351	Legal Notices Publishing	Public Hearing		\$30.84
Invoice	260834				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	\$61.68
Refer	21000	<u>MAPLE PLAIN/INDEPENDENCE FIR</u>	-		
Cash Payment	E 101-42290-307	Fire Administration	October		\$13,482.92
Invoice					

CITY OF MAPLE PLAIN

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Payments

Current Period: October 2015

Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$13,482.92</b>
Refer	21001 <i>FRONTIER</i>	-			
Cash Payment	E 601-49400-321 Telephone Invoice	Water Treatment Plant			\$70.06
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$70.06</b>
Refer	21002 <i>G &amp; K SERVICE</i>	-			
Cash Payment	E 101-43000-417 Uniform Rentals Invoice	Uniforms			\$13.42
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$13.42</b>
Refer	21003 <i>GOPHER STATE ONE-CALL, INC.</i>	-			
Cash Payment	E 101-43000-437 Miscellaneous Invoice 147094	Locates- Sept			\$55.10
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$55.10</b>
Refer	21004 <i>HENN COUNTY INFO TECHNOLOG</i>	-			
Cash Payment	E 101-43000-419 General Rentals Invoice 1000065578	Radio Lease			\$63.64
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$63.64</b>
Refer	21005 <i>HAWKINS INC.</i>	-			
Cash Payment	E 601-49400-216 Chemicals & Chemical P Invoice 3782229	Water Chemicals			\$15.00
Cash Payment	E 601-49400-216 Chemicals & Chemical P Invoice 3782396	Water Chemicals			\$35.00
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$50.00</b>
Refer	21006 <i>MAPLE PLAIN FAMILY CENTE</i>	-			
Cash Payment	E 101-41500-437 Miscellaneous Invoice	Water			\$2.78
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$2.78</b>
Refer	21007 <i>MAMA</i>	-			
Cash Payment	E 101-41500-433 Dues & Subscriptions Invoice 1859	Melvin Meeting			\$20.00
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$20.00</b>
Refer	21008 <i>METROPOLITAN COUNCIL ENV SE</i>	-			
Cash Payment	E 602-49450-319 Other Consulting Service Invoice 0001048734	November			\$19,263.17
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$19,263.17</b>
Refer	21009 <i>MEDIACOM</i>	-			
Cash Payment	E 601-49400-309 EDP, Software and Desi Invoice	Water Treatment Plant			\$187.30
Cash Payment	E 101-41500-309 EDP, Software and Desi Invoice	City Hall			\$121.85
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$309.15</b>
Refer	21010 <i>NELSON ELECTRIC MOTOR REPAI</i>	-			
Cash Payment	E 602-49450-311 Contract Service Invoice 7387	Lift Station			\$375.00

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Current Period: October 2015

Cash Payment	E 602-49450-311 Contract Service	Lift Station		\$125.00
Invoice 7390				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> \$500.00
Refer	21011	NEOFUNDS BY NEOPOST	-	
Cash Payment	E 101-41500-322 Postage	Postage		\$309.01
Invoice				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> \$309.01
Refer	21012	NYSTROM PUBLISHING CO INC	-	
Cash Payment	E 101-41500-352 General Public Informati	Newsletter- 4th Q		\$549.59
Invoice				
Cash Payment	E 101-41500-322 Postage	Postage- Newsletter		\$202.59
Invoice				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> \$752.18
Refer	21013	ORONO COMMUNITY EDUCATION	-	
Cash Payment	E 101-46630-490 Civic Organization Donat	2015 Summer Program		\$938.43
Invoice 92315				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> \$938.43
Refer	21014	OFFICE DEPOT	-	
Cash Payment	E 101-43000-215 Shop Materials	SanDisk- Compost Site		\$34.03
Invoice				
Cash Payment	E 101-41500-202 Duplicating & Copying S	Paper		\$24.20
Invoice				
Cash Payment	E 101-41500-201 Office Supplies	Coffee		\$12.43
Invoice				
Cash Payment	E 101-41500-201 Office Supplies	Shelf		\$173.98
Invoice				
Cash Payment	E 101-43000-215 Shop Materials	Battery		\$23.98
Invoice				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> \$268.62
Refer	21015	TESSIA MELVIN	-	
Cash Payment	E 101-41500-321 Telephone	Oct- Phone		\$50.00
Invoice				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> \$50.00
Refer	21016	VESSCO, INC	-	
Cash Payment	E 601-49400-227 Utility Maintenance Supp	Maintenance		\$2,168.87
Invoice 64526				
Cash Payment	E 601-49400-227 Utility Maintenance Supp	Maintenance		\$3,750.00
Invoice 64533				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> \$5,918.87
Refer	21017	XCEL ENERGY	-	
Cash Payment	E 101-43160-381 Electric Utilities	Main Street Lights		\$22.40
Invoice				
Cash Payment	E 101-43160-381 Electric Utilities	Oak Street Lights		\$12.90
Invoice				
Cash Payment	E 601-49400-381 Electric Utilities	Water Treatment Plant		\$2,208.53
Invoice				

**CITY OF MAPLE PLAIN**  
**Payments**

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**Current Period: October 2015**

Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$2,243.83</b>
Refer	21018 <u>TURTLEMAC &amp; KEY PRINTING</u>		-		
Cash Payment	E 601-49400-437 Miscellaneous	Utility Bill Folding and Stuffing			\$107.28
Invoice					
Cash Payment	E 602-49450-437 Miscellaneous	Utility Bill Folding and Stuffing			\$107.27
Invoice					
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$214.55</b>
Refer	21019 <u>CARSON &amp; CLELLAND</u>		-		
Cash Payment	E 101-42110-304 Legal Services	Criminal			\$97.77
Invoice					
Cash Payment	E 101-42110-304 Legal Services	Criminal			\$97.50
Invoice					
Cash Payment	E 101-42110-304 Legal Services	Criminal			\$1,676.93
Invoice					
Cash Payment	E 101-42110-304 Legal Services	Criminal			\$47.50
Invoice					
Cash Payment	E 101-41610-304 Legal Services	General			\$700.63
Invoice					
Cash Payment	E 101-41610-304 Legal Services	General			\$47.50
Invoice					
Cash Payment	E 101-41610-304 Legal Services	General			\$950.01
Invoice					
Cash Payment	G 101-20212 Planned Unit Develop.	Escro Meadows of Maple Plain			\$47.50
Invoice					
Cash Payment	E 101-41610-304 Legal Services	General			\$570.01
Invoice					
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$4,235.35</b>
Refer	21020 <u>HYDROKLEAN</u>		-		
Cash Payment	E 101-43000-215 Shop Materials	PW Supplies			\$227.00
Invoice	52973				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$227.00</b>
Refer	21021 <u>RAY MCCOY</u>		-		
Cash Payment	E 101-43000-225 Landscaping Materials	Flowers			\$90.48
Invoice					
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$90.48</b>
Refer	21022 <u>MN DEPT TRANSPORTATION</u>		-		
Cash Payment	R 101-36500 Collected for other Governme	October			\$130.00
Invoice	164436				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b>	<b>\$130.00</b>
Refer	21023 <u>STANTEC CONSULTING SRVCS IN</u>		-		
Cash Payment	E 101-43000-303 Engineering Services	General			\$120.00
Invoice	965063				
Cash Payment	E 101-43100-303 Engineering Services	Streets			\$75.00
Invoice	965065				
Cash Payment	E 602-49450-303 Engineering Services	Sewer			\$90.00
Invoice	965066				

**CITY OF MAPLE PLAIN**  
**Payments**

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**Current Period: October 2015**

<b>Cash Payment</b>	E 603-49455-303 Engineering Services	Storm		<b>\$90.00</b>
Invoice 965068				
<b>Cash Payment</b>	E 451-43100-303 Engineering Services	MSW/Rainbow		<b>\$2,883.00</b>
Invoice 965070				
<b>Cash Payment</b>	G 101-20212 Planned Unit Develop.	Escro Meadows of Maple Plain		<b>\$1,313.25</b>
Invoice 965078				
<b>Cash Payment</b>	E 451-49450-303 Engineering Services	Budd Avenue		<b>\$147.50</b>
Invoice 965069				
<b>Cash Payment</b>	E 101-43000-303 Engineering Services	Meetings		<b>\$50.00</b>
Invoice 965064				
Transaction Date	10/9/2015	Bank of Maple Plain	10100	<b>Total</b> <u>\$4,768.75</u>

**Fund Summary**

	10100 Bank of Maple Plain
101 GENERAL FUND	\$45,862.81
451 CAPITAL IMPROVEMENT PROJECTS	\$3,030.50
601 WATER FUND	\$8,575.79
602 SEWER FUND	\$19,987.91
603 STORM WATER FUND	\$90.00
	<u>\$77,547.01</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$77,547.01</u>
Total	\$77,547.01



October 8, 2015

City of Maple Plain  
1620 Maple Avenue  
PO Box 97  
Maple Plain, MN 55359

Re: Services rendered August 8, 2015 through September 4, 2015

Please find enclosed our invoices dated October 7, 2015 for the projects listed below. These invoices are due within 30 days.

<b>Project</b>	<b>Invoice No.</b>	<b>Name</b>	<b>Amount</b>
193801803	965063	Maple Plain General 2013	120.00
193801804	965064	Maple Plain 2013 Public Meetings	50.00
193801805	965065	Maple Plain 2013 Streets and Pathways	75.00
193801807	965066	Maple Plain 2013 Sewer	90.00
193801808	965068	Maple Plain 2013 Storm Sewer	90.00
193802383	965069	Maple Plain Budd Avenue Sewer Improvements	147.50
193802390	965070	Main Street W. & Rainbow Ave. Utility and Street Improvements	2,883.00
193802890	965078	Meadows of Maple Plain	1,313.25
		<b>Total Amount Due</b>	<b>\$4,768.75</b>

Thank you for allowing us to provide our services to your community. Please remit all invoice payments to our lockbox at:

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago, IL 60693

If you have questions regarding these invoices, please contact me at (651) 604-4829

Sincerely,  
Stantec

Dan Boyum, P.E.  
Client Service Manager

Enclosures



INVOICE

**Invoice Number** 965063  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193801803

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

---

**Project Description:** Maple Plain - General Services

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$120.00  
**For Period Ending:** September 4, 2015

---

Due on Receipt

**INVOICE**

**Invoice Number**  
**Project Number**

965063  
193801803

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**Top Task 300**      **General Engineering - General engineering correspondence and administration.**

Professional Services

<b>Billing Level</b>	<b>Hours</b>	<b>Rate</b>	<b>Current Amount</b>
Project Manager	2.00	60.00	120.00
	<b>2.00</b>		<b>120.00</b>
<b>Professional Services Subtotal</b>	<b>2.00</b>		<b>120.00</b>

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**Top Task 300 Total**      **120.00**

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Total Fees & Disbursements      \$120.00

**INVOICE TOTAL (USD)**      **\$120.00**



INVOICE

**Invoice Number** 965064  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193801804

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

---

**Project Description:** Maple Plain - 2013 Public Meetings

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$50.00  
**For Period Ending:** September 4, 2015

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Due on Receipt

**INVOICE**

**Invoice Number**

965064

**Project Number**

193801804

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**Top Task 302**

**Meeting Attendance - Attend Council Meetings on August 18, 2015.**

Progress Charge

	<b># of Meetings</b>	<b>Amount Per</b>	<b>Current Amount</b>
	1	50.00	50.00
<b>Progress Charge Subtotal</b>			<u><b>50.00</b></u>

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**Top Task 302 Total**

**50.00**

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Total Fees & Disbursements

\$50.00

**INVOICE TOTAL (USD)**

**\$50.00**



INVOICE

**Invoice Number** 965065  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193801805

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

---

**Project Description:** Maple Plain - 2013 Streets and Pathways

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$75.00  
**For Period Ending:** September 4, 2015

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**INVOICE**

**Invoice Number**

965065

**Project Number**

193801805

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**Top Task 300**      **Seal coat notice, update staff on schedule, review quantities with contractor, and general administration.**

**Professional Services**

<b>Billing Level</b>	<b>Hours</b>	<b>Rate</b>	<b>Current Amount</b>
Project Manager	1.25	60.00	75.00
	<b>1.25</b>		<b>75.00</b>
<b>Professional Services Subtotal</b>	<b>1.25</b>		<b>75.00</b>

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**Top Task 300 Total**      **75.00**

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Total Fees & Disbursements      \$75.00

**INVOICE TOTAL (USD)**      **\$75.00**



**INVOICE**

**Invoice Number** 965066  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193801807

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

---

**Project Description:** Maple Plain - 2013 Sewer

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$90.00  
**For Period Ending:** September 4, 2015

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INVOICE

Invoice Number

965066

Project Number

193801807

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**Top Task 300**

**General - I and I questionnaire - review items with Public Works, contact Met Council on questions, update staff, and submit questionnaire.**

Professional Services

**Billing Level**

**Hours**

**Rate**

**Current Amount**

Project Manager

1.50

60.00

90.00

1.50

90.00

**Professional Services Subtotal**

1.50

90.00

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**Top Task 300 Total**

**90.00**

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Total Fees & Disbursements

\$90.00

**INVOICE TOTAL (USD)**

**\$90.00**



**INVOICE**

**Invoice Number** 965068  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193801808

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

---

**Project Description:** Maple Plain - 2013 Storm Sewer

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$90.00  
**For Period Ending:** September 4, 2015

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INVOICE

Invoice Number

965068

Project Number

193801808

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**Top Task 300**      **General - Coordinate meeting with property owner, prepare for and attend meeting with property owner on storm flared end, and general storm sewer administration.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	1.50	60.00	90.00
	<u>1.50</u>		<u>90.00</u>
<b>Professional Services Subtotal</b>	<u>1.50</u>		<u>90.00</u>

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**Top Task 300 Total**      **90.00**

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Total Fees & Disbursements      \$90.00

**INVOICE TOTAL (USD)**      **\$90.00**



INVOICE

**Invoice Number** 965069  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193802383

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

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**Project Description:** Budd Ave. Sewer Improvements

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$147.50  
**For Period Ending:** September 4, 2015

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**INVOICE**

**Invoice Number**

965069

**Project Number**

193802383

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**Top Task 310**      **Construction Engineering - Coordinate receipt of closeout information from contractor.**

**Professional Services**

<b>Billing Level</b>	<b>Hours</b>	<b>Rate</b>	<b>Current Amount</b>
Project Manager	1.25	118.00	147.50
	<b>1.25</b>		<b>147.50</b>
<b>Professional Services Subtotal</b>	<b>1.25</b>		<b>147.50</b>

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**Top Task 310 Total**      **147.50**

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Total Fees & Disbursements      \$147.50

**INVOICE TOTAL (USD)**      **\$147.50**



**INVOICE**

**Invoice Number** 965070  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193802390

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

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**Project Description:** Main St. W. & Rainbow Ave. Utility and Street Improvements

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$2,883.00  
**For Period Ending:** September 4, 2015

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INVOICE

Invoice Number

965070

Project Number

193802390

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**Top Task 700**      **Additional Services - Follow-up on tree issues, discussions with staff and various residents including 5690, 5719, 5934, and 5990 Main Street, fence discussions, respond to League Insurance Representative, and meet with residents.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Field Supervisor	3.00	135.00	405.00
	<u>3.00</u>		<u>405.00</u>
Project Manager	21.00	118.00	2,478.00
	<u>21.00</u>		<u>2,478.00</u>
<b>Professional Services Subtotal</b>	<u><b>24.00</b></u>		<u><b>2,883.00</b></u>

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**Top Task 700 Total**      **2,883.00**

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Total Fees & Disbursements      \$2,883.00

**INVOICE TOTAL (USD)**      **\$2,883.00**



**INVOICE**

**Invoice Number** 965078  
**Invoice Date** October 7, 2015  
**Customer Number** 92656  
**Project Number** 193802890

**Bill To**

City of Maple Plain  
Accounts Payable  
1620 Maple Avenue  
P.O. Box 97  
Maple Plain MN 55359  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID 11-2167170

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**Project Description:** Meadows of Maple Plain

**Stantec Project Manager:** Boyum, Dan D  
**Stantec Office Location:** St. Paul MN  
**Current Invoice Due:** \$1,313.25  
**For Period Ending:** September 4, 2015

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INVOICE

Invoice Number

965078

Project Number

193802890

**Top Task 300**      **Construction Inspection - Preconstruction meeting preparation and attendance, prepare updated details based on discussions at preconstruction meeting and review with City Staff, forward information to developers engineer, get updates from developers engineer and contractor.**

Professional Services

Billing Level	Hours	Rate	Current Amount
Project Manager	7.25	118.00	855.50
	3.00	143.00	429.00
	<u>10.25</u>		<u>1,284.50</u>
<b>Professional Services Subtotal</b>	<u>10.25</u>		<u>1,284.50</u>

**Top Task 300 Total** **1,284.50**

**Top Task ZZZ Expenses**

Disbursements

	Current Amount
Direct - Vehicle (mileage)	28.75
<b>Disbursements Subtotal</b>	<u>28.75</u>

**Top Task ZZZ Total** **28.75**

Total Fees & Disbursements \$1,313.25

**INVOICE TOTAL (USD)** 1,313.25

September 29, 2015

CITY OF MAPLE PLAIN  
ATTN: MAGGIE MCCALLUM  
P.O. BOX 97  
MAPLE PLAIN, MN 55359

Professional Services

Amount

..Civil

8/31/2015	Meet with Tessia and review issues with City	213.75
9/3/2015	Review miscellaneous issues with Tessia and review League denial of Hackbarth claim	47.50
9/9/2015	Conference with Attorney Carson regarding action items on open files, review files, correspondence with attorneys, update files	47.50
	Correspondence with City, open files, review memo	47.50
9/10/2015	Correspondence with City, review contractor correspondence, review/update files	71.25
9/11/2015	Correspondence with City regarding LaTour project	35.63
9/22/2015	Correspondence with City, review request for data, waiver, previous council action, update file	71.25
9/24/2015	Review joint powers agreement	35.63
	SUBTOTAL:	[ 570.01]

.5210 Main Street Hazardous Building

9/1/2015	Arrange for meeting with property owner of Magnolia 8 and correspondence	71.25
9/8/2015	Prepare and attend meeting (Magnolia 8) at City Hall and insurance adjuster for League	213.75
	Review hazardous building file	95.00
9/15/2015	Correspondence with City, review and update file	71.25
9/17/2015	Correspondence with City, Building Inspector, review file, status of hazardous building action, update file	178.13
9/18/2015	Correspondence with City, review hazardous building standards, update file	71.25
	SUBTOTAL:	[ 700.63]

.Downey Trespass

8/31/2015	Conference with Tessia and review notice of trespass and correspondence	47.50
	SUBTOTAL:	[ 47.50]

		<u>Amount</u>
<u>.Downtown Redevelopment 2015</u>		
9/9/2015	Olson -- Review of file; conference with Tessia and correspondence to Jody regarding title commitment	142.50
	SUBTOTAL:	[ 142.50]
<u>.Meadows of Maple Plain</u>		
8/31/2015	Receipt and review of letter of credit	47.50
	SUBTOTAL:	[ 47.50]
<u>.Midland Fiberglass Building Code Violation</u>		
9/22/2015	Correspondence with City regarding hazardous building action, update file	106.88
9/23/2015	Correspondence with City, review Planner report, research code, open nuisance file	71.25
	Correspondence with officer, City regarding Midland Fiberglass operation, review/update file, request follow-up inspection	47.50
9/24/2015	Correspondence with City, research ode regarding potential actions against hazardous business operation	71.25
	Correspondence with City, review Building Inspector report, look up owner information	47.50
	Review zoning code, update file, draft compliance letter, correspondence with City	142.50
9/25/2015	Correspondence with City, edit compliance letter, update file, confirm owner address	47.50
	SUBTOTAL:	[ 534.38]
<u>.Olson Mkt</u>		
9/8/2015	Review Olson contract file for closing	71.25
9/14/2015	Correspondence with City, title evaluator, note file	47.50
	SUBTOTAL:	[ 118.75]
<u>.Shenk</u>		
9/11/2015	Correspondence with City Engineer, review files, settlement agreement, update files	106.88
	SUBTOTAL:	[ 106.88]
<u>.West Main Street Rainbow Project</u>		
9/1/2015	Review proposal for 5860 Main Street, correspondence to Tessia	47.50
	SUBTOTAL:	[ 47.50]

		<u>Amount</u>
<u>1805 Gladview Lane Ordinance Violations</u>		
9/9/2015	Ed Miller -- Conference with Tessia and conference with John Thames regarding inspection and potential charges	47.50
SUBTOTAL:		[ 47.50]
<u>Criminal</u>		
9/1/2015	Prepare disposition letter regarding 8/21 cases, select witnesses and prepare follow up instructions to assistants	97.50
	Review and respond to emails	24.38
9/2/2015	Jury trial preparation, note files	65.00
9/3/2015	Correspondence with defense attorneys, Court, advocate, witnesses, review discovery, jury trial preparation, note files	73.13
	Review files in preparation for 9/4 arraignment/pretrial calendar at Ridgedale court	48.75
9/4/2015	Handle arraignment/pretrial calendar at Ridgedale court, correspondence with advocates, victims, witnesses, jury trial preparation, note files	243.75
9/11/2015	Preparation of two complaints	80.00
	Correspondence with defense attorneys, victims, Court, review discovery, jury trial preparation, note files	170.63
9/14/2015	Correspondence with defense attorneys, Court, note files	32.50
	Preparation of one complaint	40.00
	Review and prepare files for 9/15 hearings	48.75
9/15/2015	Phone call with public defender, review file and review criminal history in MNCIS	48.75
9/16/2015	Review reports and MNCIS regarding Roberts case	32.50
	Telephone conference with Raskin regarding Roberts case	32.50
9/17/2015	Review and prepare files for 9/18 hearings at Ridgedale	73.13
9/18/2015	Correspondence with defense attorneys, Court, review discovery, note files	32.50
	Attend arraignments/pretrial hearings at Ridgedale court	97.50
	Phone call with defense attorney	24.38
9/22/2015	Review discovery, note files	24.38
9/23/2015	Preparation of one complaint	40.00
	Jury trial preparation, review discovery, note files	24.38
	Review discovery, note files	24.38
9/25/2015	Correspondence with defendants, defense attorneys, Court	24.38
	Correspondence with defense attorneys, review discovery, note offers, note files	48.75
	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	150.00
	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	65.63
	Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	9.38
SUBTOTAL:		[ 1,676.93]

	<u>Amount</u>
<u>Vehicle Forfeiture:</u>	
9/8/2015 Review status of forfeiture cases	16.25
9/9/2015 Review forfeiture cases and prepare forfeiture affidavit	81.25
SUBTOTAL:	[ 97.50]
<b>For professional services rendered</b>	<b>\$4,137.58</b>
Client Expense Charges :	
<u>Criminal Expenses</u>	
Monthly support fee	14.11
Westlaw charges for August	67.66
SUBTOTAL:	[ 81.77]
<u>Forfeiture Expenses:</u>	
Certified copy of document regarding Rux forfeiture	16.00
SUBTOTAL:	[ 16.00]
<b>Total Client Expense Charges</b>	<b>\$97.77</b>
<b>Total amount of this bill</b>	<b>\$4,235.35</b>
<b>Previous balance</b>	<b>\$3,879.15</b>
9/22/2015 Payment - thank you	(\$3,879.15)
<b>Total payments and adjustments</b>	<b>(\$3,879.15)</b>
<b>Balance due</b>	<b>\$4,235.35</b>

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.

