

**Maple Plain City Council Meeting
Meeting Minutes
July 14, 2014
Maple Plain City Hall**

1. CALL TO ORDER

Mayor Hackbarth called the meeting to order at 7:02 p.m.

Present: Mayor Roger Hackbarth and Councilmembers Dave Eisinger, Mike DeLuca and Jerry Young. Also present were City Administrator Tessia Melvin, City Attorney Jeff Carson and City Engineer Dan Boyum, Councilmember McCoy arrived at 7:25 p.m.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

**Councilmember Young moved to adopt a revised agenda to include:
Move the Approval of Liquor License Application to after the Consent
Agenda;**

seconded by Councilmember Eisinger. Motion passed 4-0.

4. PROCLAMATIONS

There were no proclamations.

5. CONSENT AGENDA

Items to approve under the Consent Agenda:

- A. Approve June 17 Joint City Council meeting minutes**
- B. Approve June 23 City Council meeting minutes**
- C. Approve June 23 Special City Council meeting minutes**
- D. Accounts Payable**
- E. Maple Plain Lot Addendum/Amendment**
- F. Acceptance of Donations for Step To It Program**
- G. Approval of 2014 Election Judges**
- H. Main Street West and Rainbow Avenue- Utility Street Improvements-
Payment Request No. 2**

The Council talked about the HAWK Signal, which had recently experienced some electrical issues. Staff had the electrical contractor out to review, and it was a power surge. The contractor provided some training for staff on how to fix future issues. Council asked City Engineer Boyum to work with contractor and electrical contractor to create a plan for future issues.

Councilmember Young moved to adopt the consent agenda; seconded by Councilmember Eisinger. Motion passed 4-0.

6. VISITORS TO BE HEARD

Note: This is a courtesy extended to persons wishing to address the Council who are not on the agenda. A completed public comment should be presented to the City Administrator prior to the meeting. Presentations will be limited to 3 minutes. The session will be limited to 15 minutes.

There were no visitors.

10. NEW BUSINESS

A. Approval of Liquor License Application

Sean and Thomas Schumacher were present to present their Liquor License Application at 5020 Highway 12. They will be spending \$900,000 for the purchase and renovation of the building. They are working with Paul Jaunich to handle the architectural guidelines. The building is currently 7,000 square feet. They intend to use 5,000 square feet for the liquor store and 2,000 square feet for additional office lease.

Gigi Vilamil, owner of the Gateway Strip Mall, spoke against the liquor store coming to town as the City of Maple. She believed the new store would be a threat to existing liquor stores.

Bruce Vanorum, partner of Vilamil, stated some statistics on surrounding towns and liquor stores claiming that with this addition the City of Maple Plain will have one liquor store for every 600 residents.

Michelle Lee, current Maple Plain liquor store owner, asked the Council to support her business and not approve this third liquor license.

Sandy Berg, resident of Maple Plain and friend of Michelle Lee, asked the Council to support current businesses and not allow a third liquor store.

Darci Debing spoke to the Council as a regional business owner and regular patron to Michelle. He asked the Council to prohibit another liquor store coming to Maple Plain.

Councilmember DeLuca thanked the individuals for speaking and asked the potential owner, what improvements he would be making to the building and if they would meet with the City's Design guidelines.

Schumacher commented that he would be improving the building's front and would be working with an architect.

Mayor Hackbarth spoke in support of the current businesses, but added that a improvements in the gateway are needed, so the Council cannot prohibit that. He suggested that the new business would not hurt current liquor stores.

Councilmember Young added that the store could not open and the license is only contingent upon the site plan going through the Planning Commission and City Council.

Councilmember Eisinger moved to approve the approve the liquor license application for 5020 Highway 12; seconded by Councilmember Young. Motion passed 5-0.

7. PUBLIC HEARING

There were no visitors.

8. ADMINISTRATIVE REPORTS

A. Quarterly Financial Report

Melvin presented the quarterly financial report to the Council.

