

AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
APRIL 13, 2015
7:00 P.M.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADOPT AGENDA**
- 4. CONSENT AGENDA**
 - A. Approve March 23 regular meeting minutes
 - B. Approve March 23 workshop meeting minutes
 - C. Accounts Payable
- 5. PUBLIC HEARINGS**
- 6. ADMINISTRATIVE REPORTS**
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Meeting Time Change Discussion
- 9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS**
- 10. COUNCIL REPORTS & OTHER BUSINESS**
- 11. VISITORS TO BE HEARD**

Note: This is a courtesy extended to persons wishing to address the council who are not on the agenda. A completed public comment form should be presented to the city administrator prior to the meeting; presentations will be limited to 3 minutes. This session will be limited to 15 minutes.
- 12. EXECUTIVE SESSION**
- 13. ADJOURNMENT**

**AGENDA
MAPLE PLAIN CITY COUNCIL – REGULAR MEETING
MAPLE PLAIN CITY HALL
MARCH 9, 2015
6:30 P.M.**

1. CALL TO ORDER

Mayor Young called the meeting to order at 6:35 p.m.

Present: Councilmembers Justin McCoy, Dave Eisinger, Julie Maas-Kusske, Mike DeLuca and Mayor Jerry Young. Also present was Assistant to the City Administrator, Margaret McCallum, City Engineer, Dan Boyum, and City Planner Mark Kaltsas.

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

Councilmember Eisinger asked that an item regarding two new probationary firefighters be added to the agenda.

Mayor Young stated that it could be added to old business.

Councilmember Eisinger moved to adopt the agenda as amended; seconded by Councilmember Maas-Kusske. Motion passed 5-0.

4. CONSENT AGENDA

Items to approve under the Consent Agenda:

- A. Approve March 9 regular meeting minutes
- B. Approve March 9 workshop meeting minutes
- C. Accounts Payable

Councilmember McCoy moved to adopt the consent agenda; seconded by Councilmember Eisinger. Motion passed 5-0.

5. PUBLIC HEARINGS

There were no public hearings.

6. ADMINISTRATIVE REPORTS

A. City Engineer Monthly Report

City Engineer, Dan Boyum introduced this item to the City Council. He informed that over the last month he has been working on a variety of projects. Boyum stated that he and Stantec have been reviewing watershed options; he has been reviewing a carwash proposal and informed that the Main Street West/Rainbow Avenue project will start up again soon. He stated that in the spring, restoration and seeding would begin, as well as the final pavement layer of the street. Boyum said that he and city staff have been putting together a list of other items that need to be completed as well; specifically items requested by residents.

Councilmember McCoy moved to accept the City Engineer's monthly report. Councilmember DeLuca seconded. Motion passed 5-0.

B. City Planner Monthly Report

City Planner Mark Kaltsas introduced this item to the City Council. Kaltsas informed that the Planning Commission recently discussed their priorities for 2015 and that they recently reviewed a couple sections of the Walking and Biking Plan.

Kaltsas informed of several items that he has been reviewing such as a proposed carwash, MS4 permit, CUP for Collision Corner and the downtown redevelopment project.

McCoy asked that Kaltsas better explain was an MS4 permit was.

City Engineer Dan Boyum explained that an MS4 permit consists of an annual meeting that tracks 6 areas sediment control and stormwater management in the City.

Maas-Kusske asked about the status on the group home located on Oak Street.

Kaltsas informed that a notice was issued to the group home and that they responded in a manner that states that they meet city code.

Eisinger stated that the Planning Commission would like to schedule a joint workshop with the Council.

Maas-Kusske asked about the stated of the dog grooming business on Spring Avenue.

Kaltsas informed that they would not be moving forward with their business.

Councilmember Eisinger moved to accept the City Engineer's monthly report. Councilmember Maas-Kusske seconded. Motion passed 5-0.

7. OLD BUSINESS

A. Two probationary firefighters

Councilmember Eisinger introduced this item to the City Council. He informed that there are two new prospective firefighters that submitted applications and performed preemployment testing and physicals.

Councilmember Eisinger asked that the Council approve Mike Yilik and Kevin Kolkind as probationary firefighters.