  
 Jeffrey A. Carson, City Attorney

**Maple Plain City Council  
Meeting Minutes  
September 28, 2015  
Maple Plain City Hall**

**1. CALL TO ORDER**

**Mayor Young called the meeting to order at 6:30 p.m.**

Present: Councilmembers Justin McCoy, Julie Maas-Kusske, Mike DeLuca and Mayor Jerry Young. Also present were Police Chief Gary Kroells, City Attorney, Jeff Carson, City Planner, Mark Kaltsas and City Engineer, Dan Boyum.

Absent: City Councilmember, Dave Eisinger and City Administrator, Tessia Melvin.

**2. PLEDGE OF ALLEGIANCE**

**3. FIRE PREVENTION WEEK PROCLAMATION**

Mayor Young read the following proclamation:

WHEREAS, the city of Maple Plain, MN is committed to ensuring the safety and security of all those living in and visiting Maple Plain and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed 2,755 people in the United States in 2013, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 369,500 home fires; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, three out of five home fire deaths result from fires in properties without working smoke alarms; and

WHEREAS, in one-fifth of all homes with smoke alarms, none were working; and

WHEREAS, when smoke alarms should have operated but did not do so it was usually because batteries were missing, disconnected, or dead; and

WHEREAS, half of home fire deaths result from fires reported at night between 11 p.m. and 7 a.m. when most people are asleep; and

WHEREAS, Maple Plain's residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, Maple Plain's residents should install smoke alarms and alert devices that meet the needs of people who are deaf or hard of hearing; and

WHEREAS, Maple Plain's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Maple Plain's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Maple Plain's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2015 Fire Prevention Week theme, "Hear the Beep Where You Sleep. Every Bedroom Needs a Working Smoke Alarm!" effectively serves to remind us that we need working smoke alarms to give us the time to get out safely.

THEREFORE, I Jerry Young, Mayor of Maple Plain do hereby proclaim October 4-10, 2015, as Fire Prevention Week throughout this city, and I urge all the people of Maple Plain to install smoke alarms in every bedroom, outside each sleeping area, and on every level of the home, including the basement and to support the many public safety activities and efforts of Maple Plain's fire and emergency services during Fire Prevention Week 2015, including the Maple Plain Fire Department Steak Fry on Saturday, October 3.

#### **4. ADOPT AGENDA**

**Councilmember DeLuca moved to adopt the agenda with the following changes:**

- 1. Move the Lake Minnetonka Cable Commission to Old Business**
- 2. Move Consideration of CUP to A under New Business**

**seconded by Councilmember McCoy. Motion passed 4-0.**

## 5. CONSENT AGENDA

Items to approve under Consent Agenda:

- A. Accounts Payable
- B. September 14, 2015, Regular City Council Meeting Minutes
- C. September 14, 2015, City Council Workshop Meeting Minutes

**Councilmember McCoy moved to adopt the consent agenda; seconded by Councilmember Maas-Kusske. Motion passed 4-0.**

## 6. PUBLIC HEARINGS

There were no public hearings.

## 6. ADMINISTRATIVE REPORTS

### A. August and September Monthly Planning Reports

City Planner, Mark Kaltsas, provided the August and September Monthly Reports:

- In August the Planning Commission reviewed the rental ordinance and worked on creating a trail plan prioritization.
- Staff worked on the Collision Corner and Akona building applications.
- Staff met with the owner and business operator at 5305 Pioneer Creek to review site condition and business
- Staff met with property owner on Gladview to review neighboring property concerns
- Staff met with consultant to discuss the Tax Increment Financing for the downtown redevelopment project
- Staff held a pre-construction meeting for the Meadows of Maple Plain subdivision
- Staff met with the owners of Olson's Market to discuss the redevelopment and purchase agreement
- In September the EDA met with a consultant to consider TIF for the downtown development
- In September the Planning Commission reviewed the CUP for Collision Corner and the possible text amendment and CUP application for Akona repurposing to allow indoor storage in its current location
- Staff met with Wenck Associates to discuss the Phase 1 environmental addendum for the redevelopment site

**Councilmember DeLuca moved to accept the August and September Monthly Planning Reports; seconded by Councilmember Maas-Kusske. Motion passed 4-0.**

## **7. OLD BUSINESS**

### **A. Lake Minnetonka Communications Commission Contract**

Mayor Young presented the topic. The LMCC Joint Powers Agreement requires all member cities to review and approve the LMCC budget each year. Annual cable company franchise fees fund the LMCC annual budget. A member may withdraw from the Commission by filing a written notice of withdrawal with the Commission by October 1 of any year. Such withdrawal shall be effective as of December 31 of the next calendar year and membership shall continue until the effective date and its financial obligation to the Commission is paid in full.

Mayor Young stated that the packet included a resolution to withdraw from LMCC. Councilmember McCoy added that residents will still have cable in the City of Maple Plain. The only difference will be that the City will be in negotiation with the Cable company. Mayor Young added, the City will provide the same communications through web streaming. Councilmember Maas-Kusske added that some public channels would be blacked out.

Councilmember DeLuca reported that the City has considered withdrawing in the past. At the time LMCC agreed to revamp itself with a campaign of LMCC 2.0. Councilmember DeLuca stated that this model did not develop. Only about 350 of Maple Plain residents are Mediacom subscribers. Earlier this year, the Maple Plain City Council completed a survey that put emphasis on the community events and Council meetings and less on cable programming. However, the LMCC has not changed this model. In addition, Councilmember DeLuca, added that the City's ability to fund the LMCC through PEG fees, and it is thought that Cities would have to fund LMCC. Councilmember DeLuca stated that he would like to see these points stated in the resolution.

Councilmember Maas-Kusske added that the letter is due October 1, but the city can rescind its letter as it does not go into effect until January 1, 2017.

City Attorney, Jeff Caron added some additional changes to the resolution.

**Councilmember McCoy moved to approve Resolution 15-0928-01 with minor changes made by City Attorney Carson; seconded by Councilmember DeLuca. Motion passed 4-0.**

## **8. NEW BUSINESS**

### **A. Consideration for CUP for 1570 Halgren**

City Planner Kaltsas presented this topic. The current property is zoned R1, low density residential. The site has historically been used for a cement product processing plant. Existing use prior to that was industrial use. The applicant is looking to have indoor storage for classic cars. In addition, this site would have his personal office to run his personal businesses. The applicant stated that he likes the historic piece of the building and would be willing to make site improvements around the building.

Kaltsas reported that the Planning Commission was mixed on the idea of granting this CUP. Some of their concerns included:

1. Would this create future problems with other sites by setting a precedent that was not in alignment with the Comprehensive Plan.
2. Was this a good reuse of the property?

The applicant was available to for questions and concerns by the City Council.

Councilmember DeLuca asked why the Planning Commission did not make a recommendation to the City Council. City Planner Kaltsas stated that the Planning Commission could not take formal action due to the intent of the meeting, which was to get feedback from the neighbors and the Planning Commission members and City Councilmembers. A formal CUP application will be submitted at a later date.

The Planning Commission had three members that agreed this was a good reuse of the property.

Councilmember Maas-Kusske asked that staff clarify that the cars currently stored in the building are not from the applicant. City Planner Kaltsas added that the cars are currently being stored by a local business and not the applicant. Kaltsas added that the owner of the property has been notified that this is not permitted and must remove the vehicles.

Councilmember McCoy stated that the use of the building is doable and he is happy to see a less intrusive use of the property. The applicant, Jim Shear, stated that he has an architect would update the outside of the building.

City Planner Kaltsas stated the next process would be for the applicant to complete a CUP application and a text amendment by the Planning Commission to allow this use of the property.

Doug Moen, resident of West Main, asked how the property was rezoned from industrial to residential. City Attorney Carson added that it is part of the Comprehensive Plan, which is done every couple of years. The decision is made by the Planning Commission and City Council.

Jake Altendorf, resident on Halgren road, approves this use of the property and believes if the CUP is written correctly it will benefit the residents and the City.

Jason Green, resident of Main Street West, approves this use of the land.

## **B. 2016 Preliminary Budget**

Mayor Young reported the following:

1. The total amount of expenditures has decreased by .05% or \$8,444.
2. Our current debt levy needs to be at \$142,738 to pay for the following:
  - 2012A Bond Payment
  - 2013A Bond Payment
  - 2014A Bond Payment
3. Last year Maple Plain experienced a 7.26% increase in our total levy.. In 2016 we are looking for a 3.47% in our total levy.
4. If the City of Independence contributes to the Maple Plain Fire Department Relief Association, the levy could be reduced to 2.11%.

Councilmember DeLuca stated that he believes the budget should be

**Councilmember McCoy moved to approve preliminary budget; seconded by Councilmember DeLuca. Motion passed -3-1. Councilmember DeLuca was not in favor of the 2016 preliminary budget.**

## **9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS**

There were no items discussed.

## **10. COUNCIL REPORTS AND OTHER ACTIVITIES**

Councilmember Maas-Kusske stated that the Highway 12 Safety Coalition will meet on Thursday and the final safety audit will be available.

## **11. VISITORS TO BE HEARD**

There were no visitors to be heard.

## **12. ADJOURNMENT**

**Councilmember DeLuca moved to adjourn the meeting at 7:30 p.m.; seconded by Councilmember Maas-Kusske. Motion passed 4-0.**

**Maple Plain City Council Meeting  
Workshop Minutes  
September 28, 2015  
Maple Plain City Hall  
Held after its regular meeting**

**1. CALL TO ORDER**

**Mayor Young called the meeting to order at 7:35 p.m.**

Present: Councilmembers Justin McCoy, Mike DeLuca, Julie Maas-Kusske and Mayor Jerry Young. Also present were City Planner, Mark Kaltsas, City Attorney, Jeff Carson, City Engineer Dan Boyum and Chief, Gary Kroells.

Absent were City Councilmember Dave Eisinger and City Administrator, Tessia Melvin.

**PAVEMENT IMPROVEMENT PLAN UPDATE  
BACKGROUND**

City Engineer, Dan Boyum presented the topic. The City Council has discussed reconstructing Budd Avenue from Independence Street the border of the City of Independence. The City of Independence is interested in mill and overlaying part of Budd Avenue. Staff met to discuss some options for the City of Maple Plain to consider:

Option 1: The City of Maple Plain reconstruct up until the Maple Plain Community Church house. This would be a hybrid of Independence's options A and B.

A. Storm	\$171,350
B. Water	\$193,700
C. Sewer	\$178,800
D. Road Reconstruct	\$619,869.20
Total	\$1,163,719

A. The Council would need to work with the City of Independence as one of their property owners buys water from Maple Plain and would be part of the project. An assessment would have to be determined for this property.

B. This option would allow the road to be reconstructed or mill and overlay to be completed. The placement of water and sewer add some complications to the project, but staff believes this option would serve the City well.

C. The City would need to work with the City of Independence to create a way to pay for the mill and overlaying of our road and the reconstruction of their road.

The Council directed staff to continue with the plan for 2016.

### **3. Update on Bryant Street**

At the last City Council workshop, Councilmember McCoy asked about the pavement of Bryant Street.

City Engineer, Dan Boyum, reported that Bryant Street was not included in the 2015 Seal Coat project. Below includes the past work on Bryant Street:

1. 1989 Bryant Street - Street Improvements – Bryant Street from Pioneer Avenue to Budd Street – The improvements consisted of adding curb and gutter to the existing bituminous street, adding some leveling base course and then 1/1/2” overlay over the entire road. Thus, the 1989 project ended up being more of an overlay type project since the existing gravel and bituminous was not reconstructed. Also, there was no draitile or geotextile fabric placed with this project at that time.
2. 1993 Street Improvements – Clayton Drive from Joyce Street to William Drive was reconstructed between the existing curb and gutter, and draitile was added along the street section. The reconstruction included curb and gutter, class 5, and bituminous base and wear.
3. 1995 Street Improvements – Various work was done on the following streets:
  - a. Prairieland Avenue from Bryant Street to Joyce Street – Street reconstructed with curb and gutter, reclaimed and new class 5, bituminous base and wear. Draitile was also placed.
  - b. Clayton Drive from Prairieland Avenue to Joyce Street – Street reconstructed with curb and gutter, reclaimed and new class 5, bituminous base and wear. Draitile was also placed.
  - c. Bryant Street from Wyman Avenue to Pioneer Street - Street reconstructed with curb and gutter, class 5, bituminous base and wear. Draitile was also placed.
  - d. Wyman Avenue – 1-1/2” overlay.
4. 1997 Street Improvements – Joyce Street from Halgren Road to Bryantwood Drive – The street was reconstructed with concrete curb and gutter, fabric, class 5, bituminous base and wear. Draitile was also placed.
5. June 2008 Pavement Ranking – Bryant Street’s pavement was rated by public works as a Mill and Overlay ranking of 4. Other streets above were

rated as needing crack seal and seal coating. Wyman Avenue, since this still was a rural section, was placed in the reconstruct category.

6. 2009 Seal Coat – because Bryant Street was rated as a mill/overlay street, it was not included in the 2009 seal coat.
7. 2009, 2010, and 2011 – As the City continued to develop their pavement management program into a CIP program and also address the
  - condition of sanitary sewer and watermain,
  - televising dates,
  - dates of past street reconstruction/mill/seal coat,
  - downtown redevelopment,
  - and other factors,

The pavement management and CIP program was updated to move various streets into the reconstruct category, including:

- a. Bradford Street from Perkins Lane to End of culdesac
- b. Bryant Street from Wyman Avenue to Budd Avenue as reconstruction.
- c. Main Street East from Pioneer Avenue to Budd Avenue
- d. Pioneer Avenue from Main Street East to TH 12.

These streets were given a special note in the legend section on the spreadsheets indicating that they were shifted from their original pavement condition ranking to reconstruct.

In summary, most of Bryant Street from Pioneer to Budd was not totally reconstructed in 1989 but it was overlaid. The other streets in the area (Clayton, Prairieland, Joyce) were reconstructed in 1993, 1995 and 1997. Thus, it seems that is why those streets fared better in the 2008 Pavement Rankings.

However it does appear that in the 2008 pavement ranking, the one block section of Bryant (Wyman to Pioneer – 1995 reconstruction) did get lumped into the other section of Bryant that was overlaid in 1989. We anticipate the typical life of an overlay in 10 years, so it was not unusual to see a pavement ranking of mill and overlay in 2008 for the 1989 work.

#### **4. NORTHSIDE PARK MASTER PLAN/ CITY PLAZA**

Kaltsas presented two options to the City Council on a master plan of the Northside Park. Part of the master plan includes the creation of a veteran's memorial and the moving of the historical museum.

The City Council directed staff to work on the area near Independence Street and Budd Avenue. The Council stated that it would like to see the driveway closed on Independence Street and moved to Budd Avenue.

## **5. 5605 MAIN STREE REQUEST**

City Engineer, Dan Boyum, reported that he met with Rick Shenk regarding the private pipe on his property. He has concerns regarding a catch basin being placed at the end of the private pipe.

Option 1 –He is asking the city place rip rap around the flared end section – he has paid for a landscape contractor to do some grading next to his fence and in the alley to clean up debris so it is now mowable. Some silt is in the culvert now. He feels if some riprap can be placed around the culvert, it can keep silt from going into it in the future and prevent it from being plugged.

Option 2 – He is asking if the City would consider taking over the ownership and maintenance of this private pipe if he gave the City an easement.

The City Council directed staff that they do not want to take ownership of the pipe or place rip rap around the private pipe. The Council stated that they would allow use of the right of way to allow the resident to place rip rap at the end of the pipe.

## **7. WeCAB**

Mayor Young stated that WeCAB is looking for a city contribution. He stated that at a previous meeting the Council had a representative from WeCAB attend the meeting and present facts on the organization. At the time, the City Council directed the organization to provide the City with numbers of residents of Maple Plain that use their services.

The City Council directed staff that they would not financially support WeCAB.

## **ADJOURNMENT**

**Councilmember Maas-Kusske adjourned the meeting at 8:25 p.m.; seconded by Councilmember DeLuca. Motion passed 4-0.**

**5. CONSENT AGENDA**  
**D. MEDINA FIRE SERVICES CONTRACT**

**ACTION TO BE CONSIDERED**

To approve a two year fire services contract with the City of Medina.

**FACTS**

- The current fire services contract with the City of Medina expires on December 31, 2015.
- Increased costs are based on the previous year's Consumer Price Index (CPI) rate.
- In addition to the base rate provision, the contract includes language whereby the City of Medina will pay \$140.00 for every hour over 100 call hours.
- City Administrator, Tessia Melvin, and Fire Chief, Dave Eisinger met with City of Medina, City Administrator, Scott Johnson and Police Chief, Ed Belland.

**ATTACHMENTS**

Attached is the draft fire contract.

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**AMENDED AND RESTATED CONTRACT FOR ~~CONTRACT FOR~~ FIRE  
PROTECTION  
BETWEEN THE  
CITY OF MAPLE PLAIN  
AND  
THE CITY OF MEDINA**

THIS AMENDED AND RESTATED CONTRACT, effective , ~~October 15 2013~~ October 12, 2015, by and between the City of Maple Plain, a Minnesota municipal corporation (“Maple Plain”), and the City of Medina, a Minnesota municipal corporation (“Medina”);

**WITNESSETH:**

WHEREAS, Maple Plain has the capability to provide fire protection and emergency medical and rescue services to Medina through the personnel, facilities, and equipment of its Maple Plain Volunteer Fire Department; and

WHEREAS, Medina desires to contract with Maple Plain to provide such services to a portion of Medina, subject to the terms hereof.

NOW, THEREFORE, in consideration of the foregoing and the other mutual covenants and promises contained herein, the parties agree as follows:

**DEFINITIONS**

1.01 Fire Protection Services. The protection of life and property from damage or destruction by fire, together with such emergency medical and rescue operations as may be authorized by Maple Plain, acting through its duly appointed Fire Chief or designee.

