

**Maple Plain City Council Meeting  
Meeting Minutes  
June 9, 2014  
Maple Plain City Hall**

**1. CALL TO ORDER**

**Mayor Hackbarth called the meeting to order at 7:10 p.m.**

Present: Mayor Roger Hackbarth and Councilmembers Justin McCoy, Dave Eisinger, Mike DeLuca and Jerry Young. Also present were City Administrator Tessia Melvin, City Attorney Jeff Carson, City Engineer Dan Boyum and West Hennepin Public Safety Director Gary Kroells.

**2. PLEDGE OF ALLEGIANCE**

**3. ADOPT AGENDA**

**Councilmember Eisinger moved to adopt the agenda; seconded by Councilmember Young. Motion passed 5-0.**

**4. PROCLAMATIONS**

There were no proclamations.

**5. CONSENT AGENDA**

Items to approve under the Consent Agenda:

- A. Approve May 28 City Council meeting minutes**
- B. Approve May 28 City Council workshop minutes**
- C. Accounts Payable**
- D. Main Street West and Rainbow Avenue – Utility and Street Improvements – Payment Request No. 1**

Mayor Hackbarth and Councilmember Eisinger asked about the lift station and the pump for the well. Melvin reported that the pump was for Well No. 3 and the lift station had a program error.

**Councilmember Young moved to adopt the agenda; seconded by Councilmember Eisinger. Motion passed 5-0.**

## **6. VISITORS TO BE HEARD**

*Note: This is a courtesy extended to persons wishing to address the Council who are not on the agenda. A completed public comment should be presented to the City Administrator prior to the meeting. Presentations will be limited to 3 minutes. The session will be limited to 15 minutes.*

## **7. PUBLIC HEARINGS**

There were no public hearings.

## **8. ADMINISTRATIVE REPORTS**

### **A. Pickleball equipment estimates**

Melvin provide a staff report to the Council. The Parks Commission began the discussion of adding pickleball court striping to the tennis courts to increase the usability of the court and to provide recreational activities for residents. At the April 14 Council workshop, the Council agreed to stripe the courts for \$275. Melvin reported that the striping is completed and staff is asking to buy some equipment to help get residents acquainted with pickleball. The cost of the equipment for 4 players is less than \$100. Melvin added that this recommendation was approved by the Parks Commission.

**Councilmember Young moved to approve the purchase of pickleball equipment; seconded by Councilmember McCoy. Motion passed 5-0.**

### **B. Drake and Perkins drainage issues**

Melvin reported that residents on Perkins Lane had contacted her about storm water flooding after heavy rain falls. Some residents reported that the swale located between the homes of Howard Avenue and Perkins Lane is not flowing property. Residents reported that they have talked with staff in the past, but nothing was resolved. Melvin reported that staff anticipated about 10-12 residents to attend. Melvin agreed to meet with residents and provide the Council an update.

## **9. OLD BUSINESS**

### **A. MCES 2013 Inflow & Infiltration Grant Reimbursement Requests**

Melvin reported that the Metropolitan Council Environmental Services (MCES) asked the City of Maple Plain to participate in a grant program designed to help residents pay for repairs to help reduce the inflow and infiltration levels. In 2013 staff sent flyers out to residents about the grant program and received 10 applications. Nine properties were qualified for grant funding. MCES has provided the City with \$7,194.53 in grant funds to reimburse residents upon the completion of their work.

**Councilmember Young moved to approve the payment of MCES dollars to qualified residents for the Inflow & Infiltration Grant Program; seconded by Councilmember Eisinger. Motion passed 5-0.**

#### **B. Maple Plain Fire Department Radios**

Melvin reported that the Maple Plain Fire Department recently gave the cities of Independence and Maple Plain their used radios. The radios will be used by staff to talk with each other, staff from the City of Independence and West Hennepin Public Safety. In addition, it allows staff to contact public safety and stay informed during a crisis situation. Melvin thanked the Maple Plain Fire Department for the radios and West Hennepin Public Safety for programming the radios and providing staff with the necessary training.

### **10. NEW BUSINESS**

#### **A. Timpe Field Artificial Turf**

Melvin presented the Council with a request from the Parks Commission for the purchasing of 1,440 square feet of artificial turf for an area of Timpe Field that is currently filled with wood chips. The estimated cost is about \$850. Melvin reported that baseball players help install the turf.

**Councilmember McCoy moved to approve the purchasing of artificial turf for the Northside Park; seconded by Councilmember Eisinger. Motion passed 5-0.**

#### **B. Sign Retroreflectivity Policy**

Melvin reported that the Minnesota Department of Transportation issued a revision to the Manual for Uniform Traffic Control Devices. Those revisions included requiring agencies to implement a method for managing the retroreflectivity of lights. Melvin reported that staff used the League of Minnesota

Cities template and set a deadline of completing the sign inventory by July 2017.

**Councilmember Young moved to approve sign retroreflectivity policy; seconded by Councilmember DeLuca Motion passed 5-0.**

### **C. Approve the purchase of a Skidsteer**

Melvin reported that the skidsteer was purchased in 2012 and was projected to meet the needs of the City until 2018. Public Works is asking for the replacement due to safety concerns and machine breakdown. Staff did receive a trade-in for the machine in the amount of \$9,000 and a new machine would cost \$41,609. The replacement cost in 2018 was estimated at \$53,860.

Melvin provided a list of upcoming scheduled machine and equipment replacement:

- 2015: None
- 2016 Ford 350 \$37,200, Backhoe \$78,856 and Kubota Mower/Attachment \$40,583
- 2017: None
- 2018: Pickup \$22,000, Skidsteer \$54,000
- 2019: None
- 2020: None
- 2021: None

Melvin reported that the equipment would be purchased out of the Equipment Revolving Fund, which currently has a balance of \$284,968.

Councilmember DeLuca asked to see two other quotes. Councilmember Eisinger asked to see a repair estimate done by a New Holland dealer on the current machine to make a better cost analysis.

**No Council vote was taken.**

### **D. Main Street West and Rainbow Avenue—Change Order No. 2: Ravine Stabilization**

City Engineer Dan Boyum reported that the ravine slope approximately 100' north of Main Street West and next to the City's easement experienced erosion after the June 2013 storm. The City approached FEMA about funding the slope area and the rip rap at the end of the culvert on the north side of the ravine. FEMA representatives reported that the rip-rap is eligible for funding because it is man-made, but the slope is not because it is man-made.

Boyum presented two options: swale and a turf reinforcement mat. The swale would correct the washout area with a grouted rock swale. The cost for this is estimated at \$7,943.62. Option two is a reinforcement mat, which is estimated at \$5,767.72. Either option would be funded out of the storm water fund. Boyum added that staff would try to apply for a grant through the Pioneer Sarah Creek Watershed, which would provide 10% funding.

**Councilmember McCoy moved to approve Change Order No. 1: Ravine Slope Stabilization; seconded by Councilmember DeLuca Motion passed 5-0.**

## **11. LEGISLATIVE/INTERGOVERNMENTAL AFFAIRS**

There was no discussion on legislative/intergovernmental affairs.

## **12. COUNCIL REPORTS & OTHER BUSINESS**

### **A. Letter from concerned resident**

Councilmember Young reported that the Council received a letter from a concerned resident regarding the dress code for city employees. He added that staff have been reminded of the dress policy.

## **13. ADJOURNMENT**

**Councilmember Young moved to adjourn the meeting at 7:45 p.m.; seconded by Councilmember DeLuca. Motion passed 5-0.**