8. NEW BUSINESS

A. DNR Outdoor Recreation Grant- Swings at Northside Park

City Planner Mark Kaltsas introduced this item to the City Council. He informed that the Park Commission is recommending to the City Council the submission of a grant application to MN DNR for an outdoor recreation grant.

Kaltsas informed that the grant proposes the replacement of a swing set at Northside Park with a new accessible swing set and Oodle Swing. The grant also proposes the replacement of the current sand with accessible wood chip fiber material.

He stated that a few years ago, the League of Minnesota Cities did a review of the parks and informed the City that there was too little sand material on site and that the City needed to either add more sand or replace it.

Kaltsas informed that the Park Commission discussed that the new structures would allow for a play area off of the baseball fields that would be visible to parents.

He said that if received, the grant would match 50% of the cost. He informed that bids would be sought to seek the lowest cost. Kaltsas said that the remaining cost would be covered through the Park Commission budget; currently at around \$46,000.

He stated that the Park Commission is also looking at constructing a sidewalk from the existing trail to make the swing set more accessible.

Councilmember Maas-Kusske expressed concern over the potential timeline of the installation of the proposed swing set if the grant was awarded. She informed that Maple Plain Days will be located at the park in August.

Councilmember McCoy suggested that it be installed before or after the event. He stated that it made sense to try for the funding.

Councilmember McCoy moved to proceed with the submission of the DNR Outdoor Recreation Grant for the swings at Northside Park. Councilmember Eisinger seconded. Motion passed 5-0.

9. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS

10. COUNCIL REPORTS & OTHER BUSINESS

Councilmember McCoy informed that he recently attended a meeting for the Hennepin County Assessor. He stated that there was an update to the Board of Equalization Training in that it would now be offered online.

11. VISITORS TO BE HEARD

There were no visitors to be heard.

12. ADJOURNMENT

Councilmember Eisinger moved to adjourn the meeting at 7:29 p.m.; seconded by Councilmember DeLuca. Motion passed 5-0.

**Maple Plain City Council Meeting
Workshop Minutes
March 23, 2015
Maple Plain City Hall**

1. CALL TO ORDER

Mayor Young called the meeting to order at 5:30 p.m.

Present: Councilmembers Dave Eisinger, Justin McCoy, Mike DeLuca, Julie Maas-Kusske and Mayor Jerry Young. Also present was Assistant to the City Administrator, Margaret McCallum, City Planner, Mark Kaltsas and City Engineer, Day Boyum.

2. ADOPT AGENDA

Councilmember Maas-Kusske added to the agenda a check-in with staff.

Councilmember Eisinger moved to adopt the agenda as amended; seconded by Councilmember Maas-Kusske. Motion passed 5-0.

Councilmember Maas-Kusske asked staff how things were going with regards to the City Administrator being on leave.

Assistant to the City Administrator McCallum mentioned that everything was going well and that she was receiving assistance from City Planner, Mark Kaltsas.

3. LMCC SURVEY

Assistant to the City Administrator, McCallum, introduced this item to the Council. She informed that the LMCC sent out a survey to the cities the organization serves. McCallum said that the survey is to be filled out by the Council as a group and would serve to provide feedback to the LMCC as to what services they should focus on.

There was much discussion by the Council on the LMCC and the survey was completed. The Council determined that priority should be on broadcasting and posting city council meetings on LMCC channels and website.

4. MEETING TIME CHANGE DISCUSSION

Mayor Young informed that he requested that this be placed on the workshop agenda for discussion. Young proposed that the workshops stay at 5:30 p.m., nonetheless that Council meetings start earlier at 6:30 p.m..

Councilmember Julie Maas-Kusske proposed that the workshops start at 6:00 p.m. and that the Council meetings stay at 7:00 p.m.. Maas-Kusske informed that she spoke with six residents, five of which preferred 7:00 p.m. She stated that she would like the meetings to stay at 7:00 p.m..

Councilmember Justin McCoy informed that he was in favor of moving the Council meetings to 6:30 p.m.. He stated that if the City were to establish shared services between the Cities of Maple Plain and Independence that the meeting would have to be moved ahead anyways. He explained that both cities would have council meetings on the same night; Maple Plain's tentatively from 6:00 p.m. to 7:30 p.m. and Independence's from 7:30 p.m. forward.

Councilmember Eisinger agreed in favor to keep workshops at 5:30 p.m. and move the Council meetings to 6:30 p.m.. He informed that it would be helpful for staff.