1.02 Fire Protection Services Area. The land area in Medina described in Exhibit A attached hereto to which Maple Plain shall provide Fire Protection Services during the term of this Contract.

1.03 Service Fee. The amount of consideration payable annually by Medina to Maple

Plain for Fire Protection Services.

1.04. Call Hour – is the time from when the call is dispatched to the time the last truck is out of service. If the call is less than an hour in length, it is counted as a one hour call.

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#### FIRE PROTECTION SERVICES TO BE PROVIDED

2.01 In accordance with the terms and conditions hereof, Maple Plain shall provide Fire Protection Services within the Fire Protection Services Area or shall arrange for such services to be provided pursuant to mutual aid. For each call, the Fire Chief shall dispatch such fire fighting personnel and equipment or emergency personnel and equipment as the Chief determines to be necessary. The Fire Chief may also call for such other assistance under any mutual aid agreement as the Chief may deem necessary.

2.02 Maple Plain agrees to keep and maintain in good order and at its expense the fire and emergency equipment necessary to provide Fire Protection Services. Maple Plain shall also arrange for suitable personnel to provide Fire Protection Services.

2.03 Maple Plain shall provide to Medina an Annual Fire Services Report to include a recent five-year history of fire calls (and hours) in the service area, a recent three-year history of the Maple Plain line-item budget of all actual revenues and expenditures, a current list of all fixed assets and equipment, a 10-year Capital Improvement Plan, and any other information that Maple Plain deems appropriate.

#### ANNUAL CONSIDERATION

3.01 In consideration of rendition of Fire Protection Services to the Fire Protection Services Area under this Contract, Medina shall pay to Maple Plain an annual Base Compensation Service Fee, without further notice, in two equal semi-annual installments payable on March 15 and September 15; and, an Hourly Rate Compensation Service Fee, payable within 30 days upon Medina receipt of an annual call hour report from Maple Plain as follows:

20164

- Base Compensation: An annual amount equal to ~~\$\$5,3425,135.58~~ plus the 201~~53~~64 annual Consumer Price Index (CPI) percent increase for the Minneapolis-St. Paul Metro area as published by the U.S. Department of Labor Bureau of Labor Statistics, but not less than a 2% increase and not to exceed a 5% increase; plus,
- Hourly Rate Compensation: An hourly rate equal to ~~\$140.00425.00~~ for each call hour serviced in Medina by Maple Plain which exceeds 100 call hours in each calendar year.

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20175

- Base Compensation: An annual amount equal to the 201~~64~~64 Base Compensation plus the 201~~64~~64 annual Consumer Price Index (CPI) percent increase for the Minneapolis-St. Paul Metro area as published by the U.S. Department of Labor Bureau of Labor Statistics, but not less than a 2% increase and not to exceed a 5% increase; plus,
- Hourly Rate Compensation: An hourly rate equal to ~~\$160.00425.00~~ for each call hour serviced in Medina by Maple Plain which exceeds 100 call hours in each calendar year.

TERM AND TERMINATION

4.01 This Agreement covers the period January 1, 201~~64~~64 through December 31, 201~~75~~75.

The term of this agreement will be extended for a period of two years unless this Agreement is terminated as provided in Section 4.02 of the Agreement.

4.02 This Agreement shall be terminable only as follows:

1. Medina or Maple Plain may choose to terminate its participation in the Agreement provided that such termination be effective on January 1 of the subsequent year preceded by a minimum six-month written notice.
2. Immediate termination may occur for breach of contract following written notice;

#### MISCELLANEOUS PROVISIONS

5.01 Calls for Fire Protection Services shall generally be answered in the order of their receipt. In case of concurrent fires or calls for emergency medical or rescue services, either within the several areas served by Maple Plain or under any mutual aid agreement, the Fire Chief shall weigh the relative risk of loss to life and property posed by the concurrent calls and shall make a final determination on the advisability of committing equipment and fire fighters to the concurrent calls. In making this determination, and in making the same determination in the case of single fires, the Fire Chief shall also consider the feasibility of making the run in light of road conditions, weather conditions and all other conditions which shall affect the safety of fire fighters and equipment.

5.02 Neither Maple Plain nor the Maple Plain Volunteer Fire Department shall have any claim against Medina for damage to their property or equipment. Maple Plain shall indemnify and hold Medina, its officers, employees, agents and representatives harmless for all claims arising out of injuries or death to fire fighters or others or for damage to property occurring in the provision of Fire Protection Services. Maple Plain agrees to obtain at its expense such public liability or other insurance as it deems necessary in an amount no less than \$1,000,000 protecting itself and Medina against damage claims of its fire fighters for personal injury sustained while in service within the said limits of the Fire Service Area as hereto set forth. Nothing in this Contract shall be deemed to be a waiver of any limitation of public liability available to Maple

Plain under state law.

5.03 At no time shall Medina have any claim on any assets of the City of Maple Plain, the Maple Plain Volunteer Fire Department, or any joint powers or mutual aid agreements to which Maple Plain may be a party.

5.04 By adoption of a resolution authorizing Maple Plain to enter into this Contract, Maple Plain also has authorized the Maple Plain Volunteer Fire Department to respond to fires or calls for other emergency medical or rescue services outside the city limits of Maple Plain in the manner contemplated by Minn. Statutes, Secs. 438.08 through 438.11, inclusive.

5.05 This Contract shall constitute the entire agreement between the parties and supersedes any other written or oral agreement between Maple Plain and Medina. This Contract may only be modified in writing signed by both parties.

5.06 This Contract may be assigned by Maple Plain to a joint powers entity established by Maple Plain and the City of Independence for the purpose of providing Fire Protection Services within those cities.

IN WITNESS WHEREOF, the parties hereto have set their hands effective at the date first above written.

**THE CITY OF MAPLE PLAIN**

**THE CITY OF MEDINA**

By: \_\_\_\_\_

By: \_\_\_\_\_

Mayor  
~~Jerry Young~~ Roger Hackbarth

Mayor  
~~Bob Mitchell~~ Elizabeth Weir

\_\_\_\_\_  
City Administrator  
~~Tessia Melvin~~ Michael Erickson

\_\_\_\_\_  
City Administrator  
Scott Johnson

STATE OF MINNESOTA )  
  ) ss  
COUNTY OF HENNEPIN )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2015~~3~~ by [Bob Mitchell](#) ~~[Elizabeth Weir](#)~~ and Scott Johnson, the Mayor and City Administrator, respectively, of the City of Medina, a Minnesota municipal corporation, on behalf of the City.

\_\_\_\_\_  
Notary Public

STATE OF MINNESOTA )  
                                  ) ss  
COUNTY OF HENNEPIN )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2015~~3~~ by [Jerry Roger](#) ~~[Hackbarth and Young](#) and [Tessia Melvin](#)~~~~[Michael Erickson](#)~~, the Mayor and City Administrator, respectively, of the City of Maple Plain, a Minnesota municipal corporation, on behalf of the City.

\_\_\_\_\_  
Notary Public



Agenda Information Memorandum  
October 12, 2015 - Maple Plain City Council

**8. ADMINISTRATIVE REPORTS**  
**A. QUARTERLY FINANCIAL REPORT**

**YEAR TO DATE**  
**EXPENSES**

General Fund

- Revenue: \$1,005,121 (60 percent of budget)  
(2014: \$976,024 as of October 1, 2014)
- Expense: \$1,172,733 (80 percent of budget)  
(2014: \$1,371,277 as of October 1, 2014)

Water

- Revenue: \$296,581 (62% of budget)
- Expense \$360,924 (53% of budget)

Sewer

- Revenue: \$252,043 (63% of budget)
- Expense \$238,820 (47% of budget)

Storm Water

- Revenue \$55,563 (74% of budget)
- Expense \$37,358 (47% of budget)

**At a Glance Expenses**

Council:

- Unbudgeted items include \$6,875 Shared Service Report and \$10,539 Council Chambers Audio equipment

Financial Administration:

- EDP, Software and Design over by \$4,808 as the 2014 IT bill came after the 2014 closeout, so it is paid from the 2015 budget
- Dues and Subscription: Rotary as we not billed in a timely manner

General Government Buildings:

- Gas and utilities should be coded to Public Works
- Building Structure includes \$61,000 for the City Entrance sign. This will be paid for in part by the Parks budget and Capital Improvement Budget. This line item only included \$15,000 for the rent of the Discovery Center.
- Misc. of \$2680 is for new locks for all of city buildings

#### Public Works

- Some Engineering Services should be coded to Water for the Water Treatment Plant
- The majority of the expenses for Misc is for cleaning up of the Compost and this will be paid for with the Recycling Grant
- Administration: Increased Expenses for new computer, file cabinet and computer accessories, new utility bills sent via envelopes, Consultant for Accounting during transition, software, printing with new newsletter

Full-Time Employees for Water, Sewer and Public Works under budget due to reduction in staff temporarily.

#### **At a Glance Revenues**

- Building permits should increase due to new construction

**CITY OF MAPLE PLAIN, MINNESOTA**  
**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES -**  
**SUMMARY - GENERAL FUND**  
**ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2013 AND 2014, PERIOD TO DATE MAY 31, 2015 AND**  
**BUDGET FOR THE YEARS ENDED DECEMBER 31, 2015 AND 2016**

	Actual			Budget		
	2013	2014	2015	YTD	% of Bud. Rem	2016
<b>REVENUES</b>						
Taxes	\$ 1,232,258	\$ 1,252,023	\$ 1,296,031	\$ 749,321	58%	\$ 1,325,134
Intergovernmental	276,832	255,786	260,920	143,184	55%	261,023
Licenses and permits	60,810	63,221	41,920	21,584	51%	41,920
Charges for services	2,430	5,241	-	-	-	-
Fines and forfeitures	13,226	11,892	13,200	8,788	67%	11,400
Special assessments	333	-	-	-	-	-
Community events fund	17,144	22,151	25,750	35,524	138%	25,750
Miscellaneous	64,934	54,961	47,760	46,720	98%	41,060
<b>TOTAL REVENUES</b>	<b>1,667,967</b>	<b>1,665,275</b>	<b>1,685,581</b>	<b>1,005,121</b>	<b>60%</b>	<b>1,706,287</b>
<b>EXPENDITURES</b>						
Mayor and council	81,788	46,427	58,530	47,850	82%	51,600
Elections	130	4,957	770	-	-	5,750
Recording and reporting	2,703	946	4,790	2,225	46%	3,200
Financial administration	230,413	274,282	227,630	176,236	77%	238,180
Assessing	14,085	14,836	15,580	11,395	73%	16,050
Legal	23,630	67,456	28,000	21,212	76%	28,000
Planning and zoning	17,019	12,197	20,000	12,825	64%	20,000
Building services	29,592	41,198	15,440	114,270	740%	33,450
Police administration	475,093	486,508	514,338	431,339	84%	506,524
Fire suppression	189,760	187,545	193,170	121,346	63%	232,650
Building inspection	9,661	13,160	14,420	5,602	39%	14,850
Civil defense	502	515	520	263	51%	540

Animal control	-	-	260	-		270
Streets and highways	187,219	174,602	208,260	138,419	67%	192,820
Snow and ice removal	19,361	10,338	13,860	5,004	36%	11,500
Sanitation	112	137	-			-
Parks	85,033	27,942	52,810	44,006	83%	49,640
Community events fund	31,804	38,424	32,200	29,871	93%	29,030
Economic development	28,309	12,549	18,750	10,870	58%	6,580
Debt service	21,437	21,438	21,438			21,438
Unallocated	-	-	20,600			20,000
<b>TOTAL EXPENDITURES</b>	<b>1,447,651</b>	<b>1,435,457</b>	<b>1,461,366</b>	<b>1,172,733</b>	<b>80%</b>	<b>1,482,072</b>

**CITY OF MAPLE PLAIN**  
**Revenue Quarterly**

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
<b>FUND 101 GENERAL FUND</b>					
R 101-31010 Current Ad Valorem Tax	\$1,000,340.85	\$1,265,931.00	\$734,840.89	\$531,090.11	58.05%
R 101-31020 Delinquent Ad Valorem	\$15,438.59	\$0.00	\$12,747.38	-\$12,747.38	0.00%
R 101-31040 Fiscal Disparities	\$180,301.92	\$0.00	\$1,732.33	-\$1,732.33	0.00%
R 101-31860 Taxes- Debt Service	\$28,600.00	\$30,100.00	\$0.00	\$30,100.00	0.00%
R 101-32100 Business Licenses & Per	\$12,855.00	\$500.00	\$898.26	-\$398.26	179.65%
R 101-32110 Alcoholic Beverages	\$5,715.00	\$12,150.00	\$5,715.00	\$6,435.00	47.04%
R 101-32160 Professional & Occupati	\$0.00	\$250.00	\$0.00	\$250.00	0.00%
R 101-32180 Other Licenses & Permit	\$375.00	\$520.00	\$275.00	\$245.00	52.88%
R 101-32210 Building Permits	\$41,386.36	\$27,500.00	\$12,311.49	\$15,188.51	44.77%
R 101-32240 Animal Licenses	\$15.00	\$0.00	\$35.00	-\$35.00	0.00%
R 101-32265 Grading Permit	\$125.00	\$750.00	\$1,350.00	-\$600.00	180.00%
R 101-32275 Right of Way Permit	\$2,750.00	\$250.00	\$1,000.00	-\$750.00	400.00%
R 101-33401 Local Government Aid	\$248,537.00	\$251,370.00	\$125,685.50	\$125,684.50	50.00%
R 101-33422 Other State Aid Grants	\$935.00	\$940.00	\$13,908.00	-\$12,968.00	1479.57%
R 101-33620 Other County Grants &	\$6,314.00	\$8,610.00	\$3,590.50	\$5,019.50	41.70%
R 101-34101 Rent - City Hall & Water	\$36,434.49	\$30,660.00	\$20,370.00	\$10,290.00	66.44%
R 101-34103 Zoning & Subdivision Fe	\$5,350.00	\$0.00	\$2,450.00	-\$2,450.00	0.00%
R 101-34950 Other Revenues	\$4,937.00	\$500.00	\$747.00	-\$247.00	149.40%
R 101-35100 Court Fines	\$11,592.00	\$11,000.00	\$8,648.27	\$2,351.73	78.62%
R 101-35104 Other Fines	\$35.00	\$200.00	\$140.00	\$60.00	70.00%
R 101-35110 Administrative Citations	\$265.00	\$2,000.00	\$0.00	\$2,000.00	0.00%
R 101-36210 Interest Earnings	\$25,676.83	\$10,700.00	\$11,226.93	-\$526.93	104.92%
R 101-36230 Contributions & Donatio	\$3,000.00	\$0.00	\$3,800.00	-\$3,800.00	0.00%
R 101-36250 Refunds & Reimburse	\$150.82	\$0.00	\$3,481.09	-\$3,481.09	0.00%
R 101-37175 Sales Tax	-\$113.37	\$0.00	-\$3.85	\$3.85	0.00%
R 101-37275 Miscellaneous Income	\$6,595.71	\$5,900.00	\$4,648.81	\$1,251.19	78.79%
<b>FUND 101 GENERAL FUND</b>	<b>\$1,637,612.20</b>	<b>\$1,659,831.00</b>	<b>\$969,597.60</b>	<b>\$690,233.40</b>	
<b>FUND 105 COMMUNITY EVENTS FUND</b>					
R 105-34700 Culture & Recreation	\$22,151.05	\$25,750.00	\$35,524.00	-\$9,774.00	137.96%
<b>FUND 105 COMMUNITY EVENTS FUN</b>	<b>\$22,151.05</b>	<b>\$25,750.00</b>	<b>\$35,524.00</b>	<b>-\$9,774.00</b>	
<b>FUND 351 DEBT SERVICE (CAPITAL PRJTS)</b>					
R 351-31010 Current Ad Valorem Tax	\$22,398.00	\$17,378.00	\$273.80	\$17,104.20	1.58%
R 351-36110 Oak-Boundary Assessm	\$12,307.43	\$5,980.00	\$0.00	\$5,980.00	0.00%
R 351-39200 Interfund Operating Tra	\$86,564.00	\$85,338.00	\$0.00	\$85,338.00	0.00%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 351 DEBT SERVICE (CAPITAL P	\$121,269.43	\$108,696.00	\$273.80	\$108,422.20	
FUND 352 2013A GO Bonds					
R 352-31010 Current Ad Valorem Tax	\$0.00	\$47,534.00	\$0.00	\$47,534.00	0.00%
FUND 352 2013A GO Bonds	\$0.00	\$47,534.00	\$0.00	\$47,534.00	
FUND 353 DEBT SERVICE FUND					
R 353-36100 Special Assessments	\$119,343.44	\$0.00	\$41,573.02	-\$41,573.02	0.00%
FUND 353 DEBT SERVICE FUND	\$119,343.44	\$0.00	\$41,573.02	-\$41,573.02	
FUND 601 WATER FUND					
R 601-36250 Refunds & Reimbursem	\$0.00	\$0.00	\$156.73	-\$156.73	0.00%
R 601-37100 Water Sales	\$303,442.76	\$305,450.00	\$210,175.61	\$95,274.39	68.81%
R 601-37110 Water Fixed	\$24,042.20	\$26,460.00	\$18,172.36	\$8,287.64	68.68%
R 601-37120 Water Treatment Charg	\$80,441.97	\$83,180.00	\$60,519.39	\$22,660.61	72.76%
R 601-37130 State Water Charge	\$5,024.44	\$0.00	\$3,782.01	-\$3,782.01	0.00%
R 601-37150 Water Connection Fees	\$8,667.00	\$20,000.00	\$0.00	\$20,000.00	0.00%
R 601-37160 Water Penalty	\$3,978.10	\$2,970.00	\$3,723.50	-\$753.50	125.37%
R 601-37175 Sales Tax	\$0.00	\$0.00	\$2.16	-\$2.16	0.00%
R 601-37275 Miscellaneous Income	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
FUND 601 WATER FUND	\$425,596.47	\$438,060.00	\$296,581.76	\$141,478.24	
FUND 602 SEWER FUND					
R 602-37200 Sewer Sales	\$116,936.84	\$138,510.00	\$77,343.77	\$61,166.23	55.84%
R 602-37210 Sewer Fixed	\$227,171.13	\$234,380.00	\$171,105.00	\$63,275.00	73.00%
R 602-37260 Sewer Penalty	\$3,869.05	\$5,000.00	\$3,545.19	\$1,454.81	70.90%
R 602-37275 Miscellaneous Income	\$0.00	\$0.00	\$50.00	-\$50.00	0.00%
R 602-39200 Interfund Operating Tra	\$0.00	\$20,600.00	\$0.00	\$20,600.00	0.00%
FUND 602 SEWER FUND	\$347,977.02	\$398,490.00	\$252,043.96	\$146,446.04	
FUND 603 STORM WATER FUND					
R 603-37400 Storm Sewer (Residenti	\$24,916.55	\$17,750.00	\$13,306.26	\$4,443.74	74.96%
R 603-37410 Storm Sewer (Institutio	\$1,012.52	\$4,300.00	\$759.39	\$3,540.61	17.66%
R 603-37420 Storm Sewer (Multi-Fam	\$3,340.54	\$3,900.00	\$2,511.31	\$1,388.69	64.39%
R 603-37430 Storm Sewer (Comm/In	\$55,240.10	\$49,000.00	\$38,317.48	\$10,682.52	78.20%
R 603-37460 Storm Sewer Penalty	\$923.33	\$0.00	\$668.80	-\$668.80	0.00%
FUND 603 STORM WATER FUND	\$85,433.04	\$74,950.00	\$55,563.24	\$19,386.76	
FUND 621 WATER CIP FUND					
R 621-39200 Interfund Operating Tra	\$0.00	\$30,900.00	\$0.00	\$30,900.00	0.00%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
R 621-39201 Transfer from General F	\$30,660.00	\$30,600.00	\$0.00	\$30,600.00	0.00%
FUND 621 WATER CIP FUND	\$30,660.00	\$61,500.00	\$0.00	\$61,500.00	
FUND 623 STORM WATER CIP FUND					
R 623-39200 Interfund Operating Tra	\$0.00	\$30,900.00	\$0.00	\$30,900.00	0.00%
FUND 623 STORM WATER CIP FUND	\$0.00	\$30,900.00	\$0.00	\$30,900.00	
FUND 801 FIRE PARTNERSHIP FUND					
R 801-34202 Special Fire Protection S	\$344,284.22	\$0.00	\$239,011.73	-\$239,011.73	0.00%
R 801-36250 Refunds & Reimbursem	\$0.00	\$0.00	\$3,843.94	-\$3,843.94	0.00%
FUND 801 FIRE PARTNERSHIP FUND	\$344,284.22	\$0.00	\$242,855.67	-\$242,855.67	
FUND 802 FIRE EQUIP & CAPITAL FUND					
R 802-36210 Interest Earnings	\$5.27	\$0.00	\$3.50	-\$3.50	0.00%
FUND 802 FIRE EQUIP & CAPITAL FU	\$5.27	\$0.00	\$3.50	-\$3.50	
	\$3,134,332.14	\$2,845,711.00	\$1,894,016.55	\$951,694.45	