General Fund

- Revenue: \$586,169 (34.80% of budget)
- Expense \$746,841 (45.70% of budget)

Community Fund

- Revenue \$4,450 (2013: \$17,144)
- Expense \$8,094 (2013: \$31,804)

Water

- Revenue: \$196,955,066 (47% of budget)
- Expense \$124,177 (30% of budget)

Sewer

- Revenue: \$160,798 (42% of budget)
- Expense \$176,768 (46% of budget)

Storm Water

- Revenue \$38,847 (51% of budget)
- Expense \$19,461 (34% of budget)

Fire Partnership

- Revenue: \$189,544 (51% of budget)
- Expense \$152,058 (43% of budget)

Melvin commented that the budget appeared sound for 2014 and that she is currently working on a five-year budget and Capitol Improvement Plan. Councilmember DeLuca thanked Melvin for her work.

Councilmember Young moved to approve the quarterly financial report; seconded by Councilmember DeLuca. Motion passed 5-0.

9. OLD BUSINESS

A. City Code 30.35 Salaries of Mayor and Councilmembers

Melvin reported that the City Council had met several times to discuss the salaries of Mayor and Councilmembers. The current City Code states:

30.35 SALARIES OF MAYOR AND COUNCILMEMBERS.

(A) *Mayor salary.* From and after the effective date of this section, until otherwise changed pursuant to law, the salary of the Mayor of the city shall be in the sum of \$350 per month.

(B) *Council member salary.* From and after the effective date of this section, until otherwise changed pursuant to law, the salary of a Council member of the city shall be in the sum of \$250 per month.

(C) *Payment for meetings and business.* In addition to the salaries pursuant to divisions (A) and (B) above, the Mayor and the City Council shall be paid \$25 for

each official meeting attended and mileage at the business rate authorized by the federal government.

(D) *Coverage in Worker's Compensation Act.* Pursuant to M.S. § 176.011, Subdivision 9, clause 6, as may be amended from time to time, the Mayor and City Council are included in the coverage of the Worker's Compensation Act for all acts performed in their official duties with the city.

(Ord. 223, passed 6-23-2008)

Past discussions have concluded in two options of guidelines for what is considered "official meeting"

- Councilmembers and the Mayor shall be paid for all Workshops, EDA meetings, Parks Commission meetings and Planning Commission meetings. In addition City Appointed meetings(LMCC, Pioneer Sarah Watershed, Fire Board, Police Commission) and trainings that are held through the League of Minnesota Cities, Met Council or Metro Cities. In this option a Councilmember or Mayor may be paid for more than one meeting per day if a Council workshop.
- Official meetings would not include the following;
- (Council attendance in community events (holiday lighting, volunteer service awards, etc.).
- Official meetings are not meetings with staff unless at a meeting with outside audience members.
- Official meetings do not include meeting with consultants, unless at a meeting with outside audience members.

Councilmember Young moved to approve the additional language to be added to the City Code; seconded by Councilmember Eisinger. Motion passed 5-0.

10. NEW BUSINESS

B. Contract for 2014-2015 Assessing Services

Melvin stated that the current contract will expire September 1, 2014 and the contract amount is for \$14,361, which results in an annual increase of about \$291. Councilmember DeLuca asked about shared services with the City of the City of Independence. Melvin stated that the City of Independence currently uses Hennepin County and their rate per parcel is more than the current contractor. Councilmember Eisinger and Mayor Hackbarth also added the City has an advantage of keeping a consistent assessor, so that assessments are consistent.

Councilmember Young moved to approve the 2014-2015 Assessing Contract; seconded by Councilmember Eisinger. Motion passed 5-0.

11. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS

Melvin reported that the City is working with surrounding cities: Independence, Orono, Long Lake, Waverly, Montrose, Delano and West Hennepin Public Safety, Wright County Sheriff's Department and Hennepin County Sheriff's Department to create a Highway 12 Safety Coalition. Representatives Hertaus and Osmek are participants along with MnDOT.

12. COUNCIL REPORTS & OTHER BUSINESS

Mayor Hackbarth raised some concerns on the Main Street West and Rainbow Avenue street project: 1) Contractor not marking holes with cones and keeping the road closed on the weekend to eliminate additional traffic in the area. Melvin agreed to work with the City Engineer and West Hennepin Public Safety to address the issues.

City Attorney Carson asked the City Council to set a performance review under the authority of the City Council. This will be a closed session, unless the employee wishes to make it a public meeting.

13. ADJOURNMENT

Councilmember Young moved to adjourn the meeting at 8:11p.m.; seconded by Councilmember Eisinger. Motion passed 5-0.