Councilmember DeLuca said that he also agreed with the time change, and informed that the Council needed to be more efficient with workshops.

City Planner Mark Kaltsas stated that City Administrator Tessia Melvin was fine with either time.

Maas-Kusske asked why the Council does workshops.

Young informed that workshops are meant for informal discussion and that it is open to the public.

DeLuca asked Kaltsas what the theory behind having workshops is.

Kaltsas responded that workshops are meant to get to the "nuts and bolts" of an issue and it is where opinions are shared. He informed that the discussion is more informal and that it offers a more casual atmosphere.

McCoy suggested that the Council may be having too many workshops and that the number could be reduced.

Resident, Judy Sutherland informed that the Council meetings seem so uninformative and cold. She said that the Council should find a “happy medium”.

Young informed that all the same meeting information from the workshop and council meetings are available to the public online. Young agreed that the number of workshops could be reduced.

5. WATERSHED DISCUSSION

a. Statec Memo

City Engineer Dan Boyum introduced this item to the City Council. He informed that the City requested that Stantec research several options that the City has regarding its watershed management organization with regards to Pioneer-Sarah Creek Watershed Management Organization (PSCWMO).

Boyum stated that Stantec proposed three options to the City in regards to making a decision regarding the future of watershed management within the community.

1. Option 1: Stay with PSCWMO.
2. Option 2: Transfer the portion of the City that is currently within PSCWMO into the Minnehaha Creek Watershed District (MCWD).
3. Option 3: The City of Maple Plain becomes its own WMO

There was much discussion by the Council as to what decision would be best for the City regarding the future of watershed management within the City.

The Council discussed that some residents were currently paying for watershed costs twice since MCWD is paid for through property taxes and PSCWMO is paid for through the general City fund.

The Council conversed on the watershed projects that needed to be completed within the City and if any or part of the cost would ever be shared with PSCWMO.

The Council expressed concern as to how much city influence would be lost if it joined a larger watershed like MCWD.

b. Survey

There was much discussion by the Council on a survey from the PSCWMO regarding its third generation watershed management plan. The Council completed the survey that asked questions regarding future funding and administration of the PSCWMO.

6. DOWNTOWN REDEVELOPMENT UPDATE

City Planner Mark Kaltsas provided the Council with an update with regards the downtown redevelopment site. He informed that a developer was ready to negotiate a development agreement for retail/office space.

7. OTHER

8. ADJOURNMENT

Councilmember Eisinger moved to adjourn the meeting at 7:00 p.m.; seconded by Councilmember Maas-Kusske. Motion passed 5-0.

CITY OF MAPLE PLAIN

Payments

04/10/15 2:19 PM
Page 1

Current Period: April 2015

Batch Name	04/01/15City Payments	User Dollar Amt	\$0.00		
		Computer Dollar Amt	\$57,817.09		
		\$57,817.09		Out of Balance	
Refer	20240 <u>ABDO EICK & MEYERS, LLP</u>	-			
Cash Payment	E 101-41500-301 Auditing & Accounting S	2014 Audit			\$2,400.00
	Invoice 343189				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$2,400.00
Refer	20241 <u>AMERIPRIDE</u>	-			
Cash Payment	E 601-49400-310 Janitorial Services	Rugs- WTP			\$73.63
	Invoice 1003077808				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$73.63
Refer	20242 <u>AVENET</u>	-			
Cash Payment	E 101-41500-309 EDP, Software and Desi	Annual Website Services			\$550.00
	Invoice 36681				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$550.00
Refer	20243 <u>BUDGET PRINTING CENTER</u>	-			
Cash Payment	E 602-49450-204 Envelopes & Letterhead	Envelopes			\$116.25
	Invoice 7382				
Cash Payment	E 601-49400-204 Envelopes & Letterhead	Envelopes			\$116.24
	Invoice 7382				
Cash Payment	E 101-41110-437 Miscellaneous	Council Business Cardsq			\$160.00
	Invoice 7311				
Cash Payment	E 101-41310-437 Miscellaneous	Mayor Business Cards			\$40.00
	Invoice 7311				
Cash Payment	E 101-41110-437 Miscellaneous	Name Tags Council			\$26.00
	Invoice 7431				
Cash Payment	E 101-41310-437 Miscellaneous	Name Tag- Mayor			\$6.50
	Invoice 7431				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$464.99
Refer	20244 <u>CENTERPOINT ENERGY MINNEGA</u>	-			
Cash Payment	E 601-49400-383 Gas Utilities	WTP			\$217.06
	Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$217.06
Refer	20245 <u>CITY OF DELANO</u>	-			
Cash Payment	E 101-46630-490 Civic Organization Donat	Delano Area Senior Center			\$4,178.00
	Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$4,178.00
Refer	20246 <u>ERICKSON, ROLF E.A.</u>	-			
Cash Payment	E 101-41550-305 Assessing Services	Assessing Services- March			\$1,240.58
	Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$1,240.58
Refer	20247 <u>MAPLE PLAIN/INDEPENDENCE FIR</u>	-			
Cash Payment	E 101-42290-307 Fire Administration	April Fire Services			\$13,482.92
	Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$13,482.92