CITY OF MAPLE PLAIN

quarterly

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
<b>FUND 101 GENERAL FUND</b>					
E 101-41110-103 Part-Time Employees	\$18,800.00	\$21,500.00	\$14,975.00	\$6,525.00	69.65%
E 101-41110-121 PERA Contribution	\$250.00	\$300.00	\$150.00	\$150.00	50.00%
E 101-41110-122 FICA Contribution	\$1,128.28	\$1,600.00	\$959.66	\$640.34	59.98%
E 101-41110-151 Worker s Comp Insurance	\$94.09	\$100.00	\$101.89	-\$1.89	101.89%
E 101-41110-302 Planning Services	\$1,366.50	\$2,970.00	\$980.00	\$1,990.00	33.00%
E 101-41110-303 Engineering Services	\$1,444.98	\$3,180.00	\$1,052.30	\$2,127.70	33.09%
E 101-41110-304 Legal Services	\$8,410.68	\$7,730.00	\$4,617.92	\$3,112.08	59.74%
E 101-41110-319 Other Consulting Services	\$1,084.03	\$0.00	\$6,875.00	-\$6,875.00	0.00%
E 101-41110-331 Training & Travel	\$6,051.89	\$3,540.00	\$5,108.88	-\$1,568.88	144.32%
E 101-41110-433 Dues & Subscriptions	\$1,989.00	\$3,420.00	\$400.00	\$3,020.00	11.70%
E 101-41110-434 Awards & Indemnities	\$501.31	\$960.00	\$313.50	\$646.50	32.66%
E 101-41110-437 Miscellaneous	\$339.97	\$0.00	\$578.64	-\$578.64	0.00%
E 101-41110-570 Office Equipment & Furnishings	\$4,051.33	\$0.00	\$10,539.01	-\$10,539.01	0.00%
E 101-41310-103 Part-Time Employees	\$3,325.00	\$4,800.00	\$0.00	\$4,800.00	0.00%
E 101-41310-122 FICA Contribution	\$254.36	\$400.00	\$0.00	\$400.00	0.00%
E 101-41310-331 Training & Travel	\$383.01	\$0.00	\$19.21	-\$19.21	0.00%
E 101-41310-433 Dues & Subscriptions	\$30.00	\$0.00	\$30.00	-\$30.00	0.00%
E 101-41310-437 Miscellaneous	\$0.00	\$0.00	\$46.50	-\$46.50	0.00%
E 101-41330-302 Planning Services	\$956.50	\$4,690.00	\$1,102.50	\$3,587.50	23.51%
E 101-41330-304 Legal Services	\$0.00	\$3,340.00	\$0.00	\$3,340.00	0.00%
E 101-41410-437 Miscellaneous	\$2,106.91	\$770.00	\$0.00	\$770.00	0.00%
E 101-41420-351 Legal Notices Publishing	\$946.49	\$1,700.00	\$512.75	\$1,187.25	30.16%
E 101-41420-353 Ordinance Publication	\$0.00	\$3,090.00	\$1,713.00	\$1,377.00	55.44%
E 101-41500-101 Full-Time Employees - Regular	\$128,222.07	\$119,000.00	\$87,410.73	\$31,589.27	73.45%
E 101-41500-102 Full-Time Employees - Overtime	\$1,748.64	\$0.00	\$1,552.35	-\$1,552.35	0.00%
E 101-41500-103 Part-Time Employees	\$3,309.00	\$3,000.00	\$273.00	\$2,727.00	9.10%
E 101-41500-106 Administrative Internship	\$0.00	\$4,200.00	\$0.00	\$4,200.00	0.00%
E 101-41500-115 Educational Assistance	\$1,516.55	\$4,200.00	\$2,500.00	\$1,700.00	59.52%
E 101-41500-121 PERA Contribution	\$9,379.93	\$2,900.00	\$6,659.34	-\$3,759.34	229.63%
E 101-41500-122 FICA Contribution	\$8,303.89	\$9,700.00	\$6,637.41	\$3,062.59	68.43%
E 101-41500-131 Employer Paid Health Insurance	\$11,432.37	\$17,700.00	\$10,474.13	\$7,225.87	59.18%
E 101-41500-132 Employer Paid Dental Insurance	\$1,791.57	\$1,600.00	\$1,333.56	\$266.44	83.35%
E 101-41500-133 Employer Paid Life Insurance	\$59.80	\$100.00	\$48.96	\$51.04	48.96%
E 101-41500-151 Worker s Comp Insurance	\$1,168.87	\$950.00	\$956.17	-\$6.17	100.65%
E 101-41500-201 Office Supplies	\$3,791.38	\$2,580.00	\$1,642.54	\$937.46	63.66%
E 101-41500-202 Duplicating & Copying Supply	\$380.45	\$1,030.00	\$978.62	\$51.38	95.01%
E 101-41500-204 Envelopes & Letterhead	\$974.10	\$930.00	\$0.00	\$930.00	0.00%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
E 101-41500-301 Auditing & Accounting Services	\$22,950.00	\$22,900.00	\$23,023.10	-\$123.10	100.54%
E 101-41500-309 EDP, Software and Design	\$14,832.12	\$3,760.00	\$9,417.17	-\$5,657.17	250.46%
E 101-41500-312 Financial Services	\$8,000.00	\$5,150.00	\$4,500.00	\$650.00	87.38%
E 101-41500-321 Telephone	\$2,922.20	\$4,450.00	\$1,932.65	\$2,517.35	43.43%
E 101-41500-322 Postage	\$3,654.82	\$3,910.00	\$2,361.11	\$1,548.89	60.39%
E 101-41500-331 Training & Travel	\$3,012.86	\$6,550.00	\$1,779.68	\$4,770.32	27.17%
E 101-41500-352 General Public Information	\$3,606.33	\$1,440.00	\$1,582.26	-\$142.26	109.88%
E 101-41500-361 General Liability Insurance	\$2,559.56	\$2,560.00	\$2,763.90	-\$203.90	107.96%
E 101-41500-400 Equipment Repair & Maintenance	\$1,553.56	\$2,780.00	\$0.00	\$2,780.00	0.00%
E 101-41500-413 Office Equipment Rental	\$4,354.01	\$3,440.00	\$4,328.50	-\$888.50	125.83%
E 101-41500-433 Dues & Subscriptions	\$370.00	\$1,250.00	\$2,817.00	-\$1,567.00	225.36%
E 101-41500-437 Miscellaneous	\$34,387.19	\$1,550.00	\$1,022.83	\$527.17	65.99%
E 101-41500-570 Office Equipment & Furnishings	\$4,536.85	\$0.00	\$241.28	-\$241.28	0.00%
E 101-41550-201 Office Supplies	\$0.00	\$520.00	\$0.00	\$520.00	0.00%
E 101-41550-305 Assessing Services	\$14,835.65	\$15,060.00	\$11,395.32	\$3,664.68	75.67%
E 101-41610-304 Legal Services	\$67,456.02	\$28,000.00	\$21,212.50	\$6,787.50	75.76%
E 101-41910-302 Planning Services	\$12,196.50	\$20,000.00	\$12,825.00	\$7,175.00	64.13%
E 101-41940-362 Property Insurance	\$410.00	\$440.00	\$666.00	-\$226.00	151.36%
E 101-41940-381 Electric Utilities	\$5,690.99	\$0.00	\$4,152.54	-\$4,152.54	0.00%
E 101-41940-382 Water Utilities	\$0.00	\$0.00	\$1,737.64	-\$1,737.64	0.00%
E 101-41940-383 Gas Utilities	\$7,159.20	\$0.00	\$4,010.38	-\$4,010.38	0.00%
E 101-41940-385 Sewer Utilities	\$0.00	\$0.00	\$592.24	-\$592.24	0.00%
E 101-41940-387 Office Lease	\$0.00	\$15,000.00	\$0.00	\$15,000.00	0.00%
E 101-41940-401 Building Repair & Maintenance	\$7,248.57	\$0.00	\$5,873.56	-\$5,873.56	0.00%
E 101-41940-412 Building Rentals	\$8,519.06	\$0.00	\$20,970.00	-\$20,970.00	0.00%
E 101-41940-437 Miscellaneous	\$0.00	\$0.00	\$2,873.20	-\$2,873.20	0.00%
E 101-41940-520 Buildings & Structures	\$0.00	\$0.00	\$73,395.00	-\$73,395.00	0.00%
E 101-42110-304 Legal Services	\$17,962.32	\$18,030.00	\$15,906.49	\$2,123.51	88.22%
E 101-42110-306 Police Administration	\$465,106.22	\$491,158.00	\$411,840.64	\$79,317.36	83.85%
E 101-42110-317 Board & Booking Fees	\$2,386.04	\$4,120.00	\$3,051.38	\$1,068.62	74.06%
E 101-42110-437 Miscellaneous	\$1,053.52	\$1,030.00	\$541.30	\$488.70	52.55%
E 101-42210-124 Fire Pension Contribution	\$25,750.00	\$26,520.00	\$0.00	\$26,520.00	0.00%
E 101-42290-307 Fire Administration	\$161,795.04	\$166,650.00	\$121,346.28	\$45,303.72	72.82%
E 101-42400-308 Building Inspection	\$11,957.81	\$12,360.00	\$5,088.31	\$7,271.69	41.17%
E 101-42400-438 Collected for Other Agencies	\$1,202.10	\$2,060.00	\$513.73	\$1,546.27	24.94%
E 101-42500-319 Other Consulting Services	\$514.62	\$520.00	\$263.58	\$256.42	50.69%
E 101-42700-318 Animal Shelter Boarding Fees	\$0.00	\$260.00	\$0.00	\$260.00	0.00%
E 101-43000-101 Full-Time Employees - Regular	\$41,265.98	\$50,600.00	\$24,070.81	\$26,529.19	47.57%
E 101-43000-102 Full-Time Employees - Overtime	\$3,299.58	\$0.00	\$877.32	-\$877.32	0.00%
E 101-43000-104 Temporary Employees - Regular	\$4,758.00	\$0.00	\$8,272.50	-\$8,272.50	0.00%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
E 101-43000-121 PERA Contribution	\$3,085.86	\$3,700.00	\$1,765.63	\$1,934.37	47.72%
E 101-43000-122 FICA Contribution	\$3,697.60	\$3,900.00	\$2,514.94	\$1,385.06	64.49%
E 101-43000-131 Employer Paid Health Insurance	\$12,313.23	\$20,900.00	\$5,595.00	\$15,305.00	26.77%
E 101-43000-132 Employer Paid Dental Insurance	\$706.34	\$1,600.00	\$449.62	\$1,150.38	28.10%
E 101-43000-133 Employer Paid Life Insurance	\$51.75	\$100.00	\$36.33	\$63.67	36.33%
E 101-43000-151 Worker s Comp Insurance	\$8,974.71	\$6,190.00	\$11,339.67	-\$5,149.67	183.19%
E 101-43000-201 Office Supplies	\$96.90	\$210.00	\$85.98	\$124.02	40.94%
E 101-43000-211 Cleaning Supplies	\$17.46	\$210.00	\$424.78	-\$214.78	202.28%
E 101-43000-212 Motor Fuels	\$6,407.73	\$7,000.00	\$3,787.78	\$3,212.22	54.11%
E 101-43000-213 Lubricants & Additives	\$1,236.84	\$770.00	\$856.21	-\$86.21	111.20%
E 101-43000-215 Shop Materials	\$1,961.50	\$820.00	\$1,872.19	-\$1,052.19	228.32%
E 101-43000-221 Equipment Parts	\$2,110.96	\$4,120.00	\$1,321.53	\$2,798.47	32.08%
E 101-43000-223 Building Repair Supplies	\$214.55	\$0.00	\$350.00	-\$350.00	0.00%
E 101-43000-225 Landscaping Materials	\$193.78	\$0.00	\$138.68	-\$138.68	0.00%
E 101-43000-240 Small Tools & Minor Equipment	\$369.51	\$620.00	\$2,368.40	-\$1,748.40	382.00%
E 101-43000-303 Engineering Services	\$16,741.10	\$6,700.00	\$12,160.55	-\$5,460.55	181.50%
E 101-43000-321 Telephone	\$2,851.71	\$2,370.00	\$2,417.93	-\$47.93	102.02%
E 101-43000-323 Radio Units	\$326.44	\$460.00	\$0.00	\$460.00	0.00%
E 101-43000-331 Training & Travel	\$1,351.76	\$1,290.00	\$184.80	\$1,105.20	14.33%
E 101-43000-350 Printing & Binding	\$62.20	\$0.00	\$40.00	-\$40.00	0.00%
E 101-43000-362 Property Insurance	\$1,121.00	\$1,210.00	\$1,012.00	\$198.00	83.64%
E 101-43000-363 Automotive Insurance	\$2,487.00	\$2,790.00	\$1,959.00	\$831.00	70.22%
E 101-43000-381 Electric Utilities	-\$104.80	\$3,500.00	\$0.00	\$3,500.00	0.00%
E 101-43000-382 Water Utilities	\$0.00	\$1,000.00	\$512.49	\$487.51	51.25%
E 101-43000-383 Gas Utilities	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
E 101-43000-385 Sewer Utilities	\$0.00	\$1,400.00	\$592.24	\$807.76	42.30%
E 101-43000-400 Equipment Repair & Maintenance	\$857.45	\$3,670.00	\$2,219.72	\$1,450.28	60.48%
E 101-43000-401 Building Repair & Maintenance	\$320.81	\$0.00	\$156.92	-\$156.92	0.00%
E 101-43000-404 Machinery & Equipment Repair	\$6,224.96	\$0.00	\$1,386.15	-\$1,386.15	0.00%
E 101-43000-417 Uniform Rentals	\$1,994.21	\$2,000.00	\$1,262.73	\$737.27	63.14%
E 101-43000-419 General Rentals	\$0.00	\$0.00	\$509.12	-\$509.12	0.00%
E 101-43000-433 Dues & Subscriptions	\$365.00	\$320.00	\$375.00	-\$55.00	117.19%
E 101-43000-437 Miscellaneous	\$1,198.48	\$2,010.00	\$4,581.75	-\$2,571.75	227.95%
E 101-43100-224 Street Maintenance Materials	\$7,158.20	\$15,450.00	\$871.66	\$14,578.34	5.64%
E 101-43100-303 Engineering Services	\$2,696.00	\$4,640.00	\$6,595.55	-\$1,955.55	142.15%
E 101-43100-311 Contract Service	\$12,329.54	\$18,000.00	\$7,471.00	\$10,529.00	41.51%
E 101-43100-361 General Liability Insurance	\$244.95	\$270.00	\$270.95	-\$0.95	100.35%
E 101-43100-381 Electric Utilities	\$707.33	\$670.00	\$588.44	\$81.56	87.83%
E 101-43124-311 Contract Service	\$0.00	\$8,240.00	\$4,988.00	\$3,252.00	60.53%
E 101-43125-101 Full-Time Employees - Regular	\$6,224.95	\$8,700.00	\$999.17	\$7,700.83	11.48%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
E 101-43125-102 Full-Time Employees - Overtime	\$2,793.02	\$0.00	\$621.44	-\$621.44	0.00%
E 101-43125-121 PERA Contribution	\$636.50	\$600.00	\$120.27	\$479.73	20.05%
E 101-43125-122 FICA Contribution	\$683.43	\$700.00	\$118.36	\$581.64	16.91%
E 101-43125-229 Sand & Salt Materials	\$0.00	\$3,860.00	\$3,144.85	\$715.15	81.47%
E 101-43160-381 Electric Utilities	\$24,620.99	\$29,030.00	\$22,136.31	\$6,893.69	76.25%
E 101-45200-101 Full-Time Employees - Regular	\$7,690.65	\$12,400.00	\$5,691.64	\$6,708.36	45.90%
E 101-45200-121 PERA Contribution	\$509.16	\$900.00	\$426.78	\$473.22	47.42%
E 101-45200-122 FICA Contribution	\$575.48	\$900.00	\$422.58	\$477.42	46.95%
E 101-45200-135 City Volunteer Insurance	\$179.19	\$180.00	\$128.00	\$52.00	71.11%
E 101-45200-151 Worker s Comp Insurance	\$527.60	\$570.00	\$478.08	\$91.92	83.87%
E 101-45200-211 Cleaning Supplies	\$0.00	\$210.00	\$0.00	\$210.00	0.00%
E 101-45200-212 Motor Fuels	\$451.66	\$520.00	\$31.34	\$488.66	6.03%
E 101-45200-221 Equipment Parts	\$151.70	\$2,680.00	\$623.53	\$2,056.47	23.27%
E 101-45200-225 Landscaping Materials	\$731.76	\$0.00	\$770.84	-\$770.84	0.00%
E 101-45200-228 Park Equipment Supplies	\$2,000.93	\$3,610.00	\$3,716.45	-\$106.45	102.95%
E 101-45200-311 Contract Service	\$5,239.15	\$2,580.00	\$3,089.00	-\$509.00	119.73%
E 101-45200-362 Property Insurance	\$5,972.00	\$6,460.00	\$5,808.00	\$652.00	89.91%
E 101-45200-382 Water Utilities	\$0.00	\$0.00	\$3,809.07	-\$3,809.07	0.00%
E 101-45200-385 Sewer Utilities	\$0.00	\$0.00	\$1,776.72	-\$1,776.72	0.00%
E 101-45200-402 Structure Repair & Maintenance	\$251.27	\$1,030.00	\$0.00	\$1,030.00	0.00%
E 101-45200-404 Machinery & Equipment Repair	\$288.04	\$770.00	\$131.40	\$638.60	17.06%
E 101-45200-437 Miscellaneous	\$0.00	\$0.00	\$20.00	-\$20.00	0.00%
E 101-45200-530 Improvements Other Than Bldgs	\$2,841.50	\$20,000.00	\$17,083.00	\$2,917.00	85.42%
E 101-46102-311 Contract Service	\$0.00	\$2,060.00	\$0.00	\$2,060.00	0.00%
E 101-46300-602 Other Long-Term Debt Principal	\$18,045.69	\$18,840.00	\$0.00	\$18,840.00	0.00%
E 101-46300-612 Other Long-Term Debt Interest	\$3,391.88	\$2,598.00	\$0.00	\$2,598.00	0.00%
E 101-46500-319 Other Consulting Services	\$5,641.25	\$10,300.00	\$10,870.00	-\$570.00	105.53%
E 101-46630-490 Civic Organization Donations	\$6,282.52	\$6,390.00	\$4,178.00	\$2,212.00	65.38%
E 101-49360-722 Capital Improvement Fund	\$140,200.00	\$193,615.00	\$0.00	\$193,615.00	0.00%
E 101-49360-723 Transfers to WTP Fund	\$30,660.00	\$30,600.00	\$0.00	\$30,600.00	0.00%
E 101-49990-725 Contingencies	\$0.00	\$20,600.00	\$0.00	\$20,600.00	0.00%
<b>FUND 101 GENERAL FUND</b>	<b>\$1,559,862.05</b>	<b>\$1,653,381.00</b>	<b>\$1,147,045.34</b>	<b>\$506,335.66</b>	
<b>FUND 105 COMMUNITY EVENTS FUND</b>					
E 105-45000-319 Other Consulting Services	\$0.00	\$0.00	\$475.00	-\$475.00	0.00%
E 105-45100-311 Contract Service	\$19,671.16	\$14,940.00	\$18,149.38	-\$3,209.38	121.48%
E 105-45100-322 Postage	\$81.58	\$260.00	\$0.00	\$260.00	0.00%
E 105-45100-340 Advertising	\$7,957.96	\$10,820.00	\$4,328.20	\$6,491.80	40.00%
E 105-45100-410 Rentals (General)	\$7,409.76	\$6,180.00	\$12,491.54	-\$6,311.54	202.13%
E 105-45100-437 Miscellaneous	\$367.60	\$0.00	\$505.48	-\$505.48	0.00%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
FUND 105 COMMUNITY EVENTS FUND	\$35,488.06	\$32,200.00	\$35,949.60	-\$3,749.60	
FUND 250 STREET MAINTENANCE FUND					
E 250-43100-311 Contract Service	\$0.00	\$0.00	\$88,814.38	-\$88,814.38	0.00%
FUND 250 STREET MAINTENANCE FUND	\$0.00	\$0.00	\$88,814.38	-\$88,814.38	
FUND 351 DEBT SERVICE (CAPITAL PRJTS)					
E 351-47110-601 Bond Principal	\$75,000.00	\$75,000.00	\$155,000.00	-\$80,000.00	206.67%
E 351-47110-611 Bond Interest	\$31,570.16	\$30,070.00	\$92,302.50	-\$62,232.50	306.96%
E 351-47110-620 Fiscal Agent s Fees	\$450.00	\$450.00	\$1,350.00	-\$900.00	300.00%
FUND 351 DEBT SERVICE (CAPITAL PRJTS)	\$107,020.16	\$105,520.00	\$248,652.50	-\$143,132.50	
FUND 352 2013A GO Bonds					
E 352-47120-601 Bond Principal	\$0.00	\$35,000.00	\$0.00	\$35,000.00	0.00%
E 352-47120-611 Bond Interest	\$5,451.00	\$6,190.00	\$3,040.00	\$3,150.00	49.11%
E 352-47120-620 Fiscal Agent s Fees	\$450.00	\$450.00	\$0.00	\$450.00	0.00%
FUND 352 2013A GO Bonds	\$5,901.00	\$41,640.00	\$3,040.00	\$38,600.00	
FUND 353 DEBT SERVICE FUND					
E 353-47130-611 Bond Interest	\$0.00	\$25,580.00	\$21,318.75	\$4,261.25	83.34%
E 353-47130-620 Fiscal Agent s Fees	\$0.00	\$450.00	\$0.00	\$450.00	0.00%
FUND 353 DEBT SERVICE FUND	\$0.00	\$26,030.00	\$21,318.75	\$4,711.25	
FUND 451 CAPITAL IMPROVEMENT PROJECTS					
E 451-43100-303 Engineering Services	\$221,400.02	\$0.00	\$38,476.26	-\$38,476.26	0.00%
E 451-43100-500 Capital Outlay (GENERAL)	\$1,336,032.98	\$0.00	\$167,201.33	-\$167,201.33	0.00%
E 451-43100-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$48,600.00	-\$48,600.00	0.00%
E 451-49450-303 Engineering Services	-\$0.26	\$0.00	\$5,714.58	-\$5,714.58	0.00%
FUND 451 CAPITAL IMPROVEMENT PROJECTS	\$1,557,432.74	\$0.00	\$259,992.17	-\$259,992.17	
FUND 601 WATER FUND					
E 601-49400-101 Full-Time Employees - Regular	\$38,525.38	\$50,200.00	\$20,054.76	\$30,145.24	39.95%
E 601-49400-102 Full-Time Employees - Overtime	\$2,977.07	\$0.00	\$1,338.32	-\$1,338.32	0.00%
E 601-49400-121 PERA Contribution	\$2,961.75	\$3,600.00	\$1,600.75	\$1,999.25	44.47%
E 601-49400-122 FICA Contribution	\$3,112.61	\$3,800.00	\$1,560.53	\$2,239.47	41.07%
E 601-49400-131 Employer Paid Health Insurance	\$8,601.77	\$0.00	\$5,124.38	-\$5,124.38	0.00%
E 601-49400-132 Employer Paid Dental Insurance	\$633.06	\$0.00	\$405.01	-\$405.01	0.00%
E 601-49400-151 Worker s Comp Insurance	\$1,025.74	\$1,530.00	\$1,129.71	\$400.29	73.84%
E 601-49400-203 Printed Forms & Paper	\$0.00	\$210.00	\$0.00	\$210.00	0.00%
E 601-49400-204 Envelopes & Letterhead	\$301.14	\$0.00	\$239.24	-\$239.24	0.00%
E 601-49400-211 Cleaning Supplies	\$13.95	\$0.00	\$13.95	-\$13.95	0.00%
E 601-49400-215 Shop Materials	\$99.42	\$310.00	\$0.00	\$310.00	0.00%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
E 601-49400-216 Chemicals & Chemical Products	\$9,256.96	\$8,760.00	\$7,408.59	\$1,351.41	84.57%
E 601-49400-221 Equipment Parts	-\$8,857.79	\$3,090.00	\$864.37	\$2,225.63	27.97%
E 601-49400-227 Utility Maintenance Supplies	\$17,923.22	\$10,300.00	\$5,183.08	\$5,116.92	50.32%
E 601-49400-303 Engineering Services	\$9,354.94	\$6,700.00	\$4,253.30	\$2,446.70	63.48%
E 601-49400-304 Legal Services	\$0.00	\$6,700.00	\$0.00	\$6,700.00	0.00%
E 601-49400-309 EDP, Software and Design	\$2,298.81	\$700.00	\$1,537.93	-\$837.93	219.70%
E 601-49400-310 Janitorial Services	\$809.98	\$110.00	\$736.30	-\$626.30	669.36%
E 601-49400-311 Contract Service	\$35,101.40	\$20,600.00	\$37,700.72	-\$17,100.72	183.01%
E 601-49400-321 Telephone	\$2,424.46	\$1,930.00	\$1,660.60	\$269.40	86.04%
E 601-49400-322 Postage	\$669.14	\$820.00	\$484.34	\$335.66	59.07%
E 601-49400-331 Training & Travel	\$900.00	\$1,180.00	\$750.00	\$430.00	63.56%
E 601-49400-351 Legal Notices Publishing	\$57.83	\$410.00	\$57.83	\$352.17	14.10%
E 601-49400-361 General Liability Insurance	\$877.23	\$1,420.00	\$970.37	\$449.63	68.34%
E 601-49400-362 Property Insurance	\$3,327.00	\$3,970.00	\$3,249.00	\$721.00	81.84%
E 601-49400-363 Automotive Insurance	\$668.00	\$700.00	\$651.00	\$49.00	93.00%
E 601-49400-381 Electric Utilities	\$27,028.55	\$22,660.00	\$19,701.96	\$2,958.04	86.95%
E 601-49400-383 Gas Utilities	\$1,706.44	\$2,580.00	\$1,156.43	\$1,423.57	44.82%
E 601-49400-385 Sewer Utilities	\$0.00	\$670.00	\$0.00	\$670.00	0.00%
E 601-49400-400 Equipment Repair & Maintenance	\$133.50	\$11,330.00	\$0.00	\$11,330.00	0.00%
E 601-49400-401 Building Repair & Maintenance	\$117.79	\$0.00	\$11.97	-\$11.97	0.00%
E 601-49400-410 Rentals (General)	\$0.00	\$210.00	\$0.00	\$210.00	0.00%
E 601-49400-420 Depreciation Expense	\$143,115.00	\$136,327.00	\$0.00	\$136,327.00	0.00%
E 601-49400-433 Dues & Subscriptions	\$914.68	\$820.00	\$255.20	\$564.80	31.12%
E 601-49400-437 Miscellaneous	\$1,011.00	\$0.00	\$640.36	-\$640.36	0.00%
E 601-49400-438 Collected for Other Agencies	\$3,940.00	\$4,580.00	\$2,995.00	\$1,585.00	65.39%
E 601-49400-601 Bond Principal	\$0.00	\$206,000.00	\$176,000.00	\$30,000.00	85.44%
E 601-49400-611 Bond Interest	\$69,926.50	\$69,225.00	\$63,189.50	\$6,035.50	91.28%
E 601-49400-715 Depreciation Expense Transfer	\$2,775.00	\$2,800.00	\$0.00	\$2,800.00	0.00%
E 601-49400-722 Capital Improvement Fund	\$0.00	\$30,900.00	\$0.00	\$30,900.00	0.00%
E 601-49611-720 Operating Transfers	\$54,854.00	\$54,028.00	\$0.00	\$54,028.00	0.00%
<b>FUND 601 WATER FUND</b>	<b>\$438,585.53</b>	<b>\$669,170.00</b>	<b>\$360,924.50</b>	<b>\$308,245.50</b>	
<b>FUND 602 SEWER FUND</b>					
E 602-49450-101 Full-Time Employees - Regular	\$5,474.58	\$27,500.00	\$3,640.84	\$23,859.16	13.24%
E 602-49450-102 Full-Time Employees - Overtime	\$2,179.98	\$0.00	\$362.94	-\$362.94	0.00%
E 602-49450-121 PERA Contribution	\$498.42	\$2,000.00	\$299.94	\$1,700.06	15.00%
E 602-49450-122 FICA Contribution	\$586.31	\$2,100.00	\$293.07	\$1,806.93	13.96%
E 602-49450-131 Employer Paid Health Insurance	\$1,062.58	\$0.00	\$803.49	-\$803.49	0.00%
E 602-49450-132 Employer Paid Dental Insurance	\$86.47	\$0.00	\$74.61	-\$74.61	0.00%
E 602-49450-151 Worker s Comp Insurance	\$397.46	\$570.00	\$209.37	\$360.63	36.73%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
E 602-49450-203 Printed Forms & Paper	\$0.00	\$260.00	\$0.00	\$260.00	0.00%
E 602-49450-204 Envelopes & Letterhead	\$301.12	\$0.00	\$239.25	-\$239.25	0.00%
E 602-49450-221 Equipment Parts	\$166.15	\$2,790.00	\$0.00	\$2,790.00	0.00%
E 602-49450-303 Engineering Services	\$2,017.40	\$6,180.00	\$2,790.90	\$3,389.10	45.16%
E 602-49450-309 EDP, Software and Design	\$2,298.76	\$700.00	\$893.68	-\$193.68	127.67%
E 602-49450-311 Contract Service	\$29,765.35	\$83,430.00	\$4,204.00	\$79,226.00	5.04%
E 602-49450-319 Other Consulting Services	\$192,085.97	\$232,000.00	\$173,368.53	\$58,631.47	74.73%
E 602-49450-322 Postage	\$648.39	\$0.00	\$484.33	-\$484.33	0.00%
E 602-49450-331 Training & Travel	\$55.00	\$570.00	\$100.00	\$470.00	17.54%
E 602-49450-351 Legal Notices Publishing	\$0.00	\$100.00	\$0.00	\$100.00	0.00%
E 602-49450-361 General Liability Insurance	\$2,780.00	\$120.00	\$2,674.00	-\$2,554.00	2228.33%
E 602-49450-362 Property Insurance	\$60.00	\$70.00	\$59.00	\$11.00	84.29%
E 602-49450-381 Electric Utilities	\$2,296.69	\$4,120.00	\$1,650.20	\$2,469.80	40.05%
E 602-49450-383 Gas Utilities	\$561.12	\$0.00	\$120.11	-\$120.11	0.00%
E 602-49450-400 Equipment Repair & Maintenance	\$840.00	\$3,610.00	\$718.00	\$2,892.00	19.89%
E 602-49450-420 Depreciation Expense	\$32,679.00	\$26,276.00	\$0.00	\$26,276.00	0.00%
E 602-49450-433 Dues & Subscriptions	\$2,245.43	\$1,950.00	\$2,449.42	-\$499.42	125.61%
E 602-49450-437 Miscellaneous	\$2,717.00	\$0.00	\$100.00	-\$100.00	0.00%
E 602-49450-580 Other Equipment	\$0.00	\$0.00	\$811.31	-\$811.31	0.00%
E 602-49450-601 Bond Principal	\$0.00	\$46,500.00	\$31,500.00	\$15,000.00	67.74%
E 602-49450-611 Bond Interest	\$14,968.26	\$15,381.00	\$10,973.76	\$4,407.24	71.35%
E 602-49450-715 Depreciation Expense Transfer	\$2,081.00	\$2,100.00	\$0.00	\$2,100.00	0.00%
E 602-49450-720 Operating Transfers	\$31,710.00	\$31,310.00	\$0.00	\$31,310.00	0.00%
E 602-49450-722 Capital Improvement Fund	\$0.00	\$20,600.00	\$0.00	\$20,600.00	0.00%
<b>FUND 602 SEWER FUND</b>	<b>\$330,562.44</b>	<b>\$510,237.00</b>	<b>\$238,820.75</b>	<b>\$271,416.25</b>	
<b>FUND 603 STORM WATER FUND</b>					
E 603-49455-102 Full-Time Employees - Overtime	\$603.80	\$6,700.00	\$294.54	\$6,405.46	4.40%
E 603-49455-121 PERA Contribution	\$65.48	\$500.00	\$22.09	\$477.91	4.42%
E 603-49455-122 FICA Contribution	\$85.85	\$500.00	\$21.50	\$478.50	4.30%
E 603-49455-303 Engineering Services	\$23,041.40	\$10,300.00	\$17,358.60	-\$7,058.60	168.53%
E 603-49455-311 Contract Service	\$0.00	\$7,730.00	\$430.00	\$7,300.00	5.56%
E 603-49455-420 Depreciation Expense	\$8,569.00	\$6,566.00	\$0.00	\$6,566.00	0.00%
E 603-49455-433 Dues & Subscriptions	\$9,273.60	\$7,440.00	\$9,855.62	-\$2,415.62	132.47%
E 603-49455-437 Miscellaneous	\$0.00	\$0.00	\$811.31	-\$811.31	0.00%
E 603-49455-530 Improvements Other Than Bldgs	\$0.00	\$0.00	\$483.50	-\$483.50	0.00%
E 603-49455-611 Bond Interest	\$0.00	\$9,698.00	\$8,081.26	\$1,616.74	83.33%
E 603-49455-720 Operating Transfers	\$0.00	\$30,900.00	\$0.00	\$30,900.00	0.00%
<b>FUND 603 STORM WATER FUND</b>	<b>\$41,639.13</b>	<b>\$80,334.00</b>	<b>\$37,358.42</b>	<b>\$42,975.58</b>	
<b>FUND 801 FIRE PARTNERSHIP FUND</b>					

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
E 801-42210-103 Part-Time Employees	\$13,500.00	\$15,450.00	\$11,100.00	\$4,350.00	71.84%
E 801-42210-107 Secretarial Services	\$2,366.64	\$1,030.00	\$3,817.20	-\$2,787.20	370.60%
E 801-42210-122 FICA Contribution	\$2,187.82	\$1,240.00	\$1,141.17	\$98.83	92.03%
E 801-42210-124 Fire Pension Contribution	\$16,548.34	\$18,540.00	\$0.00	\$18,540.00	0.00%
E 801-42210-151 Worker s Comp Insurance	\$7,240.34	\$5,590.00	\$7,413.11	-\$1,823.11	132.61%
E 801-42210-201 Office Supplies	\$0.00	\$770.00	\$168.23	\$601.77	21.85%
E 801-42210-203 Printed Forms & Paper	\$293.73	\$520.00	\$232.48	\$287.52	44.71%
E 801-42210-300 Management Services	\$5,734.96	\$5,910.00	\$4,779.20	\$1,130.80	80.87%
E 801-42210-304 Legal Services	\$245.00	\$1,030.00	\$0.00	\$1,030.00	0.00%
E 801-42210-311 Contract Service	\$0.00	\$1,030.00	\$0.00	\$1,030.00	0.00%
E 801-42210-322 Postage	\$69.54	\$210.00	\$324.48	-\$114.48	154.51%
E 801-42210-361 General Liability Insurance	\$1,813.26	\$3,110.00	\$2,005.78	\$1,104.22	64.49%
E 801-42210-362 Property Insurance	\$814.00	\$0.00	\$784.00	-\$784.00	0.00%
E 801-42210-363 Automotive Insurance	\$12,764.00	\$13,060.00	\$11,087.00	\$1,973.00	84.89%
E 801-42210-430 Personnel Testing	\$4,183.99	\$5,670.00	\$3,804.00	\$1,866.00	67.09%
E 801-42210-433 Dues & Subscriptions	\$2,677.00	\$3,090.00	\$2,491.00	\$599.00	80.61%
E 801-42210-434 Awards & Indemnities	\$0.00	\$520.00	\$26.78	\$493.22	5.15%
E 801-42210-437 Miscellaneous	\$2,101.80	\$1,030.00	\$1,052.12	-\$22.12	102.15%
E 801-42220-103 Part-Time Employees	\$51,834.02	\$61,800.00	\$54,024.80	\$7,775.20	87.42%
E 801-42220-122 FICA Contribution	\$4,917.35	\$4,020.00	\$4,110.68	-\$90.68	102.26%
E 801-42220-215 Shop Materials	\$104.00	\$260.00	\$104.00	\$156.00	40.00%
E 801-42220-240 Small Tools & Minor Equipment	\$19,135.21	\$15,450.00	\$18,808.24	-\$3,358.24	121.74%
E 801-42220-580 Other Equipment	\$10,578.05	\$8,140.00	\$13,247.78	-\$5,107.78	162.75%
E 801-42230-352 General Public Information	\$638.38	\$520.00	\$0.00	\$520.00	0.00%
E 801-42230-437 Miscellaneous	\$824.13	\$520.00	\$0.00	\$520.00	0.00%
E 801-42240-207 Training Supplies	\$266.24	\$1,550.00	\$724.91	\$825.09	46.77%
E 801-42240-331 Training & Travel	\$11,323.14	\$17,100.00	\$12,277.50	\$4,822.50	71.80%
E 801-42240-580 Other Equipment	\$0.00	\$520.00	\$124.46	\$395.54	23.93%
E 801-42250-221 Equipment Parts	\$1,049.90	\$4,120.00	\$1,142.75	\$2,977.25	27.74%
E 801-42250-309 EDP, Software and Design	\$0.00	\$520.00	\$0.00	\$520.00	0.00%
E 801-42250-323 Radio Units	\$321.00	\$1,030.00	\$0.00	\$1,030.00	0.00%
E 801-42250-419 General Rentals	\$12,240.67	\$15,450.00	\$9,517.34	\$5,932.66	61.60%
E 801-42250-580 Other Equipment	\$2,814.86	\$5,670.00	\$2,442.46	\$3,227.54	43.08%
E 801-42260-212 Motor Fuels	\$3,266.75	\$3,610.00	\$1,809.53	\$1,800.47	50.13%
E 801-42260-221 Equipment Parts	\$168.62	\$2,060.00	\$699.16	\$1,360.84	33.94%
E 801-42260-404 Machinery & Equipment Repair	\$2,255.16	\$10,300.00	\$5,331.01	\$4,968.99	51.76%
E 801-42260-580 Other Equipment	\$4,335.56	\$10,300.00	\$28.80	\$10,271.20	0.28%
E 801-42265-405 Vehicle Repair & Maintenance	\$18,479.35	\$50,470.00	\$17,161.93	\$33,308.07	34.00%
E 801-42265-550 Motor Vehicles	\$0.00	\$2,580.00	\$0.00	\$2,580.00	0.00%
E 801-42270-215 Shop Materials	\$541.43	\$520.00	\$73.57	\$446.43	14.15%

Account Descr	2014 Amt	2015 YTD Budget	2015 YTD Amt	2015 YTD Balance	%YTD Budget
E 801-42270-221 Equipment Parts	\$3,654.19	\$1,550.00	\$1,261.80	\$288.20	81.41%
E 801-42280-211 Cleaning Supplies	\$1,047.41	\$770.00	\$252.04	\$517.96	32.73%
E 801-42280-223 Building Repair Supplies	\$259.51	\$1,550.00	\$514.02	\$1,035.98	33.16%
E 801-42280-311 Contract Service	\$1,968.50	\$1,550.00	\$1,430.00	\$120.00	92.26%
E 801-42280-321 Telephone	\$2,949.92	\$3,400.00	\$2,267.17	\$1,132.83	66.68%
E 801-42280-362 Property Insurance	\$0.00	\$820.00	\$0.00	\$820.00	0.00%
E 801-42280-381 Electric Utilities	\$4,701.42	\$3,300.00	\$3,432.20	-\$132.20	104.01%
E 801-42280-382 Water Utilities	\$0.00	\$820.00	\$434.15	\$385.85	52.95%
E 801-42280-383 Gas Utilities	\$6,887.57	\$5,150.00	\$4,179.13	\$970.87	81.15%
E 801-42280-384 Refuse & Recycling	\$0.00	\$210.00	\$0.00	\$210.00	0.00%
E 801-42280-385 Sewer Utilities	\$0.00	\$1,030.00	\$592.24	\$437.76	57.50%
E 801-42280-520 Buildings & Structures	\$1,939.67	\$5,150.00	\$3,094.50	\$2,055.50	60.09%
E 801-42280-560 Furniture & Fixtures	\$296.06	\$520.00	\$0.00	\$520.00	0.00%
E 801-47076-611 Bond Interest	\$5,335.00	\$0.00	\$1,155.00	-\$1,155.00	0.00%
E 801-49360-721 Equipment Revolving Fund	\$0.00	\$30,900.00	\$0.00	\$30,900.00	0.00%
E 801-49360-722 Capital Improvement Fund	\$30,000.00	\$30,900.00	\$0.00	\$30,900.00	0.00%
<b>FUND 801 FIRE PARTNERSHIP FUND</b>	<b>\$276,673.49</b>	<b>\$381,930.00</b>	<b>\$210,467.72</b>	<b>\$171,462.28</b>	
<b>FUND 803 FIRE DEBT SERVICE</b>					
E 803-47076-601 Bond Principal	\$0.00	\$0.00	\$50,000.00	-\$50,000.00	0.00%
E 803-47076-611 Bond Interest	\$0.00	\$0.00	\$2,205.00	-\$2,205.00	0.00%
<b>FUND 803 FIRE DEBT SERVICE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$52,205.00</b>	<b>-\$52,205.00</b>	
	<b>\$4,353,164.60</b>	<b>\$3,500,442.00</b>	<b>\$2,704,589.13</b>	<b>\$795,852.87</b>	



Agenda Information Memorandum  
October 12, 2015 - Maple Plain City Council

**9. NEW BUSINESS**  
**A. AUTHORIZATION TO BEGIN FEASIBILITY STUDY FOR BUDD AVENUE  
RECONSTRUCTION IN 2016**

**ACTION TO BE CONSIDERED**

To approve Resolution No. \_\_\_\_\_ that authorizes the City Engineer to prepare a feasibility report for improvements on Budd Avenue from Independence to north of Manchester Drive.