CITY OF MAPLE PLAIN
Payments

04/10/15 2:19 PM
Page 2

Current Period: April 2015

Refer	20248	FRONTIER	-		
Cash Payment	E 601-49400-321	Telephone	WTP		\$62.12
Invoice					
Cash Payment	E 601-49400-321	Telephone	WTP Alarm Line		\$56.33
Invoice					
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$118.45
Refer	20250	HACH CO.	-		
Cash Payment	E 601-49400-216	Chemicals & Chemical P	Water Chemicals		\$90.50
Invoice	9284307				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$90.50
Refer	20251	LANO EQUIPMENT	-		
Cash Payment	E 101-43000-221	Equipment Parts	PW Supplies		\$86.60
Invoice	03-265387				
Cash Payment	E 101-43000-221	Equipment Parts	PW Supplies		\$6.18
Invoice	03-265483				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$92.78
Refer	20252	MN WOMEN IN CITY GOVERNMENT	-		
Cash Payment	E 101-41110-331	Training & Travel	Membership		\$25.00
Invoice					
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$25.00
Refer	20253	MEDIACOM	-		
Cash Payment	E 101-41500-309	EDP, Software and Desi	Static IP		\$109.95
Invoice					
Cash Payment	E 101-41500-309	EDP, Software and Desi	City Hall		\$121.85
Invoice					
Cash Payment	E 601-49400-309	EDP, Software and Desi	WTP		\$89.90
Invoice					
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$321.70
Refer	20254	PIPE SERVICES CORP	-		
Cash Payment	E 603-49455-311	Contract Service	Storm Sewer Televising- Perkins		\$430.00
Invoice	2007731				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$430.00
Refer	20255	STA-SAFE LOCKSMITHS	-		
Cash Payment	E 101-41940-437	Miscellaneous	Change City Locks		\$2,576.70
Invoice	20102, 20125				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$2,576.70
Refer	20256	TESSIA MELVIN	-		
Cash Payment	E 101-41500-321	Telephone	Phone Reimbursement		\$50.00
Invoice					
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total	\$50.00
Refer	20257	VERIZON	-		
Cash Payment	E 101-43000-321	Telephone	PW		\$54.74
Invoice					
Cash Payment	E 101-43000-321	Telephone	PW		\$54.74
Invoice					