**FACTS**

- Budd Avenue has older watermain and sanitary sewer, some of which was originally placed in the 1930's and 1950's.
- Public Works Staff has ranked the sanitary sewer and watermain for replacement on the City's Capital Improvement Plan (CIP) due to distresses, breaks, and pipe conditions.
- The pavement condition is rated for reconstruction.
- The City of Independence is doing a pavement removal, replacement, and overlay on portions of Budd in October 2015.
- The City Council has discussed reconstruction of Budd at recent meetings.
- Staff has discussed various items that can be considered in a feasibility report including:
  - trail/walk on east side, possible event parking between street and trail/walk
  - curb and gutter but restrict parking
  - new access to Northside Park parking lot from Budd
  - new street lights considered
  - sanitary sewer lining or replacement, watermain replacement
- Preparing a feasibility study is one step in the process if the City is looking to assess benefits to adjacent property owners.
- The cost to prepare a feasibility report based on the proposed tasks/phases in the attachment is not to exceed \$5,000, and having a neighborhood meeting is anticipated.
- The cost to prepare a feasibility report is credited back on the design costs if the City proceeds with a project.
- The Council may want to authorize a preliminary site survey to provide more information to be used in preparation of the feasibility report and discussions with the public.

**ATTACHMENTS**

Attached on page(s) \_\_\_\_\_ through \_\_\_\_\_ are a resolution, issues aerial, tasks/phases/costs, and miscellaneous pictures.



Proposed end curb & gutter.

Possible trail/walk Independence to Manchester. Allow space for event parking.

Street width, no parking, street lights, overhead power.

New Access Northside Park from Budd

Shallow storm, sump discharges, swales.

NEWPORT STREET

MANCHESTER DRIVE

INDEPENDENCE STREET

63

INDEPEN

62

1875

1885

1839

1815

1815

5293

5260

5220

5285

5255

1775

1755

7

1715

5260

1709

5260

1689

5300

5260

5244

5230

1679

1675

1665

1886

1862

1826

1810

77

Northside Pa

1664

1644

5295

5285

5269

5210

1649

1644

5180

5164

5149

5130

5121

5109

5082



**Budd Avenue Feasibility Report**  
**City of Maple Plain**  
**October 2015**

**Review of Proposed Tasks and Engineering Costs**

Task/Phases	Cost	Rounded
<b>Phase 1</b>		
Site visit and pictures	\$ 118	
Sanitary Sewer Analysis (TV Report and Options (line, open cut))	\$ 236	
Watermain Analysis	\$ 59	
Storm Sewer and Drainage Area Analysis	\$ 708	
Street Analysis	\$ 472	
<b>Subtotal - Phase 1</b>	<b>\$ 1,593</b>	<b>\$ 1,600</b>

<b>Phase 2</b>		
Prepare for and attend Neighborhood Issues and Site Walk-through	\$ 236	\$ 250

<b>Phase 3</b>		
Figure Drawings for Feasibility Report	\$ 590	
Permit and Easement Review	\$ 118	
Cost estimates	\$ 944	
Funding/Assessments	\$ 472	
Schedule	\$ 59	
Draft Feasibility Report	\$ 472	
<b>Subtotal - Phase 3</b>	<b>\$ 2,655</b>	<b>\$ 2,650</b>

<b>Phase 4</b>		
Finalize Feasibility Report	\$ 236	
Public Hearing	\$ 236	
<b>Subtotal - Phase 4</b>	<b>\$ 472</b>	<b>\$ 500</b>

<b>Total - Phase 1 through Phase 4 (1)</b>	<b>\$ 4,956</b>	<b>\$ 5,000</b>
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<b>Alternatives to help with Feasibility Study or Public Discussions (2)</b>		
Preliminary Survey for Feasibility Study	\$ 2,000	\$ 2,000

Note(s):

1. Feasibility Report Costs are credited back and reduce the design costs if the City proceeds with the project. This is done because the feasibility report preparation addresses various design issues.
2. A preliminary survey can help better explain the proposed improvements to the public as well as to help better estimate construction costs and alternatives during feasibility stage.

**Resolution Ordering Preparation of Report on Improvement-15-1012-01**

WHEREAS, it is proposed to improve Budd Avenue between Independence Street and north of Manchester Drive by utility and street improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLE PLAIN, MINNESOTA:

That the proposed improvement, called the Budd Avenue Reconstruction be referred to the City Engineer for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the council this 12<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

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**END OF FORM**



Agenda Information Memorandum  
October 12, 2015- Maple Plain City Council

## **9. NEW BUSINESS**

### **B. MAIN STREET EAST & MAPLE AVENUE - UTILITY AND STREET IMPROVEMENTS**

#### **ACTION TO BE CONSIDERED**

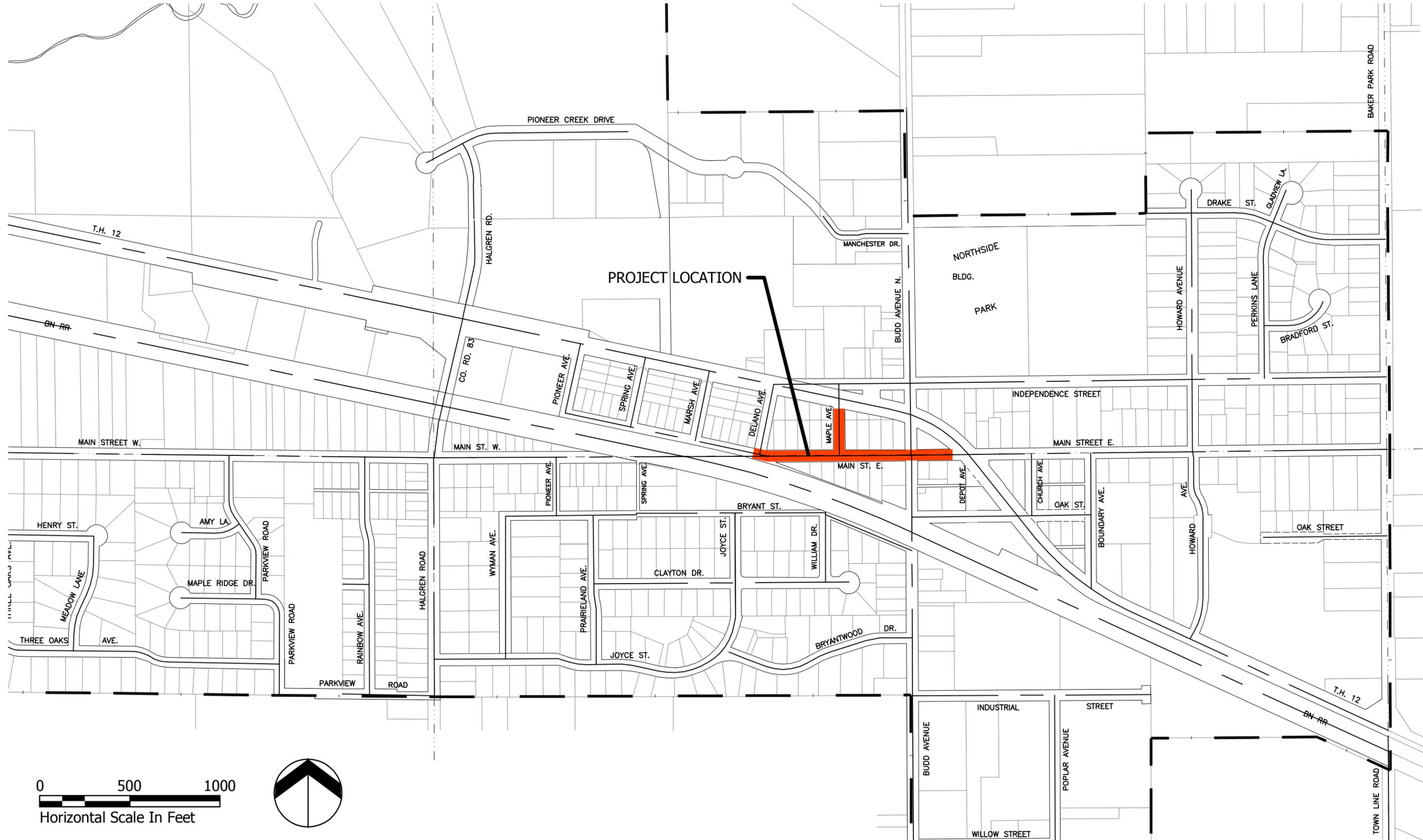
To approve Resolution No.15-1012-02 that authorizes the City Engineer to prepare a feasibility report for improvements on Main Street East and Maple Avenue and discuss next steps with Staff. The westerly end location on Main Street East should be reflected in the resolution.

#### **FACTS**

- Utility and street improvements along Main Street East and Maple Avenue were discussed in several past meetings to be included in the downtown redevelopment.
- The City was selected for grant funding for street and utility improvements.
- Staff recommends that if the Council chooses to proceed with this project, replacement of all the utilities along with street reconstruction be selected in order to address all the deteriorating utilities and service lines.

#### **ATTACHMENTS**

Attached on page(s) \_\_\_\_ through \_\_\_\_ is the past memo related to the feasibility report and resolution (s).

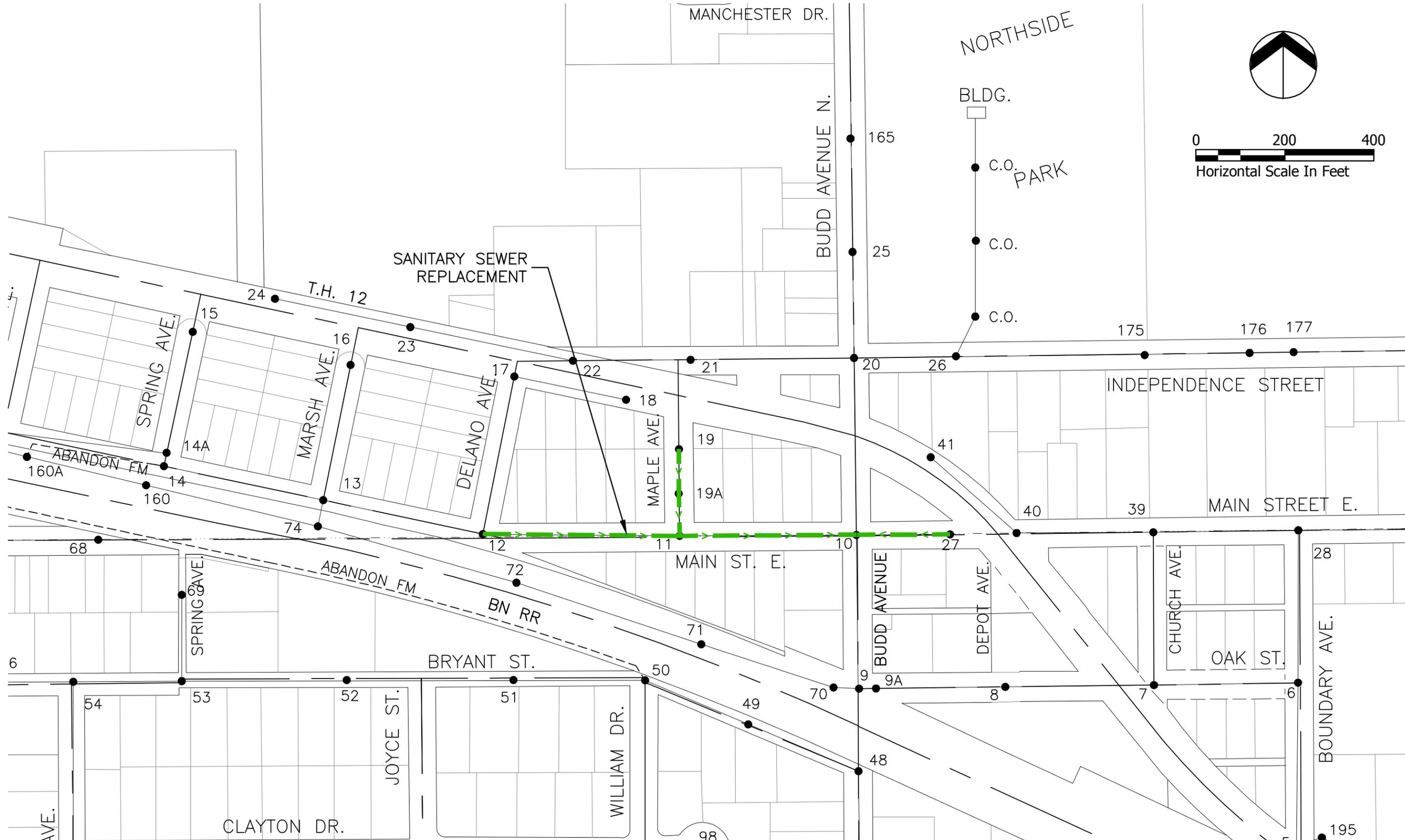


**PROJECT LOCATION**

CITY OF MAPLE PLAIN  
 MAIN STREET/MAPLE AVENUE UTILITY AND STREET IMPROVEMENTS

FIGURE 1





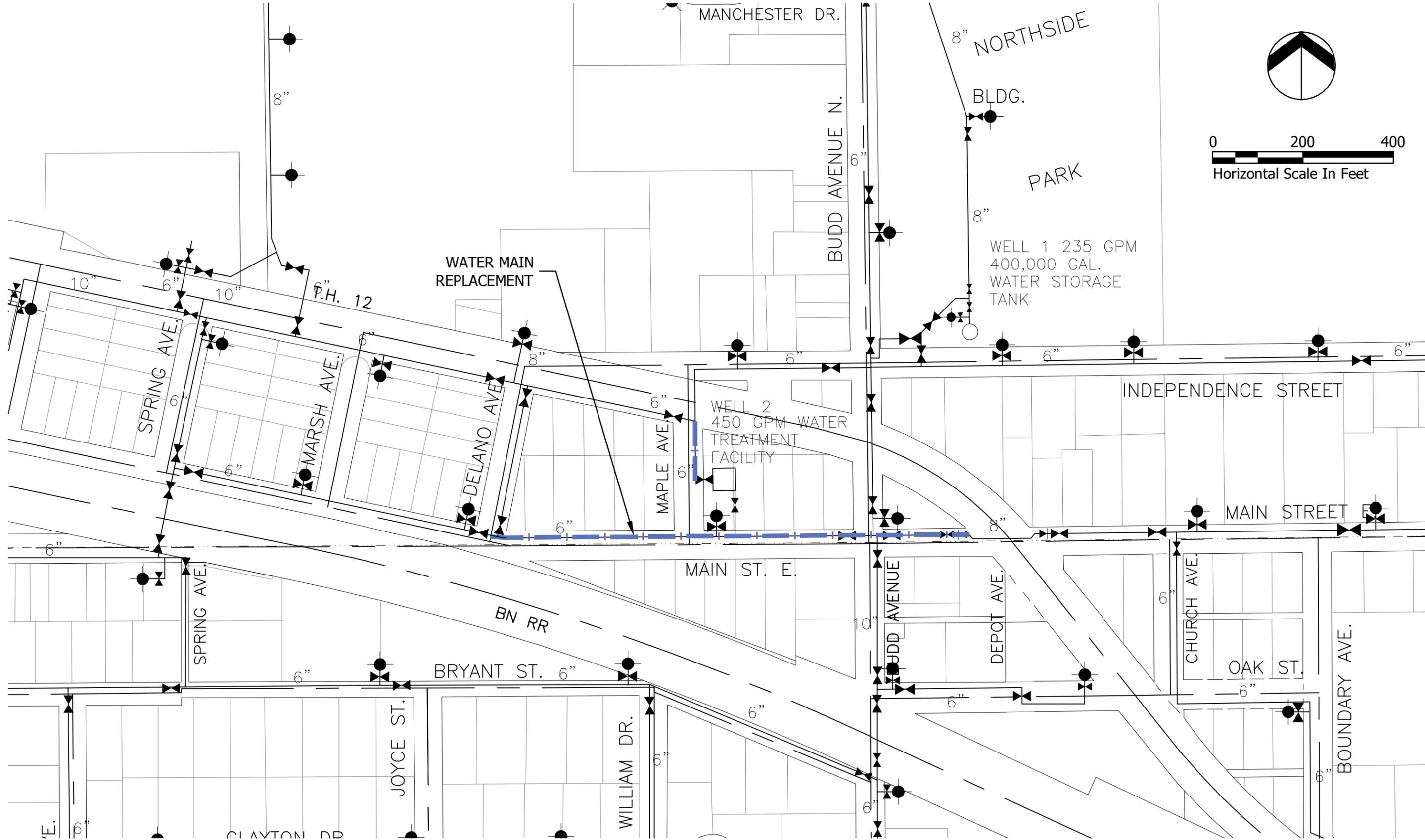
MAIN STREET/MAPLE AVENUE SANITARY SEWER

CITY OF MAPLE PLAIN

MAIN STREET/MAPLE AVENUE UTILITY AND STREET IMPROVEMENTS

FIGURE 2





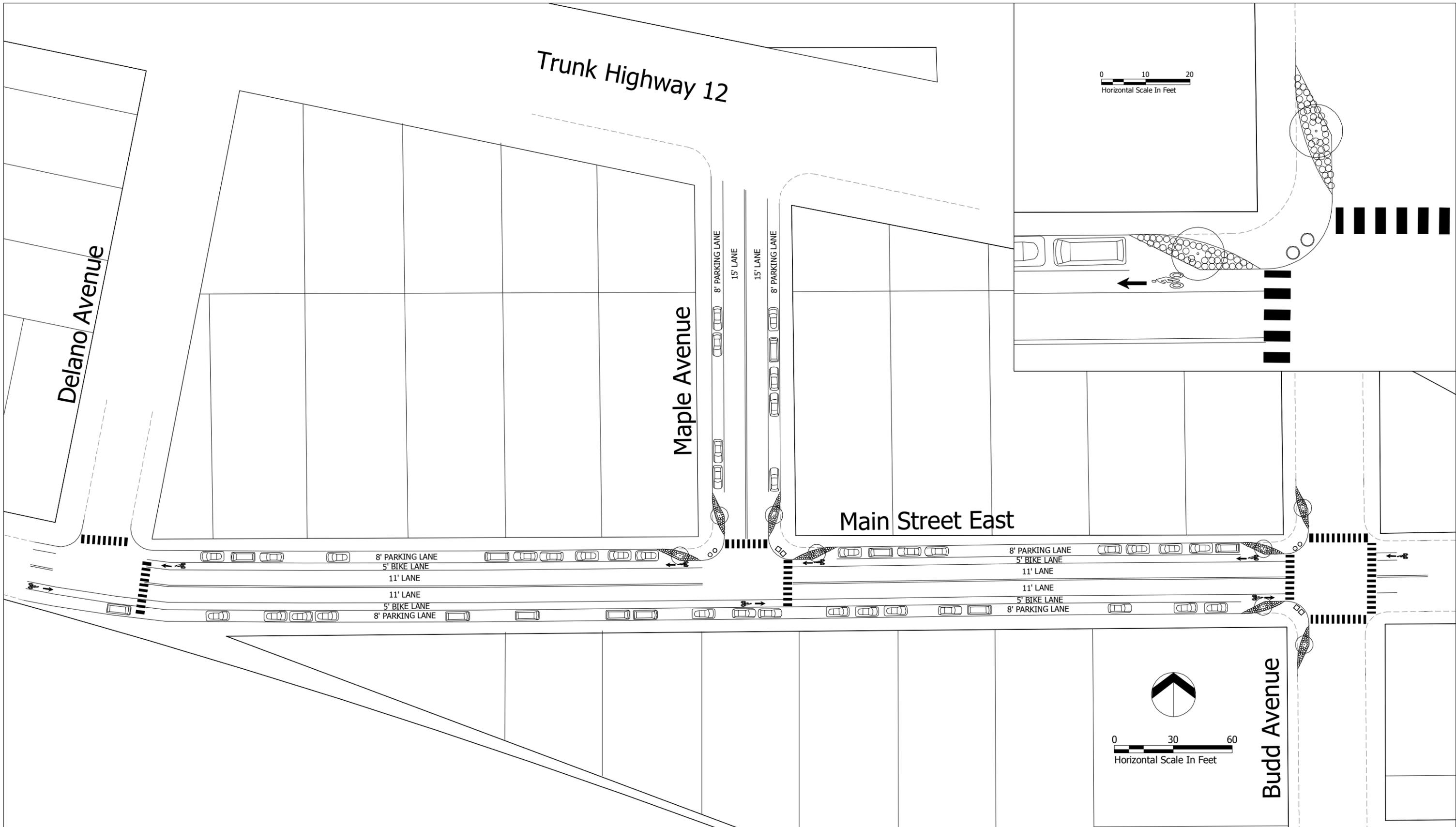
**MAIN STREET/MAPLE AVENUE WATER MAIN**

CITY OF MAPLE PLAIN

MAIN STREET/MAPLE AVENUE UTILITY AND STREET IMPROVEMENTS

FIGURE 3





CONCEPTUAL STREET LAYOUT

CITY OF MAPLE PLAIN

MAIN STREET/MAPLE AVENUE UTILITY AND STREET IMPROVEMENTS

K:\223\223120000\EMAILS\MAPLE AND MAIN UTILITY AND STREET\22312000FD04.DWG DATE: 4/4/12

COMM: 223-12000-0

FIGURE 4



## Appendix A

### Main Street & Maple Avenue - Utility and Street Improvements Cost Estimate

#### Option 1 - Sanitary Sewer - Main Street

Items	Qty	Units	\$/Unit	Total
Mobilization	1	LS	\$ 4,000.00	\$ 4,000.00
Bypass Pumping	1	LS	\$ 3,000.00	\$ 3,000.00
Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00
Clear and Grub	1	LS	\$ 500.00	\$ 500.00
Remove Sanitary Sewer Manhole	3	EA	\$ 500.00	\$ 1,500.00
Remove Sanitary Sewer Pipe	1120	LF	\$ 10.00	\$ 11,200.00
Construct Manhole over Existing Pipe	2	EA	\$ 700.00	\$ 1,400.00
4' Diameter Sanitary MH with Rings & Casting	3	EA	\$ 2,000.00	\$ 6,000.00
8" PVC Sanitary Sewer	1120	LF	\$ 40.00	\$ 44,800.00
PVC Sanitary Service Pipe	230	LF	\$ 35.00	\$ 8,050.00
Connect to Existing Sewer Main	4	EA	\$ 2,500.00	\$ 10,000.00
Reconnect Sanitary Sewer Service	23	EA	\$ 200.00	\$ 4,600.00
Estimated Construction Cost				\$ 97,050.00
+ 10% Contingencies				\$ 9,700.00
Subtotal - Construction				\$ 106,750.00
+20% Indirect Cost				\$ 21,450.00
Total Estimated Cost				\$ 128,200.00

#### Option 1 - Sanitary Sewer - Maple Avenue

Items	Qty	Units	\$/Unit	Total
Mobilization	1	LS	\$ 2,000.00	\$ 2,000.00
Bypass Pumping	1	LS	\$ 650.00	\$ 650.00
Traffic Control	1	LS	\$ 500.00	\$ 500.00
Clear and Grub	0	LS	\$ 500.00	\$ -
Remove Sanitary Sewer Manhole	2	EA	\$ 500.00	\$ 1,000.00
Remove Sanitary Sewer Pipe	200	LF	\$ 10.00	\$ 2,000.00
Construct Manhole over Existing Pipe	0	EA	\$ 700.00	\$ -
4' Diameter Sanitary MH with Rings & Casting	2	EA	\$ 2,000.00	\$ 4,000.00
8" PVC Sanitary Sewer	200	LF	\$ 40.00	\$ 8,000.00
PVC Sanitary Service Pipe	30	LF	\$ 35.00	\$ 1,050.00
Connect to Existing Sewer Main	0	EA	\$ 2,500.00	\$ -
Reconnect Sanitary Sewer Service	3	EA	\$ 200.00	\$ 600.00
Estimated Construction Cost				\$ 19,800.00
+ 10% Contingencies				\$ 2,000.00
Subtotal - Construction				\$ 21,800.00
+20% Indirect Cost				\$ 4,400.00
Total Estimated Cost				\$ 26,200.00

#### Option 1 - Street Patch - Main Street and Maple Avenue

Items	Qty	Units	\$/Unit	Total
Mobilization	1	LS	\$ 4,000.00	\$ 4,000.00
Remove Bituminous	6600	SY	\$ 4.00	\$ 26,400.00
Sawcut Bituminous	250	LF	\$ 4.00	\$ 1,000.00
Common Excavation	2200	CY	\$ 10.00	\$ 22,000.00
Subgrade Excavation	2200	CY	\$ 10.00	\$ 22,000.00
Geotextile Fabric	6600	SY	\$ 2.00	\$ 13,200.00
Granular Borrow	2200	CY	\$ 13.00	\$ 28,600.00
Aggregate Base	5010	TN	\$ 13.00	\$ 65,130.00
Bituminous Base	800	TN	\$ 65.00	\$ 52,000.00
Bituminous Wear	600	TN	\$ 70.00	\$ 42,000.00
Tack Coat	330	GA	\$ 3.00	\$ 990.00
Estimated Construction Cost				\$ 277,320.00
+ 10% Contingencies				\$ 27,700.00
Subtotal - Construction				\$ 305,020.00
+20% Indirect Cost				\$ 60,980.00
Total Estimated Cost				\$ 366,000.00

## Appendix A

### Main Street & Maple Avenue - Utility and Street Improvements Cost Estimate

#### Option 2 - Sanitary Sewer - Main Street

Items	Qty	Units	\$/Unit	Total
Mobilization	1	LS	\$ 4,000.00	\$ 4,000.00
Bypass Pumping	1	LS	\$ 3,000.00	\$ 3,000.00
Traffic Control	1	LS	\$ 2,000.00	\$ 2,000.00
Clear and Grub	1	LS	\$ 500.00	\$ 500.00
Remove Sanitary Sewer Manhole	3	EA	\$ 500.00	\$ 1,500.00
Remove Sanitary Sewer Pipe	1120	LF	\$ 10.00	\$ 11,200.00
Construct Manhole over Existing Pipe	2	EA	\$ 700.00	\$ 1,400.00
4' Diameter Sanitary MH with Rings & Casting	3	EA	\$ 2,000.00	\$ 6,000.00
8" PVC Sanitary Sewer	1120	LF	\$ 40.00	\$ 44,800.00
PVC Sanitary Service Pipe	800	LF	\$ 35.00	\$ 28,000.00
Connect to Existing Sewer Main	4	EA	\$ 2,500.00	\$ 10,000.00
Reconnect Sanitary Sewer Service	23	EA	\$ 200.00	\$ 4,600.00
Estimated Construction Cost				\$ 117,000.00
+ 10% Contingencies				\$ 11,700.00
Subtotal - Construction				\$ 128,700.00
+20% Indirect Cost				\$ 25,700.00
Total Estimated Cost				\$ 154,400.00

#### Option 2 - Sanitary Sewer - Maple Avenue

Items	Qty	Units	\$/Unit	Total
Mobilization	1	LS	\$ 2,000.00	\$ 2,000.00
Bypass Pumping	1	LS	\$ 650.00	\$ 650.00
Traffic Control	1	LS	\$ 500.00	\$ 500.00
Clear and Grub	0	LS	\$ 500.00	\$ -
Remove Sanitary Sewer Manhole	2	EA	\$ 500.00	\$ 1,000.00
Remove Sanitary Sewer Pipe	200	LF	\$ 10.00	\$ 2,000.00
Construct Manhole over Existing Pipe	0	EA	\$ 700.00	\$ -
4' Diameter Sanitary MH with Rings & Casting	2	EA	\$ 2,000.00	\$ 4,000.00
8" PVC Sanitary Sewer	200	LF	\$ 40.00	\$ 8,000.00
PVC Sanitary Service Pipe	100	LF	\$ 35.00	\$ 3,500.00
Connect to Existing Sewer Main	0	EA	\$ 2,500.00	\$ -
Reconnect Sanitary Sewer Service	3	EA	\$ 200.00	\$ 600.00
Estimated Construction Cost				\$ 22,250.00
+ 10% Contingencies				\$ 2,200.00
Subtotal - Construction				\$ 24,450.00
+20% Indirect Cost				\$ 4,950.00
Total Estimated Cost				\$ 29,400.00

#### Option 2 - Water Main - Main Street

Items	Qty	Units	\$/Unit	Total
Mobilization	1	LS	\$ 4,000.00	\$ 4,000.00
Remove Existing Pipe	1215	LF	\$ 15.00	\$ 18,225.00
Connect to Existing Water Main	7	EA	\$ 1,000.00	\$ 7,000.00
8" PVC Water Main	1215	LF	\$ 35.00	\$ 42,525.00
6" PVC Water Main	40	LF	\$ 30.00	\$ 1,200.00
8" Gate Valve and Box	3	EA	\$ 1,700.00	\$ 5,100.00
6" Gate Valve and Box	2	EA	\$ 1,200.00	\$ 2,400.00
Remove and Replace Hydrant	1	EA	\$ 2,500.00	\$ 2,500.00
Temporary Water Service	1	LS	\$ 4,000.00	\$ 4,000.00
Remove and Replace Water Service	16	EA	\$ 2,000.00	\$ 32,000.00
Ductile Iron Fittings	2000	LB	\$ 5.00	\$ 10,000.00
Estimated Construction Cost				\$ 128,950.00
+ 10% Contingencies				\$ 12,900.00
Subtotal - Construction				\$ 141,850.00
+20% Indirect Cost				\$ 28,450.00
Total Estimated Cost				\$ 170,300.00

## Appendix A

### Main Street & Maple Avenue - Utility and Street Improvements Cost Estimate

#### Option 2 - Water Main - Maple Avenue

Items	Qty	Units	\$/Unit	Total
Mobilization	1	LS	\$ 700.00	\$ 700.00
Remove Existing Pipe	180	LF	\$ 15.00	\$ 2,700.00
Connect to Existing Water Main	2	EA	\$ 1,000.00	\$ 2,000.00
8" PVC Water Main	0	LF	\$ 35.00	\$ -
6" PVC Water Main	180	LF	\$ 30.00	\$ 5,400.00
8" Gate Valve and Box	0	EA	\$ 1,700.00	\$ -
6" Gate Valve and Box	1	EA	\$ 1,200.00	\$ 1,200.00
Remove and Replace Water Service	2	EA	\$ 2,000.00	\$ 4,000.00
Temporary Water Service	1	LS	\$ 500.00	\$ 500.00
Ductile Iron Fittings	300	LB	\$ 5.00	\$ 1,500.00
Estimated Construction Cost				\$ 18,000.00
+ 10% Contingencies				\$ 1,800.00
Subtotal - Construction				\$ 19,800.00
+20% Indirect Cost				\$ 4,000.00
Total Estimated Cost				\$ 23,800.00

#### Option 2 - Street Reconstruct - Main Street - TH 12 to Delano

Items	Qty	Units	\$/Unit	Total
Sawing Bituminous Pavement	268	LF	\$ 4.00	\$ 1,072.00
Remove Bituminous Pavement	5035	SY	\$ 4.00	\$ 20,140.00
Remove and Replace Concrete Curb and Gutter	2430	LF	\$ 25.00	\$ 60,750.00
Common & Subgrade Excavation (EV)	5000	CY	\$ 10.00	\$ 50,000.00
Geotextile Fabric, Type V	6860	SY	\$ 2.00	\$ 13,720.00
Select Granular Borrow (CV)	2300	CY	\$ 13.00	\$ 29,900.00
Aggregate Base, Class 5	4370	TN	\$ 13.00	\$ 56,810.00
Type LV 3 Non Wearing Course Mixture (B)	1160	TN	\$ 65.00	\$ 75,400.00
Type LV 3 Wearing Course Mixture (B)	600	TN	\$ 70.00	\$ 42,000.00
Striping	1	LS	\$ 5,000.00	\$ 5,000.00
Bituminous Driveway	10	EA	\$ 1,500.00	\$ 15,000.00
Bituminous Material for Tack Coat	305	GAL	\$ 3.00	\$ 915.00
Drain tile	2430	LF	\$ 12.00	\$ 29,160.00
Catchbasin Protection	10	EA	\$ 150.00	\$ 1,500.00
Estimated Construction Cost				\$ 401,367.00
+ 10% Contingencies				\$ 40,100.00
Subtotal - Construction				\$ 441,467.00
+20% Indirect Cost				\$ 88,333.00
Total Estimated Cost				\$ 529,800.00

## Appendix A

### Main Street & Maple Avenue - Utility and Street Improvements Cost Estimate

#### Option 2 - Street Reconstruct - Maple Avenue - TH 12 to Main Street

Items	Qty	Units	\$/Unit	Total
Sawing Bituminous Pavement	50	LF	\$ 4.00	\$ 200.00
Remove Bituminous Pavement	1533	SY	\$ 4.00	\$ 6,132.00
Remove and Replace Concrete Curb and Gutter	600	LF	\$ 25.00	\$ 15,000.00
Common & Subgrade Excavation (EV)	1202	CY	\$ 10.00	\$ 12,020.00
Geotextile Fabric, Type V	1633	SY	\$ 2.00	\$ 3,266.00
Select Granular Borrow (CV)	544	CY	\$ 13.00	\$ 7,072.00
Aggregate Base, Class 5 (CV)	988	TN	\$ 13.00	\$ 12,844.00
Type LV 3 Non Wearing Course Mixture (B)	278	TN	\$ 65.00	\$ 18,070.00
Type LV 3 Wearing Course Mixture (B)	139	TN	\$ 70.00	\$ 9,730.00
Striping	1	LS	\$ 1,000.00	\$ 1,000.00
Bituminous Driveway	1	EA	\$ 1,000.00	\$ 1,000.00
Bituminous Material for Tack Coat	72	GAL	\$ 3.00	\$ 216.00
DrainTile	600	LF	\$ 12.00	\$ 7,200.00
Catchbasin Protection	2	EA	\$ 150.00	\$ 300.00
Estimated Construction Cost				\$ 94,050.00
+ 10% Contingencies				\$ 9,400.00
Subtotal - Construction				\$ 103,450.00
+20% Indirect Cost				\$ 20,750.00
Total Estimated Cost				\$ 124,200.00

#### Option 2 - Storm Sewer - Main Street - TH 12 to Delano

Items	Qty	Units	\$/Unit	Total
Remove Storm Sewer Pipe	150	LF	\$ 10.00	\$ 1,500.00
Remove Catchbasin	4	EA	\$ 500.00	\$ 2,000.00
12" RCP Storm Sewer	144	LF	\$ 50.00	\$ 7,200.00
15" RCP Storm Sewer	700	LF	\$ 60.00	\$ 42,000.00
15" RCP Flared End W/ Trashguard	1	EA	\$ 900.00	\$ 900.00
Catchbasin Manhole	3	EA	\$ 2,500.00	\$ 7,500.00
Catchbasin	3	EA	\$ 2,000.00	\$ 6,000.00
Riprap	4	CY	\$ 100.00	\$ 400.00
Estimated Construction Cost				\$ 67,500.00
+ 10% Contingencies				\$ 6,800.00
Subtotal - Construction				\$ 74,300.00
+20% Indirect Cost				\$ 14,900.00
Total Estimated Cost				\$ 89,200.00

#### Option 2 - Storm Sewer - Maple Avenue - TH 12 to Main Street

Items	Qty	Units	\$/Unit	Total
Remove Storm Sewer Pipe	140	LF	\$ 10.00	\$ 1,400.00
Remove Catchbasin	2	EA	\$ 500.00	\$ 1,000.00
12" RCP Storm Sewer	50	LF	\$ 50.00	\$ 2,500.00
15" RCP Storm Sewer	90	LF	\$ 60.00	\$ 5,400.00
15" RCP Flared End W/ Trashguard	2	EA	\$ 900.00	\$ 1,800.00
Connect to Existing Storm Sewer	2	EA	\$ 500.00	\$ 1,000.00
Catchbasin	2	EA	\$ 2,000.00	\$ 4,000.00
Riprap	4	CY	\$ 100.00	\$ 400.00
Estimated Construction Cost				\$ 17,500.00
+ 10% Contingencies				\$ 1,800.00
Subtotal - Construction				\$ 19,300.00
+20% Indirect Cost				\$ 3,900.00
Total Estimated Cost				\$ 23,200.00

## Appendix A

### Main Street & Maple Avenue - Utility and Street Improvements Cost Estimate

#### Option 2 - Streetscape - Bumpouts - Main Street

Items	Qty	Units	\$/Unit	Total
Bumpouts	4560	SF	\$ 9.72	\$ 44,333.33
Estimated Construction Cost				\$ 44,333.33
+ 10% Contingencies				\$ 4,400.00
Subtotal - Construction				\$ 48,733.33
+20% Indirect Cost				\$ 9,666.67
Total Estimated Cost				\$ 58,400.00

#### Option 2 - Streetscape - Bumpouts - Maple Avenue

Items	Qty	Units	\$/Unit	Total
Bumpouts	1140	SF	\$ 9.72	\$ 11,083.33
Estimated Construction Cost				\$ 11,083.33
+ 10% Contingencies				\$ 1,100.00
Subtotal - Construction				\$ 12,183.33
+20% Indirect Cost				\$ 2,416.67
Total Estimated Cost				\$ 14,600.00

#### Option 2 - Streetscape - Non-Bumpouts - Main Street

Items	Qty	Units	\$/Unit	Total
Non-Bumpouts	15965	SF	\$ 6.94	\$ 110,868.06
Estimated Construction Cost				\$ 110,868.06
+ 10% Contingencies				\$ 11,100.00
Subtotal - Construction				\$ 121,968.06
+20% Indirect Cost				\$ 24,431.94
Total Estimated Cost				\$ 146,400.00

#### Option 2 - Streetscape - Non-Bumpouts - Maple Avenue

Items	Qty	Units	\$/Unit	Total
Non-Bumpouts	3520	SF	\$ 6.94	\$ 24,444.44
Estimated Construction Cost				\$ 24,444.44
+ 10% Contingencies				\$ 2,400.00
Subtotal - Construction				\$ 26,844.44
+20% Indirect Cost				\$ 5,355.56
Total Estimated Cost				\$ 32,200.00

#### Option 2 - Decorative Street Lighting - Main Street

Items	Qty	Units	\$/Unit	Total
Decorative Street Lighting	1215	LF	\$ 57.64	\$ 70,031.25
Estimated Construction Cost				\$ 70,031.25
+ 10% Contingencies				\$ 7,000.00
Subtotal - Construction				\$ 77,031.25
+20% Indirect Cost				\$ 15,368.75
Total Estimated Cost				\$ 92,400.00

#### Option 2 - Decorative Street Lighting - Maple Avenue

Items	Qty	Units	\$/Unit	Total
Decorative Street Lighting	300	LF	\$ 57.64	\$ 17,291.67
Estimated Construction Cost				\$ 17,291.67
+ 10% Contingencies				\$ 1,700.00
Subtotal - Construction				\$ 18,991.67
+20% Indirect Cost				\$ 3,708.33
Total Estimated Cost				\$ 22,700.00

#### Option 2 - Bury Overhead Power Lines - Main Street and Maple Avenue

Items	Qty	Units	\$/Unit	Total
Bury Overhead Power	1	LS	\$ 350,000.00	\$ 350,000.00
Estimated Construction Cost (1)				\$ 350,000.00

Note: (1) - Does not include the Cost to bury the line from the ROW to the Home or Business

## Appendix A

### Main Street & Maple Avenue - Utility and Street Improvements Cost Estimate

#### Summary of Improvements - Sewer Replacement & Street Patching - Option 1

Sanitary Sewer - Main Street	\$	128,200.00
Sanitary Sewer - Maple Avenue	\$	26,200.00
Street Patch - Main Street and Maple Avenue	\$	366,000.00
<b>Total</b>	<b>\$</b>	<b>520,400.00</b>

#### Summary of Improvements - Utility & Street Improvements - Option 2

Sanitary Sewer - Main Street	\$	154,400.00
Sanitary Sewer - Maple Avenue	\$	29,400.00
Water Main - Main Street	\$	170,300.00
Water Main - Maple Avenue	\$	23,800.00
Street Reconstruct - Main Street	\$	529,800.00
Street Reconstruct - Maple Avenue	\$	124,200.00
Storm Sewer - Main Street	\$	89,200.00
Storm Sewer - Maple Avenue	\$	23,200.00
Streetscape - Bumpouts - Main Street	\$	58,400.00
Streetscape - Bumpouts - Maple Avenue	\$	14,600.00
Streetscape - Non-Bumpouts - Main Street	\$	146,400.00
Streetscape - Non-Bumpouts - Maple Avenue	\$	32,200.00
Decorative Street Lighting - Main Street	\$	92,400.00
Decorative Street Lighting - Maple Avenue	\$	22,700.00
Bury Overhead Power Lines - Main Street & Maple Avenue	\$	350,000.00
<b>Total</b>	<b>\$</b>	<b>1,861,000.00</b>

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To: Mark Kaltsas & Tessia Melvin  
City Planner and City Administrator

From: Dan D. Boyum  
City Engineer

File: 193801803

Date: August 7, 2015

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**Reference: Downtown Redevelopment Utility and Street Improvements, Maple Plain, MN**

The City is planning to proceed with the feasibility study related to the utility and street improvements associated with the above referenced project. The project is a result of several years of work by the City in looking to redevelop this part of Maple Plain.