CITY OF MAPLE PLAIN

04/10/15 2:19 PM

Page 3

Payments

Current Period: April 2015

Cash Payment	E 601-49400-321 Telephone	WTP		\$35.01
Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total \$144.49
Refer	20258 XCEL ENERGY	-		
Cash Payment	E 101-43160-381 Electric Utilities	Park and Pool		\$41.38
Invoice				
Cash Payment	E 601-49400-381 Electric Utilities	WTP		\$2,333.83
Invoice				
Cash Payment	E 101-43160-381 Electric Utilities	Oak Street		\$13.02
Invoice				
Cash Payment	E 101-43160-381 Electric Utilities	Street Lights		\$19.74
Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total \$2,407.97
Refer	20259 STANDARD INSURANCE CO	-		
Cash Payment	G 101-21710 Extra Life Insurance	Extra Life Insurance		\$6.00
Invoice				
Cash Payment	G 101-21708 Life Insurance	Life Insurance		\$15.00
Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total \$21.00
Refer	20260 RELIANCE STANDARD	-		
Cash Payment	G 101-21715 Long-Term Disability	April		\$27.71
Invoice				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total \$27.71
Refer	20261 BELAYHOST	-		
Cash Payment	E 101-41500-309 EDP, Software and Desi	Email Filter		\$18.00
Invoice 28688				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total \$18.00
Refer	20262 MN DEPT TRANSPORTATION	-		
Cash Payment	R 101-36500 Collected for other Governme	April- Liesch Lease		\$130.00
Invoice 164430				
Transaction Date	4/1/2015	Bank of Maple Plain	10100	Total \$130.00
Refer	20277 CARSON & CLELLAND	-		
Cash Payment	E 101-41610-304 Legal Services	General 5210 MSW		\$1,662.50
Invoice				
Cash Payment	E 101-41610-304 Legal Services	General- Downtown Redevelopment		\$546.25
Invoice				
Cash Payment	G 101-20212 Planned Unit Develop. Escro	Rosecreek Development		\$71.25
Invoice			Project 2014D	
Cash Payment	E 101-42110-304 Legal Services	Criminal		\$1,910.03
Invoice				
Cash Payment	E 101-41610-304 Legal Services	General		\$190.00
Invoice				
Cash Payment	E 101-41110-304 Legal Services	City Council Meetings		\$617.50
Invoice				
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total \$4,997.53
Refer	20278 ENGEL WATER TESTING, INC	-		

CITY OF MAPLE PLAIN

04/10/15 2:19 PM

Page 4

Payments

Current Period: April 2015

Cash Payment	E 601-49400-311 Contract Service	Water Testing			\$75.00
Invoice 15-14392					
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total	\$75.00
Refer	20279	GOPHER STATE ONE-CALL, INC.		-	
Cash Payment	E 101-43000-437 Miscellaneous	Locates- March			\$17.40
Invoice 134477					
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total	\$17.40
Refer	20280	HENN COUNTY INFO TECHNOLOG		-	
Cash Payment	E 101-43000-419 General Rentals	Radio Lease			\$63.64
Invoice 1000059181					
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total	\$63.64
Refer	20281	METROPOLITAN COUNCIL ENV SE		-	
Cash Payment	E 602-49450-319 Other Consulting Service	May Wastewater Services			\$19,263.17
Invoice					
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total	\$19,263.17
Refer	20282	ORONO IND SCHOOL DISTRICT 27		-	
Cash Payment	E 101-41940-412 Building Rentals	Rent- April			\$2,621.25
Invoice 123					
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total	\$2,621.25
Refer	20283	HAWKINS INC.		-	
Cash Payment	E 601-49400-216 Chemicals & Chemical P	Water Chemicals			\$15.00
Invoice 3709469					
Cash Payment	E 601-49400-216 Chemicals & Chemical P	Water Chemicals			\$45.00
Invoice 3709632					
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total	\$60.00
Refer	20284	MINNESOTA PIPE & EQUIP		-	
Cash Payment	E 602-49450-580 Other Equipment	Manhole Lift			\$811.31
Invoice 0329798					
Cash Payment	E 603-49455-437 Miscellaneous	Manhole Lift			\$811.31
Invoice 0329798					
Cash Payment	E 601-49400-221 Equipment Parts	PW Supplies			\$35.00
Invoice 0330901					
Transaction Date	4/10/2015	Bank of Maple Plain	10100	Total	\$1,657.62

Fund Summary

	10100 Bank of Maple Plain	
101 GENERAL FUND		\$33,140.43
601 WATER FUND		\$3,244.62
602 SEWER FUND		\$20,190.73
603 STORM WATER FUND		\$1,241.31
		<u>\$57,817.09</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$57,817.09</u>
Total	\$57,817.09



**Carson, Clelland
& Schreder**

ATTORNEYS AT LAW
6300 SHINGLE CREEK PARKWAY STE 305
MINNEAPOLIS, MN 55430-2190
(763)-561-2800

April 01, 2015

CITY OF MAPLE PLAIN
ATTN: MAGGIE MCCALLUM
P.O. BOX 97
MAPLE PLAIN, MN 55359

Professional Services

Amount

..Civil

3/5/2015	Research regarding CCH background checks; memo to City	142.50
3/9/2015	Prepare for workshop and meeting; review agendas and finalize hazardous building documents	332.50
	Attend city council meeting	285.00
3/23/2015	Conference with Mark Kaltsas regarding meeting issues	47.50
SUBTOTAL:		[807.50]