We will prepare a feasibility report on an hourly basis for a cost not to exceed \$6,500. The feasibility study will review utility and street improvements on Main Street East between Maple Avenue and Budd Avenue and on Maple Avenue between Trunk Highway 12 and Main Street East. The street improvements will incorporate complete street elements as well as streetscape improvements. The streetscape improvements are intended to be similar to those done on Main Street East, east of Budd Avenue.

We anticipate the City may want a site meeting with affected property owners prior to the completion of the feasibility study and the public hearing, similar to what was done on recent projects. The tasks and costs associated with the feasibility study are included in the attached spreadsheet. We have also attached a draft resolution for Council Action to authorize the City Engineer proceeding with the feasibility study.

A tentative schedule for the proposed improvements would be:

1. August 2015 – City Council authorizes the City Engineer to prepare a feasibility study.
2. September 2015 – Downtown Issues and Site Walk Through
3. October 2015 – Present Feasibility Report and Public Hearing
4. November 2015 – Authorize Preparation of Plans and Specifications
5. January and February 2016 – Approve Plans and Specifications, Advertise, and Open Bids
6. May 2016 – Begin Construction

We can review this memo at upcoming meetings with City Staff and Council.

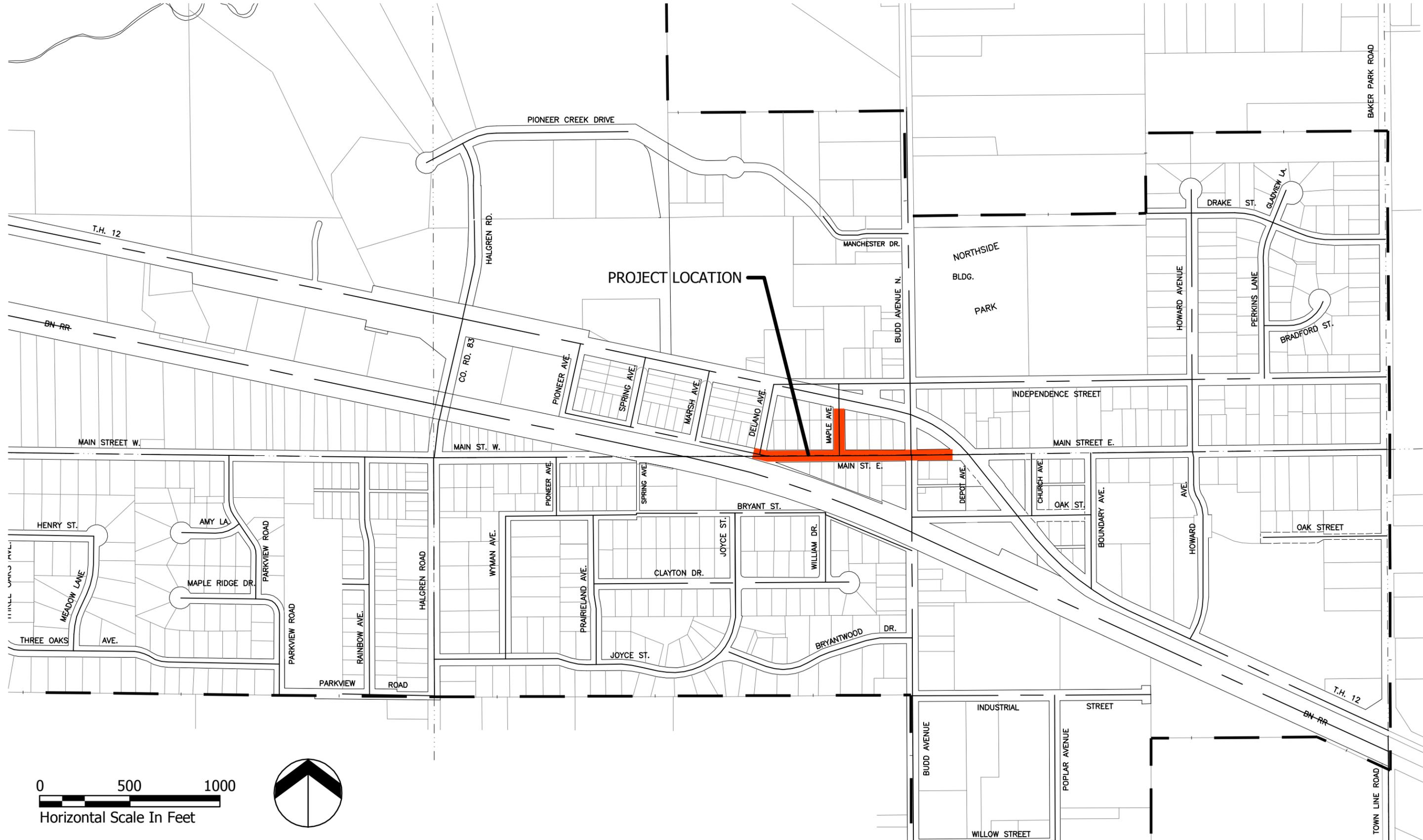
**STANTEC CONSULTING SERVICES INC.**

Dan Boyum  
City Engineer  
Phone: (651) 604-4829  
Dan.Boyum@stantec.com

Attachments: Tasks and Costs, Draft Resolution

CC: Kellie Schlegel

**Design with community in mind**

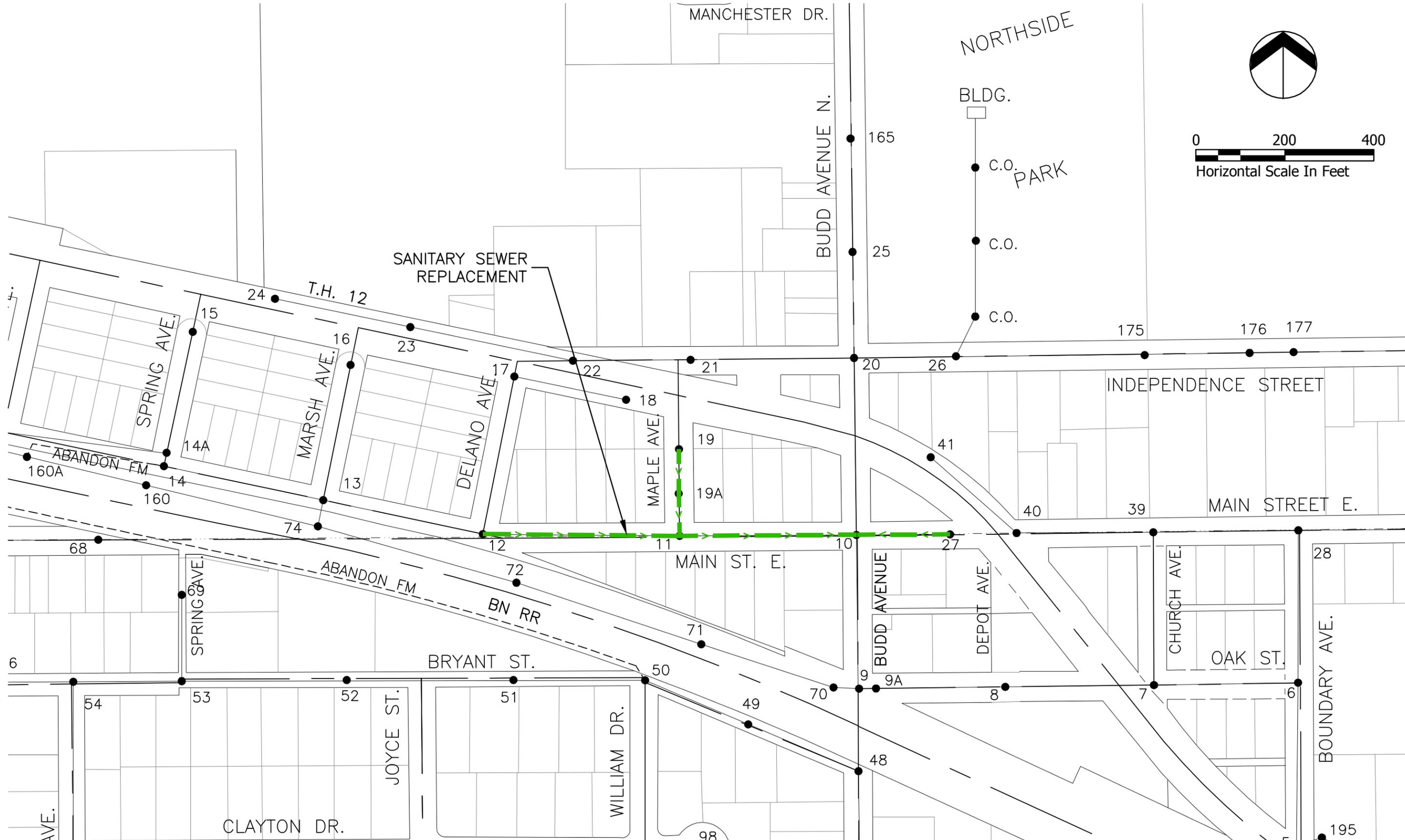


**PROJECT LOCATION**

CITY OF MAPLE PLAIN  
 MAIN STREET/MAPLE AVENUE UTILITY AND STREET IMPROVEMENTS

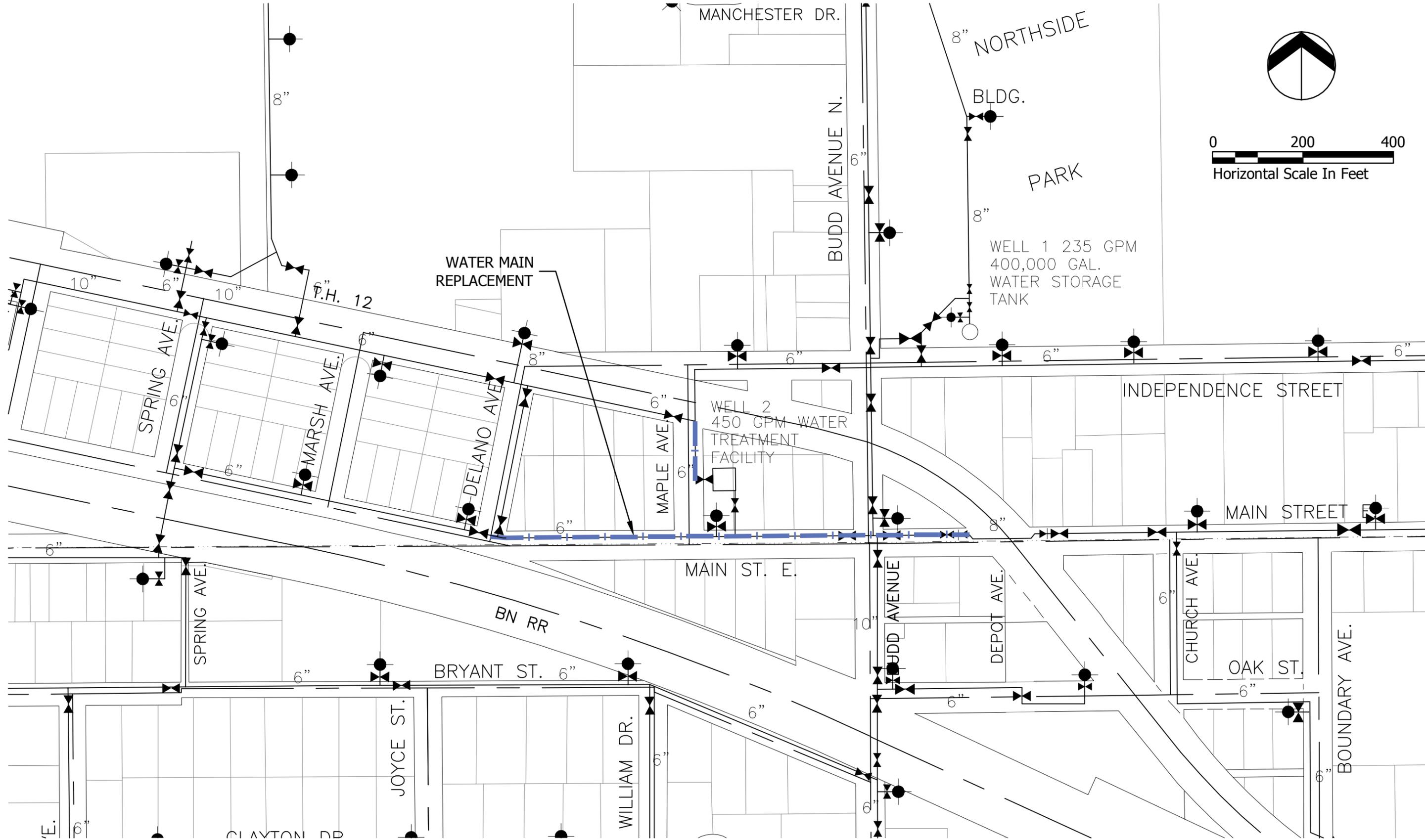
FIGURE 1





MAIN STREET/MAPLE AVENUE SANITARY SEWER





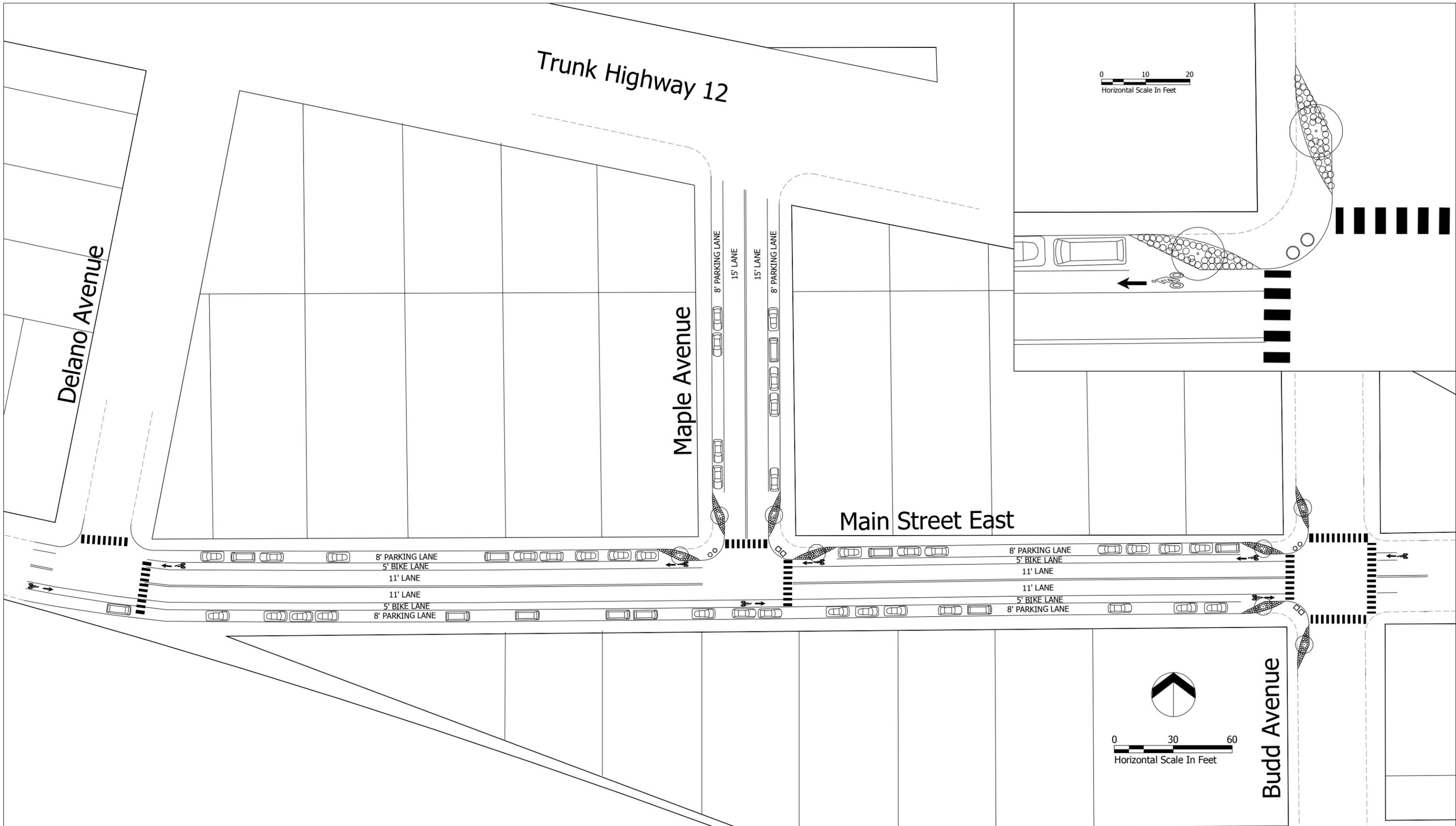
**MAIN STREET/MAPLE AVENUE WATER MAIN**

CITY OF MAPLE PLAIN

MAIN STREET/MAPLE AVENUE UTILITY AND STREET IMPROVEMENTS

FIGURE 3





CONCEPTUAL STREET LAYOUT

CITY OF MAPLE PLAIN

MAIN STREET/MAPLE AVENUE UTILITY AND STREET IMPROVEMENTS

K:\223\223120000\EMAILS\MAPLE AND MAIN UTILITY AND STREET\22312000FD04.DWG DATE: 4/4/12

COMM: 223-12000-0

FIGURE 4



**Resolution Ordering Preparation of Report on Improvement 15-101-12-02**

WHEREAS, it is proposed to improve Main Street East between Delano Avenue and Budd Avenue and Maple Avenue between Trunk Highway 12 and Main Street East by utility and street improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLE PLAIN, MINNESOTA:

That the proposed improvement, called Downtown Redevelopment Utility and Street Improvements be referred to the City Engineer for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the council this 12<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

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**END OF FORM**

**Resolution Ordering Preparation of Report on Improvement 15-1012-03**

WHEREAS, it is proposed to improve Main Street East between Maple Avenue and Budd Avenue and Maple Avenue between Trunk Highway 12 and Main Street East by utility and street improvements and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLE PLAIN, MINNESOTA:

That the proposed improvement, called Downtown Redevelopment Utility and Street Improvements be referred to the City Engineer for study and that that person is instructed to report to the council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the council this 12<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

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**END OF FORM**

**Downtown Redevelopment Utility and Street Improvements  
City of Maple Plain  
August 2015**

**Review of Proposed Tasks and Engineering Costs**

Task/Phases	Cost
<b>Phase 1</b>	
Site visit and pictures, data collection	\$ 300
Sanitary Sewer Analysis	\$ 250
Watermain Analysis	\$ 250
Street Storm Sewer and Drainage Area Analysis	\$ 500
Street Analysis	\$ 250
Streetscape Analysis	\$ 350
<b>Subtotal - Phase 1</b>	<b>\$ 1,900</b>

<b>Phase 2</b>	
Prepare for and attend Downtown Issues and Site Walk-through with Public	\$ 700

<b>Phase 3</b>	
Figure Drawings for Feasibility Report	\$ 900
Permit and Easement Review	\$ 150
Cost estimates	\$ 1,000
Funding/Assessments	\$ 750
Schedule	\$ 150
Feasibility Report	\$ 900
Public Hearing	\$ 50
<b>Subtotal - Phase 3</b>	<b>\$ 3,900</b>

<b>Total - Phase 1 through Phase 3</b>	<b>\$ 6,500</b>
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Note(s):

1. Feasibility Report Costs are credited back against the design costs. This is done because the feasibility report preparation addresses various design issues.