.5210 Main Street Hazardous Building

3/2/2015	Conference with Maggie; conferences with Dan (2) regarding inspection for 3/3	71.25
3/3/2015	Review of engineer's report relating to damages and conference call and review Minnesota statute relating to hazardous buildings	142.50
3/4/2015	Work on resolution; review of title documents and conference with John Thames	213.75
	Review file, draft hazardous building resolution and order pending inspection report	213.75
3/5/2015	Work on hazardous building resolution and order, conferences with Maggie and calls to Mark	356.25
3/6/2015	Further work on hazardous building resolution and order for meeting of 3/9; conference with attorney representing owner (Voorhees), conference with Mark Kaltsas (2)	427.50
3/16/2015	Review resolution, update file	47.50
3/25/2015	Conference with Mark, call to Hennen with the League of MN Cities	47.50
3/26/2015	Conferences with Jack Hennen, Mark Kaltsas and attorney Beckman	142.50
SUBTOTAL:		[1,662.50]

.Downtown Redevelopment 2015

3/10/2015	Arrange for service of hazardous building resolution on owners, call and conference to owner's attorney; conference with Mark regarding both 5210 and Olson's	190.00
-----------	---	--------

	<u>Amount</u>
3/12/2015 Review of development file, including MnDOT information, prepare for conference call with Tom and Mark and conference call; review for agreements with Palm and amendment to Olson contract and send to Mark	356.25
SUBTOTAL:	[546.25]
<u>.Meadows of Maple Plain</u>	
3/11/2015 Review of recent information from engineer regarding the plat	71.25
SUBTOTAL:	[71.25]
<u>Criminal</u>	
2/27/2015 Review emails and voicemails regarding criminal matters	24.38
3/5/2015 Preparation for 3/6 cases	48.75
Phone call with officer and review of file	24.38
Review audio and video tapes regarding Rasmussen hearing	73.13
Research case law regarding Fourth Amendment as it applies to garages and post-driving consumption cases	195.00
3/6/2015 Review research, attend arraignments and pretrial hearings and Rasmussen hearing	430.63
Phone call with Director Kroells	65.00
3/9/2015 Review facts and letter from defense attorney and respond	48.75
3/12/2015 Prepare disposition letter regarding 3/6 cases, follow up instructions to assistant and review cases in MNCIS	65.00
3/13/2015 Email court administration with offers for cases tracking with matters downtown and review of files	48.75
3/15/2015 Maple Plain vs. Rux-- Review additional case law and submit letter to Judge Miller	97.50
3/18/2015 Review voicemails regarding criminal cases	16.25
Preparation of two complaints	80.00
3/19/2015 Review files in preparation for 3/20 arraignment/pretrial calendar at Ridgedale court	24.38
Review order and review file	48.75
3/20/2015 Handle arraignment/pretrial calendar at Ridgedale court	195.00
3/25/2015 Preparation of one complaint	40.00
3/27/2015 Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	75.00
Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	46.88
Open criminal files, preparation of criminal complaints; preparation of cases for court calendars, including court and jury trials; contact and notice to witnesses for trial testimony, prepare outgoing discovery requests, complete incoming discovery requests for monthly period	262.50
SUBTOTAL:	[1,910.03]
For professional services rendered	\$4,997.53
Previous balance	\$4,548.14

	<u>Amount</u>
3/13/2015 Payment - thank you	(\$4,548.14)
Total payments and adjustments	(\$4,548.14)
Balance due	\$4,997.53

I hereby declare under the penalties of perjury that the foregoing statement for legal services is just and correct and that no part thereof has been paid.


Jeffrey A. Carson, City Attorney



Agenda Information Memorandum
April 13, 2015 - Maple Plain City Council

8. NEW BUSINESS
A. MEETING TIME CHANGE DISCUSSION

ACTION TO BE CONSIDERED

To discuss changing the City Council Meeting meeting time.

FACTS

- There has been some interest in changing the City Council Meeting from 7:00 p.m. to 6:30 p.m.
- Workshop meetings and E.D.A. meetings would stay at 5:30 p.m.
- E.D.A. meetings will be held prior to the first meeting of the month.
- Workshops will be held prior to the second meeting of the month.

ATTACHMENTS

No Attachments.